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CITY OF ARTESIA
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION

PROPERTY ADDRESS: _____

SCHEDULE OF FEES AND CHARGES FOR PLANNING AND ENGINEERING DEPARTMENTS¹

(Effective July 1, 2024)

On December 15, 2020, the City Council adopted Resolution No. 19-2743 and adopted Resolution No. 20-2803. These fees are in effect until Resolution 20-2803 is repealed and/or updated by City Council Resolution.

Expedite fees are an additional 50% of fees, with the exception of a “Special Planning Commission Meeting”.

1% General Plan update fee added to the total cost of all permits/fees charged by Planning Department

Permits*	Fee	Collected
Banner Permit	\$ 54.65	
Minor Wall Sign Permit	\$ 170.04	
Temporary Use Permit [^]	\$ 498.03	
Special Outdoor Use Permit	\$ 413.00	
Downtown Outdoor Use Permit	\$ 413.00	
Incidental Outdoor Use Permit	\$ 413.00	
Fence Permit	\$ 54.65	

Administrative Determinations*	Collected
Administrative Approval	\$ 255.09
Administrative Variance	\$ 485.87
Accessory Dwelling Unit	\$ 1,336.18
Commercial/Industrial Building Paint Color	\$ 145.75
Lot merger/lot line adjustment/lot tie	\$ 1,457.64

Plan Checks/Preliminary Plan Reviews* ²	Collected
Minor Tenant Improvement (Commercial and other non-single family residential uses)	\$ 364.41
Minor Residential Improvement (remodel with no additional/changed floor area, pool, shed, etc.)	\$ 60.74
Landscape Plan (not approved by Planning Commission, not including engineering/LID fees)	\$ 242.94
Demolition without reconstruction (partial)	\$ 388.70
Demolition without reconstruction (whole)	\$ 692.37
Single Family Residential	
New House <=1500 sq ft	\$ 801.70
New House >1500 sq ft	\$ 1,044.65
Addition (including building permit only ADU) <=400 sq ft	\$ 242.94
Addition (including building permit only ADU) 400 sq ft>1,200 sq ft	\$ 364.41
Addition >1000 sq ft	\$ 485.87
Interior Remodel (relocation of walls/changing rooms, etc.) <=1500 sq ft	\$ 303.68
Interior Remodel (relocation of walls/changing rooms, etc.) >1500 sq ft	\$ 364.41
Commercial/Non-Residential/Multifamily (fees in addition to Design Review)	
New building <=5000 sq ft	\$ 641.02
New building > 5000 sq ft	\$ 875.73
Addition (with or without remodel) <=2000 sq ft	\$ 689.86
Addition (with or without remodel) 2000 > 10000 sq ft	\$ 857.86
Addition (with or without remodel) > 10000 sq ft	\$ 1,022.29
Interior Remodel: Total Floor area <+2500 sq ft	\$ 509.95
Interior Remodel: Total Floor area 2500>6000 sq ft	\$ 679.12
Interior Remodel: Total floor area > 6000 sq ft	\$ 962.71

Entitlements, Legislative Changes and Planning Commission approvals* [^]	Collected
Determination of Unlisted Use	\$ 2,465.85
Conditional Use Permit / Modification to Conditional Use Permit	\$ 3,376.88
Variance / Modification to Variance	\$ 3,376.88
Design Review	\$ 2,587.33
Zone Change	\$ 3,765.60
General Plan Amendment	\$ 4,093.57
Zoning Ordinance (Code) Amendment	\$ 4,239.35
Tentative/Final Tract Map 4 or less new lots	\$ 3,650.21
Tentative/Final Tract Map 5 or more new lots	\$ 3,650.21
Non-public hearing item requiring Planning Commission approval (e.g., Landscape Plan)	\$ 1,554.81

Other/Miscellaneous fees		Collected
Special Meeting with Planning Commission	\$ 1032.49	
Extension of Tentative Tract Map	\$ 2,793.84	
Appeal of a Decision (Planning Commission)	50% of original fee	
Appeal of a Decision (Community Development Director)	\$ 8,750.49	
Letter (applicant requested, miscellaneous)	\$ 212.57	
Planning Site visit not part of a project (charged hourly)	Hourly rates	
Development Agreement (various, depending on the terms of the DA)	Actual Cost – as determined in Development Agreement	
General Plan Update Fee	1% of total fees – charged for all Planning Department Fees	

Deposits for Services		Collected
Deposits will be required for noticing/advertising costs associated with public hearing items. A deposit will be calculated at the time of application submission based on the likely anticipated costs for those services. Deposits may be requested by the Planning Department for any of the following anticipated services:		
<input type="checkbox"/> Planning Consultant fees <input type="checkbox"/> City Attorney fees <input type="checkbox"/> Engineering services <input type="checkbox"/> LID/Storm Water services		
Projects requiring Administrative Approval	\$ 2,331.65	
Projects requiring Discretionary Approval	\$ 5,829.14	
Large/Complex Projects	Deposit amount to be determined by Community Development Director and/or Planning Manager	

Encroachment Permits		Collected
Highway Permit	\$ 38.46 Permit Fee + Fixed Engineering Fee (please see City Staff for current rates)	
Encroachment Permit without Traffic Management	\$ 174.86 Permit Fee + Engineering Fee (please see City Staff for current rates)	

Environmental Documentation (City Fees only – See LA County Clerk/Recorder for additional fees)		Collected
Categorical Exemption	\$ 236.86	
Negative Declaration	\$ 2,429.43	
Mitigated Negative Declaration	\$ 3,340.45	
Environmental Impact Reports	Actual Cost	
Contract Consultant for Large Projects	\$ 10,000.00 deposit	

Storm Water Implementation Fees		Collected
Industrial/Commercial Inspection - Annual permit	\$ 83.40	
Industrial/Commercial Inspection - NPDES/MS4 Inspection	\$ 208.50	
For re-inspection	\$ 137.02	
Construction Inspections (Regular Monthly Inspections)	\$ 178.71	
Per Year	\$ 2,156.57	

Total Collected		
	Total Fees	
710-0000-2557	Total 1% General Plan Update Fee	
	Grand Total: (Total Fees + 1% General Plan)	
100-4100-2513	Total Deposit	

¹ The Planning Department Fee schedule shall be automatically updated annually with regard to the Consumer Price Index on July 1st each year based upon the percentage change in the Consumer Price Index for the Los Angeles-Long Beach-Anaheim, CA area, for all urban consumers (CUURS49ASA0), as published by the U.S. Department of Labor ("CPI") from January of the prior year to January of the current year. This adjustment, however, will occur only if the CPI would cause an increase. If the CPI would cause a decrease, no adjustment shall be made. Updated fees will go into effect July 1, annually. ² For all plan checks and preliminary plan reviews – the initial fee allows for two plan checks/preliminary plan reviews. A third submission will require repayment of the fee.

* 15% additional administrative charge added to planning application costs for projects requiring storm water review (applicable to commercial/industrial uses only)

^ Cost of public noticing, mailing and advertising is to be paid by applicant, and subject to an initial deposit with the City.