



CITY OF ARTESIA  
FISCAL YEAR  
2024-2025 OFFICIAL GCT  
BUDGET



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**CITY OF ARTESIA  
FISCAL YEAR  
2024-2025 MID-YEAR  
BUDGET**

**CITY COUNCIL**



**MELISSA RAMOSO  
COUNCILMEMBER**



**MONICA MANALO  
COUNCILMEMBER**



**TONY LIMA  
MAYOR**



**ALI TAJ  
MAYOR PRO TEM**



**RENE TREVINO  
COUNCILMEMBER**

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RESOLUTION NO. 24-2992

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, ADOPTING A FINANCIAL PLAN AND APPROVING A BUDGET FOR FISCAL YEAR 2024-25

WHEREAS, a budget is a financial guide that funds the City Council's continuing commitment to providing a high level of service to residents, visitors, and the business community.

WHEREAS, the 2024-25 Fiscal Year Budget reflects the City Council's strategic priorities and activities and has been designed to enhance the City's long-term financial viability.

WHEREAS, the 2024-25 Fiscal Year Budget, the proposed budget for the City of Artesia for the fiscal year beginning July 1, 2024, as presented by the Finance Manager, has been provided to, reviewed, and studied by the City Council;

WHEREAS, the City Council will continue to re-evaluate the status of current resources, expenditures, and the State of California's financial impact on cities throughout the fiscal year.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:

SECTION 1. Approve Exhibit A. Fiscal Year 2024-25 Budget for the City of Artesia and authorizing the City Manager to execute implementation.

SECTION 2. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 17<sup>th</sup> day of June, 2024



TONY LIMA, MAYOR

ATTEST:



JENNIFER ALDERETE, CITY CLERK

APPROVED TO FORM:



BEST BEST & KRIEGER, CITY ATTORNEY

I, Jennifer Alderete, City Clerk of the City of Artesia, do hereby certify that the foregoing Resolution was adopted at the Adjourned Regular City Council Meeting held on the 17<sup>th</sup> day of June, 2024, by the following roll call vote:

AYES: COUNCILMEMBERS: MANALO, RAMOSO, TREVINO, TAJ, LIMA

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE



JENNIFER ALDERETE, CITY CLERK

TO: Honorable Mayor and Members of the City Council  
FROM: Melissa Burke, Interim City Manager  
SUBJECT: Fiscal Year 2024-25 Budget  
DATE: June 17, 2024

Please accept the City's proposed budget for Fiscal Year 2024-25. I am pleased to present to you not only a balanced budget, but a budget which maintains City services. To present a balanced budget is a testament to how far we have come and to the commitment of the Council and Staff to improving the City's fiscal health. While the City still faces long-term revenue challenges, real progress has been made and Staff has prepared a budget that prioritizes rising community service contract increases, rising personnel costs, and resourcefully funds capital improvement projects with one-time funds. Ensuring continued fiscal progress and the City's long-term financial health remains our top priority.

### **Background**

The City has faced a structural deficit since at least 2018, with the exception of Fiscal Year 2020-21, due to a one-time infusion of Federal Coronavirus Aid, Relief, and Economic Security Act ("CARES") Act funds due to the global COVID-19 pandemic. This information became evident as the City has worked to complete audits from 2018 to 2023 to determine the true state of the City's finances. The completion of timely audits is imperative to knowing the true health of the City's finances, and I will continue to make it a priority to ensure that the City completes timely audits moving forward.

While the City's financial position is improving due to diligence over revenue collection and priority budgeting, revenue growth to fund the rising costs of services is a significant long-term concern. With that in mind, in an effort to ensure the City's resources are dedicated to the needs and priorities of the community, the City launched All About Artesia – an interactive community conversation to identify City service needs and priorities for our residents and local businesses. With over 400 responses to the survey, the following Artesia service priorities were identified:

- ✓ Maintaining 911 emergency response times
- ✓ Repairing streets and potholes
- ✓ Maintaining gang prevention programs for youth
- ✓ Cleaning and maintaining public areas
- ✓ Maintaining sidewalks, curbs, gutters, and street lighting
- ✓ Maintaining safe routes to schools
- ✓ Maintaining crime prevention programs involving thefts and burglaries

Safe neighborhoods, well-maintained streets and parks, and a wide variety of activities for seniors, youth and families are all a big part of maintaining property values. The budget prioritizes continuing to maintain streets, parks, sheriff response, and other City services

and programs which the community has shared as priorities. In this message, I will explain how the Fiscal Year 2024-25 Budget addresses these community priorities.

### **Budget Snapshot**

The Fiscal Year 2024-25 Budget estimates an 11% increase in revenues over the last year, however expenditures are also up 6% over the last year.

Increases in expenditures are a result of increases in the City's contractual obligations. The City is facing more than \$479,000 in additional contract costs to the General Fund, with \$378,085 of that coming from an increase in law enforcement costs from the Los Angeles County Sheriff's Department. Public safety continues to be at the top of resident priorities, with maintaining 911 response and gang prevention programs for youth being services the community highly values. Not only does the FY 2024-25 Budget fully fund the law enforcement contract, it allocates an additional \$321,000 for suppression activities to keep the City's neighborhoods safe. In total, public safety accounts for \$5.456 million of the City's \$15.373 million General Fund budget.

Public works and maintaining Artesia's streets and repairing potholes is another top priority. Before this year's rainy season, independent engineers rated over one-third of Artesia's streets as "poor" or "very poor" and it was only made worse by the winter rains. As is apparent in this budget, the City is striving to repair our streets and fill potholes. The Budget includes a five-year Capital Improvement Program, which prioritizes public works and infrastructure projects to improve roads, sidewalks, and drainage on City streets. Capital projects are very costly, and with limited General Fund revenue, Staff must be very strategic and creative in project selection. The FY 2024-25 Budget utilizes numerous Special Revenue Funds to fund the proposed capital projects in an effort to minimize the impact on the General Fund while still meeting the priorities of the community.

Other major sources of increased contract costs come from increased property, liability, and worker's compensation insurance premiums, crossing guard services, street sweeping, landscaping and maintenance contracts, and the City's negotiated Memorandum of Understandings with its labor unions and non-represented salary resolutions.

Increases in revenue are largely a result of several slight upticks in sales tax, property tax, building and permit fees, and investment diversification income. Additionally, the City's three permitted cannabis retail stores are anticipated to open in Fiscal Year 2024-25, adding a conservative new revenue source to the Budget. While this is exciting, we are approaching the estimated revenue in the first year very conservatively, and will monitor closely throughout the fiscal year.

### ***Revenue Collections and Opportunities***

While revenues are up from the previous year, revenue collections to keep up with rising costs to provide services continue to be a significant challenge and need to be resolved. Staff has shown leadership and diligence in revenue collection, as well as ensuring cost recovery is met whenever possible. Additional locally controlled funding for the Sheriff's

Department could also allow the Department to continue fighting gang violence and maintaining City-run anti-gang programs for youth.

Collecting monies that are lawfully due to the City ensures that the City can meet its service obligations to its residents, as these revenues fund needed City services to the community. Staff continues to work towards full collection through all available resources, and continued full support and backing of the Council is needed to be successful in these efforts.

Additional, new sources of revenue the City is currently working on include the following:

- Diversification of Investments: further diversification of investments will be pursued by the City Treasurer, with input and approval from myself and the Council, to safeguard the City's investments and achieve a higher return.
- Artesia Town Center: continue to bring rents to market rate, filling vacancies and addressing deferred maintenance.
- Increasing business attraction and retention to increase the City's tax base.
- Continue to monitor our non-General Fund projects to assure they are billed to non-General Fund accounts, thus not burdening our General Fund.
- Assessment of current and potential cell tower leases.
- City billboard conversions from static to electric.
- New Revenue Measures: Many cities in the area and across the state have adopted new revenue measures with the support of local voters. New revenue is imperative to the City's long-term financial health as inflation and continuous raising of the City's contract costs are already stressing the City's current revenue sources. At the City Council's request, over the last year, staff has worked with consultants to survey residents regarding community priorities and determine support for a possible new tax measure to maintain community resources.

### **Summary**

As we wrap up All About Artesia along with this year's budget adoption, the City would like to thank all of the residents, local businesses and community groups that participated in the conversation while we work diligently to address these City service needs and priorities.

It is my recommendation that the City Council adopt the budget as presented. We also would like to thank all the residents, local businesses, and community groups that participated in the community conversations, All About Artesia, to help ensure the City continues to meet community priorities. We will continue working towards the full collection of taxes due to the City while also working towards the development of new revenues as listed above. A continued joint effort of the Council and Staff is necessary to ensure the City's long-term financial health and ability to maintain the service priorities of our residents.



Melissa Burke  
Interim City Manger

# General Fund Revenues

100-0000		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Taxes</b>								
4000	Sales and Use Tax	\$ 4,025,056	\$ 4,014,811	\$ 3,932,600	\$ 3,932,600	\$ 4,108,000	4%	\$ 175,400
4005	Transaction and Use Tax	\$ -	\$ -	\$ -	\$ -	\$ 773,500	N/A	\$ 773,500
4010	Property Tax In-Lieu of VLF	\$ 2,146,321	\$ 2,278,334	\$ 2,408,200	\$ 2,408,200	\$ 2,512,285	4%	\$ 104,085
4020	No Property Tax City Tax Payment	\$ 1,108,594	\$ 1,155,453	\$ 1,201,300	\$ 1,201,300	\$ 1,201,300	0%	\$ -
4030	Measure V	\$ 130,694	\$ 141,754	\$ 200,000	\$ 200,000	\$ 200,000	0%	\$ -
4040	Business Tax	\$ 1,073,551	\$ 884,681	\$ 800,000	\$ 800,000	\$ 800,000	0%	\$ -
4065	Cannabis Tax	\$ -	\$ -	\$ -	\$ -	\$ 500,000	N/A	\$ 500,000
4070	Motor Vehicle-In-Lieu Fee	\$ 19,087	\$ 16,901	\$ 19,500	\$ 19,500	\$ 21,000	8%	\$ 1,500
4080	Transient Occupancy Tax	\$ 410,567	\$ 595,622	\$ 588,000	\$ 530,000	\$ 550,000	4%	\$ 20,000
4085	Ad Valorem AB1290 Pass-through	\$ 104,617	\$ 126,840	\$ 80,000	\$ 60,000	\$ 75,000	25%	\$ 15,000
4240	Documentary Transfer Tax	\$ 79,540	\$ 43,512	\$ 55,000	\$ 55,000	\$ 55,000	0%	\$ -
<b>Total Taxes</b>		\$ 9,098,029	\$ 9,257,907	\$ 9,284,600	\$ 9,206,600	\$ 10,796,085	17%	\$ 1,589,485
<b>Licenses &amp; Permits</b>								
4105	Massage Services Permits	\$ 500	\$ -	\$ -	\$ -	\$ 500	N/A	\$ 500
4110	Late PM/Early AM Operations Permits & Film Permits	\$ 6,200	\$ 1,600	\$ 2,000	\$ 2,000	\$ 500	-75%	\$ (1,500)
4115	Tobacco & Electronic Cigarette Sales Permits	\$ 1,251	\$ 665	\$ 600	\$ 600	\$ 600	0%	\$ -
4120	Building Permits	\$ 516,148	\$ 810,025	\$ 430,000	\$ 1,112,378	\$ 1,500,000	35%	\$ 387,622
4125	Handicap Parking Permits	\$ 760	\$ 579	\$ -	\$ -	\$ 500	N/A	\$ 500
4130	Street Procession Permits	\$ 1,043	\$ 2,521	\$ 1,000	\$ 2,000	\$ 1,500	-25%	\$ (500)
4145	Cannabis Permit	\$ -	\$ -	\$ -	\$ -	\$ 40,976	N/A	\$ 40,976
<b>Total Licenses &amp; Permits</b>		\$ 525,902	\$ 815,390	\$ 433,600	\$ 1,116,978	\$ 1,544,576	38%	\$ 427,598
<b>Charges for Services</b>								
<b>Fees for Recreation</b>								
4300	Application Fees	\$ 1,400	\$ 2,800	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
4303	Banner Program	\$ 1,400	\$ 4,575	\$ 2,000	\$ 2,000	\$ 1,500	-25%	\$ (500)
4305	Youth Sports	\$ 5,021	\$ 18,626	\$ 10,000	\$ 15,000	\$ 20,000	33%	\$ 5,000
4306	Adult Sports	\$ 210	\$ 805	\$ 3,000	\$ 3,000	\$ 1,000	-67%	\$ (2,000)
4330	Facility Use Fees	\$ 18,279	\$ 20,005	\$ 20,000	\$ 20,000	\$ 20,000	0%	\$ -
4380	Recreation Fees (General)	\$ 27,198	\$ 22,100	\$ 30,000	\$ 30,000	\$ 35,000	17%	\$ 5,000
4381	Recreation Fees (Education)	\$ 3,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4387	Soccer Fees (Youth)	\$ (5)	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
<i>Total Fees for Recreation</i>		\$ 56,503	\$ 68,911	\$ 68,000	\$ 73,000	\$ 80,500	10%	\$ 7,500
<b>Fees for Passports</b>								
4360	Passport Application Accept. Fees	\$ 7,900	\$ 15,530	\$ 10,000	\$ 12,000	\$ 13,000	8%	\$ 1,000
<i>Total Fees for Recreation</i>		\$ 7,900	\$ 15,530	\$ 10,000	\$ 12,000	\$ 13,000	8%	\$ 1,000
<b>Fees for Parking</b>								
4355	Merchant Paid Parking			\$ 14,000	\$ 10,000	\$ 14,000	40%	\$ 4,000
4370	Pay Station Coin Income			\$ 8,000	\$ 8,000	\$ 8,000	0%	\$ -
4371	Pay Station Credit Income			\$ 65,000	\$ 45,209	\$ 65,000	44%	\$ 19,791
<i>Total Fees for Parking</i>		\$ -	\$ -	\$ 87,000	\$ 63,209	\$ 87,000	38%	\$ 23,791
<b>Community Development Fees</b>								
4340	Industrial Waste Inspections	\$ 61,265	\$ 72,541	\$ 45,000	\$ 45,000	\$ 55,000	22%	\$ 10,000
4600	Development Impact Fees	\$ 52,148	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4630	Planning Fees	\$ 137,668	\$ 186,913	\$ 175,000	\$ 125,000	\$ 175,000	40%	\$ 50,000
4640	Construction and Demolition Admin Fee	\$ 9,000	\$ 10,000	\$ 9,500	\$ 9,500	\$ 10,000	5%	\$ 500
<i>Total Community Development</i>		\$ 260,080	\$ 269,453	\$ 229,500	\$ 179,500	\$ 240,000	34%	\$ 60,500
<b>Total Charges for Services</b>		\$ 324,484	\$ 353,894	\$ 394,500	\$ 327,709	\$ 420,500	28%	\$ 92,791
<b>Franchises Fees</b>								
4335	Franchise Fees	\$ 909,908	\$ 943,404	\$ 900,000	\$ 900,000	\$ 950,000	6%	\$ 50,000
<b>Total Franchises and Peg Fees</b>		\$ 909,908	\$ 943,404	\$ 900,000	\$ 900,000	\$ 950,000	6%	\$ 50,000

# General Fund Revenues

100-0000		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Fines, Forfeitures &amp; Penalties</b>								
4505	Code Enforcement Fines	\$ 50,303	\$ 18,021	\$ 10,000	\$ 15,000	\$ 30,000	100%	\$ 15,000
4515	City Parking Fines		\$ 14,638		\$ 44,000	\$ 60,000	36%	\$ 16,000
4525	Parking/Traffic Fines	\$ 41,225	\$ 153,907	\$ 125,000	\$ 125,000	\$ 125,000	0%	\$ -
	<b>Total Fines, Forfeitures &amp; Penalties</b>	\$ 91,529	\$ 186,566	\$ 135,000	\$ 184,000	\$ 215,000	17%	\$ 31,000
<b>Miscellaneous (Interest, Rent, etc.)</b>								
4230	Park Grants	\$ -	\$ 761	\$ 501,000	\$ 700,460		N/A	\$ (700,460)
	LA County Discretionary Grants					\$ 32,350		
4237	Billboard	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	N/A	\$ (30,000)
4280	SB90 Cost Recovery	\$ -	\$ -	\$ -	\$ -	\$ 22,000	N/A	\$ 22,000
4320	Candidate Fees	\$ -	\$ 2,162	\$ -	\$ -	\$ 200	N/A	\$ 200
4327	Comcast Payments	\$ 47	\$ -	\$ -	\$ -	\$ -	N/A	\$ 0
4345	Int'l St. Fair Sponsors	\$ 25,590	\$ 41,246	\$ -	\$ 46,750	\$ 51,050	9%	\$ 4,300
4346	Int'l St. Fair Fees	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4385	Residential Collections	\$ 757	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4386	Sheriff Cost Recoveries	\$ -	\$ 911	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
4620	Land Use Fee	\$ -	\$ 6,724	\$ 10,000	\$ 10,000	\$ 10,000	0%	\$ -
4710	Interest Income	\$ (233,311)	\$ 239,209	\$ 100,000	\$ 420,000	\$ 450,000	7%	\$ 30,000
4720	Rental Income	\$ 27,445	\$ 78,449	\$ 27,600	\$ 27,600		N/A	\$ (27,600)
	SELACO					\$ 27,600		
	Artesia Towne Center Rent	\$ -		\$ 738,132	\$ 738,132	\$ 200,000	-73%	\$ (538,132)
4725	Cell Tower Lease	\$ 36,000				\$ 27,786	N/A	\$ 27,786
4760	Solid Waste Agreement Fees	\$ -	\$ -	\$ -	\$ 59,765	\$ 61,857	4%	\$ 2,092
4817	Prior Deposit Revenue	\$ 141,131	\$ (79,125)		\$ 693,756		N/A	\$ (693,756)
4818	Outstanding Check Revenue	\$ 18,369	\$ 4,852			\$ 1,000	N/A	\$ 1,000
4825	Miscellaneous Revenue	\$ 27,046	\$ 7,811	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
4835	Miscellaneous Reimbursements	\$ 28,405	\$ 332,075	\$ 51,500	\$ 705,527	\$ 10,000	-99%	\$ (695,527)
4850	Sponsorships: Special Events	\$ -	\$ 1,000	\$ 25,000	\$ 5,340	\$ 5,000	-6%	\$ (340)
4860	Cannabis Community Benefit	\$ -	\$ -	\$ -	\$ -	\$ 81,000	N/A	\$ 81,000
	<b>Total Miscellaneous</b>	\$ 71,479	\$ 636,077	\$ 1,485,232	\$ 3,439,330	\$ 981,843	-71%	\$ (2,457,487)
<b>Total Revenue Before Transfers</b>		\$ 11,021,330	\$ 12,193,237	\$ 12,632,932	\$ 15,174,617	\$ 14,908,004	-2%	\$ (266,613)
<b>Interfund Transfers</b>								
	State Gas Tax	\$ 155,801	\$ 20,000	\$ -	\$ -	\$ -	N/A	\$ -
	Prop A	\$ 61,778	\$ 53,800	\$ 53,800	\$ 63,400	\$ 100,000	58%	\$ 36,600
	Prop C	\$ 54,000	\$ 56,000	\$ 56,000	\$ 56,000	\$ 59,000	5%	\$ 3,000
	Measure R	\$ 40,000	\$ 35,000	\$ 50,000	\$ 50,000	\$ 50,000	0%	\$ -
	Measure M	\$ -	\$ 60,000	\$ 61,100	\$ 61,100	\$ 61,100	0%	\$ -
	CDBG	\$ 34,884	\$ 122,338	\$ 6,500	\$ -	\$ 2,500	N/A	\$ 2,500
	COPS Grant	\$ 100,000	\$ 140,000	\$ 150,000	\$ 168,911	\$ 304,891	81%	\$ 135,981
	AQMD	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ -	N/A	\$ -
	AJ Padelford Park	\$ -	\$ 202,377	\$ -	\$ -	\$ 14,517	N/A	\$ 14,517
	Measure W	\$ -	\$ 40,587	\$ 40,587	\$ 40,587	\$ 40,587	0%	\$ -
	Housing Authority	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	N/A	\$ -
	Billboard	\$ -	\$ 124,200	\$ 136,200	\$ 160,000	\$ 250,000	56%	\$ 90,000
	American Rescue Plan Act	\$ 3,971,312	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Successor Agency - RORF	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 35,176	-86%	\$ (214,824)
	SB1383	\$ -	\$ -	\$ -	\$ -	\$ 30,250	N/A	\$ 30,250
	CNRA	\$ -	\$ -	\$ -	\$ -	\$ 17,500	N/A	\$ 17,500
	GF Reserve	\$ -	\$ -	\$ -	\$ -	\$ 152,625	N/A	\$ 152,625
	<b>Total Interfund Transfers</b>	\$ 4,667,775	\$ 1,115,302	\$ 815,187	\$ 849,998	\$ 1,118,146	32%	\$ 268,148
<b>Total Revenue and Transfers</b>		\$ 15,689,105	\$ 13,308,539	\$ 13,448,119	\$ 16,024,615	\$ 16,026,150	0%	\$ 1,535

# Transfers

Transfers are used when costs are incurred in one fund, but the revenues come into another fund. Also, transfers are used when a fund needs General Fund support due to insufficient dedicated revenues.

		Transfers Into			
FY 2023-24		General	Street Lt	S/A ROPS	Total Out
<b>Transfer Out from</b>					
General Fund	GF Subsidy of Street Lighting		\$ 60,238		\$ 60,238
Gas Tax	Gas Tax Overhead Costs	\$ 20,000			\$ 20,000
Prop A	Prop A Overhead Costs	\$ 53,800			\$ 53,800
Prop C	Prop C Overhead Costs	\$ 56,000			\$ 56,000
Measure R	Measure R Overhead Costs	\$ 35,000			\$ 35,000
Measure M	Measure M Overhead Costs	\$ 60,000			\$ 60,000
CDBG	CDBG Overhead Costs	\$ 122,338			\$ 122,338
COPS	COPS Funding of Law Enforcement	\$ 140,000			\$ 140,000
AQMD	Administrative Overhead Costs	\$ 1,000			\$ 1,000
AJPP	AJ Padelford Park Admin	\$ 202,377			\$ 202,377
Measure W	Administrative Overhead Costs	\$ 40,587			\$ 40,587
Housing Auth	Administrative Overhead Costs	\$ 10,000			\$ 10,000
Billboard	At-Risk Youth Programming	\$ 124,200			\$ 124,200
S/A RORF	Admin and ROPS	\$ 250,000		\$ 1,144,672	\$ 1,394,672
<b>Totals - Transfers In</b>		<b>\$ 1,115,302</b>	<b>\$ 60,238</b>	<b>\$ 1,144,672</b>	<b>\$ 2,320,212</b>

		Transfers Into			
FY 2024-25		General	Street Lt	S/A ROPS	Total Out
<b>Transfer Out from</b>					
General Fund	GF Subsidy of Street Lighting		\$ 64,635		\$ 64,635
Gas Tax	Gas Tax Overhead Costs	\$ -			\$ -
Prop A	Prop A Overhead Costs	\$ 100,000			\$ 100,000
Prop C	Prop C Overhead Costs	\$ 59,000			\$ 59,000
Measure R	Measure R Overhead Costs	\$ 50,000			\$ 50,000
Measure M	Measure M Overhead Costs	\$ 61,100			\$ 61,100
CDBG	CDBG Overhead Costs	\$ 2,500			\$ 2,500
COPS	COPS Funding of Law Enforcement	\$ 304,891			\$ 304,891
AQMD	Administrative Overhead Costs	\$ -			\$ -
AJPP	AJ Padelford Park Admin	\$ 14,517			\$ 14,517
Measure W	Administrative Overhead Costs	\$ 40,587			\$ 40,587
Housing Auth	Administrative Overhead Costs	\$ -			\$ -
Billboard	At-Risk Youth Programming	\$ 250,000			\$ 250,000
S/A RORF	Admin and ROPS	\$ 35,176		\$ 1,000,681	\$ 1,035,857
SB1383	Administrative Overhead Costs	\$ 30,250			\$ 30,250
CNRA	Administrative Overhead Costs	\$ 17,500			\$ 17,500
GF Reserve	Assigned Fund Balance Accounts	\$ 152,625			\$ 152,625
<b>Totals - Transfers In</b>		<b>\$ 1,118,146</b>	<b>\$ 64,635</b>	<b>\$ 1,000,681</b>	<b>\$ 2,183,462</b>

# Operational Revenue and Expenditure Summary

Fund	Estimated Revenues	Budgeted Expenditures	Budgeted Transfers	Surplus / (Deficit)
General	\$ 14,908,004	\$ (15,612,668)	\$ 1,053,511	\$ 348,847
Street and Transit Funds				
Gas Tax	\$ 481,346	\$ (596,439)	\$ -	\$ (115,093)
Prop A	\$ 452,642	\$ (1,424,933)	\$ (100,000)	\$ (1,072,291)
TDA	\$ 16,533	\$ (16,533)	\$ -	\$ -
Prop C	\$ 375,455	\$ (435,695)	\$ (59,000)	\$ (119,240)
Measure R	\$ 291,591	\$ (412,000)	\$ (50,000)	\$ (170,409)
Measure M	\$ 342,136	\$ (386,600)	\$ (61,100)	\$ (105,564)
SB1 / RMRA	\$ 449,012	\$ (600,000)	\$ -	\$ (150,988)
CDBG	\$ 272,472	\$ (277,472)	\$ (2,500)	\$ (7,500)
SCAQMD AB2766	\$ 19,850	\$ (166,236)	\$ (1,000)	\$ (147,386)
Summer Lunch	\$ 18,000	\$ (18,000)	\$ -	\$ -
California Street Grant	\$ -	\$ -	\$ -	\$ -
Bond - Pioneer	\$ -	\$ (20,000)	\$ -	\$ (20,000)
CA Beverage Recycling	\$ -	\$ -	\$ -	\$ -
Street Light Maintenance	\$ 202,631	\$ (202,631)	\$ 64,635	\$ 64,635
CFD	\$ 22,856	\$ (24,000)	\$ -	\$ (1,144)
COPS	\$ 202,000	\$ -	\$ (304,891)	\$ (102,891)
AJ Padelford Park Expansion	\$ 2,269,922	\$ (1,939,074)	\$ (14,517)	\$ 316,332
Cal Fire Grant	\$ -	\$ (62,545)	\$ -	\$ (62,545)
Development Impact Fees	\$ 1,391,000	\$ (2,160,164)	\$ -	\$ (769,164)
Measure W	\$ 215,199	\$ (315,294)	\$ (40,587)	\$ (140,682)
Housing	\$ 104,358	\$ (349,290)	\$ (10,000)	\$ (254,932)
TOD Planning	\$ 430,997	\$ 430,997	\$ -	\$ 861,994
Measure A	\$ 726,224	\$ (726,224)	\$ -	\$ -
Capital Projects	\$ 365,000	\$ (365,000)	\$ -	\$ -
SB 1383	\$ 75,000	\$ (44,750)	\$ (30,250)	\$ -
Recycled Oil	\$ 5,000	\$ (5,000)	\$ -	\$ -
CNRA	\$ 2,150,000	\$ 275,755	\$ 17,500	\$ 2,443,255
Enterprise				
PEG	\$ 27,000	\$ (264,330)	\$ -	\$ (237,330)
Billboard	\$ 180,000	\$ -	\$ (250,000)	\$ (70,000)
Successor Agency				
ROPS Obligations	\$ 965,505	\$ (965,505)	\$ -	\$ -
Redevelopment Obligations Ret. Fund	\$ 1,000,681	\$ -	\$ (1,000,681)	\$ -
<b>Total - All Funds</b>	<b>\$ 27,960,414</b>	<b>\$ (26,683,630)</b>	<b>\$ (788,880)</b>	<b>\$ 487,904</b>

# General Fund Revenue Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
<b>Revenue and Transfers-In Total</b>	\$ 15,689,105	\$ 13,308,539	\$ 13,448,119	\$ 15,330,859	\$ 16,026,150	5%	\$ 695,291

# General Fund Expenditure Summary

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
<b>General Fund Department Expenditures</b>							
100-1100 City Council Department	\$ 183,826	\$ 277,051	\$ 340,284	\$ 356,003	\$ 395,425	11%	\$ 39,422
100-1200 City Attorney	\$ 289,300	\$ 362,828	\$ 322,500	\$ 322,500	\$ 332,600	3%	\$ 10,100
100-1300 City Manager Department	\$ 317,134	\$ 296,016	\$ 351,312	\$ 360,731	\$ 364,361	1%	\$ 3,629
100-1400 City Clerk Department	\$ 125,502	\$ 234,261	\$ 205,342	\$ 231,698	\$ 382,726	65%	\$ 151,028
100-2100 Administrative Services Department	\$ 1,169,111	\$ 1,383,437	\$ 1,514,830	\$ 1,394,222	\$ 1,445,487	4%	\$ 51,265
100-2400 Human Resources Department	\$ 621,375	\$ 246,201	\$ 238,540	\$ 268,902	\$ 351,807	31%	\$ 82,906
100-2450 Risk Management	\$ 364,339	\$ 433,695	\$ 551,063	\$ 557,449	\$ 620,254	11%	\$ 62,805
100-2500 Artesia Towne Center	\$ 508,197	\$ 420,965	\$ 525,131	\$ 536,078	\$ 117,142	-78%	\$ (418,936)
100-3100 Finance Department	\$ 717,424	\$ 721,522	\$ 733,873	\$ 788,810	\$ 889,116	13%	\$ 100,306
100-4100 Planning Department	\$ 468,611	\$ 518,803	\$ 509,989	\$ 503,325	\$ 1,084,235	115%	\$ 580,910
100-4300 Building & Safety	\$ 272,420	\$ 378,208	\$ 364,920	\$ 335,205	\$ 354,489	6%	\$ 19,284
100-4400 Economic Development	\$ 119,297	\$ 99,986	\$ 126,484	\$ 232,014	\$ 206,658	-11%	\$ (25,357)
100-4500 City Engineer Department	\$ 56,858	\$ 239,141	\$ 219,320	\$ 219,525	\$ 213,595	-3%	\$ (5,930)
100-4600 Code Compliance Department	\$ 354,496	\$ 407,001	\$ 433,321	\$ 464,063	\$ 466,641	1%	\$ 2,579
100-4800 Parking	\$ 178,914	\$ 166,972	\$ 189,958	\$ 216,093	\$ 210,479	-3%	\$ (5,614)
100-5100 Parks and Recreation Services Department	\$ 709,418	\$ 1,082,595	\$ 1,512,476	\$ 1,629,259	\$ 1,252,867	-23%	\$ (376,391)
100-5300 Community Promotions	\$ 187,292	\$ 171,263	\$ 261,140	\$ 291,140	\$ 298,958	3%	\$ 7,818
100-6100 Public Works	\$ 522,441	\$ 643,766	\$ 691,079	\$ 756,905	\$ 1,056,805	40%	\$ 299,900
100-7100 Law Enforcement	\$ 4,140,838	\$ 4,496,304	\$ 4,874,383	\$ 4,946,383	\$ 5,569,024	13%	\$ 622,641
<b>Total Department Expenditures</b>	\$ 11,306,794	\$ 12,580,014	\$ 13,965,945	\$ 14,410,304	\$ 15,612,668	8%	\$ 1,202,364

<b>Transfers Out of General Fund</b>							
Street Light Maintenance Fund	\$ -	\$ 60,238	\$ 60,238	\$ 60,238	\$ 64,635	7%	\$ 4,397
<b>Total Transfers Out of General Fund</b>	\$ -	\$ 60,238	\$ 60,238	\$ 60,238	\$ 64,635	7%	\$ 4,397

<b>TOTAL GENERAL FUND EXPENDITURES &amp; TRANSFERS OUT</b>	\$ 11,306,794	\$ 12,640,252	\$ 14,026,183	\$ 14,470,542	\$ 15,677,303	8%	\$ 1,206,761
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<b>Excess of Revenues over Expenditures after Interfund Transfers</b>	\$ 4,382,311	\$ 668,287	\$ (578,064)	\$ 860,317	\$ 348,847	-59%	\$ (511,470)
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<b>Ending Fund Balance</b>	\$ 11,770,470	\$ 12,438,757	\$ 11,860,693	\$ 12,721,010	\$ 13,069,857	3%	\$ 348,847
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\*In compliance with Measure W requirements, a separate fund was established for the management of the City's allocation from Los Angeles County  
All expenditures are now reflected on its own page in the Restricted Fund section.

# General Fund Departments

# City Council

The City Council serves the residents of Artesia as the elected governing body of the City. The primary role of the City Council is to set legislative and fiscal policies and priorities that improve the quality of life in the City. The City Council is responsible for addressing the current and future needs of the City and its residents, and businesses.

100-1100	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
<b>Elected Positions</b>							
City Council Members	5.00	5.00	5.00	5.00	5.00	0%	0.00
<b>Subtotal</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0%</b>	<b>0.00</b>
<b>Staffing Summary</b>							
Full Time Positions							
Administrative Secretary	0.51	0.51	0.51	<b>0.51</b>	<b>0.51</b>	0%	0.00
Administrative Assistant	0.05	0.10	0.05	<b>0.10</b>	<b>0.10</b>	0%	0.00
<b>Total FTE</b>	<b>0.56</b>	<b>0.61</b>	<b>0.56</b>	<b>0.61</b>	<b>0.61</b>	<b>0%</b>	<b>0.00</b>
<b>Total</b>	<b>5.56</b>	<b>5.61</b>	<b>5.56</b>	<b>5.61</b>	<b>5.61</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>							
Revenue From General Fund	\$ 183,826	\$ 277,051	\$ 340,284	\$ <b>356,003</b>	\$ <b>395,425</b>	11%	\$ 39,422
<b>Total Revenue for Department</b>	<b>\$ 183,826</b>	<b>\$ 277,051</b>	<b>\$ 340,284</b>	<b>\$ 356,003</b>	<b>\$ 395,425</b>	<b>11%</b>	<b>\$ 39,422</b>
<b>Expenditures</b>							
Personnel	\$ 129,756	\$ 136,281	\$ 145,584	\$ <b>166,586</b>	\$ <b>175,649</b>	5%	\$ 9,062
Utilities and Services	\$ 9,532	\$ 5,720	\$ -	\$ -	\$ -	N/A	\$ -
Materials and Supplies	\$ 4,754	\$ 12,214	\$ 5,200	\$ <b>5,200</b>	\$ <b>11,700</b>	125%	\$ 6,500
Other Expenses	\$ 39,784	\$ 122,836	\$ 189,500	\$ <b>184,217</b>	\$ <b>208,076</b>	13%	\$ 23,860
<b>Total Expenditures</b>	<b>\$ 183,826</b>	<b>\$ 277,051</b>	<b>\$ 340,284</b>	<b>\$ 356,003</b>	<b>\$ 395,425</b>	<b>11%</b>	<b>\$ 39,422</b>
<b>Net Subsidy General Fund</b>	<b>\$ 183,826</b>	<b>\$ 277,051</b>	<b>\$ 340,284</b>	<b>\$ 356,003</b>	<b>\$ 395,425</b>	<b>11%</b>	<b>\$ 39,422</b>

# City Council

## 100-1100

	FY 2022	FY 2023	FY 2023	FY 2024	FY 2025	Budget	Budget
	Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Personnel</b>							
Salaries and Wages	\$ 92,145	\$ 86,395	\$ 95,498	\$ 98,480	\$ 102,093	4%	\$ 3,613
Other Pay	\$ -	\$ -	\$ -	\$ -	\$ 3,635	N/A	\$ 3,635
Benefits, and Payroll Expenses	\$ 37,611	\$ 49,886	\$ 50,086	\$ 68,106	\$ 69,920	3%	\$ 1,814
<b>Total Personnel</b>	<b>\$ 129,756</b>	<b>\$ 136,281</b>	<b>\$ 145,584</b>	<b>\$ 166,586</b>	<b>\$ 175,649</b>	<b>5%</b>	<b>\$ 9,062</b>
<b>Personnel</b>							
<b>Salaries &amp; Wages</b>							
5010 Full Time	\$ 91,760	\$ 84,503	\$ 95,498	\$ 98,480	\$ 102,091	4%	\$ 3,611
5020 Part Time	\$ 383	\$ 1,884	-	\$ -	\$ -	N/A	\$ -
5030 Overtime	\$ 2	\$ 8	-	\$ -	\$ 2	N/A	\$ 2
<b>Total Salaries &amp; Wages</b>	<b>\$ 92,145</b>	<b>\$ 86,395</b>	<b>\$ 95,498</b>	<b>\$ 98,480</b>	<b>\$ 102,093</b>	<b>4%</b>	<b>\$ 3,613</b>
<b>Other Pay</b>							
5012 Retention Bonus					\$ 2,135	N/A	\$ 2,135
5140 Accrued Leave Buy Back	\$ -	\$ -	\$ -	\$ -	\$ 1,500	N/A	\$ 1,500
<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,635</b>	<b>N/A</b>	<b>\$ 3,635</b>
<b>Benefits</b>							
5225 Retirement - Employer Contr.	\$ 451	\$ 10,929	\$ 1,084	\$ 3,914	\$ 6,988	79%	\$ 3,074
5235 PERS Unfunded Liability	\$ -	\$ 11,530	\$ -	\$ 10,455	\$ 11,325	8%	\$ 870
5250 Medicare/FICA Tax	\$ 2,476	\$ 2,825	\$ 2,056	\$ 2,770	\$ 2,487	-10%	\$ (283)
5315 Health Insurance	\$ 24,523	\$ 15,131	\$ 36,377	\$ 40,398	\$ 38,204	-5%	\$ (2,194)
5320 457 Match	\$ 1,077	\$ 6	\$ 73	\$ 73	\$ 83	14%	\$ 10
5325 FSA Contribution	\$ -	\$ 413	\$ 413	\$ 413	\$ 915	122%	\$ 502
5410 Auto Allowance	\$ 9,000	\$ 8,900	\$ 9,918	\$ 9,918	\$ 9,918	0%	\$ -
5415 Phone	\$ 84	\$ 153	\$ 165	\$ 165	\$ -	-100%	\$ (165)
<b>Total Benefits</b>	<b>\$ 37,611</b>	<b>\$ 49,886</b>	<b>\$ 50,086</b>	<b>\$ 68,106</b>	<b>\$ 69,920</b>	<b>3%</b>	<b>\$ 1,814</b>
<b>Total Personnel</b>	<b>\$ 129,756</b>	<b>\$ 136,281</b>	<b>\$ 145,584</b>	<b>\$ 166,586</b>	<b>\$ 175,649</b>	<b>5%</b>	<b>\$ 9,062</b>
<b>Utilities and Services</b>							
6095 IT Infrastructure Maintenance	\$ -	\$ 45	\$ -	\$ -	\$ -	N/A	\$ -
6650 Website Maintenance	\$ -	\$ 600	\$ -	\$ -	\$ -	N/A	\$ -
7010 Light and Power	\$ 1,022	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7020 Gas	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7030 Telephone/Internet	\$ 4,419	\$ 3,202	\$ -	\$ -	\$ -	N/A	\$ -
7050 Water	\$ 11	\$ 8	\$ -	\$ -	\$ -	N/A	\$ -
7060 Telephone Repair/Service	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7130 City Hall Security System	\$ 533	\$ 352	\$ -	\$ -	\$ -	N/A	\$ -
7220 HVAC Maintenance	\$ 921	\$ 405	\$ -	\$ -	\$ -	N/A	\$ -
7720 Equipment Rental	\$ 2,626	\$ 1,108	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Utilities and Services</b>	<b>\$ 9,532</b>	<b>\$ 5,720</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Materials &amp; Supplies</b>							
6510 Copy Paper	\$ 150	\$ 112	\$ -	\$ -	\$ -	N/A	\$ -
6520 Office Supplies	\$ 4,070	\$ 8,391	\$ 4,000	\$ 4,000	\$ 6,000	50%	\$ 2,000
6530 Postage - Mailing Fees	\$ 171	\$ 96	\$ 200	\$ 200	\$ 100	-50%	\$ (100)
6540 Printing	\$ 364	\$ 3,615	\$ 1,000	\$ 1,000	\$ 5,600	460%	\$ 4,600
<b>Total Materials &amp; Supplies</b>	<b>\$ 4,754</b>	<b>\$ 12,214</b>	<b>\$ 5,200</b>	<b>\$ 5,200</b>	<b>\$ 11,700</b>	<b>125%</b>	<b>\$ 6,500</b>
<b>Other Expenses</b>							
5610 Retiree Health Ins.	\$ -	\$ 903	\$ 38,000	\$ 6,000	\$ 39,042	551%	\$ 33,042
6110 Lobbyist	\$ -	\$ 54,000	\$ 79,200	\$ -	\$ -	N/A	\$ -
6155 Special Contract Services		\$ 28,000	\$ -	\$ 107,500	\$ 93,000	-13%	\$ (14,500)
6490 Membership/Dues	\$ 9,849	\$ 10,729	\$ 6,500	\$ 17,000	\$ 21,100	24%	\$ 4,100
6800 Council Meetings/Workshops	\$ 3,338	\$ 1,459	\$ 2,500	\$ 5,000	\$ 5,500	10%	\$ 500
6830 Pooled Councilmember Travel	\$ 16,213	\$ 16,865	\$ 14,300	\$ 14,300	\$ -	N/A	\$ (14,300)
Travel & Meetings:		\$ 23,000					
6910 Councilmember		\$ 25	\$ 5,000	\$ 4,750	\$ 7,360	55%	\$ 2,610
6915 Mayor	\$ 4,171	\$ 3,588	\$ 4,500	\$ 4,500	\$ 7,610	69%	\$ 3,110
6920 Mayor Pro-Tem	\$ 599	\$ 245	\$ 4,500	\$ 4,500	\$ 7,360	64%	\$ 2,860
6925 Councilmember		\$ 25	\$ 4,500	\$ 4,750	\$ 7,360	55%	\$ 2,610
6940 Councilmember	\$ 2,676	\$ 2,226	\$ 4,500	\$ 4,500	\$ 7,360	64%	\$ 2,860
7200 Facility Maintenance	\$ 1,273	\$ 750	\$ -	\$ -	\$ -	N/A	\$ -
7620 Mayoral Transition	\$ 1,665	\$ 3,929	\$ 3,000	\$ 4,417	\$ 4,985	13%	\$ 568
7755 Miscellaneous Expense		\$ 91	\$ -	\$ 7,000	\$ 7,400	6%	\$ 400
<b>Total Other Expenses</b>	<b>\$ 39,784</b>	<b>\$ 122,836</b>	<b>\$ 189,500</b>	<b>\$ 184,217</b>	<b>\$ 208,076</b>	<b>13%</b>	<b>\$ 23,860</b>
<b>Total Expenses</b>	<b>\$ 183,826</b>	<b>\$ 277,051</b>	<b>\$ 340,284</b>	<b>\$ 356,003</b>	<b>\$ 395,425</b>	<b>11%</b>	<b>\$ 39,422</b>
<b>Net Subsidy General Fund</b>	<b>\$ 183,826</b>	<b>\$ 277,051</b>	<b>\$ 340,284</b>	<b>\$ 356,003</b>	<b>\$ 395,425</b>	<b>11%</b>	<b>\$ 39,422</b>

City Council will be funded by the General Operating Fund.

# City Attorney

The City Attorney's office is a contracted service which provides legal support and advice to City Council, Staff, and the City.

<b>100-1200</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No Positions Allocated		0.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
Revenue From General Fund		\$ 289,300	\$ 362,828	\$ 322,500	\$ <b>322,500</b>	\$ <b>332,600</b>	3%	\$ 10,100
<b>Total Revenues</b>		<b>\$ 289,300</b>	<b>\$ 362,828</b>	<b>\$ 322,500</b>	<b>\$ 322,500</b>	<b>\$ 332,600</b>	3%	<b>\$ 10,100</b>
<b>Expenditures</b>								
Professional Services		\$ 289,300	\$ 362,828	\$ 322,500	\$ <b>322,500</b>	\$ <b>332,600</b>	3%	\$ 10,100
<b>Total Expenditures</b>		<b>\$ 289,300</b>	<b>\$ 362,828</b>	<b>\$ 322,500</b>	<b>\$ 322,500</b>	<b>\$ 332,600</b>	3%	<b>\$ 10,100</b>
<b>Net Subsidy General Fund</b>		<b>\$ 289,300</b>	<b>\$ 362,828</b>	<b>\$ 322,500</b>	<b>\$ 322,500</b>	<b>\$ 332,600</b>	3%	<b>\$ 10,100</b>
<b>Expenses</b>								
<b>Professional Services</b>								
7605	City Council Projects	\$ 87,293	\$ 63,077	\$ 96,000	\$ <b>96,000</b>	\$ <b>52,000</b>	-46%	\$ (44,000)
6820	City Manager Projects	\$ 25,313	\$ 10,888	\$ 34,000	\$ <b>34,000</b>	\$ <b>19,980</b>	-41%	\$ (14,020)
6120	Planning and Development Projects	\$ 57,409	\$ 72,380	\$ 52,000	\$ <b>32,000</b>	\$ <b>35,520</b>	11%	\$ 3,520
Special Planning Projects								
Development Projects								
6155	Special Contract Services	\$ 82,089	\$ 173,261	\$ 117,500	\$ <b>127,500</b>	\$ <b>180,000</b>	41%	\$ 52,500
Administration								
City Clerk								
Finance								
Parks and Recreation								
Public Works								
6006	Attorney Special Services	\$ 27,786	\$ 447	\$ 1,000	\$ <b>1,000</b>	\$ -	N/A	\$ (1,000)
7815	Successor Agency	\$ 659	\$ 4,000	\$ 4,000	\$ <b>4,000</b>	\$ -	N/A	\$ (4,000)
6165	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6005	General Retainer Services	\$ -	\$ (5,710)	\$ -	\$ -	\$ -	N/A	\$ -
6350	Settlement	\$ 8,750	\$ 9,538	\$ -	\$ -	\$ -	N/A	\$ -
6320	OPEB Litigation	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6100	Code Enforcement	\$ -	\$ 34,949	\$ 18,000	\$ <b>28,000</b>	\$ <b>45,100</b>	61%	\$ 17,100
<b>Total Expenses</b>		<b>\$ 289,300</b>	<b>\$ 362,828</b>	<b>\$ 322,500</b>	<b>\$ 322,500</b>	<b>\$ 332,600</b>	3%	<b>\$ 10,100</b>
<b>Net Subsidy General Fund</b>		<b>\$ 289,300</b>	<b>\$ 362,828</b>	<b>\$ 322,500</b>	<b>\$ 322,500</b>	<b>\$ 332,600</b>	3%	<b>\$ 10,100</b>

City Attorney will be funded by the General Operating Fund.

# City Manager

The City Manager serves as the chief executive officer of the City, overseeing the overall operations of the City. The City Manager is responsible for the implementation of policies set by the City Council, the development and execution of the budget, and identifying the City's current and future needs.

100-1300	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
<b>Staffing Summary</b>							
Full Time Positions							
City Manager	0.55	0.50	0.50	<b>0.50</b>	<b>0.50</b>	0%	0.00
Administrative Secretary	0.05	0.05	0.05	<b>0.05</b>	<b>0.05</b>	0%	0.00
Special Projects Manager	0.00	1.00	0.00	<b>1.00</b>	<b>0.90</b>	-10%	-0.10
<b>Total FTE</b>	<b>0.60</b>	<b>1.55</b>	<b>0.55</b>	<b>1.55</b>	<b>1.45</b>	<b>-6%</b>	<b>-0.10</b>
<b>Transfers and Revenues</b>							
Admin Allowances Transferred Out							
Revenue From General Fund	\$ 317,134	\$ 296,016	\$ 351,312	\$ <b>360,731</b>	\$ <b>364,361</b>	1%	\$ 3,629
<b>Total Transfers and Revenue for Department</b>	<b>\$ 317,134</b>	<b>\$ 296,016</b>	<b>\$ 351,312</b>	<b>\$ 360,731</b>	<b>\$ 364,361</b>	<b>1%</b>	<b>\$ 3,629</b>
<b>Expenditures</b>							
Personnel	\$ 193,633	\$ 264,701	\$ 293,512	\$ <b>325,131</b>	\$ <b>277,106</b>	-15%	\$ (48,026)
Utilities and Services	\$ 18,990	\$ 8,367	\$ 3,000	\$ <b>11,000</b>	\$ <b>11,000</b>	0%	\$ -
Materials and Supplies	\$ 2,589	\$ 3,617	\$ 1,600	\$ <b>2,600</b>	\$ <b>2,000</b>	-23%	\$ (600)
Other Expenses	\$ 12,179	\$ 19,331	\$ 53,200	\$ <b>22,000</b>	\$ <b>74,255</b>	238%	\$ 52,255
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenditures</b>	<b>\$ 227,392</b>	<b>\$ 296,016</b>	<b>\$ 351,312</b>	<b>\$ 360,731</b>	<b>\$ 364,361</b>	<b>1%</b>	<b>\$ 3,629</b>
<b>Net Subsidy General Fund</b>	<b>\$ 317,134</b>	<b>\$ 296,016</b>	<b>\$ 351,312</b>	<b>\$ 360,731</b>	<b>\$ 364,361</b>	<b>1%</b>	<b>\$ 3,629</b>

# City Manager

100-1300		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 80,760	\$ 182,615	\$ 233,681	\$ 233,681	\$ 190,576	-18%	\$ (43,105)
	Other Pay	\$ 89,742	\$ -	\$ -	\$ -	\$ 6,325	N/A	\$ 6,325
	Benefits, and Payroll Expenses	\$ 23,131	\$ 82,085	\$ 59,831	\$ 91,450	\$ 80,205	-12%	\$ (11,246)
	<b>Total Personnel</b>	<b>\$ 193,633</b>	<b>\$ 264,701</b>	<b>\$ 293,512</b>	<b>\$ 325,131</b>	<b>\$ 277,106</b>	<b>-15%</b>	<b>\$ (48,026)</b>
<b>Personnel</b>								
<b>Salaries &amp; Wages</b>								
5010	Full Time Salaries	\$ 56,983	\$ 182,615	\$ 233,681	\$ 233,681	\$ 190,576	-18%	\$ (43,105)
5020	Part Time	\$ 23,777	\$ 30,683	\$ -	\$ -	\$ -		
	<b>Total Salaries &amp; Wages</b>	<b>\$ 80,760</b>	<b>\$ 182,615</b>	<b>\$ 233,681</b>	<b>\$ 233,681</b>	<b>\$ 190,576</b>	<b>-18%</b>	<b>\$ (43,105)</b>
<b>Other Pay</b>								
5012	Retention Bonus					\$ 3,325	N/A	\$ 3,325
5140	Accrued Leave Buy Back	\$ 89,742	\$ -	\$ -	\$ -	\$ 3,000	N/A	\$ 3,000
	<b>Total Other Pay</b>	<b>\$ 89,742</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,325</b>	<b>N/A</b>	<b>\$ 6,325</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ 276	\$ 24,188	\$ 15,696	\$ 18,497	\$ 17,419	-6%	\$ (1,078)
5235	PERS Unfunded Liability	\$ -	\$ 18,081	\$ -	\$ 24,838	\$ 26,015	5%	\$ 1,177
5250	Medicare/FICA Tax	\$ 5,154	\$ 4,112	\$ 3,388	\$ 3,375	\$ 2,763	-18%	\$ (612)
5315	Health Insurance	\$ 14,982	\$ 23,680	\$ 21,864	\$ 25,857	\$ 16,067	-38%	\$ (9,790)
5320	457 Match	\$ 2,710	\$ 7,874	\$ 12,904	\$ 12,904	\$ 11,592	-10%	\$ (1,312)
5325	FSA Contribution	\$ -	\$ 1,049	\$ 1,049	\$ 1,049	\$ 1,849	76%	\$ 800
5410	Auto Allowance	\$ -	\$ 2,601	\$ 3,390	\$ 3,390	\$ 3,300	-3%	\$ (90)
5415	Cell Phone	\$ 8	\$ 500	\$ 1,540	\$ 1,540	\$ 1,200	-22%	\$ (340)
	<b>Total Benefits</b>	<b>\$ 23,131</b>	<b>\$ 82,085</b>	<b>\$ 59,831</b>	<b>\$ 91,450</b>	<b>\$ 80,205</b>	<b>-12%</b>	<b>\$ (11,246)</b>
	<b>Total Personnel</b>	<b>\$ 283,375</b>	<b>\$ 264,701</b>	<b>\$ 293,512</b>	<b>\$ 325,131</b>	<b>\$ 277,106</b>	<b>-15%</b>	<b>\$ (48,026)</b>
<b>Utilities and Services</b>								
6155	Special Contract Services	\$ 10,000	\$ 3,000	\$ 3,000	\$ 11,000	\$ 11,000	0%	\$ -
6650	Website Maintenance	\$ -	\$ 750	\$ -	\$ -	\$ -	N/A	\$ -
7010	Light and Power	\$ 1,022	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7020	Gas	\$ -	\$ 100	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 4,754	\$ 2,544	\$ -	\$ -	\$ -	N/A	\$ -
7050	Water	\$ 11	\$ 8	\$ -	\$ -	\$ -	N/A	\$ -
7060	Telephone Repair/Service	\$ -	\$ 100	\$ -	\$ -	\$ -	N/A	\$ -
7130	City Hall Security System	\$ 533	\$ 352	\$ -	\$ -	\$ -	N/A	\$ -
7220	HVAC Maintenance	\$ 921	\$ 405	\$ -	\$ -	\$ -	N/A	\$ -
7720	Equipment Rental	\$ 1,750	\$ 1,108	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Utilities and Services</b>	<b>\$ 18,990</b>	<b>\$ 8,367</b>	<b>\$ 3,000</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>	<b>0%</b>	<b>\$ -</b>
<b>Materials &amp; Supplies</b>								
6510	Copy Paper	\$ 150	\$ 112	\$ -	\$ -	\$ -	N/A	\$ -
6520	Office Supplies	\$ 2,296	\$ 3,064	\$ 1,000	\$ 2,000	\$ 2,000	0%	\$ -
6530	Postage - Mailing Fees	\$ 77	\$ 145	\$ 300	\$ 300	\$ -	N/A	\$ (300)
6540	Printing	\$ 66	\$ 296	\$ 300	\$ 300	\$ -	N/A	\$ (300)
	<b>Total Materials &amp; Supplies</b>	<b>\$ 2,589</b>	<b>\$ 3,617</b>	<b>\$ 1,600</b>	<b>\$ 2,600</b>	<b>\$ 2,000</b>	<b>-23%</b>	<b>\$ (600)</b>
<b>Other Expenses</b>								
5540	Educational Reimbursement	\$ 2,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5610	Retiree Health Ins.	\$ 278	\$ 2,038	\$ 40,000	\$ 6,000	\$ 57,255	854%	\$ 51,255
6490	Dues/Subscriptions/Training	\$ 8,072	\$ 9,641	\$ 7,000	\$ 7,000	\$ 8,000	14%	\$ 1,000
6900	Travel and Meetings	\$ 557	\$ 7,002	\$ 6,000	\$ 9,000	\$ 9,000	0%	\$ -
7200	Facility Maintenance	\$ 1,273	\$ 649	\$ -	\$ -	\$ -	N/A	\$ -
7260	Vehicle Fuel/Maintenance	\$ -	\$ -	\$ 200	\$ -	\$ -	N/A	\$ -
	<b>Total Other Expenses</b>	<b>\$ 12,179</b>	<b>\$ 19,331</b>	<b>\$ 53,200</b>	<b>\$ 22,000</b>	<b>\$ 74,255</b>	<b>238%</b>	<b>\$ 52,255</b>
<b>Capital- Replacement</b>								
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Capital - Replacement</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
	<b>Total Expenses</b>	<b>\$ 317,134</b>	<b>\$ 296,016</b>	<b>\$ 351,312</b>	<b>\$ 360,731</b>	<b>\$ 364,361</b>	<b>1%</b>	<b>\$ 3,629</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 317,134.05</b>	<b>\$ 296,016</b>	<b>\$ 351,312</b>	<b>\$ 360,731</b>	<b>\$ 364,361</b>	<b>1%</b>	<b>\$ 3,629</b>

City Manager will be funded by the General Operating Fund.

# City Clerk

The City Clerk manages and maintains the City's contracts and records, including preparing for and recording the City Council meetings. The Clerk assists in ensuring the City complies with government codes, acts as the City's elections official, and responds to public records requests.

100-1400	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
<b>Staffing Summary</b>							
Full Time Positions							
City Clerk	0.60	1.00	0.60	1.00	<b>1.00</b>	0%	0.00
Management Analyst	0.25	0.00	0.25	0.00	<b>0.00</b>	N/A	0.00
Administrative Secretary	0.10	0.10	0.10	0.10	<b>0.10</b>	0%	0.00
Administrative Assistant	0.10	0.20	0.10	0.20	<b>0.20</b>	0%	0.00
<b>Total FTE</b>	<b>1.05</b>	<b>1.30</b>	<b>1.05</b>	<b>1.30</b>	<b>1.30</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>							
Passport Processing	\$ -	\$ 68,000	\$ 73,000	\$ -	\$ -	N/A	\$ -
Revenue From General Fund	\$ 125,502	\$ 166,261	\$ 132,342	\$ 231,698	\$ <b>382,726</b>	65%	\$ 151,028
<b>Total Revenue for Department</b>	<b>\$ 125,502</b>	<b>\$ 234,261</b>	<b>\$ 205,342</b>	<b>\$ 231,698</b>	<b>\$ 382,726</b>	<b>65%</b>	<b>\$ 151,028</b>
<b>Expenditures</b>							
Personnel	\$ 91,569	\$ 153,268	\$ 136,642	\$ 148,898	\$ <b>179,320</b>	20%	\$ 30,423
Utilities and Services	\$ 8,383	\$ 7,541	\$ -	\$ -	\$ -	N/A	\$ -
Materials and Supplies	\$ 1,642	\$ 4,703	\$ 2,600	\$ 2,600	\$ <b>2,600</b>	0%	\$ -
Other Expenses	\$ 23,908	\$ 68,750	\$ 66,100	\$ 80,200	\$ <b>200,806</b>	150%	\$ 120,606
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenditures</b>	<b>\$ 125,502</b>	<b>\$ 234,261</b>	<b>\$ 205,342</b>	<b>\$ 231,698</b>	<b>\$ 382,726</b>	<b>65%</b>	<b>\$ 151,028</b>
<b>Net Subsidy General Fund</b>	<b>\$ 125,502</b>	<b>\$ 166,261</b>	<b>\$ 132,342</b>	<b>\$ 231,698</b>	<b>\$ 382,726</b>	<b>65%</b>	<b>\$ 151,028</b>

# City Clerk

100-1400		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 70,537	\$ 104,742	\$ 112,959	\$ 113,544	\$ 121,696	7%	\$ 8,152
	Other Pay	\$ -	\$ -	\$ -	\$ -	\$ 7,550	N/A	\$ 7,550
	Benefits, and Payroll Expenses	\$ 21,032	\$ 48,525	\$ 23,683	\$ 35,354	\$ 50,074	42%	\$ 14,720
	<b>Total Personnel Expense</b>	<b>\$ 91,569</b>	<b>\$ 153,268</b>	<b>\$ 136,642</b>	<b>\$ 148,898</b>	<b>\$ 179,320</b>	<b>20%</b>	<b>\$ 30,423</b>
<b>Expenses</b>								
<b>Personnel</b>								
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 70,458	\$ 100,974	\$ 112,959	\$ 113,544	\$ 121,869	7%	\$ 8,325
5020	Part Time	\$ 75	\$ 3,768	\$ -	\$ -	\$ -	N/A	\$ -
5030	Overtime	\$ 4	\$ 16	\$ -	\$ -	\$ 100		
	<b>Total Salaries &amp; Wages</b>	<b>\$ 70,537</b>	<b>\$ 104,742</b>	<b>\$ 112,959</b>	<b>\$ 113,544</b>	<b>\$ 121,969</b>	<b>7%</b>	<b>\$ 8,425</b>
<b>Other Pay</b>								
5012	Retention Bonus					\$ 4,550	N/A	\$ 4,550
5140	Accrued Leave Buy Back	\$ -	\$ -	\$ -	\$ -	\$ 3,000	N/A	\$ 3,000
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,550</b>	<b>N/A</b>	<b>\$ 7,550</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ 352	\$ 11,577	\$ 2,943	\$ 2,099	\$ 9,734	364%	\$ 7,635
5235	PERS Unfunded Liability	\$ -	\$ 13,606	\$ -	\$ 12,063	\$ 13,792	14%	\$ 1,729
5250	Medicare Tax	\$ 1,207	\$ 2,391	\$ 1,638	\$ 1,646	\$ 1,765	7%	\$ 119
5315	Health Insurance	\$ 19,145	\$ 17,602	\$ 12,840	\$ 13,284	\$ 15,268	15%	\$ 1,984
5320	457 Match	\$ 222	\$ 12	\$ 146	\$ 146	\$ 3,243	2121%	\$ 3,097
5325	FSA Contribution	\$ -	\$ 880	\$ 880	\$ 880	\$ 1,392	58%	\$ 512
5410	Auto Allowance		\$ 2,128	\$ 1,380	\$ 1,380	\$ 1,380	0%	\$ -
5415	Cell Phone	\$ 105	\$ 330	\$ 356	\$ 356	\$ -	N/A	\$ (356)
5540	Education/Tuition Reimbursement			\$ 3,500	\$ 3,500	\$ 3,500	0%	\$ -
	<b>Total Benefits</b>	<b>\$ 21,032</b>	<b>\$ 48,525</b>	<b>\$ 23,683</b>	<b>\$ 35,354</b>	<b>\$ 50,074</b>	<b>42%</b>	<b>\$ 14,720</b>
	<b>Total Personnel</b>	<b>\$ 91,569</b>	<b>\$ 153,268</b>	<b>\$ 136,642</b>	<b>\$ 148,898</b>	<b>\$ 179,320</b>	<b>20%</b>	<b>\$ 30,423</b>
<b>Utilities and Services</b>								
6135	Records Destruction		\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7010	Light and Power	\$ 1,280	\$ 2,000	\$ -	\$ -	\$ -	N/A	\$ -
7020	Gas	\$ -	\$ 120	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 3,888	\$ 2,548	\$ -	\$ -	\$ -	N/A	\$ -
7050	Water	\$ 11	\$ 8	\$ -	\$ -	\$ -	N/A	\$ -
7130	City Hall Security System	\$ 533	\$ 352	\$ -	\$ -	\$ -	N/A	\$ -
7220	HVAC Maintenance	\$ 921	\$ 405	\$ -	\$ -	\$ -	N/A	\$ -
7720	Equipment Rental	\$ 1,750	\$ 2,108	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Utilities and Services</b>	<b>\$ 8,383</b>	<b>\$ 7,541</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>

# City Clerk

100-1400		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Materials &amp; Supplies</b>								
6510	Copy Paper	\$ 150	\$ 112	\$ -	\$ -	\$ -	N/A	\$ -
6520	Office Supplies	\$ 1,318	\$ 4,366	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
6530	Postage - Mailing Fees	\$ 108	\$ 191	\$ 500	\$ 500	\$ 500	0%	\$ -
6540	Printing	\$ 66	\$ 33	\$ 100	\$ 100	\$ 100	0%	\$ -
<b>Total Materials &amp; Supplies</b>		\$ 1,642	\$ 4,703	\$ 2,600	\$ 2,600	\$ 2,600	0%	\$ -
<b>Other Expenses</b>								
5610	Retiree Health Ins.		\$ 323	\$ 24,000	\$ 3,600	\$ 21,506	497%	\$ 17,906
6025	Codification & Supplementation	\$ 2,887	\$ 7,775	\$ 5,000	\$ 5,000	\$ 4,000	-20%	\$ (1,000)
6028	Municipal Code Online	\$ 1,650	\$ -		\$ -	\$ -	N/A	\$ -
6155	Contract Services	\$ 11,314	\$ -	\$ 7,000	\$ 41,500	\$ 65,000	57%	\$ 23,500
	Public Records Requests							
	Clerical Support							
	Scanning Services							
6490	Dues and Subscriptions		\$ 902	\$ 600	\$ 600	\$ 600	0%	\$ -
6545	Passport Postage	\$ 525	\$ 314	\$ -	\$ -	\$ -	N/A	\$ -
6710	Legal Publication	\$ 4,495	\$ 23,642	\$ 25,600	\$ 25,600	\$ 25,600	0%	\$ -
6840	Staff Training	\$ 1,700	\$ 4,291	\$ 2,600	\$ 2,600	\$ 2,600	0%	\$ -
6900	Travel and Meetings	\$ -	\$ 37	\$ 1,300	\$ 1,300	\$ 1,500	15%	\$ 200
7200	Facility Maintenance	\$ 1,273	\$ 649	\$ -	\$ -	\$ -	N/A	\$ -
7615	Elections	\$ 64	\$ 30,817	\$ -	\$ -	\$ 80,000	N/A	\$ 80,000
<b>Total Other Expenses</b>		\$ 23,908	\$ 68,750	\$ 66,100	\$ 80,200	\$ 200,806	150%	\$ 120,606
<b>Capital</b>								
8015	Furniture	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Capital</b>		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		\$ 125,502	\$ 234,261	\$ 205,342	\$ 231,698	\$ 382,726	65%	\$ 151,028
<b>Net Subsidy General Fund</b>		\$ 125,502	\$ 166,261	\$ 132,342	\$ 231,698	\$ 382,726	65%	\$ 151,028

City Clerk will be funded by the General Operating Fund.

# Administrative Services

The Administration Department provides support and guidance to all other city departments in the efficient operation of the City. The primary functions of the Administration Department include reviewing City agreements and making recommendations, reviewing City Council agenda reports, managing City contracts, preparing and overseeing the issuance of formal and informal request for proposals or public works bid packets, applying for and managing grants on behalf of the City. The Administration Department administers the City's community benefits programs including issuing grants to non-profit organizations supporting residents.

100-2100	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
	Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>							
Full Time Positions							
Deputy City Manager	0.55	0.55	0.55	0.85	<b>0.85</b>	0%	0.00
Special Projects Manager	0.85	0.00	0.85	0.00	<b>0.00</b>	N/A	0.00
Management Analyst	4.20	4.75	4.20	3.75	<b>3.85</b>	3%	0.10
Administrative Secretary	0.14	0.14	0.14	0.14	<b>0.14</b>	0%	0.00
Administrative Analyst	0.00	1.00	0.00	1.00	<b>1.00</b>	0%	0.00
Administrative Assistant	0.15	0.30	0.15	0.30	<b>0.30</b>	0%	0.00
Housing Projects Manager	0.25	0.00	0.25	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>	<b>6.14</b>	<b>6.74</b>	<b>6.14</b>	<b>6.04</b>	<b>6.14</b>	<b>2%</b>	<b>0.10</b>
<b>Transfers and Revenues</b>							
Passport Processing	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Revenue From General Fund	\$ 1,169,111	\$ 1,383,437	\$ 1,514,830	\$ 1,394,222	\$ <b>1,445,487</b>	4%	51,265
<b>Total Transfers and Revenue for Department</b>	<b>\$ 1,169,111</b>	<b>\$ 1,383,437</b>	<b>\$ 1,514,830</b>	<b>\$ 1,394,222</b>	<b>\$ 1,445,487</b>	<b>4%</b>	<b>51,265</b>
<b>Expenditures</b>							
Personnel	\$ 798,266	\$ 840,226	\$ 1,025,838	\$ 844,036	\$ <b>977,083</b>	16%	\$ 133,046
Utilities and Services	\$ 16,178	\$ 72,940	\$ 99,893	\$ 100,593	\$ <b>56,200</b>	-44%	\$ (44,393)
System Maintenance	\$ 76,438	\$ 104,105	\$ 45,800	\$ 98,137	\$ <b>28,700</b>	-71%	\$ (69,437)
Materials & Supplies	\$ 5,700	\$ 8,735	\$ 7,700	\$ 10,100	\$ <b>13,500</b>	34%	\$ 3,400
Other Expenses	\$ 23,490	\$ 27,158	\$ 21,300	\$ 26,000	\$ <b>18,458</b>	-29%	\$ (7,542)
Capital	\$ 2,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Community Programs	\$ 247,039	\$ 330,273	\$ 314,299	\$ 315,356	\$ <b>351,546</b>	11%	\$ 36,190
<b>Total Expenditures</b>	<b>\$ 1,169,111</b>	<b>\$ 1,383,437</b>	<b>\$ 1,514,830</b>	<b>\$ 1,394,222</b>	<b>\$ 1,445,487</b>	<b>4%</b>	<b>\$ 51,265</b>
<b>Net Subsidy General Fund</b>	<b>\$ 1,169,111</b>	<b>\$ 1,383,437</b>	<b>\$ 1,514,830</b>	<b>\$ 1,394,222</b>	<b>\$ 1,445,487</b>	<b>4%</b>	<b>\$ 51,265</b>

# Administrative Services

100-2100		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 372,931	\$ 528,466	\$ 580,802	\$ 607,729	\$ 646,099	6%	\$ 38,370
	Other Pay	\$ 16,310	\$ 916	\$ -	\$ 10,000	\$ 46,490	365%	\$ 36,490
	Benefits, and Payroll Expenses	\$ 409,026	\$ 310,844	\$ 445,036	\$ 226,307	\$ 284,494	26%	\$ 58,186
	<b>Total Personnel</b>	<b>\$ 798,266</b>	<b>\$ 840,226</b>	<b>\$ 1,025,838</b>	<b>\$ 844,036</b>	<b>\$ 977,083</b>	<b>16%</b>	<b>\$ 133,046</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 372,820	\$ 519,095	\$ 580,802	\$ 599,857	\$ 645,099	8%	\$ 45,242
5020	Part Time	\$ 105	\$ 8,904	\$ -	\$ 6,871	\$ -	-100%	\$ (6,871)
5030	Overtime	\$ 5	\$ 468	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 372,931</b>	<b>\$ 528,466</b>	<b>\$ 580,802</b>	<b>\$ 607,729</b>	<b>\$ 646,099</b>	<b>6%</b>	<b>\$ 38,370</b>
<b>Other Pay</b>								
5012	Retention Bonus					\$ 21,490	N/A	\$ 21,490
5140	Accrued Leave Buy Back	\$ 16,310	\$ 916	\$ -	\$ 10,000	\$ 25,000	150%	\$ 15,000
	<b>Total Other Pay</b>	<b>\$ 16,310</b>	<b>\$ 916</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 46,490</b>	<b>365%</b>	<b>\$ 36,490</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ 1,853	\$ 66,560	\$ 17,159	\$ 34,600	\$ 57,860	67%	\$ 23,260
5235	PERS Unfunded Liability	\$ 291,100	\$ 64,392	\$ 309,312	\$ 63,749	\$ 73,970	16%	\$ 10,221
5250	Medicare Tax	\$ 6,656	\$ 11,469	\$ 8,422	\$ 8,698	\$ 9,354	8%	\$ 656
5315	Health Insurance	\$ 100,767	\$ 144,923	\$ 88,150	\$ 97,268	\$ 113,846	17%	\$ 16,578
5320	457 Match	\$ 7,669	\$ 8,587	\$ 12,193	\$ 12,193	\$ 16,260	33%	\$ 4,067
5325	FSA Contribution		\$ 4,005	\$ 4,232	\$ 4,232	\$ 7,903	87%	\$ 3,671
5410	Auto Allowance		\$ 3,571	\$ 4,032	\$ 4,032	\$ 4,092	1%	\$ 60
5415	Cell Phone	\$ 980	\$ 7,337	\$ 1,536	\$ 1,536	\$ 153	-90%	\$ (1,383)
5418	Bilingual Pay					\$ 1,056	N/A	\$ 1,056
	<b>Total Benefits</b>	<b>\$ 409,026</b>	<b>\$ 310,844</b>	<b>\$ 445,036</b>	<b>\$ 226,307</b>	<b>\$ 284,494</b>	<b>26%</b>	<b>\$ 58,186</b>
	<b>Total Personnel</b>	<b>\$ 798,266</b>	<b>\$ 840,226</b>	<b>\$ 1,025,838</b>	<b>\$ 844,036</b>	<b>\$ 977,083</b>	<b>16%</b>	<b>\$ 133,046</b>
<b>Utilities and Services</b>								
7010	Light and Power	\$ 763	\$ 23,560	\$ 31,000	\$ 31,000	\$ -	N/A	\$ (31,000)
7020	Gas		\$ 340	\$ -	\$ 700	\$ -	-100%	\$ (700)
7030	Telephone/Internet	\$ 3,888	\$ 23,148	\$ 33,700	\$ 33,700	\$ 42,000	25%	\$ 8,300
7050	Water	\$ 3,778	\$ 3,162	\$ 6,100	\$ 6,100	\$ -	N/A	\$ (6,100)
7130	City Hall Security System	\$ 533	\$ 1,712	\$ 4,950	\$ 4,950	\$ 5,200	5%	\$ 250
7250	Equipment Service Maintenance	\$ 921	\$ 15,589	\$ 10,000	\$ 10,000	\$ -	N/A	\$ (10,000)
7720	Equipment Rental	\$ 6,295	\$ 5,427	\$ 14,143	\$ 14,143	\$ 9,000	-36%	\$ (5,143)
	<b>Total Utilities and Services</b>	<b>\$ 16,178</b>	<b>\$ 72,940</b>	<b>\$ 99,893</b>	<b>\$ 100,593</b>	<b>\$ 56,200</b>	<b>-44%</b>	<b>\$ (44,393)</b>
<b>System Maintenance</b>								
6096	IT Service Contingencies	\$ 91	\$ 4,129	\$ -	\$ -	\$ -	N/A	\$ -
6155	Contract Services	\$ 66,447	\$ 86,850	\$ 38,800	\$ 89,460	\$ 19,500	-78%	\$ (69,960)
6615	IT Updates	\$ 3,236	\$ 11,926	\$ -	\$ -	\$ -	N/A	\$ -
6650	Website Maintenance	\$ 6,664	\$ 1,200	\$ 7,000	\$ 8,677	\$ 9,200	6%	\$ 523
	<b>Total Systems Maintenance</b>	<b>\$ 76,438</b>	<b>\$ 104,105</b>	<b>\$ 45,800</b>	<b>\$ 98,137</b>	<b>\$ 28,700</b>	<b>-71%</b>	<b>\$ (69,437)</b>
<b>Materials &amp; Supplies</b>								
6510	Copy Paper	\$ 150	\$ 643	\$ -	\$ 1,200	\$ 3,000	150%	\$ 1,800
6520	Office Supplies	\$ 734	\$ 1,970	\$ 2,400	\$ 2,400	\$ 3,500	46%	\$ 1,100
6530	Postage - Mailing Fees	\$ 4,225	\$ 5,846	\$ 5,000	\$ 5,000	\$ 4,000	-20%	\$ (1,000)
6540	Printing	\$ 66	\$ 170	\$ 250	\$ 250	\$ 1,000	300%	\$ 750
6545	Passport Postage	\$ 525	\$ 106	\$ 50	\$ 1,250	\$ 2,000	60%	\$ 750
	<b>Total Materials &amp; Supplies</b>	<b>\$ 5,700</b>	<b>\$ 8,735</b>	<b>\$ 7,700</b>	<b>\$ 10,100</b>	<b>\$ 13,500</b>	<b>34%</b>	<b>\$ 3,400</b>
<b>Other Expenses</b>								
5540	Education/Tuition Reimbursement	\$ -	\$ -	\$ 3,500	\$ 3,500	\$ -	-100%	\$ (3,500)
5595	Unemployment Plan	\$ -	\$ 500	\$ 500	\$ 500	\$ 4,215	743%	\$ 3,715
5610	Retired Health Benefits	\$ 8,516	\$ 9,000	\$ 9,000	\$ -	\$ -	N/A	\$ -
6490	Dues/Subscriptions/Training	\$ 213	\$ 2,491	\$ 5,400	\$ 5,400	\$ 5,400	0%	\$ -
6900	Travel and Meetings	\$ 40	\$ 64	\$ 2,900	\$ 4,300	\$ 8,000	86%	\$ 3,700
7200	Facility Maintenance	\$ 1,281	\$ 6,483	\$ -	\$ 6,300	\$ -	-100%	\$ (6,300)
7220	HVAC System Service/Maintenance			\$ -	\$ 6,000	\$ -	-100%	\$ (6,000)
7260	Vehicle Maintenance	\$ 500	\$ 24	\$ -	\$ -	\$ 843	N/A	\$ 843
7265	Vehicle & Equipment Fuel	\$ 200	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7660	Bank Fees	\$ 12,740	\$ 8,596	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Other Expenses</b>	<b>\$ 23,490</b>	<b>\$ 27,158</b>	<b>\$ 21,300</b>	<b>\$ 26,000</b>	<b>\$ 18,458</b>	<b>-29%</b>	<b>\$ (7,542)</b>

# Administrative Services

100-2100		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Capital</b>								
8011	Capital Equipment	\$ 2,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Capital</b>	\$ 2,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Community Programs</b>								
6000	Animal Care and Control	\$ 47,023	\$ 57,846	\$ 52,146	\$ 52,146	\$ 63,642	22%	\$ 11,496
6090	Artesia Public Library Custodial & Maintenance	\$ 9,463	\$ 62,224	\$ 44,180	\$ 35,237	\$ 36,322	3%	\$ 1,085
6145	School Crossing Guards	\$ 169,830	\$ 194,165	\$ 208,368	\$ 208,368	\$ 234,432	13%	\$ 26,064
7305	Street Sweeping (Parking Lots)	\$ 3,179	\$ 2,889	\$ 7,605	\$ 7,605	\$ 8,150	7%	\$ 545
7685	Emergency Preparedness	\$ 10,634	\$ 6,566	\$ 2,000	\$ 12,000	\$ 9,000	-25%	\$ (3,000)
7715	Community Graffiti Removal Program	\$ 6,481	\$ 6,450	\$ -	\$ -	\$ -	N/A	\$ -
7807	Business Beautification Awards	\$ 396	\$ 131	\$ -	\$ -	\$ -	N/A	\$ -
7811	Holiday Home Decoration Awards	\$ 33	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Community Programs</b>	\$ 247,039	\$ 330,273	\$ 314,299	\$ 315,356	\$ 351,546	11%	\$ 36,190
<b>Total Expenses</b>		\$ 1,169,111	\$ 1,383,437	\$ 1,514,830	\$ 1,394,222	\$ 1,445,487	4%	\$ 51,265
<b>Net Subsidy General Fund</b>		\$ 1,169,111	\$ 1,383,437	\$ 1,514,830	\$ 1,394,222	\$ 1,445,487	4%	\$ 51,265

Administrative Services will be funded by the General Operating Fund.

# Human Resources

The Human Resources Department supports all prospective, current and past employees. The Human Resources Department core services and competencies include recruitment and retention of qualified applicants; employee and labor relations; job classification, compensation and labor market research; maintenance of personnel records; organizational and employee development; employee benefits; and regulatory compliance.

100-2400	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
<b>Staffing Summary</b>							
Full Time Positions							
Human Resources Manager	0.80	0.80	0.80	0.80	<b>0.80</b>	0%	0.00
Administrative Analyst	1.00	0.00	1.00	0.00	<b>0.00</b>	N/A	0.00
Administrative Secretary	0.05	0.05	0.05	0.025	<b>0.025</b>	0%	0.00
Administrative Assistant	0.00	0.00	0.00	0.050	<b>0.050</b>	0%	0.00
<b>Total FTE</b>	<b>1.85</b>	<b>0.85</b>	<b>1.85</b>	<b>0.88</b>	<b>0.88</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>							
Revenue From General Fund	\$ 621,375	\$ 246,201	\$ 238,540	\$ 268,902	<b>\$ 351,807</b>	31%	\$ 82,906
<b>Total Revenue for Department</b>	<b>\$ 621,375</b>	<b>\$ 246,201</b>	<b>\$ 238,540</b>	<b>\$ 268,902</b>	<b>\$ 351,807</b>	<b>31%</b>	<b>\$ 82,906</b>
<b>Expenditures</b>							
Personnel	\$ 467,161	\$ 146,421	\$ 134,373	\$ 143,935	<b>\$ 165,157</b>	15%	\$ 21,223
Utilities and Services	\$ 9,227	\$ 6,227	\$ 267	\$ 267	<b>\$ 500</b>	87%	\$ 233
Materials and Supplies	\$ 3,862	\$ 2,043	\$ 1,700	\$ 1,700	<b>\$ 2,400</b>	41%	\$ 700
Other Expenses	\$ 141,125	\$ 91,510	\$ 102,200	\$ 123,000	<b>\$ 183,750</b>	49%	\$ 60,750
<b>Total Expenditures</b>	<b>\$ 621,375</b>	<b>\$ 246,201</b>	<b>\$ 238,540</b>	<b>\$ 268,902</b>	<b>\$ 351,807</b>	<b>31%</b>	<b>\$ 82,906</b>
<b>Net Subsidy General Fund</b>	<b>\$ 621,375</b>	<b>\$ 246,201</b>	<b>\$ 238,540</b>	<b>\$ 268,902</b>	<b>\$ 351,807</b>	<b>31%</b>	<b>\$ 82,906</b>

# Human Resources

100-2400		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 170,306	\$ 94,997	\$ 102,084	\$ 102,230	\$ 105,083	3%	\$ 2,853
	Other Pay	\$ 244,980	\$ 3,293	\$ -	\$ -	\$ 6,063	N/A	\$ 6,063
	Benefits, and Payroll Expenses	\$ 51,875	\$ 48,132	\$ 32,289	\$ 41,705	\$ 54,012	30%	\$ 12,307
	<b>Total Personnel</b>	<b>\$ 467,161</b>	<b>\$ 146,421</b>	<b>\$ 134,373</b>	<b>\$ 143,935</b>	<b>\$ 165,157</b>	<b>15%</b>	<b>\$ 21,223</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 170,306	\$ 89,600	\$ 102,084	\$ 102,230	\$ 104,583	2%	\$ 2,353
5020	Part Time	\$ 38	\$ 5,388	\$ -	\$ -	\$ -	N/A	\$ -
5030	Overtime	\$ -	\$ 8	\$ -	\$ -	\$ 500	N/A	\$ 500
	<b>Total Salaries &amp; Wages</b>	<b>\$ 170,306</b>	<b>\$ 94,997</b>	<b>\$ 102,084</b>	<b>\$ 102,230</b>	<b>\$ 105,083</b>	<b>3%</b>	<b>\$ 2,853</b>
<b>Other Pay</b>								
5012	Retention Bonus					\$ 3,063	N/A	\$ 3,063
5140	Accrued Leave Buy Back	\$ 244,980	\$ 3,293	\$ -	\$ -	\$ 3,000	N/A	\$ 3,000
	<b>Total Other Pay</b>	<b>\$ 244,980</b>	<b>\$ 3,293</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,063</b>	<b>N/A</b>	<b>\$ 6,063</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ 846	\$ 11,704	\$ 3,598	\$ 2,134	\$ 11,104	420%	\$ 8,970
5235	PERS Unfunded Liability	\$ -	\$ 16,629	\$ -	\$ 10,857	\$ 11,849	9%	\$ 992
5250	Medicare Tax	\$ 3,065	\$ 1,961	\$ 1,480	\$ 1,482	\$ 1,516	2%	\$ 34
5315	Health Insurance	\$ 46,017	\$ 16,005	\$ 18,798	\$ 19,819	\$ 21,662	9%	\$ 1,843
5320	457 Match	\$ 1,946	\$ 6	\$ 36	\$ 36	\$ 41	14%	\$ 5
5325	FSA Contribution	\$ -	\$ 592	\$ 592	\$ 592	\$ 1,555	163%	\$ 963
5410	Auto Allowance		\$ 1,084	\$ 1,485	\$ 1,485	\$ 1,485	0%	\$ -
5540	Education/Tuition Reimbursement	\$ -	\$ -	\$ 2,800	\$ 3,500	\$ 2,800	-20%	\$ (700)
5610	Retiree Health Benefits	\$ -	\$ 151	\$ 3,500	\$ 1,800	\$ 2,000	11%	\$ 200
	<b>Total Benefits</b>	<b>\$ 51,875</b>	<b>\$ 48,132</b>	<b>\$ 32,289</b>	<b>\$ 41,705</b>	<b>\$ 54,012</b>	<b>30%</b>	<b>\$ 12,307</b>
	<b>Total Personnel</b>	<b>\$ 467,161</b>	<b>\$ 146,421</b>	<b>\$ 134,373</b>	<b>\$ 143,935</b>	<b>\$ 165,157</b>	<b>15%</b>	<b>\$ 21,223</b>
<b>Utilities and Services</b>								
5415	Cell Phone	\$ 115	\$ 248	\$ 267	\$ 267	\$ 500	87%	\$ 233
6650	Website Maintenance	\$ -	\$ 700	\$ -	\$ -	\$ -	N/A	\$ -
7010	Light and Power	\$ 1,022	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7020	Gas	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 3,602	\$ 2,307	\$ -	\$ -	\$ -	N/A	\$ -
7050	Water	\$ 11	\$ 8	\$ -	\$ -	\$ -	N/A	\$ -
7060	Telephone Repair/Service	\$ -	\$ 150	\$ -	\$ -	\$ -	N/A	\$ -
7130	City Hall Security System	\$ 533	\$ 352	\$ -	\$ -	\$ -	N/A	\$ -
7200	Maintenance	\$ 1,273	\$ 649	\$ -	\$ -	\$ -	N/A	\$ -
7220	HVAC Maintenance	\$ 921	\$ 405	\$ -	\$ -	\$ -	N/A	\$ -
7260	Vehicle Serv./Maint.	\$ -	\$ 300	\$ -	\$ -	\$ -	N/A	\$ -
7720	Equipment Rental	\$ 1,750	\$ 1,108	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Utilities and Services</b>	<b>\$ 9,227</b>	<b>\$ 6,227</b>	<b>\$ 267</b>	<b>\$ 267</b>	<b>\$ 500</b>	<b>87%</b>	<b>\$ 233</b>

# Human Resources

100-2400		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Materials &amp; Supplies</b>								
6510	Copy Paper	\$ 150	\$ 112	\$ -	\$ -	\$ -	N/A	\$ -
6520	Office Supplies	\$ 3,544	\$ 1,516	\$ 1,300	\$ 1,300	\$ 2,000	54%	\$ 700
6530	Postage - Mailing Fees	\$ 102	\$ 300	\$ 300	\$ 300	\$ 300	0%	\$ -
6540	Printing	\$ 66	\$ 114	\$ 100	\$ 100	\$ 100	0%	\$ -
6545	Passport Postage	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Materials &amp; Supplies</b>		<b>\$ 3,862</b>	<b>\$ 2,043</b>	<b>\$ 1,700</b>	<b>\$ 1,700</b>	<b>\$ 2,400</b>	<b>41%</b>	<b>\$ 700</b>
<b>Other Expenses</b>								
5515	Employment Advertising	\$ 5,186	\$ 6,349	\$ 12,000	\$ 12,000	\$ 15,000	25%	\$ 3,000
5520	Annual Staff Appreciation	\$ 3,576	\$ 5,868	\$ 7,500	\$ 10,000	\$ 20,000	100%	\$ 10,000
5550	Background Checks	\$ 604	\$ 838	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
5565	Pre-Employment Physicals	\$ 1,186	\$ 3,853	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
6035	Contract Services	\$ 20,728	\$ 2,146	\$ 1,000	\$ 10,500	\$ 35,000	233%	\$ 24,500
	Scanning Services							
6105	Labor Consultant	\$ 103,666	\$ 53,906	\$ 65,000	\$ 65,000	\$ 83,250	28%	\$ 18,250
6135	Records Destruction	\$ 1,328	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6490	Dues/Subscriptions/Training	\$ 4,852	\$ 15,515	\$ 7,200	\$ 16,000	\$ 16,000	0%	\$ -
6900	Travel and Meetings	\$ -	\$ 1,592	\$ 2,000	\$ 2,000	\$ 3,000	50%	\$ 1,000
7755	Miscellaneous Expense	\$ -	\$ -	\$ -	\$ -	\$ 2,500	N/A	\$ 2,500
7765	Organizational Development	\$ -	\$ 1,443	\$ 3,500	\$ 3,500	\$ 5,000	43%	\$ 1,500
<b>Total Other Expenses</b>		<b>\$ 141,125</b>	<b>\$ 91,510</b>	<b>\$ 102,200</b>	<b>\$ 123,000</b>	<b>\$ 183,750</b>	<b>49%</b>	<b>\$ 60,750</b>
<b>Total Expenses</b>		<b>\$ 621,375</b>	<b>\$ 246,201</b>	<b>\$ 238,540</b>	<b>\$ 268,902</b>	<b>\$ 351,807</b>	<b>31%</b>	<b>\$ 82,906</b>
<b>Net Subsidy General Fund</b>		<b>\$ 621,375</b>	<b>\$ 246,201</b>	<b>\$ 238,540</b>	<b>\$ 268,902</b>	<b>\$ 351,807</b>	<b>31%</b>	<b>\$ 82,906</b>

Human Resources will be funded by the General Operating Fund.

# Risk Management

Risk Management manages the City's internal and external risks in the most cost-effective manner. The primary functions of the Risk Management Department include the following tasks: reviewing City agreements for proper insurance and indemnification clauses, processing City insurance claims against private parties or through City insurance, processing insurance claims from private parties against the City, and submitting restitution claims to the District Attorney for crimes against public property.

<b>100-2450</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
Full Time Positions								
	Human Resources Manager	0.20	0.20	0.20	0.20	<b>0.20</b>	0%	0.00
	Deputy City Manager	0.10	0.10	0.10	0.10	<b>0.10</b>	0%	0.00
	Administrative Secretary	0.00	0.00	0.025	0.025	<b>0.025</b>	0%	0.00
	Administrative Assistant	0.00	0.00	0.05	0.05	<b>0.05</b>	0%	0.00
	<b>Total FTE</b>	<b>0.30</b>	<b>0.30</b>	<b>0.375</b>	<b>0.375</b>	<b>0.375</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>								
	Revenue From General Fund	\$ 364,339	\$ 433,695	\$ 551,063	\$ 557,449	\$ <b>620,254</b>	11%	\$ 62,805
	<b>Total Revenue for Department</b>	<b>\$ 364,339</b>	<b>\$ 433,695</b>	<b>\$ 551,063</b>	<b>\$ 557,449</b>	<b>\$ 620,254</b>	<b>11%</b>	<b>\$ 62,805</b>
<b>Expenditures</b>								
	Personnel	\$ 64,753	\$ 51,484	\$ 56,295	\$ 62,681	\$ <b>74,294</b>	19%	\$ 11,613
	Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Other Expenses	\$ 299,586	\$ 382,211	\$ 494,768	\$ 494,768	\$ <b>545,960</b>	10%	\$ 51,192
	<b>Total Expenditures</b>	<b>\$ 364,339</b>	<b>\$ 433,695</b>	<b>\$ 551,063</b>	<b>\$ 557,449</b>	<b>\$ 620,254</b>	<b>11%</b>	<b>\$ 62,805</b>
<b>Net Subsidy General Fund</b>								
		\$ 364,339	\$ 433,695	\$ 551,063	\$ 557,449	\$ <b>620,254</b>	11%	\$ 62,805
<b>Expenditures</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 61,868	\$ 36,277	\$ 44,522	\$ 44,668	\$ <b>47,481</b>	6%	\$ 2,813
	Other Pay	\$ 1,500	\$ -	\$ -	\$ 862	\$ <b>4,313</b>	400%	\$ 3,450
	Benefits, and Payroll Expenses	\$ 1,385	\$ 15,207	\$ 11,773	\$ 17,150	\$ <b>22,500</b>	31%	\$ 5,350
	<b>Total Personnel</b>	<b>\$ 64,753</b>	<b>\$ 51,484</b>	<b>\$ 56,295</b>	<b>\$ 62,681</b>	<b>\$ 74,294</b>	<b>19%</b>	<b>\$ 11,613</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 61,868	\$ 35,401	\$ 44,522	\$ 44,668	\$ <b>47,476</b>	6%	\$ 2,808
5020	Part Time		\$ 876			\$ -		
5030	Overtime	\$ -	\$ -	\$ -	\$ -	\$ <b>5</b>	N/A	\$ 5
	<b>Total Salaries &amp; Wages</b>	<b>\$ 61,868</b>	<b>\$ 36,277</b>	<b>\$ 44,522</b>	<b>\$ 44,668</b>	<b>\$ 47,481</b>	<b>6%</b>	<b>\$ 2,813</b>
<b>Other Pay</b>								
5012	Retention Bonus					\$ <b>1,313</b>	N/A	\$ 1,313
5140	Accrued Leave Buy Back	\$ 1,500	\$ -	\$ -	\$ 862	\$ <b>3,000</b>	248%	\$ 2,138
	<b>Total Other Pay</b>	<b>\$ 1,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 862</b>	<b>\$ 4,313</b>	<b>400%</b>	<b>\$ 3,450</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.		\$ 5,735	\$ 1,552	\$ 1,758	\$ <b>4,988</b>	184%	\$ 3,230
5235	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ 4,763	\$ <b>5,382</b>	13%	\$ 619
5250	Medicare Tax	\$ -	\$ 828	\$ 646	\$ 648	\$ <b>688</b>	6%	\$ 40
5315	Health Insurance	\$ -	\$ 6,113	\$ 7,518	\$ 7,925	\$ <b>8,979</b>	13%	\$ 1,054
5320	457 Match		\$ 401	\$ 510	\$ 510	\$ <b>574</b>	13%	\$ 64
5325	FSA Contribution	\$ -	\$ 262	\$ 262	\$ 262	\$ <b>604</b>	131%	\$ 342
5410	Auto Allowance		\$ 368	\$ 585	\$ 585	\$ <b>585</b>	0%	\$ -
5540	Education/Tuition Reimbursement			\$ 700	\$ 700	\$ <b>700</b>	0%	\$ -
5610	Retiree Health Benefits	\$ 1,385	\$ 1,500	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Benefits</b>	<b>\$ 1,385</b>	<b>\$ 15,207</b>	<b>\$ 11,773</b>	<b>\$ 17,150</b>	<b>\$ 22,500</b>	<b>31%</b>	<b>\$ 5,350</b>
	<b>Total Personnel</b>	<b>\$ 64,753</b>	<b>\$ 51,484</b>	<b>\$ 56,295</b>	<b>\$ 62,681</b>	<b>\$ 74,294</b>	<b>19%</b>	<b>\$ 11,613</b>

# Risk Management

100-2450		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
<b>Other Expenses</b>								
5415	Cell Phone		\$ -	\$ 105	\$ 105	\$ 18	-83%	\$ (87)
6165	Special Prof. Services		\$ -	\$ 2,400	\$ 2,400	\$ 4,000	67%	\$ 1,600
	Accommodation Assessment						N/A	\$ -
6220	General Liability Insurance	\$ 147,020	\$ 197,378	\$ 227,528	\$ 227,528	\$ 290,593	28%	\$ 63,065
6221	Workers' Comp Ins.	\$ 69,208	\$ 83,239	\$ 92,269	\$ 92,269	\$ 73,052	-21%	\$ (19,217)
6300	Crime and Pollution Insurance	\$ 2,811	\$ 1,594	\$ 3,114	\$ 3,114	\$ 3,185	2%	\$ 71
6560	Special Dept. Supplies		\$ -	\$ 8,000	\$ 8,000	\$ 10,000	25%	\$ 2,000
	Ergonomics			\$ -				
	Emerg/Safety Supplies			\$ -				
7400	Property Insurance	\$ 80,547	\$ 100,000	\$ 161,352	\$ 161,352	\$ 165,112	2%	\$ 3,760
	<b>Total Other Expenses</b>	\$ 299,586	\$ 382,211	\$ 494,768	\$ 494,768	\$ 545,960	10%	\$ 51,192
	<b>Total Expenses</b>	\$ 364,339	\$ 433,695	\$ 551,063	\$ 557,449	\$ 620,254	11%	\$ 62,805
	<b>Net Subsidy General Fund</b>	\$ 364,339	\$ 433,695	\$ 551,063	\$ 557,449	\$ 620,254	11%	\$ 62,805

Risk Management will be funded by the General Operating Fund.

# Artesia Towne Center

The Artesia Towne Center Fund receives funds from Rental Revenue and Expenditure activities of the City owned commercial property referred to as the Artesia Towne Center located at 18155-18197 Pioneer Boulevard. The center has been operated and managed by the City since August of 2016. Expenditures include operation, maintenance and improvement of the facility, which are funded through rental revenue furnish by commercial tenants.

100-2500		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	City Manager	0.10	0.10	0.10	0.10	0.10	0%	0.00
	Deputy City Manager	0.05	0.05	0.05	0.05	0.05	0%	0.00
	Management Analyst	1.05	0.00	1.05	0.00	0.00	N/A	0.00
	Finance Manager	0.10	0.10	0.10	0.10	0.10	0%	0.00
	<b>Total FTE</b>	<b>1.30</b>	<b>0.25</b>	<b>1.30</b>	<b>0.25</b>	<b>0.25</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>								
<b>Charges for Services</b>								
4710	Interest Income	\$ 1,478	\$ 1,500		\$ -	\$ -	N/A	\$ -
4720	Rental Income	\$ -	\$ -	\$ 738,132	\$ 738,132	\$ 200,000	-73%	\$ (538,132)
	<b>Total Revenue</b>	<b>\$ 446,703</b>	<b>\$ 1,500</b>	<b>\$ 738,132</b>	<b>\$ 738,132</b>	<b>\$ 200,000</b>	<b>-73%</b>	<b>\$ (538,132)</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 111,885	\$ 41,350	\$ 44,916	\$ 44,678	\$ 39,888	-11%	\$ (4,790)
	Other Pay	\$ 24,484	\$ 5,000		\$ -	\$ 525	N/A	\$ 525
	Benefits, and Payroll Expenses	\$ 35,894	\$ 6,456	\$ 11,565	\$ 17,750	\$ 16,729	-6%	\$ (1,021)
	<b>Total Personnel Expense</b>	<b>\$ 172,264</b>	<b>\$ 52,806</b>	<b>\$ 56,481</b>	<b>\$ 62,428</b>	<b>\$ 57,142</b>	<b>-8%</b>	<b>\$ (5,286)</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 107,138	\$ 41,350	\$ 44,916	\$ 44,678	\$ 39,888	-11%	\$ (4,790)
5020	Part Time	\$ 4,748	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5030	Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 111,885</b>	<b>\$ 41,350</b>	<b>\$ 44,916</b>	<b>\$ 44,678</b>	<b>\$ 39,888</b>	<b>-11%</b>	<b>\$ (4,790)</b>
<b>Other Pay</b>								
5012	Retention Bonus					\$ 525	N/A	\$ 525
5140	Accrued Leave Buy Back	\$ 24,484	\$ 5,000	\$ 5,000	\$ -	\$ -	N/A	\$ -
	<b>Total Other Pay</b>	<b>\$ 24,484</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 525</b>	<b>N/A</b>	<b>\$ 525</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ 546	\$ 447	\$ 3,171	\$ 3,760	\$ 3,875	3%	\$ 115
5235	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ 4,763	\$ 5,420	14%	\$ 657
5250	Medicare Tax	\$ 2,594	\$ 592	\$ 651	\$ 648	\$ 578	-11%	\$ (70)
5315	Health Insurance	\$ 29,688	\$ 3,443	\$ 3,984	\$ 4,820	\$ 3,098	-36%	\$ (1,722)
5320	457 Match	\$ 2,876	\$ 1,226	\$ 2,547	\$ 2,547	\$ 2,397	-6%	\$ (150)
5325	FSA Contribution	\$ -	\$ 173	\$ 173	\$ 173	\$ 344	99%	\$ 171
5410	Auto Allowance		\$ 500	\$ 750	\$ 750	\$ 750	0%	\$ -
5415	Cell Phone	\$ 190	\$ 75	\$ 289	\$ 289	\$ 267	-8%	\$ (22)
	<b>Total Benefits</b>	<b>\$ 35,894</b>	<b>\$ 6,456</b>	<b>\$ 11,565</b>	<b>\$ 17,750</b>	<b>\$ 16,729</b>	<b>-6%</b>	<b>\$ (1,021)</b>
	<b>Total Personnel</b>	<b>\$ 172,264</b>	<b>\$ 52,806</b>	<b>\$ 56,481</b>	<b>\$ 62,428</b>	<b>\$ 57,142</b>	<b>-8%</b>	<b>\$ (5,286)</b>
<b>Utilities and Services</b>								
7010	Light and Power	\$ 23,410	\$ 40,000	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 1,547	\$ 1,036	\$ -	\$ -	\$ -	N/A	\$ -
7050	Water	\$ 9,071	\$ 6,243	\$ -	\$ -	\$ -	N/A	\$ -
7130	Security Guard	\$ 53,003	\$ 65,000	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Utilities and Services</b>	<b>\$ 87,031</b>	<b>\$ 112,279</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Other Expenses</b>								
6035	ATC Management Contract	\$ 17,632	\$ 50,000	\$ 42,800	\$ 47,800	\$ -	N/A	\$ (47,800)
7280	Building Maintenance	\$ 69,536	\$ 33,000	\$ -	\$ -	\$ -	N/A	\$ -
7400	Property Insurance	\$ 70,000	\$ 57,380	\$ 59,000	\$ 59,000	\$ 60,000	2%	\$ 1,000
7655	ATC Reimbursable Expense	\$ 153	\$ 500	\$ -	\$ -	\$ -	N/A	\$ -
7755	ATC Expense (Maintenance & Operations)	\$ 7,432	\$ 10,000	\$ 254,250	\$ 254,250	\$ -	N/A	\$ (254,250)
8102	Property Rehabilitation (Capital)	\$ 84,149	\$ 105,000	\$ 112,600	\$ 112,600	\$ -	N/A	\$ (112,600)
	<b>Total Other Expenses</b>	<b>\$ 248,903</b>	<b>\$ 255,880</b>	<b>\$ 468,650</b>	<b>\$ 473,650</b>	<b>\$ 60,000</b>	<b>-87%</b>	<b>\$ (413,650)</b>
	<b>Total Expenses</b>	<b>\$ 508,197</b>	<b>\$ 420,965</b>	<b>\$ 525,131</b>	<b>\$ 536,078</b>	<b>\$ 117,142</b>	<b>-78%</b>	<b>\$ (418,936)</b>
	<b>Net Subsidy General Fund</b>	<b>\$ (61,495)</b>	<b>\$ (419,465)</b>	<b>\$ 213,001</b>	<b>\$ 202,054</b>	<b>\$ 82,858</b>	<b>-59%</b>	<b>\$ (119,196)</b>

Artesia Towne Center will be funded by the rent revenue generated from the property.

# Finance

Finance accounts for the City's past, present, and future financial affairs. Specific activities managed by the department include: Developing the City's budget, Financial Reporting, Audit Compliance, Payroll, Accounts Payable, and Accounts Receivables.

100-3100	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
	Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Staffing Summary</b>							
Full Time Positions							
Finance Manager	0.75	0.90	0.90	0.90	<b>0.90</b>	0%	0.00
Assistant Finance Manager	1.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
Accounting Manager	0.00	1.00	0.00	0.00	<b>0.00</b>	N/A	0.00
Management Analyst	0.00	1.00	1.00	1.00	<b>1.00</b>	0%	0.00
Senior Accountant	0.00	1.00	1.00	1.00	<b>1.00</b>	0%	0.00
Accounting Technician II	2.00	2.00	1.00	1.00	<b>1.00</b>	0%	0.00
Administrative Secretary	0.05	0.05	0.05	0.05	<b>0.05</b>	0%	0.00
Administrative Assistant	0.05	0.10	0.10	0.10	<b>0.10</b>	0%	0.00
<b>Total FTE</b>	<b>3.85</b>	<b>6.05</b>	<b>4.05</b>	<b>4.05</b>	<b>4.05</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>							
Revenue From General Fund	\$ 717,424	\$ 721,522	\$ 733,873	\$ 788,810	\$ <b>889,116</b>	13%	\$ 100,306
<b>Total Revenue for Department</b>	<b>\$ 717,424</b>	<b>\$ 721,522</b>	<b>\$ 733,873</b>	<b>\$ 788,810</b>	<b>\$ 889,116</b>	<b>13%</b>	<b>\$ 100,306</b>
<b>Expenditures</b>							
Personnel	\$ 437,360	\$ 463,177	\$ 424,118	\$ 484,060	\$ <b>570,903</b>	18%	\$ 86,843
Professional Services	\$ 244,692	\$ 220,031	\$ 240,000	\$ 200,000	\$ <b>200,000</b>	0%	\$ -
Materials and Supplies	\$ 5,162	\$ 3,382	\$ 3,250	\$ 3,250	\$ <b>3,000</b>	-8%	\$ (250)
Utilities and Services	\$ 9,370	\$ 5,733	\$ 20,000	\$ 60,000	\$ <b>60,000</b>	0%	\$ -
Other Expenses	\$ 8,614	\$ 15,995	\$ 33,300	\$ 41,500	\$ <b>55,213</b>	33%	\$ 13,713
Capital	\$ 12,227	\$ 13,205	\$ 13,205	\$ -	\$ -	N/A	\$ -
<b>Total Expenditures</b>	<b>\$ 717,424</b>	<b>\$ 721,522</b>	<b>\$ 733,873</b>	<b>\$ 788,810</b>	<b>\$ 889,116</b>	<b>13%</b>	<b>\$ 100,306</b>
<b>Net Subsidy General Fund</b>	<b>\$ 717,424</b>	<b>\$ 721,522</b>	<b>\$ 733,873</b>	<b>\$ 788,810</b>	<b>\$ 889,116</b>	<b>13%</b>	<b>\$ 100,306</b>

# Finance

100-3100		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Estimate	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 331,040	\$ 312,819	\$ 355,898	\$ 361,714	\$ 387,370	7%	\$ 25,656
	Other Pay	\$ -	\$ 2,036	\$ -	\$ 5,602	\$ 20,175	260%	\$ 14,573
	Benefits, and Payroll Expenses	\$ 106,320	\$ 148,322	\$ 68,220	\$ 116,744	\$ 163,358	40%	\$ 46,614
	<b>Total Personnel</b>	<b>\$ 437,360</b>	<b>\$ 463,177</b>	<b>\$ 424,118</b>	<b>\$ 484,060</b>	<b>\$ 570,903</b>	<b>18%</b>	<b>\$ 86,843</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 328,341	\$ 308,898	\$ 354,898	\$ 360,714	\$ 386,370	7%	\$ 25,656
5020	Part Time	\$ 2,697	\$ 3,502			\$ -		
5030	Overtime	\$ 2	\$ 419	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 331,040</b>	<b>\$ 312,819</b>	<b>\$ 355,898</b>	<b>\$ 361,714</b>	<b>\$ 387,370</b>	<b>7%</b>	<b>\$ 25,656</b>
<b>Other Pay</b>								
5012	Retention Bonus					\$ 14,175	N/A	\$ 14,175
5140	Accrued Leave Buy Back	\$ -	\$ 2,036		\$ 5,602	\$ 6,000	7%	\$ 398
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ 2,036</b>	<b>\$ -</b>	<b>\$ 5,602</b>	<b>\$ 20,175</b>	<b>260%</b>	<b>\$ 14,573</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ 1,640	\$ 37,700	\$ 9,951	\$ 19,968	\$ 33,057	66%	\$ 13,089
5230	PEPRA - Unfunded Liability					\$ 4,231	N/A	\$ 4,231
5235	PERS Unfunded Liability	\$ -	\$ 38,543	\$ -	\$ 38,355	\$ 43,806	14%	\$ 5,451
5250	Medicare Tax	\$ 5,770	\$ 6,735	\$ 5,146	\$ 5,230	\$ 5,602	7%	\$ 372
5315	Health Insurance	\$ 89,150	\$ 52,824	\$ 36,900	\$ 36,968	\$ 58,122	57%	\$ 21,154
5320	457 Match	\$ 9,463	\$ 7,380	\$ 10,462	\$ 10,462	\$ 11,387	9%	\$ 925
5325	FSA		\$ 2,819	\$ 2,819	\$ 2,819	\$ 4,681	66%	\$ 1,862
5410	Auto Allowance		\$ 1,736	\$ 2,310	\$ 2,310	\$ 2,310	0%	\$ -
5415	Cell Phone	\$ 297	\$ 585	\$ 632	\$ 632	\$ 162	-74%	\$ (470)
	<b>Total Benefits</b>	<b>\$ 106,320</b>	<b>\$ 148,322</b>	<b>\$ 68,220</b>	<b>\$ 116,744</b>	<b>\$ 163,358</b>	<b>40%</b>	<b>\$ 46,614</b>
	<b>Total Personnel</b>	<b>\$ 437,360</b>	<b>\$ 463,177</b>	<b>\$ 424,118</b>	<b>\$ 484,060</b>	<b>\$ 570,903</b>	<b>18%</b>	<b>\$ 86,843</b>
<b>Professional Services</b>								
6035	Contract Services	\$ 244,692	\$ 220,031	\$ 240,000	\$ 200,000	\$ 200,000	0%	\$ -
	IT Contract							
	Auditor/Accounting Services							
	Consulting Services							
	Business Tax Collection Support (HdL)							
	Payroll Services							
	<b>Total Professional Services</b>	<b>\$ 244,692</b>	<b>\$ 220,031</b>	<b>\$ 240,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>0%</b>	<b>\$ -</b>
<b>Utilities and Services</b>								
6095	IT Updates	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	0%	\$ -
6096	IT Service Contingencies	\$ -	\$ -	\$ 10,000	\$ 50,000	\$ 50,000	0%	\$ -
6650	Website Maintenance	\$ -	\$ 635	\$ -	\$ -	\$ -	N/A	\$ -
7010	Light and Power	\$ 1,022	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7020	Gas	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 3,888	\$ 2,548	\$ -	\$ -	\$ -	N/A	\$ -
7050	Water	\$ 11	\$ 8	\$ -	\$ -	\$ -	N/A	\$ -
7130	City Hall Security System	\$ 533	\$ 352	\$ -	\$ -	\$ -	N/A	\$ -
7200	Maintenance	\$ 1,245	\$ 677	\$ -	\$ -	\$ -	N/A	\$ -
7220	HVAC Maintenance	\$ 921	\$ 405	\$ -	\$ -	\$ -	N/A	\$ -
7720	Equipment Rental	\$ 1,750	\$ 1,108	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Utilities and Services</b>	<b>\$ 9,370</b>	<b>\$ 5,733</b>	<b>\$ 20,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>0%</b>	<b>\$ -</b>
<b>Materials &amp; Supplies</b>								
6510	Copy Paper	\$ 150	\$ 112	\$ -	\$ -	\$ -	N/A	\$ -
6520	Office Supplies	\$ 3,300	\$ 2,363	\$ 1,000	\$ 1,000	\$ 1,500	50%	\$ 500
6530	Postage	\$ 72	\$ 96	\$ 250	\$ 250	\$ -	N/A	\$ (250)
6540	Printing	\$ 1,641	\$ 810	\$ 2,000	\$ 2,000	\$ 1,500	-25%	\$ (500)
	<b>Total Materials &amp; Supplies</b>	<b>\$ 5,162</b>	<b>\$ 3,382</b>	<b>\$ 3,250</b>	<b>\$ 3,250</b>	<b>\$ 3,000</b>	<b>-8%</b>	<b>\$ (250)</b>

# Finance

100-3100		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Estimate	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Other Expenses</b>								
5540	Education/Tuition Reimbursement	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	N/A	\$ -
5610	Retiree Health Ins		\$ -	\$ 12,000	\$ -	\$ 13,763	N/A	\$ 13,763
6490	Dues and Subscriptions	\$ 263	\$ 2,880	\$ 2,800	\$ 25,000	\$ 25,000	0%	\$ -
6900	Travel and Meeting	\$ -	\$ 939	\$ 1,500	\$ 1,500	\$ 2,500	67%	\$ 1,000
7660	Bank Fees	\$ 6,351	\$ 12,176	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
7661	Check Fraud					\$ (1,050)	N/A	\$ (1,050)
<b>Total Other Expenses</b>		\$ 8,614	\$ 15,995	\$ 33,300	\$ 41,500	\$ 55,213	33%	\$ 13,713
<b>Capital</b>								
8011	Accounting Software	\$ 12,227	\$ 13,205	\$ 13,205	\$ -	\$ -	N/A	\$ -
<b>Total Capital</b>		\$ 12,227	\$ 13,205	\$ 13,205	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		\$ 717,424	\$ 721,522	\$ 733,873	\$ 788,810	\$ 889,116	13%	\$ 100,306
<b>Net Subsidy General Fund</b>		\$ 717,424	\$ 721,522	\$ 733,873	\$ 788,810	\$ 889,116	13%	\$ 100,306

Finance will be funded by the General Operating Fund.

# Planning

The Planning Department administers the City’s comprehensive planning programs, processes development permits, and carries out various initiatives. Planning prepares, maintains and implements the General Plan, Zoning, Subdivision of parcels while maintaining compliance with the Permit Streamlining Act the California Environmental Quality Act (CEQA). It formulates, conducts and implements various advance planning programs and studies, and carries out various community and sustainability initiatives.

100-4100	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget % ▲	Budget \$ ▲
<b>Staffing Summary</b>							
Full Time Positions							
Community Development Director	0.50	0.20	0.20	0.20	<b>0.45</b>	125%	0.25
Planning Manager	0.75	0.00	0.75	0.75	<b>0.75</b>	0%	0.00
Assistant Planner	0.85	0.00	0.85	0.85	<b>0.85</b>	0%	0.00
Planning Aide	0.60	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
Administrative Assistant	0.15	0.30	0.30	0.30	<b>0.30</b>	0%	0.00
<b>Total FTE</b>	<b>2.85</b>	<b>0.50</b>	<b>2.10</b>	<b>2.10</b>	<b>2.35</b>	<b>12%</b>	<b>0.25</b>
City Council Appointed Stipend Positions							
Planning Commissioners	5.00	5.00	5.00	5.00	<b>5.00</b>	0%	0.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>							
Planning Fees	\$ 137,668	\$ 95,000	\$ 175,000	\$ 125,000	<b>\$ 175,000</b>	40%	\$ 50,000
<b>Total Revenues</b>	<b>\$ 137,668</b>	<b>\$ 95,000</b>	<b>\$ 175,000</b>	<b>\$ 125,000</b>	<b>\$ 175,000</b>	<b>40%</b>	<b>\$ 50,000</b>
<b>Expenditures</b>							
Personnel	\$ 187,223	\$ 55,142	\$ 229,941	\$ 236,877	<b>\$ 242,082</b>	2%	\$ 5,205
Utilities and Services	\$ 203,627	\$ 348,181	\$ 233,600	\$ 235,000	<b>\$ 750,777</b>	219%	\$ 515,777
Materials and Supplies	\$ 1,109	\$ 5,250	\$ 3,100	\$ 3,100	<b>\$ 4,100</b>	32%	\$ 1,000
Other Expenses	\$ 74,653	\$ 110,229	\$ 43,348	\$ 28,348	<b>\$ 87,276</b>	208%	\$ 58,928
Capital	\$ 2,000	\$ -	\$ -	\$ -	<b>\$ -</b>	N/A	\$ -
<b>Total Expenditures</b>	<b>\$ 468,611</b>	<b>\$ 518,803</b>	<b>\$ 509,989</b>	<b>\$ 503,325</b>	<b>\$ 1,084,235</b>	<b>115%</b>	<b>\$ 580,910</b>
<b>Net Subsidy General Fund</b>	<b>\$ 330,944</b>	<b>\$ 423,803</b>	<b>\$ 334,989</b>	<b>\$ 378,325</b>	<b>\$ 909,235</b>	<b>140%</b>	<b>\$ 530,910</b>

# Planning

100-4100		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Revenues</b>								
4630	Planning Fees	\$ 137,668	\$ 186,913	\$ 175,000	\$ 125,000	\$ 175,000	40%	\$ 50,000
	Grants	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Revenues</b>		\$ 137,668	\$ 186,913	\$ 175,000	\$ 125,000	\$ 175,000	40%	\$ 50,000
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 121,013	\$ 41,146	\$ 176,481	\$ 176,481	\$ 135,307	-23%	\$ (41,174)
	Other Pay	\$ 26,827	\$ -	\$ 5,000	\$ 5,000	\$ 40,208	704%	\$ 35,208
	Benefits, and Payroll Expenses	\$ 39,382	\$ 13,996	\$ 48,460	\$ 55,396	\$ 66,567	20%	\$ 11,171
<b>Total Personnel</b>		\$ 187,223	\$ 55,142	\$ 229,941	\$ 236,877	\$ 242,082	2%	\$ 5,205
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 120,092	\$ 34,403	\$ 173,481	\$ 173,481	\$ 132,307	-24%	\$ (41,174)
5020	Wages (Part Time)		\$ 6,619	\$ -	\$ -	\$ -	N/A	\$ -
5030	Overtime	\$ 921	\$ 124	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
<b>Total Salaries &amp; Wages</b>		\$ 121,013	\$ 41,146	\$ 176,481	\$ 176,481	\$ 135,307	-23%	\$ (41,174)
<b>Other Pay</b>								
5012	Retention Bonus					\$ 5,600	N/A	\$ 5,600
5140	Accrued Leave Buy Back	\$ 26,827	\$ -	\$ 5,000	\$ 5,000	\$ 34,608	592%	\$ 29,608
<b>Total Other Pay</b>		\$ 26,827	\$ -	\$ 5,000	\$ 5,000	\$ 40,208	704%	\$ 35,208
<b>Benefits</b>								
5225	Retirement - Employer PEPRA	\$ 586	\$ 3,124	\$ 6,091	\$ 3,949	\$ 11,547	192%	\$ 7,598
5235	PERS Unfunded Liability	\$ -	\$ 3,872	\$ -	\$ 18,435	\$ 25,118	36%	\$ 6,683
5250	Medicare Tax	\$ 2,245	\$ 1,027	\$ 2,515	\$ 2,515	\$ 1,918	-24%	\$ (597)
5315	Health Insurance	\$ 31,866	\$ 5,023	\$ 36,396	\$ 27,039	\$ 23,179	-14%	\$ (3,860)
5320	457 Match	\$ 2,590	\$ 700	\$ 921	\$ 921	\$ 1,198	30%	\$ 277
5325	FSA Contribution		\$ -	\$ 1,314	\$ 1,314	\$ 2,392	82%	\$ 1,078
5410	Auto Allowance		\$ 250	\$ 915	\$ 915	\$ 1,215	33%	\$ 300
5415	Cell Phones	\$ 95	\$ -	\$ 308	\$ 308		N/A	\$ (308)
5540	Education/Tuition Reimbursement	\$ 2,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Benefits</b>		\$ 39,382	\$ 13,996	\$ 48,460	\$ 55,396	\$ 66,567	20%	\$ 11,171
<b>Total Personnel</b>		\$ 187,223	\$ 55,142	\$ 229,941	\$ 236,877	\$ 242,082	\$ 0	\$ 5,205
<b>Utilities and Services</b>								
6095	IT Updates		\$ 45	\$ -	\$ -	\$ -	N/A	\$ -
6155	Special Contract Services	\$ 195,666	\$ 343,256	\$ 233,600	\$ 235,000	\$ 750,777	219%	\$ 515,777
	CoreLogic							
	General Plan Update							
	Comcate Software Services							
	Expedited Planning Services							
	Large Project Planning Services							
	Property Tax Consultant							
6650	Website Maintenance	\$ -	\$ 700	\$ -	\$ -	\$ -	N/A	\$ -
7010	Light and Power	\$ 1,022	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7020	Gas	\$ 101	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 3,623	\$ 2,307	\$ -	\$ -	\$ -	N/A	\$ -
7050	Water	\$ 11	\$ 8	\$ -	\$ -	\$ -	N/A	\$ -
7130	City Hall Security System	\$ 533	\$ 352	\$ -	\$ -	\$ -	N/A	\$ -
7220	HVAC Maintenance	\$ 921	\$ 405	\$ -	\$ -	\$ -	N/A	\$ -
7720	Equipment Rental	\$ 1,750	\$ 1,108	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Utilities Services</b>		\$ 203,627	\$ 348,181	\$ 233,600	\$ 235,000	\$ 750,777	219%	\$ 515,777

# Planning

100-4100		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Materials &amp; Supplies</b>								
6510	Copy Paper	\$ 150	\$ 112		\$ -	\$ -	N/A	\$ -
6520	Office Supplies	\$ 821	\$ 3,006	\$ 2,000	\$ 2,000	\$ 3,000	50%	\$ 1,000
6530	Postage - Mailing Fees	\$ 72	\$ 96	\$ 750	\$ 750	\$ 750	0%	\$ -
6540	Printing	\$ 66	\$ 2,036	\$ 350	\$ 350	\$ 350	0%	\$ -
<b>Total Materials &amp; Supplies</b>		\$ 1,109	\$ 5,250	\$ 3,100	\$ 3,100	\$ 4,100	32%	\$ 1,000
<b>Other Expenses</b>								
<b>Planning Commission Expenses</b>								
5720	Commissioner Stipend	\$ 1,750	\$ 2,150	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
7675	Commissioner Recognition		\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Planning Commission Expenses</b>		\$ 1,750	\$ 2,150	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
5565	Pre-Employment/First Aid	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6165	Special Prof Svcs	\$ 62,595	\$ 88,407	\$ 15,000	\$ -	\$ -	N/A	\$ -
SB 2 Project-Grant Funded								
LEAP Project-Grant Funded								
6350	Settlement	\$ -	\$ -	\$ -	\$ -	\$ 65,576	N/A	\$ 65,576
6490	Dues/Subscriptions/Training	\$ 583	\$ 2,413	\$ 4,000	\$ 4,000	\$ 500	-88%	\$ (3,500)
6710	Legal Publications	\$ 6,367	\$ 15,377	\$ 15,000	\$ 15,000	\$ 18,000	20%	\$ 3,000
6900	Travel and Meeting	\$ 170	\$ 1,050	\$ 4,000	\$ 4,000	\$ -	N/A	\$ (4,000)
Gateway City COG								
APA								
7200	Facility Maintenance	\$ 1,273	\$ 649	\$ -	\$ -	\$ -	N/A	\$ -
7260	Vehicle Fuel/Maintenance	\$ 36	\$ 36	\$ 2,000	\$ 348	\$ 200	-43%	\$ (148)
7265	Vehicle & Equip Fuel	\$ 1,879	\$ 148	\$ 348	\$ 2,000	\$ -	N/A	\$ (2,000)
<b>Total Other Expenses</b>		\$ 72,903	\$ 108,079	\$ 40,348	\$ 25,348	\$ 84,276	232%	\$ 58,928
<b>Capital</b>								
8011	Capital Equipment	\$ 2,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Capital</b>		\$ 2,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		\$ 468,611	\$ 518,803	\$ 509,989	\$ 503,325	\$ 1,084,235	115%	\$ 580,910
<b>Net Subsidy General Fund</b>		\$ 330,944	\$ 423,803	\$ 334,989	\$ 378,325	\$ 909,235	140%	\$ 530,910

Planning will be funded from revenue collected through Planning Fees and the General Operating Fund.

# Building & Safety

The primary service of the Building & Safety Department is to administer and enforce standards and codes for the safeguarding of life, health, and property. Enforcement is implemented through a contract service, by checking plans, issuing permits, and inspecting construction at all phases of a development project for compliance with the California Building Code, the Artesia Municipal Code, and other safety standards related to material and structural soundness. Building & Safety Division maintains records of permits, inspections and plans.

<b>100-4300</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>% ▲</b>	<b>\$ ▲</b>
<b>Staffing Summary</b>								
	Planning Manager	0.15	0.00	0.15	0.15	<b>0.15</b>	0%	0.00
	Assistant Planner	0.05	0.00	0.05	0.05	<b>0.05</b>	0%	0.00
	Planning Aide	0.35	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
	<b>Total FTE</b>	<b>0.55</b>	<b>0.00</b>	<b>0.20</b>	<b>0.20</b>	<b>0.20</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>								
	Building and Safety Permits and Fees	\$ 577,412	\$ 882,565	\$ 475,000	\$ 1,157,378	\$ <b>1,555,000</b>	34%	\$ 397,622
	<b>Total Revenue for Department</b>	<b>\$ 577,412</b>	<b>\$ 882,565</b>	<b>\$ 475,000</b>	<b>\$ 1,157,378</b>	<b>\$ 1,555,000</b>	<b>34%</b>	<b>\$ 397,622</b>
<b>Expenditures</b>								
	Personnel Expense	\$ 32,099	\$ 324	\$ 23,060	\$ 23,205	\$ <b>14,489</b>	-38%	\$ (8,716)
	Professional Services	\$ 240,321	\$ 377,884	\$ 342,000	\$ 312,000	\$ <b>340,000</b>	9%	\$ 28,000
	<b>Total Expenditures</b>	<b>\$ 272,420</b>	<b>\$ 378,208</b>	<b>\$ 365,060</b>	<b>\$ 335,205</b>	<b>\$ 354,489</b>	<b>6%</b>	<b>\$ 19,284</b>
	<b>Net Subsidy General Fund</b>	<b>\$ (304,992)</b>	<b>\$ (504,357)</b>	<b>\$ (109,940)</b>	<b>\$ (822,173)</b>	<b>\$ (1,200,511)</b>	<b>46%</b>	<b>\$ (378,338)</b>
<b>Revenues</b>								
4120	Building Permits	\$ 516,148	\$ 810,025	\$ 430,000	\$ 1,112,378	\$ <b>1,500,000</b>	35%	\$ 387,622
4340	Industrial Waste Inspections	\$ 61,265	\$ 72,541	\$ 45,000	\$ 45,000	\$ <b>55,000</b>	22%	\$ 10,000
	<b>Total Revenue for Department</b>	<b>\$ 577,412</b>	<b>\$ 882,565</b>	<b>\$ 475,000</b>	<b>\$ 1,157,378</b>	<b>\$ 1,555,000</b>	<b>34%</b>	<b>\$ 397,622</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 26,400	\$ 315	\$ 17,935	\$ 17,935	\$ <b>8,044</b>	-55%	\$ (9,891)
	Other Pay	\$ -	\$ -	\$ -	\$ -	\$ <b>1,675</b>	N/A	\$ 1,675
	Benefits, and Payroll Expenses	\$ 5,699	\$ 8	\$ 4,985	\$ 5,270	\$ <b>4,770</b>	-9%	\$ (500)
	<b>Total Personnel</b>	<b>\$ 32,099</b>	<b>\$ 324</b>	<b>\$ 22,920</b>	<b>\$ 23,205</b>	<b>\$ 14,489</b>	<b>-38%</b>	<b>\$ (8,716)</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 26,000	\$ 253	\$ 17,935	\$ 17,935	\$ <b>7,944</b>	-56%	\$ (9,991)
5020	Part Time		\$ 57	\$ -	\$ -	\$ -	N/A	\$ -
5030	Overtime	\$ 400	\$ 6	\$ -	\$ -	\$ <b>100</b>	N/A	\$ 100
	<b>Total Salaries &amp; Wages</b>	<b>\$ 26,400</b>	<b>\$ 315</b>	<b>\$ 17,935</b>	<b>\$ 17,935</b>	<b>\$ 8,044</b>	<b>-55%</b>	<b>\$ (9,891)</b>
<b>Other Pay</b>								
5012	Retention Bonus					\$ <b>175</b>	N/A	\$ 175
5140	Accrued Leave Buy Back	\$ -	\$ -	\$ -	\$ -	\$ <b>1,500</b>	N/A	\$ 1,500
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,675</b>	<b>N/A</b>	<b>\$ 1,675</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.		\$ 4	\$ 637	\$ 278	\$ <b>625</b>	125%	\$ 347
5235	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ 1,918	\$ <b>2,317</b>	21%	\$ 399
5250	Medicare Tax	\$ -	\$ 4	\$ 120	\$ 260	\$ <b>115</b>	-56%	\$ (145)
5315	Health Insurance	\$ 5,699	\$ -	\$ 3,924	\$ 2,510	\$ <b>1,398</b>	-44%	\$ (1,112)
5320	457 Match		\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5325	FSA Contribution		\$ -	\$ 120	\$ 120	\$ <b>180</b>	50%	\$ 60
5410	Auto Allowance		\$ -	\$ 135	\$ 135	\$ <b>135</b>	0%	\$ -
5415	Cell Phone		\$ -	\$ 49	\$ 49	\$ -	-100%	\$ (49)
	<b>Total Benefits</b>	<b>\$ 5,699</b>	<b>\$ 8</b>	<b>\$ 4,985</b>	<b>\$ 5,270</b>	<b>\$ 4,770</b>	<b>-9%</b>	<b>\$ (500)</b>
	<b>Total Personnel</b>	<b>\$ 32,099</b>	<b>\$ 324</b>	<b>\$ 22,920</b>	<b>\$ 23,205</b>	<b>\$ 14,489</b>	<b>-38%</b>	<b>\$ (8,716)</b>
<b>Professional Services</b>								
6015	Inspections	\$ 196,647	\$ 309,020	\$ 252,000	\$ 252,000	\$ <b>280,000</b>	11%	\$ 28,000
6155	Professional Services	\$ -	\$ -	\$ 30,000	\$ -	\$ -	N/A	\$ -
7812	Industrial Waste	\$ 43,674	\$ 68,865	\$ 60,000	\$ 60,000	\$ <b>60,000</b>	0%	\$ -
	<b>Total Professional Services</b>	<b>\$ 240,321</b>	<b>\$ 377,884</b>	<b>\$ 342,000</b>	<b>\$ 312,000</b>	<b>\$ 340,000</b>	<b>9%</b>	<b>\$ 28,000</b>
	<b>Total Expenses</b>	<b>\$ 272,420</b>	<b>\$ 378,208</b>	<b>\$ 364,920</b>	<b>\$ 335,205</b>	<b>\$ 354,489</b>	<b>6%</b>	<b>\$ 19,284</b>
	<b>Net Subsidy General Fund</b>	<b>\$ (304,992)</b>	<b>\$ (504,357)</b>	<b>\$ (109,940)</b>	<b>\$ (822,173)</b>	<b>\$ (1,200,511)</b>	<b>\$ 0</b>	<b>\$ (378,338)</b>

Building & Safety will be fully funded from revenue collected through Industrial Waste Inspection Fees and Building Permits, and the General Operating Fund.

# Economic Development

The Economic Development Department is responsible for the attraction, retention, and expansion of businesses throughout Artesia. Economic Development opportunities are a high priority and a critical focus area to revitalize and diversify the commercial, retail, and industrial sectors within the City in order to provide revenue to pay for critical services like Law Enforcement.

<b>100-4400</b>		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
Full Time Positions								
	City Manager	0.30	0.35	0.35	0.35	0.35	0%	0.00
	Economic Development Manager	1.00	0.00	0.00	0.00	0.00	N/A	0.00
	Special Projects Manager	0.85	0.00	0.00	0.00	0.00	N/A	0.00
	Management Analyst	0.50	0.00	0.00	0.00	0.00	N/A	0.00
	<b>Total FTE</b>	<b>2.65</b>	<b>0.35</b>	<b>0.35</b>	<b>0.35</b>	<b>0.35</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>								
	Revenue From General Fund	\$ 119,297	\$ 99,986	\$ 126,484	\$ 232,014	\$ 206,658	-11%	\$ (25,357)
	<b>Total Revenue for Department</b>	<b>\$ 119,297</b>	<b>\$ 99,986</b>	<b>\$ 126,484</b>	<b>\$ 232,014</b>	<b>\$ 206,658</b>	<b>-11%</b>	<b>\$ (25,357)</b>
	<b>Total Revenues</b>	<b>\$ 119,297</b>	<b>\$ 99,986</b>	<b>\$ 126,484</b>	<b>\$ 232,014</b>	<b>\$ 206,658</b>	<b>-11%</b>	<b>\$ (25,357)</b>
<b>Expenditures</b>								
	Personnel	\$ 116,468	\$ 68,397	\$ 111,484	\$ 122,014	\$ 89,718	-26%	\$ (32,297)
	Program Expenditures	\$ 2,829	\$ 31,589	\$ 15,000	\$ 110,000	\$ 116,940	6%	\$ 6,940
	<b>Total Expenditures</b>	<b>\$ 119,297</b>	<b>\$ 99,986</b>	<b>\$ 126,484</b>	<b>\$ 232,014</b>	<b>\$ 206,658</b>	<b>-11%</b>	<b>\$ (25,357)</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 119,297</b>	<b>\$ 99,986</b>	<b>\$ 126,484</b>	<b>\$ 232,014</b>	<b>\$ 206,658</b>	<b>-11%</b>	<b>\$ (25,357)</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 38,305	\$ 49,508	\$ 83,947	\$ 83,115	\$ 59,671	-28%	\$ (23,444)
	Other Pay	\$ 62,819	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Benefits	\$ 15,344	\$ 18,889	\$ 27,537	\$ 38,899	\$ 30,047	-23%	\$ (8,852)
	<b>Total Personnel</b>	<b>\$ 116,468</b>	<b>\$ 68,397</b>	<b>\$ 111,484</b>	<b>\$ 122,014</b>	<b>\$ 89,718</b>	<b>-26%</b>	<b>\$ (32,297)</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 38,305	\$ 49,508	\$ 83,947	\$ 83,115	\$ 59,671	-28%	\$ (23,444)
5020	Part Time		\$ 21,478					
	<b>Total Salaries &amp; Wages</b>	<b>\$ 38,305</b>	<b>\$ 49,508</b>	<b>\$ 83,947</b>	<b>\$ 83,115</b>	<b>\$ 59,671</b>	<b>-28%</b>	<b>\$ (23,444)</b>
<b>Other Pay</b>								
5012	Retention Bonus					\$ -		
5140	Accrued Leave Buy Back	\$ 62,819	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Other Pay</b>	<b>\$ 62,819</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ 185	\$ 6,641	\$ 8,949	\$ 8,860	\$ 6,391	-28%	\$ (2,469)
5235	PERS Unfunded Liability	\$ -	\$ 2,302	\$ -	\$ 8,846	\$ 9,868	12%	\$ 1,022
5250	Medicare Tax	\$ 3,058	\$ 1,194	\$ 1,217	\$ 1,205	\$ 865	-28%	\$ (340)
5315	Health Insurance	\$ 10,045	\$ 3,135	\$ 7,896	\$ 10,513	\$ 3,891	-63%	\$ (6,622)
5320	457 Match	\$ 2,057	\$ 4,147	\$ 6,718	\$ 6,718	\$ 5,990	-11%	\$ (728)
5325	FSA Contribution		\$ -	\$ 237	\$ 237	\$ 522	120%	\$ 285
5410	Auto Allowance		\$ 1,120	\$ 1,680	\$ 1,680	\$ 1,680	0%	\$ -
5415	Cell Phone	\$ -	\$ 350	\$ 840	\$ 840	\$ 840	0%	\$ -
	<b>Total Benefits</b>	<b>\$ 15,344</b>	<b>\$ 18,889</b>	<b>\$ 27,537</b>	<b>\$ 38,899</b>	<b>\$ 30,047</b>	<b>-23%</b>	<b>\$ (8,852)</b>
	<b>Total Personnel</b>	<b>\$ 116,468</b>	<b>\$ 68,397</b>	<b>\$ 111,484</b>	<b>\$ 122,014</b>	<b>\$ 89,718</b>	<b>-26%</b>	<b>\$ (32,297)</b>
<b>Materials &amp; Supplies</b>								
6520	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Other Expenses</b>								
6035	Contract Services		\$ 11,027		\$ 100,000	\$ 100,000	0%	\$ -
6155	Special Contract Services	\$ 790	\$ 63,079	\$ 60,000	\$ -	\$ -	N/A	\$ -
	<b>Total Other Expenses</b>	<b>\$ 790</b>	<b>\$ 74,106</b>	<b>\$ 60,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>0%</b>	<b>\$ -</b>

# Economic Development

The Economic Development Department is responsible for the attraction, retention, and expansion of businesses throughout Artesia. Economic Development opportunities are a high priority and a critical focus area to revitalize and diversify the commercial, retail, and industrial sectors within the City in order to provide revenue to pay for critical services like Law Enforcement.

<b>100-4400</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Program Expenditures</b>								
6055	Community & Business Programs	\$ 2,829	\$ 20,562	\$ 15,000	\$ 10,000	\$ 15,000	50%	\$ 5,000
	Alarm Rebate Program							
	Restaurant Week							
	Façade Improvement Program							
	Business Improvement Program							
6840	Staff Training		\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6900	Travel & Meeting		\$ -	\$ -	\$ -	\$ 1,940	N/A	\$ 1,940
7650	Artesia Chamber of Commerce		\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Program Expenditures</b>	<b>\$ 2,829</b>	<b>\$ 20,562</b>	<b>\$ 15,000</b>	<b>\$ 10,000</b>	<b>\$ 16,940</b>	<b>69%</b>	<b>\$ 6,940</b>
<b>Total Expenses</b>		<b>\$ 119,297</b>	<b>\$ 99,986</b>	<b>\$ 126,484</b>	<b>\$ 232,014</b>	<b>\$ 206,658</b>	<b>-11%</b>	<b>\$ (25,357)</b>
<b>Net Subsidy General Fund</b>		<b>\$ 119,297</b>	<b>\$ 99,986</b>	<b>\$ 126,484</b>	<b>\$ 232,014</b>	<b>\$ 206,658</b>	<b>-11%</b>	<b>\$ (25,357)</b>

Economic Development will be funded by the General Operating Fund.

# City Engineer

City engineering services are provided by a contractor. The Engineer also oversees contractors on engineering projects within the City, inspects construction affecting the public right of way for compliance with the Municipal Code and other safety and industry standards.

100-4500		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	Planning Manager	0.05	0.00	0.05	0.05	0.05	0%	0.00
	Assistant Planner	0.05	0.00	0.05	0.05	0.05	0%	0.00
	Planning Aide	0.05	0.00	0.00	0.00	0.00	N/A	0.00
	<b>Total FTE</b>	<b>0.15</b>	<b>0.00</b>	<b>0.10</b>	<b>0.10</b>	<b>0.10</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>								
	Encroachment Permit	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Revenue From General Fund	\$ 56,858	\$ 239,141	\$ 219,320	\$ 219,525	\$ 213,595	-3%	\$ (5,930)
	<b>Total Revenue for Department</b>	<b>\$ 56,858</b>	<b>\$ 239,141</b>	<b>\$ 219,320</b>	<b>\$ 219,525</b>	<b>\$ 213,595</b>	<b>-3%</b>	<b>\$ (5,930)</b>
<b>Expenditures</b>								
	Personnel Expenses	\$ 4,641	\$ 324	\$ 10,920	\$ 11,125	\$ 8,595	-23%	\$ (2,530)
	Materials & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Professional Service Expenses	\$ 52,217	\$ 238,817	\$ 208,400	\$ 208,400	\$ 205,000	-2%	\$ (3,400)
	<b>Total Expenditures</b>	<b>\$ 56,858</b>	<b>\$ 239,141</b>	<b>\$ 219,320</b>	<b>\$ 219,525</b>	<b>\$ 213,595</b>	<b>-3%</b>	<b>\$ (5,930)</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 56,858</b>	<b>\$ 239,141</b>	<b>\$ 219,320</b>	<b>\$ 219,525</b>	<b>\$ 213,595</b>	<b>-3%</b>	<b>\$ (5,930)</b>
<b>Revenues</b>								
	Encroachment Permit	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Revenue for Department</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 3,564	\$ 315	\$ 8,416	\$ 8,416	\$ 5,234	-38%	\$ (3,182)
	Other Pay					\$ 675		
	Benefits, and Payroll Expenses	\$ 1,077	\$ 8	\$ 2,504	\$ 2,709	\$ 2,686	-1%	\$ (23)
	<b>Total Personnel</b>	<b>\$ 4,641</b>	<b>\$ 324</b>	<b>\$ 10,920</b>	<b>\$ 11,125</b>	<b>\$ 8,595</b>	<b>-23%</b>	<b>\$ (2,530)</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 3,515	\$ 253	\$ 8,416	\$ 8,416	\$ 5,134	-39%	\$ (3,282)
5020	Part Time		\$ 57			\$ -		
5030	Overtime	\$ 49	\$ 6	\$ -	\$ -	\$ 100	N/A	\$ 100
	<b>Total Salaries &amp; Wages</b>	<b>\$ 3,564</b>	<b>\$ 315</b>	<b>\$ 8,416</b>	<b>\$ 8,416</b>	<b>\$ 5,234</b>	<b>-38%</b>	<b>\$ (3,182)</b>
<b>Other Pay</b>								
5012	Retention Bonus					\$ 175	N/A	\$ 175
5140	Accrued Leave Buy Back					\$ 500	N/A	\$ 500
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 675</b>	<b>N/A</b>	<b>\$ 675</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ 17	\$ 4	\$ 299	\$ 124	\$ 404	226%	\$ 280
5235	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ 897	\$ 1,047	17%	\$ 150
5250	Medicare Tax	\$ 71	\$ 4	\$ 122	\$ 122	\$ 74	-39%	\$ (48)
5315	Health Insurance	\$ 922	\$ -	\$ 1,962	\$ 1,445	\$ 1,016	-30%	\$ (429)
5320	457 Match	\$ 53	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5325	FSA Contribution	\$ -	\$ -	\$ 60	\$ 60	\$ 100	67%	\$ 40
5410	Auto Allowance			\$ 45	\$ 45	\$ 45	0%	\$ -
5415	Cell Phone	\$ 14	\$ -	\$ 16	\$ 16	\$ -	-100%	\$ (16)
	<b>Total Benefits</b>	<b>\$ 1,077</b>	<b>\$ 8</b>	<b>\$ 2,504</b>	<b>\$ 2,709</b>	<b>\$ 2,686</b>	<b>-1%</b>	<b>\$ (23)</b>
	<b>Total Personnel</b>	<b>\$ 4,641</b>	<b>\$ 324</b>	<b>\$ 10,920</b>	<b>\$ 11,125</b>	<b>\$ 8,595</b>	<b>-23%</b>	<b>\$ (2,530)</b>

<b>100-4500</b>		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Materials &amp; Supplies</b>								
6520	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Materials &amp; Supplies</b>	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Other Expenses</b>								
<b>Miscellaneous</b>								
6900	Travel & Meeting	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Miscellaneous</b>	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Professional Service Expenses</b>								
6035	Professional Services	\$ 46,291	\$ 237,476	\$ 200,000	\$ 200,000	\$ 200,000	0%	\$ -
6065	General Engineering	\$ 2,600	\$ 1,341	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
6490	Dues & Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6710	Legal Publication	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7645	Annual Fee Storm Sewer	\$ 3,326	\$ -	\$ 3,400	\$ 3,400	\$ -	N/A	\$ (3,400)
	<b>Total Professional Services</b>	\$ 52,217	\$ 238,817	\$ 208,400	\$ 208,400	\$ 205,000	-2%	\$ (3,400)
	<b>Total Expenses</b>	\$ 56,858	\$ 239,141	\$ 219,320	\$ 219,525	\$ 213,595	-3%	\$ (5,930)
	<b>Net Subsidy General Fund</b>	\$ 56,858	\$ 239,141	\$ 219,320	\$ 219,525	\$ 213,595	-3%	\$ (5,930)

City Engineer is primarily funded by revenue generated through Plan Check Fees and the General Operating Fund.

# Code Compliance

Code Compliance adds to the quality of life for residents through proactive enforcement of safety, nuisance, and blight violations throughout the City. The Department identifies code violations and educates property owners and residents regarding the Code and programs offered for compliance. In addition, they respond to inquiries to ensure compliance.

<b>100-4600</b>		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
Part Time Positions								
	City Manager	0.05	0.05	0.05	0.05	<b>0.05</b>	0%	0.00
	Community Development Director	0.00	0.25	0.25	0.25	<b>0.25</b>	0%	0.00
	Planning Director	0.25	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
	Code Compliance Officer FT	3.00	3.00	3.00	3.00	<b>3.00</b>	0%	0.00
	Code Compliance Officer PT	0.48	0.45	1.00	1.00	<b>1.00</b>	0%	0.00
	Administrative Secretary	0.05	0.05	0.05	0.05	<b>0.05</b>	0%	0.00
	Administrative Assistant	0.15	0.30	0.30	0.30	<b>0.30</b>	0%	0.00
	<b>Total FTE</b>	<b>3.98</b>	<b>4.10</b>	<b>4.65</b>	<b>4.65</b>	<b>4.65</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>								
4505	Cost Recovery Fines	\$ 50,303	\$ 18,021	\$ 10,000	\$ 15,000	\$ <b>30,000</b>	100%	\$ 15,000
	Revenue From General Fund	\$ 304,193	\$ 388,980	\$ 423,321	\$ 449,063	\$ <b>436,641</b>	-3%	\$ (12,421)
	<b>Total Revenue for Department</b>	<b>\$ 354,496</b>	<b>\$ 407,001</b>	<b>\$ 433,321</b>	<b>\$ 464,063</b>	<b>\$ 466,641</b>	<b>1%</b>	<b>\$ 2,579</b>
<b>Expenditures</b>								
	Personnel	\$ 306,683	\$ 330,024	\$ 385,826	\$ 405,968	\$ <b>419,961</b>	3%	\$ 13,994
	Citation Administration	\$ 24,438	\$ 50,150	\$ 23,000	\$ 23,000	\$ <b>23,169</b>	1%	\$ 169
	Materials and Supplies	\$ 4,429	\$ 5,306	\$ 9,900	\$ 9,900	\$ <b>10,400</b>	5%	\$ 500
	Utilities	\$ 8,213	\$ 8,281	\$ 6,445	\$ 6,445	\$ <b>2,215</b>	-66%	\$ (4,230)
	Other Expenses	\$ 10,734	\$ 13,241	\$ 8,150	\$ 18,750	\$ <b>10,896</b>	-42%	\$ (7,854)
	Capital	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Expenditures</b>	<b>\$ 354,496</b>	<b>\$ 407,001</b>	<b>\$ 433,321</b>	<b>\$ 464,063</b>	<b>\$ 466,641</b>	<b>1%</b>	<b>\$ 2,579</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 304,193</b>	<b>\$ 388,980</b>	<b>\$ 423,321</b>	<b>\$ 449,063</b>	<b>\$ 436,641</b>	<b>-3%</b>	<b>\$ (12,421)</b>

# Code Compliance

100-4600		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 199,476	\$ 241,337	\$ 292,254	\$ 292,428	\$ 262,319	-10%	\$ (30,109)
	Other Pay	\$ 44,060	\$ -	\$ -	\$ 766	\$ 14,600	1805%	\$ 13,834
	Benefits, and Payroll Expenses	\$ 63,147	\$ 88,687	\$ 93,572	\$ 112,774	\$ 143,042	27%	\$ 30,268
	<b>Total Personnel</b>	<b>\$ 306,683</b>	<b>\$ 330,024</b>	<b>\$ 385,826</b>	<b>\$ 405,968</b>	<b>\$ 419,961</b>	<b>3%</b>	<b>\$ 13,994</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 178,236	\$ 206,531	\$ 261,518	\$ 261,692	\$ 253,256	-3%	\$ (8,436)
5020	Part Time	\$ 17,112	\$ 31,975	\$ 26,736	\$ 26,736	\$ 5,063	-81%	\$ (21,673)
5030	Overtime	\$ 4,127	\$ 2,832	\$ 4,000	\$ 4,000	\$ 4,000	0%	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 199,476</b>	<b>\$ 241,337</b>	<b>\$ 292,254</b>	<b>\$ 292,428</b>	<b>\$ 262,319</b>	<b>-10%</b>	<b>\$ (30,109)</b>
<b>Other Pay</b>								
5012	Retention Bonus					\$ 12,600	N/A	\$ 12,600
5140	Accrued Leave Buy Back	\$ 44,060	\$ -	\$ -	\$ 766	\$ 2,000	161%	\$ 1,234
	<b>Total Other Pay</b>	<b>\$ 44,060</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 766</b>	<b>\$ 14,600</b>	<b>1805%</b>	<b>\$ 13,834</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ 911	\$ 26,367	\$ 8,051	\$ 14,132	\$ 20,908	48%	\$ 6,776
5235	PERS Unfunded Liability	\$ -	\$ 21,854	\$ -	\$ 27,807	\$ 30,500	10%	\$ 2,693
5250	Medicare/FICA Tax	\$ 8,770	\$ 6,323	\$ 5,838	\$ 5,840	\$ 3,672	-37%	\$ (2,168)
5315	Health Insurance	\$ 49,513	\$ 28,874	\$ 41,820	\$ 51,632	\$ 68,740	33%	\$ 17,108
5320	457 Match	\$ 3,904	\$ 4,531	\$ 5,811	\$ 5,811	\$ 5,761	-1%	\$ (50)
5325	FSA Contribution		\$ -	\$ 2,490	\$ 2,490	\$ 4,258	71%	\$ 1,768
5410	Auto Allowance		\$ 536	\$ 630	\$ 630	\$ 1,230	95%	\$ 600
5415	Cell Phone/Tablets	\$ 50	\$ 50	\$ 1,932	\$ 1,932	\$ 120	-94%	\$ (1,812)
5540	Education/Tuition Reimbursement		\$ -	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
5610	Retired Health Benefits		\$ 151	\$ 25,000	\$ 500	\$ 5,853	1071%	\$ 5,353
	<b>Total Benefits</b>	<b>\$ 63,147</b>	<b>\$ 88,687</b>	<b>\$ 93,572</b>	<b>\$ 112,774</b>	<b>\$ 143,042</b>	<b>27%</b>	<b>\$ 30,268</b>
	<b>Total Personnel</b>	<b>\$ 306,683</b>	<b>\$ 330,024</b>	<b>\$ 385,826</b>	<b>\$ 405,968</b>	<b>\$ 419,961</b>	<b>3%</b>	<b>\$ 13,994</b>
<b>Citation Administration</b>								
6013	Citation Administration	\$ 12,639	\$ 15,916	\$ 10,000	\$ 10,000	\$ 3,000	-70%	\$ (7,000)
6035	Contract Services/Code Enforcement Software	\$ 11,574	\$ 31,834	\$ 11,000	\$ 11,000	\$ 18,169	65%	\$ 7,169
7660	Citation Administration Bank Fees	\$ 225	\$ 2,400	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
7685	Disaster Preparedness	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Program Services</b>	<b>\$ 24,438</b>	<b>\$ 50,150</b>	<b>\$ 23,000</b>	<b>\$ 23,000</b>	<b>\$ 23,169</b>	<b>1%</b>	<b>\$ 169</b>
<b>Materials &amp; Supplies</b>								
5570	Uniforms	\$ 2,409	\$ 1,902	\$ 4,200	\$ 4,200	\$ 4,200	0%	\$ -
6510	Copy Paper	\$ 150	\$ 112	\$ 200	\$ 200	\$ 200	0%	\$ -
6520	Office Supplies	\$ 1,340	\$ 1,977	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
6530	Postage - Mailing Fees	\$ 102	\$ 115	\$ 500	\$ 500	\$ 1,000	100%	\$ 500
6540	Printing	\$ 428	\$ 1,200	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
	<b>Total Materials &amp; Supplies</b>	<b>\$ 4,429</b>	<b>\$ 5,306</b>	<b>\$ 9,900</b>	<b>\$ 9,900</b>	<b>\$ 10,400</b>	<b>5%</b>	<b>\$ 500</b>
<b>Utilities and Services</b>								
7010	Light and Power	\$ 1,022	\$ -	\$ 1,200	\$ 1,200	\$ -	N/A	\$ (1,200)
7020	Gas	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 5,033	\$ 6,694	\$ 3,000	\$ 3,000	\$ -	N/A	\$ (3,000)
7050	Water	\$ 11	\$ 8	\$ 15	\$ 15	\$ 15	0%	\$ -
7720	Equipment Rental	\$ 2,147	\$ 1,579	\$ 2,230	\$ 2,230	\$ 2,200	-1%	\$ (30)
	<b>Total Utilities and Services</b>	<b>\$ 8,213</b>	<b>\$ 8,281</b>	<b>\$ 6,445</b>	<b>\$ 6,445</b>	<b>\$ 2,215</b>	<b>-66%</b>	<b>\$ (4,230)</b>
<b>Other Expenses</b>								
<b>Miscellaneous</b>								
6490	Dues/Subscriptions/Training	\$ 321	\$ 677	\$ 3,000	\$ 3,000	\$ 8,000	167%	\$ 5,000
6900	Travel and Meeting	\$ 500	\$ 30	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Miscellaneous</b>	<b>\$ 821</b>	<b>\$ 707</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 8,000</b>	<b>167%</b>	<b>\$ 5,000</b>

# Code Compliance

100-4600		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
<b>Maintenance</b>								
6095	IT Updates		\$ 45	\$ -	\$ -	\$ -	N/A	\$ -
6650	Website Maintenance	\$ -	\$ 650	\$ -	\$ -	\$ -	N/A	\$ -
7130	City Hall Security System	\$ 533	\$ 352	\$ -	\$ -	\$ -	N/A	\$ -
7200	Facility Maintenance	\$ 1,574	\$ 649	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
7250	Equipment Service Maintenance	\$ 921	\$ 405	\$ 650	\$ 650	\$ 650	0%	\$ -
7260	Vehicle Maintenance	\$ 3,910	\$ 7,209	\$ 2,000	\$ 2,500	\$ 1,000	-60%	\$ (1,500)
7265	Vehicle Fuel	\$ 2,974	\$ 3,225	\$ 1,500	\$ 1,800	\$ 246	-86%	\$ (1,554)
9515	Vehicle Lease	\$ -	\$ -	\$ -	\$ 9,800	\$ -	N/A	\$ (9,800)
	<b>Total Maintenance</b>	\$ 9,913	\$ 12,534	\$ 5,150	\$ 15,750	\$ 2,896	-82%	\$ (12,854)
	<b>Total Other Expenses</b>	\$ 10,734	\$ 13,241	\$ 8,150	\$ 18,750	\$ 10,896	-42%	\$ (7,854)
<b>Capital - Replacement</b>								
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Capital - Replacement</b>	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Expenses</b>	\$ 354,496	\$ 407,001	\$ 433,321	\$ 464,063	\$ 466,641	1%	\$ 2,579
	<b>Net Subsidy General Fund</b>	\$ 304,193	\$ 388,980	\$ 423,321	\$ 449,063	\$ 436,641	-3%	\$ (12,421)

Code Compliance will be funded by revenue collected through Cost Recovery Fines and the General Operating Fund.

# Parking Enforcement

Parking Enforcement receives revenue from the City's Paid Parking Program.

100-4800		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Staffing Summary</b>								
	Community Development Director	0.00	0.25	0.25	0.25	0.25	0%	0.00
	Planning Director	0.25	0.00	0.00	0.00	0.00	N/A	0.00
	Finance Manager	0.15	0.00	0.00	0.00	0.00	N/A	0.00
	Parking Enforcement Officers	1.90	3.00	3.00	3.00	3.00	0%	0.00
	Administrative Assistant	0.15	0.30	0.30	0.30	0.30	0%	0.00
	<b>Total FTE</b>	<b>2.45</b>	<b>3.55</b>	<b>3.55</b>	<b>3.55</b>	<b>3.55</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>								
<b>Charges for Services</b>								
	Parking Pay Station Rev. Downtown							
4355	Merchant Paid Parking	\$ -	\$ -	\$ 14,000	\$ 10,000	\$ 14,000	40%	\$ 4,000
4370	Pay Station Coin Income	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	0%	\$ -
4371	Pay Station Credit Income	\$ -	\$ -	\$ 65,000	\$ 45,209	\$ 65,000	44%	\$ 19,791
	<b>Subtotal Parking Fees</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 87,000</b>	<b>\$ 63,209</b>	<b>\$ 87,000</b>	<b>38%</b>	<b>\$ 23,791</b>
4500	Citations	\$ 70,631	\$ -	\$ 100,000	\$ -	\$ -	N/A	\$ -
	<b>Subtotal Citations</b>	<b>\$ 70,631</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Miscellaneous Revenue</b>								
4710	Interest Income	\$ 2,752	\$ 1,000	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Miscellaneous</b>	<b>\$ 2,752</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
	<b>Total Revenue</b>	<b>\$ 73,383</b>	<b>\$ 1,000</b>	<b>\$ 187,000</b>	<b>\$ 63,209</b>	<b>\$ 87,000</b>	<b>38%</b>	<b>\$ 23,791</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 88,616	\$ 65,880	\$ 103,288	\$ 104,256	\$ 96,101	-8%	\$ (8,155)
	Other Pay	\$ 7,505	\$ 7,000	\$ -	\$ -	\$ 6,925	N/A	\$ 6,925
	Benefits, and Payroll Expenses	\$ 21,911	\$ 13,907	\$ 13,985	\$ 18,292	\$ 20,794	14%	\$ 2,502
	<b>Total Personnel Expense</b>	<b>\$ 118,032</b>	<b>\$ 86,787</b>	<b>\$ 117,273</b>	<b>\$ 122,548</b>	<b>\$ 123,820</b>	<b>1%</b>	<b>\$ 1,272</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 53,271	\$ 661	\$ 46,141	\$ 46,141	\$ 33,760	-27%	\$ (12,381)
5020	Part Time	\$ 34,988	\$ 897	\$ 57,147	\$ 58,115	\$ 62,241	7%	\$ 4,126
5030	Overtime	\$ 357	\$ 500	\$ -	\$ -	\$ 100	N/A	\$ 100
	<b>Total Salaries &amp; Wages</b>	<b>\$ 88,616</b>	<b>\$ 2,057</b>	<b>\$ 103,288</b>	<b>\$ 104,256</b>	<b>\$ 96,101</b>	<b>-8%</b>	<b>\$ (8,155)</b>
<b>Other Pay</b>								
5012	Retention Bonus					\$ 5,925	N/A	\$ 5,925
5140	Accrued Leave Buy Back	\$ 7,505	\$ 7,000	\$ -	\$ -	\$ 1,000	N/A	\$ 1,000
	<b>Total Other Pay</b>	<b>\$ 7,505</b>	<b>\$ 7,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,925</b>	<b>N/A</b>	<b>\$ 6,925</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ 302	\$ 27	\$ 1,566	\$ 2,438	\$ 3,392	39%	\$ 954
5235	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ 4,918	\$ 5,532	12%	\$ 614
5250	Medicare/FICA Tax	\$ 4,071	\$ 72	\$ 5,041	\$ 5,041	\$ 5,251	4%	\$ 210
5315	Health Insurance	\$ 16,428	\$ 5,367	\$ 5,508	\$ 4,025	\$ 4,981	24%	\$ 956
5320	457 Match	\$ 1,044	\$ 19	\$ 1,097	\$ 1,097	\$ 776	-29%	\$ (321)
5325	FSA Contribution	\$ -	\$ 392	\$ 392	\$ 392	\$ 562	43%	\$ 170
5410	Auto Allowance	\$ -	\$ 13	\$ 300	\$ 300	\$ 300	0%	\$ -
5415	Cell Phone	\$ 66	\$ 75	\$ 81	\$ 81	\$ -	-100%	\$ (81)
	<b>Total Benefits</b>	<b>\$ 21,911</b>	<b>\$ 5,964</b>	<b>\$ 13,985</b>	<b>\$ 18,292</b>	<b>\$ 20,794</b>	<b>14%</b>	<b>\$ 2,502</b>
	<b>Total Personnel</b>	<b>\$ 125,537</b>	<b>\$ 93,787</b>	<b>\$ 117,273</b>	<b>\$ 122,548</b>	<b>\$ 123,820</b>	<b>1%</b>	<b>\$ 1,272</b>
<b>Other Expenses</b>								
5570	Uniforms & Safety Supplies	\$ 2,558	\$ 2,475	\$ 2,475	\$ 2,475	\$ 2,500	1%	\$ 25
6013	Citation Administration				\$ 15,000	\$ 17,200	15%	\$ 2,200
6520	Office/Dept. Supplies		\$ 2,900	\$ 2,900	\$ 2,900	\$ 3,500	21%	\$ 600
6610	Pay Stations: CALE Web Software	\$ -	\$ -	\$ -	\$ 17,160	\$ 12,000	-30%	\$ (5,160)
7030	Internet Access: Field-Use Devices	\$ 4,471	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
7200	Program Maintenance	\$ 6,940	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	0%	\$ -
7250	Equipment Maintenance				\$ 1,000	\$ 1,000	0%	\$ -
7260	Vehicle Maintenance and Supplies	\$ 2,298	\$ 3,060	\$ 3,060	\$ 3,060	\$ 3,100	1%	\$ 40
7265	Vehicle & Equip. Fuel	\$ 2,006	\$ 2,000	\$ 1,500	\$ 1,800	\$ 509	-72%	\$ (1,291)
7330	Sign Replacement/Installation		\$ 20,850	\$ 20,850	\$ 20,850	\$ 20,850	0%	\$ -
7660	Miscellaneous Bank Fees	\$ 18,910	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
8060	Pay Stations		\$ -	\$ -	\$ -	\$ -	N/A	\$ -
9510	Pay Stations: Hardware Lease/Repair	\$ 16,193	\$ 15,900	\$ 15,900	\$ -	\$ -	N/A	\$ -
9515	Vehicle Lease	\$ -	\$ -	\$ -	\$ 3,300	\$ -	-100%	\$ (3,300)
	<b>Total Other Expenses</b>	<b>\$ 53,377</b>	<b>\$ 73,185</b>	<b>\$ 72,685</b>	<b>\$ 93,545</b>	<b>\$ 86,659</b>	<b>-7%</b>	<b>\$ (6,886)</b>
	<b>Total Expenses</b>	<b>\$ 178,914</b>	<b>\$ 166,972</b>	<b>\$ 189,958</b>	<b>\$ 216,093</b>	<b>\$ 210,479</b>	<b>-3%</b>	<b>\$ (5,614)</b>
	<b>Net Subsidy General Fund</b>	<b>\$ (105,531)</b>	<b>\$ (165,972)</b>	<b>\$ (2,958)</b>	<b>\$ (152,884)</b>	<b>\$ (123,479)</b>	<b>-19%</b>	<b>\$ 29,405</b>

Parking Enforcement will be funded with citation revenue and General Funds.

# Parks & Recreation

The Artesia Parks and Recreation Department provides active and passive recreational activities, programs and facilities for Artesia residents in accessible, affordable, and safe environments. The Department also maintains parks and recreational facilities. In addition, the Department offers health and social services to older adults, and it encourages cultural and physical diversity through its planned activities and programs offered.

100-5100	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
	Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Staffing Summary</b>							
Full Time Positions							
Parks and Recreation Manager	0.75	1.00	1.00	1.00	<b>1.00</b>	0%	0.00
Assistant Parks & Recreation Manager	0.00	1.00	0.00	0.00	<b>0.00</b>	N/A	0.00
Recreation Supervisor	3.00	1.00	1.00	1.00	<b>1.00</b>	0%	0.00
Recreation Program Coordinator	2.00	2.00	2.00	2.00	<b>2.00</b>	0%	0.00
Recreation Specialist	0.00	0.00	0.00	0.00	<b>1.00</b>	N/A	1.00
Parks and Recreation Leader	3.15	1.00	1.00	1.00	<b>0.00</b>	N/A	-1.00
Maintenance Worker II	2.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
Administrative Assistant	1.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
Administrative Secretary	0.05	0.05	0.05	0.05	<b>0.05</b>	0%	0.00
<b>Subtotal FTE</b>	<b>11.95</b>	<b>6.05</b>	<b>5.05</b>	<b>5.05</b>	<b>5.05</b>	<b>0%</b>	<b>0.00</b>
Part Time Positions							
Parks and Recreation Leader I	0.00	4.00	4.00	4.00	<b>4.00</b>	0%	0.00
Parks and Recreation Leader II	0.00	2.00	2.00	2.00	<b>2.00</b>	0%	0.00
Parks and Recreation Leader III	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Subtotal FTE</b>	<b>0.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0%</b>	<b>0.00</b>
<b>Total FTE</b>	<b>11.95</b>	<b>12.05</b>	<b>11.05</b>	<b>11.05</b>	<b>11.05</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>							
Parks and Recreation Fees	\$ 56,503	\$ 68,911	\$ 68,000	\$ 73,000	<b>\$ 80,500</b>	10%	\$ 7,500.00
Revenue From General Fund	\$ 652,915	\$ 1,013,684	\$ 1,444,476	\$ 1,556,259	<b>\$ 1,172,367</b>	-25%	\$ (383,891.39)
<b>Total Revenue for Department</b>	<b>\$ 709,418</b>	<b>\$ 1,082,595</b>	<b>\$ 1,512,476</b>	<b>\$ 1,629,259</b>	<b>\$ 1,252,867</b>	<b>-23%</b>	<b>\$ (376,391.39)</b>
<b>Expenditures</b>							
Personnel	\$ 416,304	\$ 604,755	\$ 604,516	\$ 619,304	<b>\$ 764,002</b>	23%	\$ 144,698
Utilities and Services	\$ 173,357	\$ 171,459	\$ 177,700	\$ 177,800	<b>\$ 199,100</b>	12%	\$ 21,300
Materials and Supplies	\$ 9,973	\$ 6,381	\$ 7,810	\$ 7,810	<b>\$ 7,810</b>	0%	\$ -
Other Expenses	\$ 109,784	\$ 167,379	\$ 212,200	\$ 314,095	<b>\$ 244,000</b>	-22%	\$ (70,095)
Capital	\$ -	\$ -	\$ -	\$ 510,250	<b>\$ 37,955</b>	-93%	\$ (472,295)
<b>Total Expenditures</b>	<b>\$ 709,418</b>	<b>\$ 949,973</b>	<b>\$ 1,002,226</b>	<b>\$ 1,629,259</b>	<b>\$ 1,252,867</b>	<b>-23%</b>	<b>\$ (376,391)</b>
<b>Net Subsidy General Fund</b>	<b>\$ 652,915</b>	<b>\$ 1,013,684</b>	<b>\$ 1,444,476</b>	<b>\$ 1,556,259</b>	<b>\$ 1,172,367</b>	<b>-25%</b>	<b>\$ (383,891)</b>

# Parks & Recreation

100-5100		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Revenues</b>								
4300	Application Fees	\$ 1,400	\$ 2,800	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
4303	Banner Program	\$ 1,400	\$ 4,575	\$ 2,000	\$ 2,000	\$ 1,500	-25%	\$ (500)
4305	Baseball Fees (Youth)	\$ 5,021	\$ 18,626	\$ 10,000	\$ 15,000	\$ 20,000	33%	\$ 5,000
4306	Adult Sports	\$ 210	\$ 805	\$ 3,000	\$ 3,000	\$ 1,000	-67%	\$ (2,000)
4330	Facility Use Fees	\$ 18,279	\$ 20,005	\$ 20,000	\$ 20,000	\$ 20,000	0%	\$ -
4380	Recreation Fees (General)	\$ 27,198	\$ 22,100	\$ 30,000	\$ 30,000	\$ 35,000	17%	\$ 5,000
4381	Recreation Fees (Education)	\$ 3,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4387	Soccer Fees (Youth)	\$ (5)	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
<b>Total Revenues</b>		\$ 56,503	\$ 68,911	\$ 68,000	\$ 73,000	\$ 80,500	10%	\$ 7,500
<b>Expenses</b>								
<b>Personnel</b>								
Salaries and Wages		\$ 317,840	\$ 424,301	\$ 435,646	\$ 448,749	\$ 466,696	4%	\$ 17,947
Other Pay		\$ 8,243	\$ 5,000	\$ -	\$ 5,000	\$ 34,675	594%	\$ 29,675
Benefits, and Payroll Expenses		\$ 90,221	\$ 175,454	\$ 168,870	\$ 165,555	\$ 262,631	59%	\$ 97,076
<b>Total Personnel</b>		\$ 416,304	\$ 604,755	\$ 604,516	\$ 619,304	\$ 764,002	23%	\$ 144,698
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 262,061	\$ 338,114	\$ 352,877	\$ 359,232	\$ 375,470	5%	\$ 16,238
5020	Part Time	\$ 53,236	\$ 79,304	\$ 80,769	\$ 82,017	\$ 83,226	1%	\$ 1,209
5030	Overtime	\$ 2,543	\$ 6,883	\$ 2,000	\$ 7,500	\$ 8,000	7%	\$ 500
<b>Total Salaries &amp; Wages</b>		\$ 317,840	\$ 424,301	\$ 435,646	\$ 448,749	\$ 466,696	4%	\$ 17,947
<b>Other Pay</b>								
5012	Retention Bonus					\$ 29,675	N/A	\$ 29,675
5040	Standby - on/call pay	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5140	Accrued Leave Buy Back	\$ 8,243	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	0%	\$ -
<b>Total Other Pay</b>		\$ 8,243	\$ 5,000	\$ -	\$ 5,000	\$ 34,675	594%	\$ 29,675
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ 1,373	\$ 40,625	\$ 10,158	\$ 20,596	\$ 32,762	59%	\$ 12,166
5235	PERS Unfunded Liability	\$ -	\$ 43,374	\$ -	\$ 38,200	\$ 42,498	11%	\$ 4,298
5250	FICA Tax	\$ 4,326	\$ 13,595	\$ 5,085	\$ 11,483		-100%	\$ (11,483)
5250	Medicare Tax	\$ 5,539	\$ 13,595	\$ 6,319		\$ 11,811	N/A	\$ 11,811
5315	Health Insurance	\$ 74,661	\$ 56,504	\$ 69,744	\$ 75,212	\$ 96,029	28%	\$ 20,817
5320	457 Match	\$ 2,250	\$ 3,337	\$ 5,237	\$ 5,237	\$ 6,660	27%	\$ 1,423
5325	FSA Contribution	\$ -	\$ -	\$ 3,573	\$ 3,573	\$ 5,669	59%	\$ 2,096
5410	Auto Allowance		\$ 1,557	\$ 1,890	\$ 1,890	\$ 1,890	0%	\$ -
5415	Cell Phone	\$ 188	\$ -	\$ 664	\$ 664	\$ -	-100%	\$ (664)
5418	Bilingual Pay	\$ -	\$ -	\$ 1,200	\$ 1,500	\$ 1,500	0%	\$ -
5610	Retiree Health Insurance	\$ 1,884	\$ 2,866	\$ 65,000	\$ 7,200	\$ 63,812	786%	\$ 56,612
<b>Total Benefits</b>		\$ 90,221	\$ 175,454	\$ 168,870	\$ 165,555	\$ 262,631	59%	\$ 97,076
<b>Total Personnel</b>		\$ 416,304	\$ 604,755	\$ 604,516	\$ 619,304	\$ 764,002	23%	\$ 144,698
<b>Utilities and Services</b>								
6020	City Hall Contractual	\$ 7,799	\$ 4,296	\$ -	\$ -	\$ -	N/A	\$ -
7010	Light and Power	\$ 50,257	\$ 61,132	\$ 65,000	\$ 65,000	\$ 65,000	0%	\$ -
7011	Light/Power - 178th St.	\$ 790	\$ 202	\$ 500	\$ 500	\$ 500	0%	\$ -
7020	Gas	\$ 646	\$ 1,473	\$ 2,800	\$ 2,800	\$ 4,500	61%	\$ 1,700
7021	Gas - 178th St.	\$ 243	\$ 203	\$ 400	\$ 400	\$ 400	0%	\$ -
7030	Telephone/Internet	\$ 7,023	\$ 15,798	\$ 6,500	\$ 6,500	\$ 6,500	0%	\$ -
7050	Water	\$ 29,420	\$ 27,768	\$ 32,500	\$ 32,500	\$ 30,000	-8%	\$ (2,500)
7051	Water - 178th St.	\$ 6,726	\$ 4,764	\$ 5,500	\$ 5,500	\$ 6,000	9%	\$ 500
7130	Security Svcs. Maint.	\$ 1,857	\$ 7,144	\$ 4,500	\$ 4,500	\$ 22,500	400%	\$ 18,000
7220	HVAC Maintenance	\$ 48,123	\$ 39,012	\$ 49,000	\$ 49,000	\$ 49,000	0%	\$ -
7250	Equipment Service	\$ 8,179	\$ 1,776	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
7260	Vehicle Svcs./Maint.	\$ 6,082	\$ 869	\$ -	\$ 100	\$ 4,700	4600%	\$ 4,600
7265	Vehicle & Equip. Fuel	\$ -	\$ 1,636	\$ 3,000	\$ 3,000	\$ 2,000	-33%	\$ (1,000)
7720	Equipment Rental	\$ 6,213	\$ 5,385	\$ 6,000	\$ 6,000	\$ 6,000	0%	\$ -
<b>Total Utilities and Services</b>		\$ 173,357	\$ 171,459	\$ 177,700	\$ 177,800	\$ 199,100	12%	\$ 21,300
<b>Materials &amp; Supplies</b>								
5570	Uniforms	\$ 3,500	\$ 2,341	\$ 3,060	\$ 3,060	\$ 3,060	0%	\$ -
6500	City Hall Pro-Rata Supplies	\$ 1,700	\$ 857	\$ -	\$ -	\$ -	N/A	\$ -
6520	Office Supplies	\$ 3,273	\$ 3,182	\$ 4,000	\$ 4,000	\$ 4,000	0%	\$ -
6560	Special Supplies	\$ 1,500	\$ -	\$ 750	\$ 750	\$ 750	0%	\$ -
<b>Total Materials &amp; Supplies</b>		\$ 9,973	\$ 6,381	\$ 7,810	\$ 7,810	\$ 7,810	0%	\$ -

# Parks & Recreation

100-5100		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Other Expenses</b>								
<b>Miscellaneous</b>								
5540	Education/Tuition Reimbursement	\$ 2,000	\$ 80	\$ 2,000	\$ 3,000	\$ 7,000	133%	\$ 4,000
6035	Contract Services				\$ 645	\$ 1,000	55%	\$ 355
6045	Copyright/Entertainment Licensing	\$ 1,894	\$ 2,048	\$ 2,000	\$ 2,050	\$ 3,000	46%	\$ 950
6490	Dues and Subscriptions	\$ 1,502	\$ 1,032	\$ 1,000	\$ 1,000	\$ 1,600	60%	\$ 600
6840	Staff Training	\$ -	\$ -	\$ -	\$ -	\$ 1,000	N/A	\$ 1,000
6900	Travel and Meeting	\$ 1,000	\$ 1,400	\$ 1,000	\$ 1,200	\$ 2,200	83%	\$ 1,000
	<b>Total Miscellaneous</b>	\$ 6,396	\$ 4,560	\$ 6,000	\$ 7,895	\$ 15,800	100%	\$ 7,905
<b>Facility Maintenance</b>								
7210	Albert O. Little Center Supplies	\$ 10,403	\$ 9,498	\$ 10,000	\$ 10,000	\$ 10,000	0%	\$ -
7225	Artesia Park Library Supplies	\$ 3,930	\$ 6,116	\$ 6,000	\$ 6,000	\$ 7,000	17%	\$ 1,000
7245	AJ Padelford Park Supplies	\$ 5,954	\$ 6,665	\$ 9,000	\$ 9,000	\$ 10,000	11%	\$ 1,000
7275	Field Maintenance	\$ 1,551	\$ 3,711	\$ 3,000	\$ 3,000	\$ 15,000	400%	\$ 12,000
7280	Artesia Park Supplies	\$ 23,695	\$ 46,613	\$ 55,000	\$ 55,000	\$ 58,000	5%	\$ 3,000
7315	Maintenance - 178th St.	\$ 255	\$ 12,182	\$ -	\$ -	\$ -	N/A	\$ -
7806	Botanical Garden	\$ -	\$ 18,664	\$ 37,600	\$ 137,600	\$ 37,600	-73%	\$ (100,000)
	<b>Total Facility Maintenance</b>	\$ 45,788	\$ 103,450	\$ 120,600	\$ 220,600	\$ 137,600	-38%	\$ (83,000)
<b>Senior and Recreation Programs</b>								
5550	Background Checks - Volunteers	\$ -	\$ 256	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
6195	Contract Services	\$ 12,000	\$ 4,540	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
	Umpire Fees		\$ -				N/A	\$ -
7640	Adult Sports/Activities	\$ -	\$ 1,628	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
7676	Recreation Programs	\$ 20,100	\$ 17,286	\$ 23,100	\$ 23,100	\$ 23,100	0%	\$ -
	Teen Programs		\$ -					
	Summer Programs		\$ -					
7790	Senior Meals	\$ 15,000	\$ 11,319	\$ 16,000	\$ 16,000	\$ 21,000	31%	\$ 5,000
7795	Youth Baseball Programs	\$ 7,000	\$ 12,779	\$ 14,500	\$ 14,500	\$ 14,500	0%	\$ -
7797	Youth Soccer Program	\$ -	\$ 5,987	\$ 7,500	\$ 7,500	\$ 7,500	0%	\$ -
7821	Senior Programs	\$ -	\$ 2,406	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
7835	Program Advertising & Promo.	\$ 3,500	\$ 3,168	\$ 3,500	\$ 3,500	\$ 3,500	0%	\$ -
	<b>Total Program Expenses</b>	\$ 57,600	\$ 59,369	\$ 85,600	\$ 85,600	\$ 90,600	6%	\$ 5,000
	<b>Total Other Expenses</b>	\$ 109,784	\$ 167,379	\$ 212,200	\$ 314,095	\$ 244,000	-22%	\$ (70,095)
<b>Capital</b>								
8015	Capital Furniture	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8011	Recreation Software	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,705	14%	\$ 705
8024	Park Improvements	\$ -	\$ 132,621	\$ 505,250	\$ 505,250	\$ 32,250	-94%	\$ (473,000)
	<b>Total Capital - Replacement</b>	\$ -	\$ 132,621	\$ 510,250	\$ 510,250	\$ 37,955	-93%	\$ (472,295)
	<b>Total Expenses</b>	\$ 709,418	\$ 1,082,595	\$ 1,512,476	\$ 1,629,259	\$ 1,252,867	-23%	\$ (376,391)
	<b>Net Subsidy General Fund</b>	\$ 652,915	\$ 1,013,684	\$ 1,444,476	\$ 1,556,259	\$ 1,172,367	-25%	\$ (383,891)

Parks & Recreation will be funded by revenue collected through Parks and Recreation fees, and the General Operating Fund.

# Community Promotions

The primary function of the Community Promotions Department is to provide events and programs for the enjoyment and support of the community. The key functions of the department include special events, the production and distribution of the City newsletter "The Artesian," and community benefits programs including implementing "Project Joy," the holiday assistance program.

100-5300		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
Revenue From General Fund		\$ 187,292	\$ 171,263	\$ 261,140	\$ 266,140	\$ 266,608	0%	\$ 468
County Grant Funds		\$ -	\$ 27,500	\$ 25,000	\$ 25,000	\$ 32,350	29%	\$ 7,350
Cannabis Community Benefit		\$ -	\$ -	\$ -	\$ -	\$ 81,000		
<b>Total Transfers and Revenue for Department</b>		\$ 187,292	\$ 198,763	\$ 286,140	\$ 291,140	\$ 298,958	3%	\$ 7,818
<b>Expenditures</b>								
Programs		\$ 187,292	\$ 198,763	\$ 286,140	\$ 291,140	\$ 298,958	3%	\$ 7,818
<b>Total Expenditures</b>		\$ 187,292	\$ 198,763	\$ 286,140	\$ 291,140	\$ 298,958	3%	\$ 7,818
<b>Net Subsidy General Fund</b>		\$ 187,292	\$ 171,263	\$ 261,140	\$ 266,140	\$ 266,608	0%	\$ 468
<b>Expenses</b>								
<b>Programs</b>								
6155	Contract Services	\$ 1,250	\$ 1,700	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
6180	The Artesian	\$ 31,615	\$ 37,995	\$ 40,000	\$ 40,000	\$ 42,000	5%	\$ 2,000
	SB 1383- Funded Artesian							
6490	Association Dues	\$ 168	\$ 168	\$ -	\$ -	\$ -	N/A	\$ -
6520	Office/Dept. Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephones	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7235	Artesia Historic District Utilities	\$ 10,658	\$ 12,287	\$ 12,000	\$ 12,000	\$ 14,000	17%	\$ 2,000
7601	Gateway Managers Monthly Mtg.	\$ 2,882						
7735	Project Joy	\$ (457)	\$ (3,195)	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
7740	International Diversity Festival	\$ 85,572	\$ 85,311	\$ 100,000	\$ 100,000	\$ 108,533	9%	\$ 8,533
7760	Miss Artesia Pageant	\$ -	\$ 2,844	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
7770	Monthly Program Events	\$ -	\$ 57,608	\$ -	\$ -	\$ -	N/A	\$ -
7770	January Program Events	\$ -	\$ -	\$ 100	\$ 100	\$ 100	0%	\$ -
E101	New Year's Program							
E102	Martin Luther King, Jr. Day							
7770	February Program Events	\$ 108	\$ -	\$ 200	\$ 200	\$ 200	0%	\$ -
E201	Presidents' Day							
7770	March Program Events	\$ 19,752		\$ 27,600	\$ 27,600	\$ 27,600	0%	\$ -
E301	Mariachi Festival							
E302	Cesar Chavez Day							
7770	April Program Events	\$ 3,043		\$ 6,100	\$ 6,100	\$ 6,100	0%	\$ -
E401	Eggstravaganza							
E401	Safety Expo							
E402	Earth Day							
7770	May Program Events	\$ 2,030		\$ 3,075	\$ 3,075	\$ 3,075	0%	\$ -
E501	Mother's Day Mariachi Serenade							
E502	Memorial Day		\$ 398					
7770	June Program Events	\$ 1,029		\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
E601	Dog Day Afternoon		\$ 205					
E602	Summer Kickoff Party		\$ 2,181					

# Community Promotions

100-5300		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
7770	July Program Events	\$ 38,686		\$ 40,000	\$ 40,000	\$ 50,000	25%	\$ 10,000
E701	Independence Day		\$ 14,446					
7770	August Program Events	\$ 208		\$ 2,500	\$ 2,500	\$ 2,500	0%	\$ -
E801	National Night Out							
7770	September Program Events	\$ 294		\$ 1,100	\$ 1,100	\$ 1,100	0%	\$ -
E901	Patriot Day							
7770	October Program Events	\$ 7,837		\$ 4,000	\$ 4,000	\$ 4,000	0%	\$ -
E1001	Halloween							
7770	November Program Events	\$ 1,234		\$ 4,200	\$ 4,200	\$ 4,200	0%	\$ -
E1101	Veteran's Day							
7770	December Program Events	\$ 5,643		\$ 16,550	\$ 16,550	\$ 16,550	0%	\$ -
E1201	Tree Lighting Celebration							
E1201	Winter Wonderland							
E1201	Jingle Bell Express							
E1201	Community Holiday Party							
E1201	Snow Day							
7780	Publicity	\$ 30	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7785	Red Ribbon "Say No to Drugs"	\$ 2,163	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7800	Special Event Equipment	\$ 780	\$ 752	\$ 1,000	\$ 6,000	\$ 5,000	-17%	\$ (1,000)
7803	Artesia Parade	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7805	Special Programs	\$ 5,334	\$ 6,950		\$ -	\$ -	N/A	\$ -
7804	Beautification Awards	\$ 60	\$ 35			\$ -		
7808	Community Benefits Grants	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ -	N/A	\$ (2,500)
7819	SB 1383 Grant	238.17	\$ 15,175	\$ 6,715	\$ 6,715	\$ -	N/A	\$ (6,715)
7824	Summer Concert Series	\$ -	\$ 3,600	\$ 6,500	\$ 6,500	\$ 2,000	-69%	\$ (4,500)
	<b>Total Expenses</b>	<b>\$ 187,292</b>	<b>\$ 198,763</b>	<b>\$ 286,140</b>	<b>\$ 291,140</b>	<b>\$ 298,958</b>	<b>3%</b>	<b>\$ 7,818</b>
<b>Net Subsidy General Fund</b>		<b>\$ 187,292</b>	<b>\$ 171,263</b>	<b>\$ 261,140</b>	<b>\$ 266,140</b>	<b>\$ 266,608</b>	<b>0%</b>	<b>\$ 468</b>

Community Promotions will be funded by the General Operating Fund, and County discretionary grants.

# Public Works

The Public Works Department maintains the City's streets, sidewalks, medians, and facilities. Maintenance includes sidewalk repairs for ADA compliance, filling of pot holes, maintaining vegetation such as trimming vines and controlling weeds, removing trash from City receptacles, and maintaining City fleet vehicles. The Department also manages contracts for regular maintenance work such as tree trimming and landscaping City medians.

100-6100	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
<b>Staffing Summary</b>							
Full Time Positions							
Public Works Manager	0.30	0.30	1.00	1.00	<b>0.90</b>	-10%	-0.10
Special Projects Manager	0.00	1.00	0.00	0.00	<b>0.00</b>	N/A	0.00
Lead Maintenance Specialist	0.00	0.60	0.60	0.60	<b>0.80</b>	33%	0.20
Maintenance Specialist II	1.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
Maintenance Specialist I	2.00	1.20	1.20	1.20	<b>1.60</b>	33%	0.40
Maintenance Worker II	1.00	1.80	1.20	1.20	<b>2.40</b>	100%	1.20
Administrative Assistant	0.15	0.30	0.30	0.30	<b>0.30</b>	0%	0.00
<b>Total FTE</b>	<b>4.45</b>	<b>5.20</b>	<b>4.30</b>	<b>4.30</b>	<b>6.00</b>	<b>40%</b>	<b>1.70</b>
<b>Total FTE</b>	<b>4.45</b>	<b>5.20</b>	<b>4.30</b>	<b>4.30</b>	<b>6.00</b>	<b>40%</b>	<b>1.70</b>
<b>Transfers and Revenues</b>							
Transfer in from Gas Tax	\$ 155,801	\$ 160,000		\$ -	\$ -	N/A	\$ -
Revenue From General Fund	\$ 366,640	\$ 483,766	\$ 691,079	\$ 756,905	\$ <b>1,056,805</b>	40%	\$ 299,900
<b>Total Transfers and Revenue for Department</b>	<b>\$ 522,441</b>	<b>\$ 643,766</b>	<b>\$ 691,079</b>	<b>\$ 756,905</b>	<b>\$ 1,056,805</b>	<b>40%</b>	<b>\$ 299,900</b>
<b>Expenditures</b>							
Personnel	\$ 430,802	\$ 541,106	\$ 520,522	\$ 584,598	\$ <b>757,129</b>	30%	\$ 172,531
Utilities and Services	\$ 30,382	\$ 20,462	\$ 58,800	\$ 58,800	\$ <b>93,208</b>	59%	\$ 34,408
Materials and Supplies	\$ 4,847	\$ 19,730	\$ 21,620	\$ 27,170	\$ <b>26,500</b>	-2%	\$ (670)
Other Expenses	\$ 53,282	\$ 58,872	\$ 84,687	\$ 80,887	\$ <b>174,818</b>	116%	\$ 93,931
Beautification & Maint. Commission	\$ 260	\$ 1,250	\$ 1,250	\$ 1,250	\$ <b>950</b>	-24%	\$ (300)
Capital	\$ 400	\$ 1,804	\$ 4,200	\$ 4,200	\$ <b>4,200</b>	0%	\$ -
<b>Total Expenditures</b>	<b>\$ 519,973</b>	<b>\$ 643,223</b>	<b>\$ 691,079</b>	<b>\$ 756,905</b>	<b>\$ 1,056,805</b>	<b>40%</b>	<b>\$ 299,900</b>
<b>Net Subsidy General Fund</b>	<b>\$ 366,640</b>	<b>\$ 483,766</b>	<b>\$ 691,079</b>	<b>\$ 756,905</b>	<b>\$ 1,056,805</b>	<b>40%</b>	<b>\$ 299,900</b>

# Public Works

100-6100		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 384,522.34	\$ 373,752.98	\$ 392,389.00	\$ 407,021	\$ 491,686	21%	\$ 84,665
	Other Pay	\$ 37,048	\$ 19,183	\$ 37,000	\$ 37,000	\$ 61,000	65%	\$ 24,000
	Benefits, and Payroll Expenses	\$ 9,231	\$ 148,170	\$ 91,133	\$ 140,577	\$ 204,443	45%	\$ 63,866
	<b>Total Benefits</b>	<b>\$ 430,802</b>	<b>\$ 541,106</b>	<b>\$ 520,522</b>	<b>\$ 584,598</b>	<b>\$ 757,129</b>	<b>30%</b>	<b>\$ 172,531</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 304,863	\$ 316,468	\$ 356,389	\$ 362,021	\$ 445,686	23%	\$ 83,665
5020	Part Time	\$ -	\$ 12,494	\$ -	\$ 5,000	\$ -	-100%	\$ (5,000)
5030	Overtime	\$ 79,660	\$ 44,791	\$ 36,000	\$ 40,000	\$ 46,000	15%	\$ 6,000
	<b>Total Salaries &amp; Wages</b>	<b>\$ 384,522</b>	<b>\$ 373,753</b>	<b>\$ 392,389</b>	<b>\$ 407,021</b>	<b>\$ 491,686</b>	<b>21%</b>	<b>\$ 84,665</b>
<b>Other Pay</b>								
5012	Retention Bonus					\$ 21,000	N/A	\$ 21,000
5040	Standby - on/call pay	\$ 28,737	\$ 17,167	\$ 32,000	\$ 32,000	\$ 35,000	9%	\$ 3,000
5140	Accrued Leave Buy Back	\$ 8,312	\$ 2,016	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
	<b>Total Other Pay</b>	<b>\$ 37,048</b>	<b>\$ 19,183</b>	<b>\$ 37,000</b>	<b>\$ 37,000</b>	<b>\$ 61,000</b>	<b>65%</b>	<b>\$ 24,000</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ 1,529	\$ 40,523	\$ 10,808	\$ 21,209	\$ 40,239	90%	\$ 19,030
5235	PERS Unfunded Liability	\$ -	\$ 42,244	\$ -	\$ 38,448	\$ 50,347	31%	\$ 11,899
5250	Medicare/FICA Tax	\$ 6,057	\$ 8,018	\$ 5,168	\$ 5,249	\$ 6,462	23%	\$ 1,213
5315	Health Insurance	\$ -	\$ 54,843	\$ 67,824	\$ 66,837	\$ 96,642	45%	\$ 29,805
5320	457 Match	\$ 1,596	\$ 1,291	\$ 1,187	\$ 1,187	\$ 1,715	44%	\$ 528
5325	FSA Contribution		\$ -	\$ 3,456	\$ 3,456	\$ 6,608	91%	\$ 3,152
5410	Auto Allowance		\$ 1,250	\$ 1,200	\$ 1,200	\$ 1,080	-10%	\$ (120)
5415	Cell Phone	\$ 50	\$ -	\$ 1,490	\$ 1,490	\$ -	N/A	\$ (1,490)
5418	Bilingual Pay				\$ 1,500	\$ 1,350		
	<b>Total Benefits</b>	<b>\$ 9,231</b>	<b>\$ 148,170</b>	<b>\$ 91,133</b>	<b>\$ 140,577</b>	<b>\$ 204,443</b>	<b>45%</b>	<b>\$ 63,866</b>
	<b>Total Personnel</b>	<b>\$ 430,802</b>	<b>\$ 541,106</b>	<b>\$ 520,522</b>	<b>\$ 584,598</b>	<b>\$ 757,129</b>	<b>30%</b>	<b>\$ 172,531</b>
<b>Utilities and Services</b>								
6020	City Hall Pro-Rata	\$ 7,479	\$ 4,236	\$ -	\$ -	\$ -	N/A	\$ -
6035	Contractual Services	\$ 8,544	\$ 1,061	\$ 33,200	\$ 33,200	\$ 20,000	-40%	\$ (13,200)
	Comcate							
	Online Striping							
	Yunex							
	Mariposa							
7010	Light and Power	\$ 3,212	\$ 4,057	\$ 3,400	\$ 3,400	\$ 40,000	1076%	\$ 36,600
7030	Telephone/Internet	\$ 5,587	\$ 3,961	\$ 5,500	\$ 5,500	\$ 5,500	0%	\$ -
7050	Water	\$ 4,294	\$ 2,766	\$ 4,500	\$ 4,500	\$ 12,808	185%	\$ 8,308
7130	Security Services/Maintenance	\$ 551	\$ 1,100	\$ 1,000	\$ 1,000	\$ 1,200	20%	\$ 200
7250	Equipment Svc./Maint./Acquis.	\$ 692	\$ 3,281	\$ 7,200	\$ 7,200	\$ 9,700	35%	\$ 2,500
7720	Equipment Rental	\$ 23	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	0%	\$ -
	<b>Total Utilities and Services</b>	<b>\$ 30,382</b>	<b>\$ 20,462</b>	<b>\$ 58,800</b>	<b>\$ 58,800</b>	<b>\$ 93,208</b>	<b>59%</b>	<b>\$ 34,408</b>
<b>Materials &amp; Supplies</b>								
5570	Uniforms	\$ 2,500	\$ 4,942	\$ 2,070	\$ 2,070	\$ 3,800	84%	\$ 1,730
6500	City Hall Supplies/Other	\$ 1,691	\$ 2,857	\$ -	\$ -	\$ -	N/A	\$ -
6520	Office Supplies	\$ 656	\$ 1,344	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
6530	Postage	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
6540	Printing	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
6560	Special Supplies/Uniforms	\$ 2,298	\$ 3,382	\$ 3,450	\$ 7,000	\$ 4,600	-34%	\$ (2,400)
6720	Public Notices	\$ -	\$ 290	\$ -	\$ -	\$ -	N/A	\$ -
7320	Alley Maintenance/Resurface	\$ 170	\$ 7	\$ 100	\$ 100	\$ 100	0%	\$ -
7715	Graffiti Removal Program and Supplies	\$ -	\$ 6,909	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
7820	Adopt-A-Tree	\$ -	\$ 543	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Materials &amp; Supplies</b>	<b>\$ 4,847</b>	<b>\$ 19,730</b>	<b>\$ 21,620</b>	<b>\$ 27,170</b>	<b>\$ 26,500</b>	<b>-2%</b>	<b>\$ (670)</b>

# Public Works

100-6100		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Other Expenses</b>								
<b>Miscellaneous</b>								
5610	Retiree Health Ins	\$ 21,313	\$ 2,450	\$ 24,000	\$ 9,600	\$ 70,718	637%	\$ 61,118
6490	Dues/Subscriptions/Training	\$ 3,188	\$ 4,223	\$ 4,200	\$ 4,200	\$ 4,400	5%	\$ 200
6840	Staff Training	\$ 354	\$ 625	\$ 1,000	\$ 1,300	\$ 1,600	23%	\$ 300
6900	Travel and Meeting	\$ 500	\$ -	\$ 500	\$ 800	\$ 800	0%	\$ -
7265	Vehicle and Equipment Fuel	\$ 6,500	\$ 17,324	\$ 14,487	\$ 14,487	\$ 15,800	9%	\$ 1,313
7645	Annual Fee Storm Water	\$ 10,602	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Miscellaneous</b>		\$ 42,457	\$ 24,622	\$ 44,187	\$ 30,387	\$ 93,318	207%	\$ 62,931
<b>Maintenance</b>								
7220	HVAC System Service/Maintenance			\$ -	\$ 6,000	\$ 10,000	67%	\$ 4,000
7260	Vehicle Maintenance	\$ 5,500	\$ 10,328	\$ 11,500	\$ 11,500	\$ 11,500	0%	\$ -
7280	Facility Maintenance	\$ 4,389	\$ 8,756	\$ 25,000	\$ 25,000	\$ 52,000	108%	\$ 27,000
7335	City Right of Way Maintenance	\$ 935	\$ 15,166	\$ 4,000	\$ 8,000	\$ 8,000	0%	\$ -
<b>Total Maintenance</b>		\$ 10,825	\$ 34,250	\$ 40,500	\$ 50,500	\$ 81,500	61%	\$ 31,000
<b>Total Other Expenses</b>		\$ 53,282	\$ 58,872	\$ 84,687	\$ 80,887	\$ 174,818	116%	\$ 93,931
<b>Beautification &amp; Maint. Commission</b>								
7675	Commissioner Recognition/Expense	\$ 60	\$ 300	\$ 300	\$ 300	\$ 300	0%	\$ -
7807	Business Beautification Awards	\$ 100	\$ 650	\$ 650	\$ 650	\$ 650	0%	\$ -
7811	Holiday Home Decoration Awards	\$ 100	\$ 300	\$ 300	\$ 300	\$ -	N/A	\$ (300)
<b>Total Beautification Expenses</b>		\$ 260	\$ 1,250	\$ 1,250	\$ 1,250	\$ 950	-24%	\$ (300)
<b>Capital</b>								
7300	Street Maintenance (MOE)	\$ 400	\$ 1,804	\$ 4,200	\$ 4,200	\$ 4,200	0%	\$ -
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8055	Norwalk Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Capital</b>		\$ 400	\$ 1,804	\$ 4,200	\$ 4,200	\$ 4,200	0%	\$ -
<b>Total Expenses</b>		\$ 522,441	\$ 643,766	\$ 691,079	\$ 756,905	\$ 1,056,805	40%	\$ 299,900
<b>Net Subsidy General Fund</b>		\$ 366,640	\$ 483,766	\$ 691,079	\$ 756,905	\$ 1,056,805	40%	\$ 299,900

Public Works will be funded by through Gas Tax revenue and the General Operating Fund.

# Law Enforcement

Law Enforcement is a contract service provided by the Los Angeles County Sheriff's Department to preserve the quality of life in Artesia. Services include general law enforcement, traffic enforcement, jail services, warrants service and monitoring, and community relations.

<b>100-7100</b>		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No Positions Allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	0%	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues &amp; Transfers In</b>								
Revenue From General Fund		\$ 4,040,838	\$ 4,396,304	\$ 4,774,383	\$ 4,846,383	\$ <b>5,154,042</b>	6%	\$ 307,659
Transfer in from COPS Fund 77		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ <b>304,891</b>	205%	\$ 204,891
<b>Total Revenue for Department</b>		<b>\$ 4,140,838</b>	<b>\$ 4,496,304</b>	<b>\$ 4,874,383</b>	<b>\$ 4,946,383</b>	<b>\$ 5,458,933</b>	<b>10%</b>	<b>\$ 512,550</b>
<b>Expenditures</b>								
Law Enforcement Services		\$ 4,040,662	\$ 4,496,304	\$ 4,850,446	\$ 4,946,383	\$ <b>5,458,933</b>	10%	\$ 512,550
Capital						\$ <b>110,091</b>	N/A	\$ 110,091
<b>Total Expenditures</b>		<b>\$ 4,040,662</b>	<b>\$ 4,496,304</b>	<b>\$ 4,850,446</b>	<b>\$ 4,946,383</b>	<b>\$ 5,569,024</b>	<b>13%</b>	<b>\$ 622,641</b>
<b>Net Subsidy General Fund</b>		<b>\$ 3,940,662</b>	<b>\$ 4,396,304</b>	<b>\$ 4,750,446</b>	<b>\$ 4,846,383</b>	<b>\$ 5,264,133</b>	<b>9%</b>	<b>\$ 417,750</b>
<b>Law Enforcement Services</b>								
6035	Contract Services	0	0	0	0	<b>2800</b>	N/A	\$ 2,800
6080	Los Angeles County Sheriffs Contract	\$ 4,140,838	\$ 4,292,304	\$ 4,674,383	\$ 4,674,383	\$ <b>5,159,133</b>	10%	\$ 484,750
	CFD-Funded Contract	\$ -	\$ 23,505	\$ 23,937	\$ 23,937	\$ <b>(24,000)</b>	-200%	\$ (47,937)
	Suppression/Equipment	\$ -	\$ 180,495	\$ 176,063	\$ 248,063	\$ <b>321,000</b>	29%	\$ 72,937
	<b>Total Law Enforcement</b>	<b>\$ 4,140,838</b>	<b>\$ 4,496,304</b>	<b>\$ 4,874,383</b>	<b>\$ 4,946,383</b>	<b>\$ 5,458,933</b>	<b>10%</b>	<b>\$ 512,550</b>
<b>Capital</b>								
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ <b>110,091</b>	N/A	\$ 110,091
	<b>Total Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 110,091</b>	<b>N/A</b>	<b>\$ 110,091</b>
<b>Total Expenses</b>		<b>\$ 4,140,838</b>	<b>\$ 4,496,304</b>	<b>\$ 4,874,383</b>	<b>\$ 4,946,383</b>	<b>\$ 5,569,024</b>	<b>13%</b>	<b>\$ 622,641</b>
<b>Net Subsidy General Fund</b>		<b>\$ 3,940,662</b>	<b>\$ 4,396,304</b>	<b>\$ 4,750,446</b>	<b>\$ 4,846,383</b>	<b>\$ 5,264,133</b>	<b>9%</b>	<b>\$ 417,750</b>

Law Enforcement will be funded by COPS Grant funds and the General Operating Fund.

# Restricted Funds

# Summer Lunch Program

The Summer Lunch Program is a State Grant to provide lunches to school children during the Summer.

<b>Fund 150</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4285	Revenue	\$ 25,556	\$ 6,063	\$ 18,000	\$ 18,000	\$ <b>18,000</b>	0%	\$ -
<b>Total Revenue</b>		\$ 25,556	\$ 6,063	\$ 18,000	\$ 18,000	\$ <b>18,000</b>	0%	\$ -
<b>Expenses</b>								
5900	Administrative Expense	\$ -	\$ -	\$ 3,500	\$ 3,500	\$ <b>3,500</b>	0%	\$ -
7830	Summer Lunch Program	\$ 42,344	\$ 6,799	\$ 14,500	\$ 14,500	\$ <b>14,500</b>	0%	\$ -
<b>Total Expenses</b>		\$ 42,344	\$ 6,799	\$ 18,000	\$ 18,000	\$ <b>18,000</b>	0%	\$ -
<b>Net surplus/(deficit)</b>		\$ (16,787)	\$ (736)	\$ -	\$ -	\$ -	N/A	\$ -

Summer Lunch Program does not require General Funds Revenue for Expense Activity.

# Artesia Housing Authority Fund

The Artesia Housing Authority serves as a foundation to build affordable housing units.

Fund 200		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget % ▲	Budget \$ ▲
<b>Staffing Summary</b>								
	Community Development Director	0.00	0.05	0.00	0.05	0.05	0%	0.00
	Housing Projects Manager	0.75	0.00	0.75	0.00	0.00	N/A	0.00
	Management Analyst	0.75	0.25	0.75	0.25	0.15	-40%	-0.10
	<b>Total FTE</b>	<b>1.50</b>	<b>0.30</b>	<b>1.50</b>	<b>0.30</b>	<b>0.20</b>	<b>-33%</b>	<b>-0.10</b>
<b>Revenues</b>								
4710	Interest	\$ 3,236	\$ 16,254	\$ 20,000	\$ 20,000	\$ 18,000	-10%	\$ (2,000)
4720	Rental Income	\$ 78,507	\$ 78,507	\$ 78,500	\$ 78,500	\$ 86,358	10%	\$ 7,858
	<b>Total Revenue</b>	<b>\$ 81,743</b>	<b>\$ 94,761</b>	<b>\$ 98,500</b>	<b>\$ 98,500</b>	<b>\$ 104,358</b>	<b>6%</b>	<b>\$ 5,858</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ -	\$ 28,448	\$ 30,468	\$ 30,468	\$ 17,872	-41%	\$ (12,596)
	Other Pay	\$ -	\$ -	\$ -	\$ -	\$ 1,700	N/A	\$ 1,700
	Benefits, and Payroll Expenses	\$ -	\$ 6,002	\$ 7,383	\$ 6,949	\$ 6,977	0%	\$ 28
	<b>Total Personnel</b>	<b>\$ -</b>	<b>\$ 34,450</b>	<b>\$ 37,851</b>	<b>\$ 37,417</b>	<b>\$ 26,549</b>	<b>-29%</b>	<b>\$ (10,868)</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ -	\$ 28,448	\$ 30,468	\$ 30,468	\$ 17,872	-41%	\$ (12,596)
	<b>Total Salaries &amp; Wages</b>	<b>\$ -</b>	<b>\$ 28,448</b>	<b>\$ 30,468</b>	<b>\$ 30,468</b>	<b>\$ 17,872</b>	<b>-41%</b>	<b>\$ (12,596)</b>
<b>Other Pay</b>								
5012	Retention Bonus	\$ -	\$ -	\$ -	\$ -	\$ 700	N/A	\$ 700
5140	Accrued Leave Buy Back	\$ -	\$ -	\$ -	\$ -	\$ 1,000	N/A	\$ 1,000
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,700</b>	<b>N/A</b>	<b>\$ 1,700</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ -	\$ 272	\$ 842	\$ 1,702	\$ 1,506	-12%	\$ (196)
5235	PERS - Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ 2,355	N/A	\$ 2,355
5250	Medicare/FICA Tax	\$ -	\$ 595	\$ 442	\$ 442	\$ 259	-41%	\$ (183)
5315	Health Insurance	\$ -	\$ 4,808	\$ 5,409	\$ 4,115	\$ 1,934	-53%	\$ (2,181)
5320	457 Match	\$ -	\$ 171	\$ 176	\$ 176	\$ 536	205%	\$ 360
5325	FSA Contribution	\$ -	\$ -	\$ 207	\$ 207	\$ 237	14%	\$ 30
5410	Auto Allowance	\$ -	\$ 156	\$ 210	\$ 210	\$ 150	-29%	\$ (60)
5415	Cell Phone	\$ -	\$ -	\$ 97	\$ 97	\$ -	N/A	\$ (97)
	<b>Medicare Tax</b>	<b>\$ -</b>	<b>\$ 6,002</b>	<b>\$ 7,383</b>	<b>\$ 6,949</b>	<b>\$ 6,977</b>	<b>0%</b>	<b>\$ 28</b>
	<b>Total Personnel</b>	<b>\$ -</b>	<b>\$ 34,450</b>	<b>\$ 37,851</b>	<b>\$ 37,417</b>	<b>\$ 26,549</b>	<b>-29%</b>	<b>\$ (10,868)</b>
<b>Other Expenses</b>								
5900	Administrative Cost Allowance	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -	N/A	\$ (10,000)
6035	Contract Services	\$ -	\$ -	\$ -	\$ 59,500	\$ -	-100%	\$ (59,500)
6490	Dues/Subscriptions/Training	\$ -	\$ -	\$ -	\$ -	\$ 7,500	N/A	\$ 7,500
7205	Property Maintenance	\$ 425	\$ 400	\$ 5,000	\$ 5,000	\$ 2,000	-60%	\$ (3,000)
	<b>Total Other Expenses</b>	<b>\$ 425</b>	<b>\$ 400</b>	<b>\$ 15,000</b>	<b>\$ 74,500</b>	<b>\$ 9,500</b>	<b>-87%</b>	<b>\$ (65,000)</b>
	<b>Total Expenses</b>	<b>\$ 425</b>	<b>\$ 34,850</b>	<b>\$ 52,851</b>	<b>\$ 111,917</b>	<b>\$ 36,049</b>	<b>-68%</b>	<b>\$ (75,868)</b>
	<b>Net surplus/(deficit)</b>	<b>\$ 81,318</b>	<b>\$ 59,911</b>	<b>\$ 45,649</b>	<b>\$ (13,417)</b>	<b>\$ 68,309</b>	<b>-609%</b>	<b>\$ 81,726</b>
	<b>Ending Fund Balance</b>	<b>\$ 775,959</b>	<b>\$ 835,870</b>	<b>\$ 881,519</b>	<b>\$ 845,479</b>	<b>\$ 913,788</b>	<b>8%</b>	<b>\$ 68,309</b>

Artesia Housing Authority Fund does not require General Funds Revenue for Expense Activity.

# AJ Padelford Park Expansion Project

The AJ Padelford Park Expansion Project is a grant-funded project to expand the size of AJ Padelford Park through the acquisition of residential properties. The acquisition of the properties will allow the City to expand AJ Padelford Park to be visible and usable from 169th Street.

<b>Fund 205</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4230	Grant Reimbursement	\$ 1,840,318	\$ -	\$ 2,189,297	\$ 2,189,297	\$ <b>2,269,922</b>	4%	\$ 80,625
4710	Interest	\$ 683	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Revenue</b>		<b>\$ 1,841,001</b>	<b>\$ -</b>	<b>\$ 2,189,297</b>	<b>\$ 2,189,297</b>	<b>\$ 2,269,922</b>	4%	\$ 80,625
<b>Expenses</b>								
5900	Administrative Cost Allowance	\$ -	\$ -	\$ -	\$ -	\$ <b>14,517</b>	N/A	\$ 14,517
6010	Appraisal Fees	\$ 1,650	\$ -	\$ -	\$ -	\$ <b>64,034</b>	N/A	\$ 64,034
6035	Contract Services	\$ -	\$ 27,324	\$ -	\$ -	\$ <b>12,500</b>		
6700	Publicity		\$ 4,018					
7200	Maintenance	\$ 737	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7818	Property Relocation Fees	\$ 579,371	\$ -	\$ 600,000	\$ 600,000	\$ <b>450,000</b>	-25%	\$ (150,000)
8000	Demolition and Development	\$ -	\$ -	\$ 489,297	\$ 489,297	\$ <b>747,906</b>	53%	\$ 258,609
8070	Property Acquisition	\$ 1,275,982	\$ 369,194	\$ 1,100,000	\$ 1,100,000	\$ <b>650,118</b>	-41%	\$ (449,882)
<b>Total Expenses</b>		<b>\$ 1,857,740</b>	<b>\$ 400,536</b>	<b>\$ 2,189,297</b>	<b>\$ 2,189,297</b>	<b>\$ 1,939,074</b>	-11%	\$ (250,223)
<b>Net surplus/(deficit)</b>		<b>\$ (16,739)</b>	<b>\$ (400,536)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 330,848</b>	#DIV/0!	\$ 330,848

AJ Padelford Park Expansion Project does not require General Funds Revenue for Expense Activity.

# Bicycle & Pedestrian TDA Fund

Transportation Development Act, Article 3 funds are used by Artesia for the planning and construction of bicycle and pedestrian facilities.

<b>Fund 210</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	<b>0.00</b>
<b>Revenues</b>								
4215	Bicycle/Pedestrian Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4250	TDA Local Return	\$ -	\$ -	\$ -	\$ -	\$ <b>16,533</b>	N/A	\$ 16,533
4255	Allocation on Reserve with County	\$ 33,536	\$ -	\$ 25,000	\$ 25,000	\$ -	N/A	\$ (25,000)
4710	Interest Income	\$ -	\$ 126	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Revenue</b>		<b>\$ 33,536</b>	<b>\$ 126</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 16,533</b>	<b>-34%</b>	<b>\$ (8,467)</b>
					\$ -	\$ -		
<b>Expenses</b>								
8009	Historical District Trails	\$ -	\$ 34,000	\$ 25,000	\$ 25,000	\$ <b>16,533</b>	<b>-34%</b>	\$ (8,467)
8020	Capital Improvement	\$ 33,536	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		<b>\$ 33,536</b>	<b>\$ 34,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 16,533</b>	<b>-34%</b>	<b>\$ (8,467)</b>
<b>Net surplus/(deficit)</b>		<b>\$ -</b>	<b>\$ (33,874)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Ending Fund Balance</b>					\$ 1,091	\$ <b>1,091</b>	<b>0%</b>	\$ -

Bicycle & Pedestrian TDA Fund does not require General Funds Revenue for Expense Activity.

# CNRA Specified Grant Fund

State grant for park improvements and development of open space.

Fund 225	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
<b>Staffing Summary</b>							
No positions allocated	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>							
Artesia Park - Grant Reimbursement					\$ 1,200,000	N/A	\$ 1,200,000
Botanical Garden - Grant Reimbursement					\$ 950,000	N/A	\$ 950,000
<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ 2,150,000	N/A	\$ 2,150,000
<b>Expenses</b>							
Community Center Facilities Improvement							
5900 Project Administration	\$ -	\$ -	\$ -	\$ -	\$ 2,500	N/A	\$ 2,500
6035 Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 830,000	N/A	\$ 830,000
<b>Total CCFI Expenditure</b>	\$ -	\$ -	\$ -	\$ -	\$ 832,500	N/A	\$ 832,500
Artesia Park Ball Field Refurbishment							
5900 Project Administration	\$ -	\$ -	\$ -	\$ -		N/A	\$ -
6035 Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 38,934	N/A	\$ 38,934
6560 Materials and Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8011 Capital equipment	\$ -	\$ -	\$ -	\$ -	\$ 32,907	N/A	\$ 32,907
<b>Total Field Refurbishment Expenditure</b>	\$ -	\$ -	\$ -	\$ -	\$ 71,841	N/A	\$ 71,841
Artesia Park Snack Bar Refurbishment							
5900 Project Administration	\$ -	\$ -	\$ -	\$ -		N/A	\$ -
6035 Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 16,821	N/A	\$ 16,821
<b>Total Snack Bar Refurbishment Expenditure</b>	\$ -	\$ -	\$ -	\$ -	\$ 16,821	N/A	\$ 16,821
Old Library Refurbishment							
5900 Project Administration	\$ -	\$ -	\$ -	\$ -	\$ 2,500	N/A	\$ 2,500
6035 Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 100,000	N/A	\$ 100,000
<b>Total Old Library Refurbishment Expenditure</b>	\$ -	\$ -	\$ -	\$ -	\$ 102,500	N/A	\$ 102,500
Artesia Botanical Garden							
5900 Project Administration	\$ -	\$ -	\$ -	\$ -	\$ 10,000	N/A	\$ 10,000
6035 Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 950,000	N/A	\$ 950,000
<b>Total Artesia Botanical Garden Expenditure</b>	\$ -	\$ -	\$ -	\$ -	\$ 960,000	N/A	\$ 960,000
<b>Total Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ 1,983,662	N/A	\$ 1,983,662
<b>Net surplus/(deficit)</b>	\$ -	\$ -	\$ -	\$ -	\$ 166,338	N/A	\$ 166,338
<b>Ending Fund Balance</b>				\$ (29,762)	\$ 136,576	-559%	\$ 166,338

# Housing Urban Development

The HUD Fund accounts for a Community Project Funding grant administered by the U.S. Department of Housing and Urban Development (HUD). The grant will be used for the development of the Artesia Botanical Garden.

<b>Fund 227</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4230	Grant Income - Botanical Garden					<b>\$ 30,000</b>		
<b>Total Revenue</b>		\$ -	\$ -	\$ -	\$ -	<b>\$ 30,000</b>	N/A	\$ 30,000
<b>Expenses</b>								
Artesia Botanical Garden								
5900	Project Administration	\$ -	\$ -	\$ -	\$ -	<b>\$ 21,700</b>	N/A	\$ 21,700
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	<b>\$ 8,300</b>	N/A	\$ 8,300
<b>Total Artesia Botanical Garden Expenditure</b>		\$ -	\$ -	\$ -	\$ -	<b>\$ 30,000</b>	N/A	\$ 30,000
<b>Total Expenses</b>		\$ -	\$ -	\$ -	\$ -	<b>\$ 30,000</b>	N/A	\$ 30,000
<b>Net surplus/(deficit)</b>		\$ -	\$ -	\$ -	\$ -	<b>\$ -</b>	N/A	\$ -
<b>Ending Fund Balance</b>					\$ (16,143)	<b>\$ (16,143)</b>	0%	\$ -

# California Beverage Recycling Fund

Funds from the Beverage Container Recycling City/County Payment Program administered by the California Department of Resources Recycling and Recovery (CalRecycle) are used to implement projects that promote recycling of refund value eligible beverage containers (bottles and cans) citywide.

<b>Fund 230</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
	<b>Total FTE</b>	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4230	Grant Income	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4710	Interest Income	\$ 31	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Revenue</b>	\$ 31	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Expenses</b>								
6550	Collection Containers	\$ 2,428	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7805	Administrative Cost Allowances	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7825	Litter Clean-Up	\$ 111	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Expenses</b>	\$ 2,539	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Net surplus/(deficit)</b>	\$ (2,508)	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Ending Fund Balance</b>				\$ 5,474	\$ <b>5,474</b>	0%	\$ -

California Beverage Recycling Fund does not require General Funds Revenue for Expense Activity.

# Citizens' Option for Public Safety (COPS) Fund

Citizens' Option for Public Safety (COPS) is a fund to account for supplemental law enforcement services funding of frontline law enforcement and juvenile justice programs.

<b>Fund 240</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	<b>0.00</b>
<b>Revenues</b>								
4220	Revenue	\$ 100,000	\$ 165,271	\$ 150,000	\$ 168,911	\$ <b>195,000</b>	15%	\$ 26,089
4710	Interest	\$ 1,503	\$ 6,014	\$ -	\$ 6,500	\$ <b>7,000</b>	8%	\$ 500
<b>Total Revenue</b>		<b>\$ 101,503</b>	<b>\$ 171,286</b>	<b>\$ 150,000</b>	<b>\$ 175,411</b>	<b>\$ 202,000</b>	15%	<b>\$ 26,589</b>
<b>Expenses</b>								
9900	Transfer to General Fund	\$ 100,000	\$ 100,000	\$ 150,000	\$ 168,911	\$ <b>304,891</b>	81%	\$ 135,980
<b>Total Expenses</b>		<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 150,000</b>	<b>\$ 168,911</b>	<b>\$ 304,891</b>	81%	<b>\$ 135,980</b>
<b>Net surplus/(deficit)</b>		<b>\$ 1,503</b>	<b>\$ 71,286</b>	<b>\$ -</b>	<b>\$ 6,500</b>	<b>\$ (102,891)</b>	-65%	<b>\$ (109,391)</b>
<b>Ending Fund Balance</b>		<b>\$ 185,293</b>	<b>\$ 256,579</b>	<b>\$ 256,579</b>	<b>\$ 308,867</b>	<b>\$ 205,976</b>	-33%	<b>\$ (102,891)</b>

Citizens' Option for Public Safety (COPS) Fund does not require General Funds Revenue for Expense Activity.

# Community Facilities District

The Community Facilities District finances public services in addition to those already provided in the District's territory before it was formed, including: Police protection services, Fire protection and suppression services, and ambulance and paramedic services, Flood and storm protection services, including, but not limited to, the operation and maintenance of storm drainage systems, and Maintenance and lighting of parks, parkways, streets, roads, and open space.

<b>Fund 260</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
	<b>Total FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4045	Special Tax CFD	\$ 6,237	\$ 7,370	\$ 23,937	\$ 23,937	\$ <b>21,356</b>	-11%	\$ (2,581)
4710	Interest Income	\$ 119	\$ 691	\$ 1,500	\$ 1,500	\$ <b>1,500</b>	0%	\$ -
	<b>Total Revenue</b>	<b>\$ 6,356</b>	<b>\$ 8,061</b>	<b>\$ 25,437</b>	<b>\$ 25,437</b>	<b>\$ 22,856</b>	-10%	<b>\$ (2,581)</b>
<b>Expenses</b>								
6160	Los Angeles Co. Sheriff	\$ -	\$ 23,505	\$ 23,937	\$ 23,937	\$ <b>24,000</b>	0%	\$ 63
	<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ 23,505</b>	<b>\$ 23,937</b>	<b>\$ 23,937</b>	<b>\$ 24,000</b>	0%	<b>\$ 63</b>
	<b>Net surplus/(deficit)</b>	<b>\$ 6,356</b>	<b>\$ (15,444)</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ (1,144)</b>	\$ (2)	<b>-2643.72</b>
	<b>Ending Fund Balance</b>	<b>\$ 31,022</b>	<b>\$ 15,578</b>	<b>\$ 17,078</b>	<b>\$ 54,520</b>	<b>\$ 53,376</b>	-2%	<b>\$ (1,144)</b>

Community Facilities District does not require General Fund Revenue for the Expense Activity.

# CDBG Fund

The City of Artesia participates in the Los Angeles Urban County Community Development Block Grant (CDBG) program. This program can fund a wide range of community development needs such as infrastructure improvements, public services, and economic development projects aimed at benefiting low- and moderate-income residents.

Fund 270		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4257	Grant Reimbursement	\$ 226,270	\$ 168,000	\$ 181,000	\$ 13,000	\$ 272,472	1996%	\$ 259,472
4271	CDBG CV Reimbursement	\$ (7,929)	\$ 481,415	\$ 36,500	\$ 104,642		N/A	\$ (104,642)
<b>Total Revenue</b>		\$ 218,341	\$ 649,415	\$ 217,500	\$ 117,642	\$ 272,472	132%	\$ 154,830
<b>Expenses</b>								
<b>CDBG Housing Rehabilitation</b>								
5010	Salaries	\$ -	\$ -	\$ -	\$ -		N/A	\$ -
5900	Administrative Cost Allowance	\$ 3,316	\$ -	\$ -	\$ -	\$ 2,500	N/A	\$ 2,500
6120	Administrative Expense	\$ 34,884	\$ 34,000	\$ -	\$ -	\$ 5,000	N/A	\$ 5,000
7630	Activity Delivery	\$ 456	\$ 4,000	\$ 4,000	\$ -		N/A	\$ -
7730	Housing Rehabilitation Program	\$ 147,002	\$ 130,000	\$ 181,000	\$ -	\$ -	N/A	\$ -
7801	Vehicle & Equipment Fuel	\$ 32,001	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total CDBG Housing Rehabilitation</b>		\$ 217,659	\$ 168,000	\$ 185,000	\$ -	\$ 7,500	N/A	\$ 7,500
<b>Sidewalk Replacement Program</b>								
6035	Contract Services					\$ 269,972	N/A	\$ 269,972
6120	Administrative Expense			\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Sidewalk Replacement Program Expenditures</b>		\$ -	\$ -	\$ -	\$ -	\$ 269,972	N/A	\$ 269,972
<b>CDBG CV 1-00090 Microenterprise Grants</b>								
7816	CDBG CV 1-00090 Microenterprise Grants						N/A	\$ -
	Activity Delivery	\$ 644	\$ 56,367	\$ -	\$ -	\$ -	N/A	\$ -
	Planning and Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total CV 1-00090 Expenditures</b>		\$ 644	\$ 56,367	\$ -	\$ -	\$ -	N/A	\$ -
<b>CDBG CV 1-00091 City Hall and Council Chambers Accessibility Improvements</b>								
8021	CDBG CV 1-00091 City Hall and Council Chambers Accessibility Improvements							
	Activity Delivery	\$ 25,555	\$ 6,300	\$ -	\$ -	\$ -	N/A	\$ -
	Planning and Administration	\$ 6,446	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total CV 1-00091 Expenditure</b>		\$ 32,001	\$ 6,300	\$ -	\$ -	\$ -	N/A	\$ -
<b>CDBG CV 1-00092 Albert O. Little Community Center and Artesia Park Bathroom Renovations</b>								
8023	CDBG CV 1-00092 Albert O. Little Community Center and Artesia Park Bathroom Renovations							
	Activity Delivery	\$ 26,511	\$ 11,091	\$ -	\$ -	\$ -	N/A	\$ -
	Planning and Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total CV 1-00092 Expenditure</b>		\$ 26,511	\$ 11,091	\$ -	\$ -	\$ -	N/A	\$ -
<b>CDBG CV 2-3 Small Business Assistance Grants</b>								
7822	CDBG CV 2-3 Small Business Assistance Grants							
	Activity Delivery	\$ 4,349	\$ 413,957	\$ 30,000	\$ 22,500		N/A	\$ (22,500)
	Planning and Administration	\$ -	\$ -	\$ 6,500			N/A	\$ -
<b>Total CV 2-3 Expenditure</b>		\$ 4,349	\$ 413,957	\$ 36,500	\$ 22,500	\$ -	N/A	\$ (22,500)
<b>Total Expenses</b>		\$ 281,164	\$ 655,715	\$ 221,500	\$ 22,500	\$ 277,472	1133%	\$ 254,972
<b>Net surplus/(deficit)</b>		\$ (62,823)	\$ (6,300)	\$ (4,000)	\$ 95,142	\$ (5,000)	(1)	-100141.68
<b>Ending Fund Balance</b>		\$ 31,022	\$ 24,722	\$ 20,722	\$ (22,497)	\$ (27,497)	22%	\$ (5,000)

CDBG Fund does not require General Funds Revenue for Expense Activity.

# California Street Grant Fund

The California Street Grant Fund records the CalTrans Grants for Street improvements.

<b>Fund 280</b>		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4225	DOT Funds	\$ 40,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4710	Interest Income	\$ 1,470	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4900	Transfer in from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Revenue</b>		\$ 41,470	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Expenses</b>								
6065	General Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8055	Norwalk Blvd. Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7261	HSIPL-5355	\$ 18,397	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		\$ 18,397	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Net surplus/(deficit)</b>		\$ 23,073	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Ending Fund Balance</b>		\$ 31,022	\$ 31,022	\$ 31,022	\$ 422,295	\$ <b>422,295</b>	0%	\$ -

California Street Grant Fund does not require General Funds Revenue for Expense Activity.

# Measure M Fund

Measure M funds are intended to ease traffic congestion, repave streets, repair potholes, synchronize signals, improve neighborhood streets and intersections, and enhance bike and pedestrian connections.

<b>Fund 320</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4000	LACMTA Sales Tax	\$ 293,109	\$ 304,823	\$ 330,600	\$ <b>330,600</b>	\$ <b>319,136</b>	-3%	\$ (11,464)
4710	Interest	\$ 3,782	\$ 23,769	\$ 25,000	\$ <b>25,000</b>	\$ <b>23,000</b>	-8%	\$ (2,000)
<b>Total Revenue</b>		<b>\$ 296,892</b>	<b>\$ 328,592</b>	<b>\$ 355,600</b>	<b>\$ 355,600</b>	<b>\$ 342,136</b>	-4%	<b>\$ (13,464)</b>
<b>Expenses</b>								
5900	Administrative Cost Allowance	\$ 890	\$ 83	\$ 61,100	\$ <b>61,100</b>	\$ <b>61,100</b>	0%	\$ -
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7355	Traffic Median Maintenance	\$ 5,450	\$ -	\$ 5,500	\$ <b>5,500</b>	\$ <b>5,500</b>	0%	\$ -
	Traffic Signal Maintenance	\$ -	\$ -	\$ -	\$ -	\$ <b>20,000</b>	N/A	\$ 20,000
8080	Street Projects	\$ -	\$ -	\$ 300,000	\$ <b>514,848</b>	\$ <b>300,000</b>	-42%	\$ (214,848)
8090	Trails Project	\$ -	\$ 4,500	\$ -	\$ -	\$ -	N/A	\$ -
8125	Alley Improvement Study	\$ 1,920	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		<b>\$ 8,260</b>	<b>\$ 4,583</b>	<b>\$ 366,600</b>	<b>\$ 581,448</b>	<b>\$ 386,600</b>	-34%	<b>\$ (194,848)</b>
<b>Net surplus/(deficit)</b>		<b>\$ 288,631</b>	<b>\$ 324,009</b>	<b>\$ (11,000)</b>	<b>\$ (225,848)</b>	<b>\$ (44,464)</b>	-80%	<b>\$ 181,384</b>
<b>Ending Fund Balance</b>		<b>\$ 1,005,869</b>	<b>\$ 1,329,878</b>	<b>\$ 1,318,878</b>	<b>\$ 1,135,881</b>	<b>\$ 1,091,417</b>	-4%	<b>\$ (44,464)</b>

Measure M Fund does not require General Funds Revenue for Expense Activity.

# Measure R Fund

Measure R is a fund to account for the engineering, administrative, traffic median, and parking overflow improvements of transportation services.

Fund 330		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00			N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4000	LACMTA Sales Tax	\$ 259,018	\$ 308,490	\$ 291,700	\$ 291,700	\$ 281,591	-3%	\$ (10,109)
4710	Interest	\$ 2,121	\$ 11,728	\$ 10,000	\$ 10,000	\$ 10,000	0%	\$ -
<b>Total Revenue</b>		<b>\$ 261,139</b>	<b>\$ 320,217</b>	<b>\$ 301,700</b>	<b>\$ 301,700</b>	<b>\$ 291,591</b>	<b>-3%</b>	<b>\$ (10,109)</b>
<b>Expenses</b>								
5900	Administrative Cost Allowances	\$ 2,330	\$ 1,533	\$ 50,000	\$ 50,000	\$ 50,000	0%	\$ -
6035	Contract Services	\$ 319	\$ 32,100	\$ -	\$ -	\$ 12,000	N/A	\$ 12,000
Trail Maintenance								
6490	Dues and Subscriptions	\$ 8,063	\$ 8,628	\$ -	\$ -	\$ -	N/A	\$ -
7230	ATP Cycle 3	\$ 36,197	\$ 15,176	\$ -	\$ -	\$ -	N/A	\$ -
7300	Street Projects	\$ -	\$ 3,280	\$ 250,000	\$ 250,000	\$ 350,000	40%	\$ 100,000
8065	Pioneer Blvd. Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8090	Trails Project	\$ 7,557	\$ 295,030	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		<b>\$ 54,466</b>	<b>\$ 355,748</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 412,000</b>	<b>37%</b>	<b>\$ 112,000</b>
<b>Net surplus/(deficit)</b>		<b>\$ 206,673</b>	<b>\$ (35,531)</b>	<b>\$ 1,700</b>	<b>\$ 1,700</b>	<b>\$ (120,409)</b>	<b>-7183%</b>	<b>\$ (122,109)</b>
<b>Ending Fund Balance</b>		<b>\$ 638,842</b>	<b>\$ 603,311</b>	<b>\$ 605,011</b>	<b>\$ 440,653</b>	<b>\$ 320,244</b>	<b>-27%</b>	<b>\$ (120,409)</b>

Measure R Fund does not require General Funds Revenue for Expense Activity.

# TOD Planning Grant

The Transportation Oriented Development (TOD) Planning fund was set up to accept the funds awarded to the City to fund a consultant to develop the TOD Plan for Downtown Artesia and areas surrounding the Metropolitan Transportation Authority (MTA) commuter transit line planned in the MTA right of way.

Fund 340		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	0.00	N/A	0.00
	<b>Total FTE</b>	0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4230	Grant Receivable	\$ 3,254	\$ 414,709	\$ 414,709	\$ 430,997	\$ 430,997	0%	\$ -
	<b>Total Revenue</b>	\$ 3,254	\$ 414,709	\$ 414,709	\$ 430,997	\$ 430,997	0%	\$ -
<b>Expenses</b>								
6012	CEQA	\$ -	\$ 197,701	\$ 197,701	\$ 219,204	\$ 219,204	0%	\$ 1
6050	Design and Policy Guidelines	\$ -	\$ 121,781	\$ 121,781	\$ 42,836	\$ 42,836	0%	\$ 1
6125	Procurement and Project Management	\$ -	\$ 24,527	\$ 24,527	\$ 23,399	\$ 29,319	25%	\$ 5,920
6170	Prep of Specific Plan	\$ -	\$ 50,691	\$ 50,691	\$ 64,630	\$ 64,630	0%	\$ (0)
7637	Adoption	\$ -	\$ 2,501	\$ 2,501	\$ 18,298	\$ 18,298	0%	\$ -
7775	Public Outreach	\$ -	\$ 6,657	\$ 6,657	\$ 32,604	\$ 26,683	-18%	\$ (5,921)
7826	Technical Studies	\$ -	\$ 10,851	\$ 10,851	\$ 30,027	\$ 30,027	0%	\$ -
	<b>Total Expenditures</b>	\$ -	\$ 414,709	\$ 414,709	\$ 430,997	\$ 430,997	0%	\$ (0)
	<b>Net surplus/(deficit)</b>	\$ 3,254	\$ -	\$ -	\$ (0)	\$ -	N/A	\$ 0
	<b>Ending Fund Balance</b>				\$ (120,716)	\$ (120,716)	0%	\$ -

TOD Planning Grant does not require General Funds Revenue for Expense Activity.

# Measure A - Park Improvement

Grant funds from Measure A are administered through Los Angeles County Recreation, Park, and Open Space District (RPOSD), are refundable and serve to improve and preserve parks, recreation facilities, and recreational programming.

Fund 350		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
	<b>Total FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4230	Grant Receivable				\$ 95,039	\$ <b>579,554</b>	510%	\$ 484,515
4270	RPOSD-TAP	\$ -	\$ -	\$ -	\$ -	\$ <b>146,670</b>	N/A	\$ 146,670
	<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ 95,039	\$ <b>726,224</b>	664%	\$ 631,185
<b>Expenses</b>								
8024	Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ <b>579,554</b>	N/A	\$ 579,554
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7806	Botanical Garden	\$ -	\$ -	\$ -	\$ -	\$ <b>146,670</b>	N/A	\$ 146,670
	<b>Total Expenditures</b>	\$ -	\$ -	\$ -	\$ -	\$ <b>726,224</b>	N/A	\$ 726,224
	<b>Net surplus/(deficit)</b>	\$ -	\$ -	\$ -	\$ 95,039	\$ -	-100%	\$ (95,039)

Measure A - Park Improvement does not require General Funds Revenue for Expense Activity.

# Proposition A - Transportation Fund

Proposition A accounts for the benefit of public transit such as dial-a-ride and recreation transportation programs.

<b>Fund 360</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4000	LACMTA Sales Tax	\$ 416,422	\$ 421,640	\$ 468,900	\$ 468,900	\$ <b>452,642</b>	-3%	\$ (16,258)
4035	National Transit Database MOU	\$ 19,570	\$ 8,000	\$ 5,000	\$ 5,000		N/A	\$ (5,000)
4710	Interest Income	\$ 5,406	\$ 22,000	\$ 30,000	\$ 30,000		N/A	\$ (30,000)
<b>Total Revenue</b>		<b>\$ 441,398</b>	<b>\$ 451,640</b>	<b>\$ 503,900</b>	<b>\$ 503,900</b>	<b>\$ 452,642</b>	<b>-10%</b>	<b>\$ (51,258)</b>
<b>Expenses</b>								
5900	Program Administration	\$ -	\$ 53,800	\$ 53,800	\$ 53,800	\$ <b>100,000</b>	86%	\$ 46,200
6075	Gateway COG 91-605-405 Study	\$ 53,650	\$ 3,350	\$ 33,650	\$ 33,650	\$ <b>35,333</b>	5%	\$ 1,683
6140	Recreation Transit	\$ 4,059	\$ 55,000	\$ 55,000	\$ 55,000	\$ <b>72,000</b>	31%	\$ 17,000
6155	Contract Services	\$ 129,641	\$ 138,000	\$ 142,140	\$ 244,000	\$ <b>651,500</b>	167%	\$ 407,500
6490	Dues/Subscriptions/Publications	\$ 750	\$ -	\$ -	\$ -		N/A	\$ -
7010	Light & Power	\$ 8,979	\$ 17,000	\$ 15,000	\$ 17,000	\$ <b>20,000</b>	18%	\$ 3,000
7130	Security				\$ 10,000	\$ <b>19,000</b>	90%	\$ 9,000
7260	Vehicle Fuel/Maintenance	\$ 2,427	\$ 3,000	\$ 3,000	\$ 3,000	\$ <b>3,000</b>	0%	\$ -
7265	Vehicle/Equipment Fuel				\$ 1,000	\$ <b>1,100</b>	10%	\$ 100
7680	Community Transit	\$ 26,002	\$ 65,000	\$ 41,708	\$ 63,400	\$ <b>103,000</b>	62%	\$ 39,600
<b>Capital</b>								
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ <b>420,000</b>	N/A	\$ 420,000
8035	Electric Bus Operations	\$ -	\$ -	\$ -	\$ -		N/A	\$ -
<b>Total Expenses</b>		<b>\$ 225,509</b>	<b>\$ 335,150</b>	<b>\$ 344,298</b>	<b>\$ 480,850</b>	<b>\$ 1,424,933</b>	<b>196%</b>	<b>\$ 944,083</b>
<b>Net surplus/(deficit)</b>		<b>\$ 215,889</b>	<b>\$ 116,490</b>	<b>\$ 159,602</b>	<b>\$ 23,050</b>	<b>\$ (972,291)</b>	<b>-4318%</b>	<b>\$ (995,341)</b>
<b>Ending Fund Balance</b>		<b>\$ 1,302,433</b>	<b>\$ 1,418,923</b>	<b>\$ 1,578,525</b>	<b>\$ 1,099,556</b>	<b>\$ 127,266</b>	<b>-88%</b>	<b>\$ (972,291)</b>

Proposition A - Transportation Fund does not require General Funds Revenue for Expense Activity.

# Proposition C - Expanded Transportation Fund

Proposition C funding is used to better the conditions of streets, and freeways used for public transit. Specifically, Proposition C funding is allocated to maintain, operate, improve traffic signals, marking and striping, and medians throughout the City.

<b>Fund 370</b>		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4000	LACMTA Sales Tax	\$ 345,414	\$ 333,578	\$ 389,000	\$ 389,000	\$ <b>375,455</b>	-3%	\$ (13,545)
4710	Interest Income	\$ 1,502	\$ 10,000	\$ 15,000	\$ 15,000		N/A	\$ (15,000)
<b>Total Revenue</b>		<b>\$ 346,916</b>	<b>\$ 343,578</b>	<b>\$ 404,000</b>	<b>\$ 404,000</b>	<b>\$ 375,455</b>	-7%	<b>\$ (28,545)</b>
<b>Expenses</b>								
5900	General Program Administration	\$ 3,369	\$ 56,000	\$ 56,000	\$ 56,000	\$ <b>59,000</b>	5%	\$ 3,000
6065	General Engineering	\$ 4,416	\$ 1,500	\$ 1,500	\$ 1,500	\$ <b>1,500</b>	0%	\$ -
6490	Dues/Subscriptions/Publications	\$ -	\$ -	\$ -	\$ 15,015	\$ <b>15,015</b>	0%	\$ -
7230	ATP Cycle 3	\$ 31,333	\$ 15,000	\$ 15,000	\$ 15,000	\$ <b>15,000</b>	0%	\$ -
7345	Traffic Marking/Striping	\$ 14,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ <b>45,000</b>	125%	\$ 25,000
7355	Median Maintenance	\$ 210,833	\$ 200,000	\$ 200,000	\$ 200,000	\$ <b>200,000</b>	0%	\$ -
8067	PMS & Drainage Plans	\$ 45,800	\$ -	\$ -	\$ -	\$ <b>25,000</b>	N/A	\$ 25,000
8071	Traffic Controller Upgrade	\$ -	\$ 17,000	\$ 17,000	\$ 17,000	\$ <b>32,000</b>	88%	\$ 15,000
8080	Street Projects	\$ 1,992	\$ 28,495	\$ 28,495	\$ 28,495	\$ <b>40,000</b>	40%	\$ 11,505
8105	Pavement Management System	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8125	Alley Improvement Study	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8130	91-605 Freeway	\$ 3,180	\$ 3,180	\$ 3,180	\$ 3,180	\$ <b>3,180</b>	0%	\$ -
<b>Total Other Expenses</b>		<b>\$ 314,924</b>	<b>\$ 341,175</b>	<b>\$ 341,175</b>	<b>\$ 341,175</b>	<b>\$ 435,695</b>	28%	<b>\$ 94,520</b>
<b>Total Expenses</b>		<b>\$ 314,924</b>	<b>\$ 341,175</b>	<b>\$ 341,175</b>	<b>\$ 341,175</b>	<b>\$ 435,695</b>	28%	<b>\$ 94,520</b>
<b>Net surplus/(deficit)</b>		<b>\$ 31,992</b>	<b>\$ 2,403</b>	<b>\$ 62,825</b>	<b>\$ 62,825</b>	<b>\$ (60,240)</b>	-196%	<b>\$ (123,065)</b>
<b>Ending Fund Balance</b>		<b>\$ 325,765</b>	<b>\$ 328,168</b>	<b>\$ 390,993</b>	<b>\$ 609,868</b>	<b>\$ 549,628</b>	-10%	<b>\$ (60,240)</b>

Proposition C - Expanded Transportation Fund does not require General Funds Revenue for Expense Activity.

# SB1 RMRA Fund

The State SB1 Fund holds monies for maintenance and construction of roads, engineering and administration apportioned under the Streets and Highways Code of the State of California.

<b>Fund 375</b>		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4205	Road Maintenance and Rehab Account	\$ 358,573	\$ 336,515	\$ 407,600	\$ 394,750	\$ 414,012	5%	\$ 19,262
4710	Interest Income	\$ 4,215	\$ 29,249	\$ 30,000	\$ 30,000	\$ 35,000	17%	\$ 5,000
<b>Total Revenue</b>		\$ 362,788	\$ 365,764	\$ 437,600	\$ 424,750	\$ 449,012	6%	\$ 24,262
<b>Expenses</b>								
7300	Street Repairs	\$ -	\$ 390,865	\$ 307,600	\$ 1,000,000	\$ 300,000	-70%	\$ (700,000)
8085	Streets and Alleys	\$ -	\$ 74,031	\$ 130,000	\$ 130,000	\$ 300,000	131%	\$ 170,000
<b>Total Other Expenses</b>		\$ -	\$ 464,896	\$ 437,600	\$ 1,130,000	\$ 600,000	-47%	\$ (530,000)
<b>Total Expenses</b>		\$ -	\$ 464,896	\$ 437,600	\$ 1,130,000	\$ 600,000	-47%	\$ (530,000)
<b>Net surplus/(deficit)</b>		\$ 362,788	\$ (99,132)	\$ -	\$ (705,250)	\$ (150,988)	-79%	\$ 554,262
<b>Ending Fund Balance</b>		\$ 1,303,069	\$ 1,203,937	\$ 1,203,937	\$ 768,625	\$ 617,637	-20%	\$ (150,988)

SB1 RMRA Fund does not require General Funds Revenue for Expense Activity.

# SB 1383 Local Assistance Grant

State grant funding to help local governments implement SB 1383 requirements.

<b>Fund 377</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4230	Grant Income					\$ <b>75,000</b>	N/A	\$ 75,000
<b>Total Revenue</b>		\$ -	\$ -	\$ -	\$ -	\$ <b>75,000</b>	N/A	\$ 75,000
<b>Expenses</b>								
5900	Administrative Cost Allowances	\$ -	\$ -	\$ -	\$ -	\$ <b>30,250</b>	N/A	\$ 30,250
	Administrative Overhead							
	Edible Food Recovery-Reimbursable Staff Time							
	Enforcement-Reimbursable Staff Time							
6155	Special Contract Services	\$ -	\$ -	\$ -	\$ -	\$ <b>44,750</b>	N/A	\$ 44,750
<b>Total Expenses</b>		\$ -	\$ -	\$ -	\$ -	\$ <b>75,000</b>	N/A	\$ 75,000

# South Coast Air Quality Control

The South Coast Air Quality Control accounts for AB2766 Subvention Program funds to implement programs that reduce air pollution from motor vehicles.

<b>Fund 390</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4245	Revenue	\$ 19,903	\$ 19,850	\$ 18,250	\$ 18,250	\$ <b>19,850</b>	9%	\$ 1,600
4710	Interest Income	\$ -	\$ 3,000	\$ 3,000	\$ 3,000		N/A	\$ (3,000)
<b>Total Revenue</b>		<b>\$ 19,903</b>	<b>\$ 22,850</b>	<b>\$ 21,250</b>	<b>\$ 21,250</b>	<b>\$ 19,850</b>	-7%	<b>\$ (1,400)</b>
<b>Expenses</b>								
5900	Administrative Cost Allowances	\$ -	\$ 1,000	\$ 1,000	\$ 1,000		N/A	\$ (1,000)
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ <b>1,200</b>	N/A	\$ 1,200
ChargePoint Insurance								
6490	Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ <b>3,186</b>	N/A	\$ 3,186
6075	Gateway COG Membership/Study	\$ -	\$ 6,057	\$ 6,057	\$ 6,057		N/A	\$ (6,057)
7341	Master Comp. Signal Maintenance	\$ -	\$ 8,825	\$ 8,825	\$ 8,825		N/A	\$ (8,825)
8011	Capital Equipment	\$ -	\$ 3,968	\$ -	\$ -	\$ <b>5,000</b>	N/A	\$ 5,000
8020	Capital Improvements	\$ -	\$ -	\$ 3,968	\$ 21,250	\$ <b>119,850</b>	464%	\$ 98,600
9915	Vehicle Lease	\$ -	\$ -	\$ -	\$ -	\$ <b>37,000</b>	N/A	\$ 37,000
<b>Total Expenses</b>		<b>\$ -</b>	<b>\$ 19,850</b>	<b>\$ 19,850</b>	<b>\$ 37,132</b>	<b>\$ 166,236</b>	348%	<b>\$ 129,104</b>
<b>Net surplus/(deficit)</b>		<b>\$ 19,903</b>	<b>\$ 3,000</b>	<b>\$ 1,400</b>	<b>\$ (15,882)</b>	<b>\$ (146,386)</b>	822%	<b>\$ (130,504)</b>
<b>Ending Fund Balance</b>					<b>\$ 338,390</b>	<b>\$ 192,004</b>	-43%	<b>\$ (146,386)</b>

South Coast Air Quality Control does not require General Funds Revenue for Expense Activity.

# State Gas Tax Fund

The State Gas Tax Fund holds monies for maintenance and construction of roads, engineering and administration apportioned under the Streets and Highways Code of the State of California.

<b>Fund 420</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
	Lead Maintenance Specialist	0.00	0.40	0.00	0.40	<b>0.40</b>	0%	0.00
	Maintenance Specialist I	0.00	0.80	0.00	0.80	<b>0.80</b>	0%	0.00
	Maintenance Worker II	0.00	1.20	0.00	1.20	<b>1.20</b>	0%	0.00
	<b>Total FTE</b>	<b>0.00</b>	<b>2.40</b>	<b>0.00</b>	<b>2.40</b>	<b>2.40</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>								
4200	2103	\$ 130,579	\$ 134,379	\$ 163,400	\$ 145,153	\$ <b>151,733</b>	5%	\$ 6,580
4201	2105	\$ 91,647	\$ 93,857	\$ 108,200	\$ 100,371	\$ <b>103,571</b>	3%	\$ 3,200
4202	2106	\$ 57,113	\$ 58,678	\$ 66,100	\$ 61,273	\$ <b>62,724</b>	2%	\$ 1,451
4203	2107	\$ 109,571	\$ 127,911	\$ 129,900	\$ 137,093	\$ <b>141,318</b>	3%	\$ 4,225
4204	2107.5	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ <b>4,000</b>	0%	\$ -
4710	Interest	\$ 2,443	\$ 8,172	\$ 1,000	\$ 10,000	\$ <b>8,000</b>	-20%	\$ (2,000)
4810	Miscellaneous Reimbursements	\$ 3,389	\$ 23,507	\$ 5,000	\$ 5,000	\$ <b>10,000</b>	100%	\$ 5,000
	<b>Total Revenue</b>	<b>\$ 398,742</b>	<b>\$ 450,503</b>	<b>\$ 477,600</b>	<b>\$ 462,890</b>	<b>\$ 481,346</b>	<b>4%</b>	<b>\$ 18,456</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ -	\$ 156,864.90	\$ 176,442.00	\$ 176,442.00	\$ <b>93,881</b>	-47%	\$ (82,561)
	Other Pay					\$ <b>4,200</b>		
	Benefits, and Payroll Expenses	\$ -	\$ 25,914	\$ 46,829	\$ 51,953	\$ <b>40,018</b>	-23%	\$ (11,935)
	<b>Total Benefits</b>	<b>\$ -</b>	<b>\$ 182,779</b>	<b>\$ 223,271</b>	<b>\$ 228,395</b>	<b>\$ 138,099</b>	<b>-40%</b>	<b>\$ (90,296)</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ -	\$ 126,241	\$ 152,442	\$ 152,442	\$ <b>78,881</b>	-48%	\$ (73,561)
5020	Part Time		\$ 1,814	\$ -	\$ -	\$ -	N/A	\$ -
5030	Overtime	\$ -	\$ 28,810	\$ 24,000	\$ 24,000	\$ <b>15,000</b>	-38%	\$ (9,000)
	<b>Total Salaries &amp; Wages</b>	<b>\$ -</b>	<b>\$ 156,865</b>	<b>\$ 176,442</b>	<b>\$ 176,442</b>	<b>\$ 93,881</b>	<b>-47%</b>	<b>\$ (82,561)</b>
<b>Other Pay</b>								
5012	Retention Bonus					\$ <b>4,200</b>		
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,200</b>	<b>N/A</b>	<b>\$ 4,200</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ -	\$ 1,349	\$ 4,974	\$ 9,948	\$ <b>7,440</b>	-25%	\$ (2,508)
5235	PERS - Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ <b>8,858</b>	N/A	\$ 8,858
5250	Medicare Tax	\$ -	\$ 3,185	\$ 2,210	\$ 2,210	\$ <b>1,144</b>	-48%	\$ (1,066)
5315	Health Insurance	\$ -	\$ 20,530	\$ 36,504	\$ 36,654	\$ <b>20,871</b>	-43%	\$ (15,783)
5320	457 Match	\$ -	\$ 849	\$ 646	\$ 646	\$ <b>367</b>	-43%	\$ (279)
5325	FSA Contribution		\$ -	\$ 1,717	\$ 1,717	\$ <b>1,338</b>	-22%	\$ (379)
5415	Cell Phone	\$ -	\$ -	\$ 778	\$ 778	\$ -	N/A	\$ (778)
	<b>Total Benefits</b>	<b>\$ -</b>	<b>\$ 25,914</b>	<b>\$ 46,829</b>	<b>\$ 51,953</b>	<b>\$ 40,018</b>	<b>-23%</b>	<b>\$ (11,935)</b>
	<b>Total Personnel</b>	<b>\$ -</b>	<b>\$ 182,779</b>	<b>\$ 223,271</b>	<b>\$ 228,395</b>	<b>\$ 142,299</b>	<b>-38%</b>	<b>\$ (86,096)</b>
5570	Uniforms	\$ -	\$ -	\$ 1,380	\$ 1,380	\$ <b>1,380</b>	0%	\$ -
5900	Administrative Cost and Supplies	\$ -	\$ 10,591	\$ -	\$ -	\$ -	N/A	\$ -
6035	Contract Services	\$ 3,000	\$ -	\$ 3,000	\$ 3,000	\$ <b>3,000</b>	0%	\$ -
6185	Traffic Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7300	Street Repairs	\$ 8,700	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7305	Street Sweeping	\$ 120,907	\$ 141,564	\$ 168,000	\$ 168,000	\$ <b>179,760</b>	7%	\$ 11,760
7310	Street Tree Maintenance	\$ 92,074	\$ 83,793	\$ 100,000	\$ 100,000	\$ <b>125,000</b>	25%	\$ 25,000
7340	Traffic Signal/Energy/Main.	\$ 71,596	\$ 119,265	\$ 65,000	\$ 65,000	\$ <b>125,000</b>	92%	\$ 60,000
7345	Traffic Marking/Striping	\$ 19,939	\$ 25,566	\$ 20,000	\$ 20,000	\$ <b>20,000</b>	0%	\$ -
8030	Curbs/Sidewalk/Gutter	\$ -	\$ 50,005	\$ 80,000	\$ 80,000	\$ -	N/A	\$ (80,000)
8085	Streets and Alleys	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Other Expenses</b>	<b>\$ 316,216</b>	<b>\$ 430,784</b>	<b>\$ 437,380</b>	<b>\$ 437,380</b>	<b>\$ 454,140</b>	<b>4%</b>	<b>\$ 16,760</b>
	<b>Total Expenses</b>	<b>\$ 714,958</b>	<b>\$ 613,564</b>	<b>\$ 660,651</b>	<b>\$ 665,775</b>	<b>\$ 596,439</b>	<b>-10%</b>	<b>\$ (69,336)</b>
	<b>Net surplus/(deficit)</b>	<b>\$ (316,216)</b>	<b>\$ (163,060)</b>	<b>\$ (183,051)</b>	<b>\$ (202,885)</b>	<b>\$ (115,093)</b>	<b>-43%</b>	<b>\$ 87,792</b>
	<b>Ending Fund Balance</b>	<b>\$ 446,986</b>	<b>\$ 283,926</b>	<b>\$ 100,875</b>	<b>\$ 18,770</b>	<b>\$ (96,323)</b>	<b>-613%</b>	<b>\$ (115,093)</b>

State Gas Tax Fund does not require General Funds Revenue for Expense Activity.

# Street Light Maintenance District

The Street Light Maintenance District was formed by the voters to fund the cost of electricity for a small area of street lights in the City. The assessment does not cover the cost of the electricity and the general fund covers the annual shortfall each year.

Fund 440		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
	<b>Total FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4060	Property Tax Assessment	\$ 136,517	\$ 138,867	\$ 138,000	\$ 138,000	\$ <b>137,996</b>	0%	\$ (4)
4900	Transfer in from General Fund	\$ 60,238	\$ 60,238	\$ 64,631	\$ 64,631	\$ <b>64,635</b>	0%	\$ 4
	<b>Total Revenue</b>	<b>\$ 196,755</b>	<b>\$ 199,105</b>	<b>\$ 202,631</b>	<b>\$ 202,631</b>	<b>\$ 202,631</b>	0%	\$ -
<b>Expenses</b>								
5900	Admin Cost Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6035	Contract Service	\$ 4,905	\$ 5,093	\$ 7,631	\$ 7,631	\$ <b>7,631</b>	0%	\$ -
7010	Light and Power	\$ 172,542	\$ 205,783	\$ 190,362	\$ 195,000	\$ <b>195,000</b>	0%	\$ -
	<b>Total Expenses</b>	<b>\$ 177,447</b>	<b>\$ 210,876</b>	<b>\$ 197,993</b>	<b>\$ 202,631</b>	<b>\$ 202,631</b>	0%	\$ -
	<b>Net surplus/(deficit)</b>	<b>\$ 19,308</b>	<b>\$ (11,771)</b>	<b>\$ 4,638</b>	<b>\$ -</b>	<b>\$ -</b>	N/A	\$ -
	<b>Ending Fund Balance</b>	<b>\$ 9,250</b>	<b>\$ (2,521)</b>	<b>\$ 2,117</b>	<b>\$ 126,535</b>	<b>\$ 126,535</b>	0%	\$ -

Street Light Maintenance District is projected to receive \$138,025 in Property Tax Assessments, and will need \$60,238 from General Fund to address the Expense Activity.

# CAL Fire Urban Grant

The CAL Fire Urban Grant program is a State-funded project to expand the City's Urban Forest and reduce greenhouse gasses and urban heat island impacts through tree planting.

<b>Fund 460</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
	<b>Total FTE</b>	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4230	Grant Income	\$ 147,573	\$ 686,972	\$ 84,260	\$ 84,260	\$ -	N/A	\$ (84,260)
	<b>Total Revenue</b>	\$ 147,573	\$ 686,972	\$ 84,260	\$ 84,260	\$ -	N/A	\$ (84,260)
<b>Expenses</b>								
6035	Contract Services	\$ 120,773	\$ 686,972	\$ 84,260	\$ 181,359	\$ <b>62,545</b>	-66%	\$ (118,814)
6560	Special Dept. Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Expenses</b>	\$ 120,773	\$ 686,972	\$ 84,260	\$ 181,359	\$ <b>62,545</b>	-66%	\$ (118,814)

# Development Fees

The City of Artesia's Development Impact Fees are charged on specific developments for the purpose of defraying all or a portion of the cost of public facilities related to the development project. All money received by the City will be used for specific projects under the following five categories: public facilities, traffic facilities, storm drain facilities, parks and recreation facilities, and community center facilities.

<b>Fund 470</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No Positions Allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>N/A</b>	<b>0.00</b>
<b>Revenues</b>								
4710	Interest Income	\$ 42	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4800	Development Impact Fees	\$ -	\$ 964,905	\$ 1,900,000	\$ 900,000		N/A	\$ (900,000)
PFF	Public Facilities Fees					\$ 256,082		
TFF	Traffic Facilities Fees					\$ 149,240		
SDFF	Storm Drain Facilities Fees					\$ 13,292		
PRFF	Parks and Recreation Facilities Fees					\$ 561,726		
CCFF	Community Center Facilities Fees					\$ 336,975		
Transfers in from GF								
PFF	Public Facilities Fees					\$ 14,190		
TFF	Traffic Facilities Fees					\$ 8,541		
SDFF	Storm Drain Facilities Fees					\$ 1,157		
PRFF	Parks and Recreation Facilities Fees					\$ 31,122		
CCFF	Community Center Facilities Fees					\$ 18,675		
<b>Total Revenue</b>		<b>\$ 42</b>	<b>\$ 964,905</b>	<b>\$ 1,900,000</b>	<b>\$ 900,000</b>	<b>\$ 1,391,000</b>	<b>55%</b>	<b>\$ 491,000</b>
<b>Development Fees Expenditures</b>								
PFF Public Facilities Fund								
Capital Projects		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5900	Administrative Cost	\$ -	\$ -	\$ -	\$ -	\$ 375	N/A	\$ 375
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 78,289	N/A	\$ 78,289
<b>Total PFF Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 78,664</b>	<b>N/A</b>	<b>\$ 78,664</b>
TFF Traffic Facilities Fund								
Capital Projects		\$ -	\$ -	\$ -	\$ -	\$ 90,000	N/A	\$ 90,000
5900	Administrative Cost	\$ -	\$ -	\$ -	\$ -	\$ 375	N/A	\$ 375
<b>Total TFF Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 90,375</b>	<b>N/A</b>	<b>\$ 90,375</b>
SDFF Storm Drain Facilities Fund								
Capital Projects		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5900	Administrative Cost	\$ -	\$ -	\$ -	\$ -	\$ 375	N/A	\$ 375
<b>Total SDFF Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 375</b>	<b>N/A</b>	<b>\$ 375</b>
PRFF Parks and Recreation Facilities Fund								
Capital Projects		\$ -	\$ -	\$ -	\$ -	\$ 1,650,000	N/A	\$ 1,650,000
5900	Administrative Cost	\$ -	\$ -	\$ -	\$ -	\$ 375	N/A	\$ 375
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 9,000	N/A	\$ 9,000
<b>Total PRFF Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,659,375</b>	<b>N/A</b>	<b>\$ 1,659,375</b>
CCFF Community Center Facilities Fund								
Capital Projects		\$ -	\$ -	\$ -	\$ -	\$ 250,000	N/A	\$ 250,000
5900	Administrative Cost	\$ -	\$ -	\$ -	\$ -	\$ 375	N/A	\$ 375
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 81,000	N/A	\$ 81,000
<b>Total CCFF Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 331,375</b>	<b>N/A</b>	<b>\$ 331,375</b>
Development Impact Fees Reserve		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Annual Development Fees		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Administrative Cost Recovery		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,160,164</b>	<b>N/A</b>	<b>\$ 2,160,164</b>
<b>Net surplus/(deficit)</b>		<b>\$ 42</b>	<b>\$ 964,905</b>	<b>\$ 1,900,000</b>	<b>\$ 900,000</b>	<b>\$ (769,164)</b>	<b>-185%</b>	<b>\$ (1,669,164)</b>
<b>Ending Fund Balance</b>		<b>\$ 9,747</b>	<b>\$ 974,652</b>	<b>\$ 2,874,652</b>	<b>\$ 830,189</b>	<b>\$ 61,025</b>	<b>-93%</b>	<b>\$ (769,164)</b>

Development Fees does not require General Funds Revenue for Expense Activity.

# Measure W

Measure W funds are intended for monitoring and implementing federal, state, and local programs to ensure surface water quality, water conservation and recycling efforts, maintaining the storm water management plan, improving storm water drainage quality, and maintaining the City-owned drainage system.

<b>Fund 480</b>		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	Community Development Director	0.00	0.25	0.00	0.25	0.00	N/A	-0.25
	Planning Director	0.25	0.00	0.25	0.00	0.00	N/A	0.00
	Planning Manager	0.05	0.00	0.05	0.05	0.05	0%	0.00
	Assistant Planner	0.05	0.00	0.05	0.05	0.05	0%	0.00
	Special Projects Manager	0.00	0.00	0.00	0.00	0.10	N/A	0.10
	Public Works Manager	0.00	0.00	0.00	0.00	0.10	N/A	0.10
	<b>Total FTE</b>	<b>0.35</b>	<b>0.25</b>	<b>0.35</b>	<b>0.35</b>	<b>0.30</b>	<b>-14%</b>	<b>-0.05</b>
<b>Transfers and Revenues</b>								
4265	Measure W Storm Water Revenue	\$ 211,863	\$ -	\$ 220,000	\$ 457,542	\$ 215,199	-53%	\$ (242,343)
4710	Interest	\$ 890	\$ 3,892		\$ -	\$ -	N/A	\$ -
	<b>Total Transfers and Revenue</b>	<b>\$ 212,752</b>	<b>\$ 3,892</b>	<b>\$ 220,000</b>	<b>\$ 457,542</b>	<b>\$ 215,199</b>	<b>-53%</b>	<b>\$ (242,343)</b>
<b>Expenditures</b>								
	Personnel Expense	\$ 43,962	\$ 40,000	\$ 47,485	\$ 47,813	\$ 41,222	-14%	\$ (6,590)
	Professional Services	\$ 36,711	\$ 38,649	\$ 54,000	\$ 54,000	\$ 54,000	0%	\$ -
	Other Expenses	\$ 66,116	\$ 42,297	\$ 254,068	\$ 254,068	\$ 254,068	0%	\$ -
	<b>Total Expenses</b>	<b>\$ 146,789</b>	<b>\$ 120,945</b>	<b>\$ 355,553</b>	<b>\$ 355,881</b>	<b>\$ 349,290</b>	<b>-2%</b>	<b>\$ (6,590)</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 32,934	\$ 30,150	\$ 39,460	\$ 39,460	\$ 29,140	-26%	\$ (10,320)
	Other Pay	\$ 482	\$ 2,500	\$ -	\$ -	\$ 1,375	N/A	\$ 1,375
	Benefits, and Payroll Expenses	\$ 10,546	\$ 7,350	\$ 8,025	\$ 8,353	\$ 10,707	28%	\$ 2,355
	<b>Total Personnel</b>	<b>\$ 43,962</b>	<b>\$ 40,000</b>	<b>\$ 47,485</b>	<b>\$ 47,813</b>	<b>\$ 41,222</b>	<b>-14%</b>	<b>\$ (6,590)</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 32,925	\$ 30,087	\$ 39,460	\$ 39,460	\$ 29,040	-26%	\$ (10,420)
5020	Part Time		\$ 57	\$ -	\$ -	\$ -	N/A	\$ -
5030	Overtime	\$ 8	\$ 6	\$ -	\$ -	\$ 100	N/A	\$ 100
	<b>Total Salaries &amp; Wages</b>	<b>\$ 32,934</b>	<b>\$ 30,150</b>	<b>\$ 39,460</b>	<b>\$ 39,460</b>	<b>\$ 29,140</b>	<b>-26%</b>	<b>\$ (10,320)</b>
<b>Other Pay</b>								
5012	Retention Bonus					\$ 875		
5140	Accrued Leave Buy Back	\$ 482	\$ 2,500	\$ -	\$ -	\$ 500	N/A	\$ 500
	<b>Total Other Pay</b>	<b>\$ 482</b>	<b>\$ 2,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,375</b>	<b>N/A</b>	<b>\$ 1,375</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ 162	\$ 332	\$ 1,402	\$ 2,330	\$ 2,285	-2%	\$ (45)
5235	PERS - Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ 3,775	N/A	\$ 3,775
5250	Medicare Tax	\$ 568	\$ 652	\$ 572	\$ 572	\$ 421	-26%	\$ (151)
5315	Health Insurance	\$ 8,831	\$ 5,200	\$ 4,482	\$ 3,881	\$ 3,164	-18%	\$ (717)
5320	457 Match	\$ 941	\$ 853	\$ 878	\$ 878	\$ 337	-62%	\$ (541)
5325	FSA Contribution	\$ -	\$ 313	\$ 249	\$ 249	\$ 320	29%	\$ 71
5410	Auto Allowance		\$ -	\$ 345	\$ 345	\$ 255	-26%	\$ (90)
5415	Cell Phone	\$ 44	\$ -	\$ 97	\$ 97	\$ -	N/A	\$ (97)
5418	Bilingual Pay	\$ -	\$ -	\$ -	\$ -	\$ 150	N/A	\$ 150
	<b>Total Benefits</b>	<b>\$ 10,546</b>	<b>\$ 7,350</b>	<b>\$ 8,025</b>	<b>\$ 8,353</b>	<b>\$ 10,707</b>	<b>28%</b>	<b>\$ 2,355</b>
	<b>Total Personnel</b>	<b>\$ 43,962</b>	<b>\$ 40,000</b>	<b>\$ 47,485</b>	<b>\$ 47,813</b>	<b>\$ 41,222</b>	<b>-14%</b>	<b>\$ (6,590)</b>
<b>Professional Services</b>								
6035	Contract Services	\$ 36,711	\$ 38,649	\$ 54,000	\$ 54,000	\$ 54,000	0%	\$ -
	Storm Water Mgmt. Compliance						N/A	\$ -
	Storm Water System Inspections						N/A	\$ -
	NPDES						N/A	\$ -
	Consulting Services						N/A	\$ -
	<b>Total Professional Services</b>	<b>\$ 36,711</b>	<b>\$ 38,649</b>	<b>\$ 54,000</b>	<b>\$ 54,000</b>	<b>\$ 54,000</b>	<b>0%</b>	<b>\$ -</b>

# Measure W

Measure W funds are intended for monitoring and implementing federal, state, and local programs to ensure surface water quality, water conservation and recycling efforts, maintaining the storm water management plan, improving storm water drainage quality, and maintaining the City-owned drainage system.

<b>Fund 480</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Other Expenses</b>								
5900	Administrative Cost Allowance	\$ -	\$ -	\$ 40,587	\$ 40,587	\$ 40,587	0%	\$ -
6490	Dues & Subscriptions	\$ 35,736	\$ 26,742	\$ 35,737	\$ 35,737	\$ 35,737	0%	\$ -
	Gateway Water Management Authority						N/A	\$ -
	Lower San Gabriel River Watershed						N/A	\$ -
	LSGR Harbor Toxic Cost Share/TMDL						N/A	\$ -
6710	Legal Publications (NPDES Public Campaign)	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	0%	\$ -
7646	Storm Water Fee	\$ 11,520	\$ 14,055	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
	State Water Board Annual Permit Fee for Storm Sewer	\$ -					N/A	\$ -
7817	NPDES Reporting Mandates	\$ -		\$ 4,500	\$ 4,500	\$ 4,500	0%	\$ -
8010	Capital Expenditures	\$ 18,860		\$ 156,744	\$ 156,744	\$ 156,744	0%	\$ -
	<b>Total Other Expenses</b>	\$ 66,116	\$ 42,297	\$ 254,068	\$ 254,068	\$ 254,068	0%	\$ -
	<b>Total Expenses</b>	\$ 146,789	\$ 120,945	\$ 355,553	\$ 355,881	\$ 349,290	-2%	\$ (6,590)
	<b>Net surplus/(deficit)</b>	\$ 65,963	\$ (117,053)	\$ (135,553)	\$ 101,661	\$ (134,091)	-232%	\$ (235,753)
	<b>Ending Fund Balance</b>	\$ 249,429	\$ 370,374	\$ 725,927	\$ 794,334	\$ 660,243	-17%	\$ (134,091)

Measure W does not require General Funds Revenue for Expense Activity.

# Recycled Oil

State grant funding to promote proper disposal and recycling of used motor oil.

<b>Fund 490</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	<b>0.00</b>
<b>Revenues</b>								
4230	Grant Income					\$ 5,000	N/A	\$ 5,000
<b>Total Revenue</b>		\$ -	\$ -	\$ -	\$ -	\$ 5,000	N/A	\$ 5,000
<b>Expenses</b>								
6155	Special Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 5,000	N/A	\$ 5,000
<b>Total Expenses</b>		\$ -	\$ -	\$ -	\$ -	\$ 5,000	N/A	\$ 5,000
<b>Net surplus/(deficit)</b>		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Ending Fund Balance</b>					\$ 5,077	\$ 5,077	0%	\$ -

# Capital Projects

<b>Fund 500</b>		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4900	Transfer in from Fund 100	\$ -	\$ -	\$ -	\$ -	\$ <b>365,000</b>	N/A	\$ 365,000
<b>Total Revenue</b>		\$ -	\$ -	\$ -	\$ -	\$ <b>365,000</b>	N/A	\$ 365,000
<b>Expenses</b>								
8020	Capital Improvement	\$ -	\$ -	\$ -	\$ -	\$ <b>365,000</b>	N/A	\$ 365,000
<b>Other Expenses</b>								
<b>Total Expenses</b>		\$ -	\$ -	\$ -	\$ -	\$ <b>365,000</b>	N/A	\$ 365,000
<b>Net surplus/(deficit)</b>		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Ending Fund Balance</b>					\$ <b>212,676</b>	\$ <b>212,676</b>	0%	\$ -

Capital Projects does not require General Funds Revenue for Expense Activity.

# Bond Project Pioneer Blvd.

The Bond Project - Pioneer Blvd. Fund records expenditure related to the improvement of Pioneer Boulevard.

<b>Fund 510</b>		<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Expenses</b>								
8045	HDRTA Project	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8065	Pioneer Blvd Improvement				\$ 5,000	\$ <b>20,000</b>	300%	\$ 15,000
<b>Total Expenses</b>		\$ -	\$ -	\$ -	\$ -	\$ <b>20,000</b>	N/A	\$ 20,000
<b>Net surplus/(deficit)</b>		\$ -	\$ -	\$ -	\$ -	\$ <b>(20,000)</b>	#DIV/0!	\$ (20,000)
<b>Ending Fund Balance</b>					\$ <b>384,067</b>	\$ <b>364,067</b>	-5%	\$ (20,000)

Bond Project Pioneer Blvd. does not require General Funds Revenue for Expense Activity.

# Bond Project Historical District

The Bond Project - Historical District Fund records expenditure related to the improvement of the Historical District Recreational Trails Project Area.

Fund 520		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Expenses</b>								
8045	HDRTA Project	\$ -	\$ -	\$ -	\$ -	\$ <b>8,000</b>	N/A	\$ 8,000
<b>Total Expenses</b>		\$ -	\$ -	\$ -	\$ -	\$ <b>8,000</b>	N/A	\$ 8,000
<b>Net surplus/(deficit)</b>		\$ -	\$ -	\$ -	\$ -	\$ <b>(8,000)</b>	N/A	\$ (8,000)
<b>Ending Fund Balance</b>					\$ <b>591,118</b>	\$ <b>583,118</b>	-1%	\$ (8,000)

Bond Project Historical District does not require General Funds Revenue for Expense Activity.

# Enterprise Funds

# Public, Education And Government (PEG)

PEG fees are paid by utility franchises to the City, and the revenue can be used by the City for public access channels such as the delivery of City Council meetings to the public via a live-stream.

<b>Fund 215</b>		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4710	Interest	\$ 1,517	\$ 200	\$ 500	\$ 500	\$ <b>7,000</b>	1300%	\$ 6,500
4375	PEG Fees	\$ 20,085	\$ 17,443	\$ 20,000	\$ 20,000	\$ <b>20,000</b>	0%	\$ -
<b>Total Revenue</b>		<b>\$ 21,601</b>	<b>\$ 17,643</b>	<b>\$ 20,500</b>	<b>\$ 20,500</b>	<b>\$ 27,000</b>	32%	\$ 6,500
<b>Expenses</b>								
<b>Other Expenses</b>								
6035	Contract Services	\$ 6,760	\$ 12,000	\$ 12,000	\$ 12,000	\$ <b>111,760</b>	831%	\$ 99,760
	Chamber Web Streaming/Video Archive						N/A	\$ -
	Chamber Web Camera Replacement						N/A	\$ -
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ <b>152,570</b>		
<b>Total Expenses</b>		<b>\$ 6,760</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>\$ 264,330</b>	2103%	\$ 252,330
<b>Net surplus/(deficit)</b>		<b>\$ 14,841</b>	<b>\$ 5,643</b>	<b>\$ 8,500</b>	<b>\$ 8,500</b>	<b>\$ (237,330)</b>	-2892%	\$ (245,830)
<b>Ending Fund Balance</b>			<b>\$ 204,473</b>	<b>\$ 212,973</b>	<b>\$ 221,473</b>	<b>\$ (15,857)</b>	-107%	\$ (237,330)

Public, Education And Government (PEG) does not require General Funds Revenue for Expense Activity.

# Billboard

Billboard revenue is collected by the City through lease agreements of billboards in various locations.

Fund 220		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4710	Interest Income	\$ 2,219	\$ 12,692	\$ 15,000	\$ 15,000	\$ <b>15,000</b>	0%	\$ -
4237	Billboard Revenues	\$ 150,000	\$ 155,000	\$ 150,000	\$ 150,000	\$ <b>165,000</b>	10%	\$ 15,000
<b>Total Revenue</b>		<b>\$ 152,219</b>	<b>\$ 167,692</b>	<b>\$ 165,000</b>	<b>\$ 165,000</b>	<b>\$ 180,000</b>	9%	\$ 15,000
<b>Expenses</b>								
6110	Lobbyist	\$ 54,000	\$ 28,800	\$ 28,800	\$ -	\$ -	N/A	\$ -
6155	Special Contract Services				\$ 5,000	\$ <b>18,300</b>		
6700	Publicity	\$ -	\$ -	\$ -	\$ -		N/A	\$ -
7250	Equipment Maintenance				\$ 11,500			
8011	Capital Equipment				\$ 79,000			
6065	Engineering/Architectural	\$ 9,794	\$ 1,500	\$ -	\$ -		N/A	\$ -
	Transfer to GF	\$ -	\$ 138,892	\$ 136,000	\$ 160,000	\$ <b>250,000</b>	56%	\$ 90,000
<b>Total Expenses</b>		<b>\$ 63,794</b>	<b>\$ 169,192</b>	<b>\$ 164,800</b>	<b>\$ 255,500</b>	<b>\$ 268,300</b>	5%	\$ 12,800

# Successor Agency

# Successor Agency ROPS

The Successor Agency Recognized Obligation Payment Schedule (ROPS) Fund pays the obligations on the State approved ROPS Form.

<b>Fund 800</b>		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
	<b>Total FTE</b>	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4710	Interest							
4900	Transfer in from Fund 820	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ <b>35,176</b>	-86%	\$ (214,824)
	<b>Total Revenue</b>	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ <b>35,176</b>	-86%	\$ (214,824)
<b>Expenses</b>								
5900	Administrative Allowance	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ <b>35,176</b>	-86%	\$ (214,824)
	<b>Total Expenses</b>	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ <b>35,176</b>	-86%	\$ (214,824)
	<b>Net surplus/(deficit)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -

# Successor Agency ROPS

The Successor Agency Recognized Obligation Payment Schedule (ROPS) Fund pays the obligations on the State approved ROPS Form.

<b>Fund 810</b>		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
	<b>Total FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4710	Interest	\$ 0	\$ 100	\$ -	\$ -	\$ -	N/A	\$ -
4900	Transfer in from Fund 64		\$ 1,144,672	\$ 743,306	\$ 743,306	\$ <b>965,505</b>	30%	\$ 222,199
	<b>Total Revenue</b>	<b>\$ 0</b>	<b>\$ 1,144,772</b>	<b>\$ 743,306</b>	<b>\$ 743,306</b>	<b>\$ 965,505</b>	30%	<b>\$ 222,199</b>
<b>Expenses</b>								
6035	Contract Services	\$ 1,963	\$ 8,300	\$ 13,900	\$ 13,900	\$ <b>8,800</b>	-37%	\$ (5,100)
9615	Bond Interest Expense	\$ 235,145	\$ 1,136,372	\$ 729,406	\$ 729,406	\$ <b>956,705</b>	31%	\$ 227,299
	<b>Total Expenses</b>	<b>\$ 237,107</b>	<b>\$ 1,144,672</b>	<b>\$ 743,306</b>	<b>\$ 743,306</b>	<b>\$ 965,505</b>	30%	<b>\$ 222,199</b>
	<b>Net surplus/(deficit)</b>	<b>\$ (237,107)</b>	<b>\$ 100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	N/A	<b>\$ -</b>

# Successor Agency RORF

The Successor Agency Redevelopment Obligation Retirement Fund (RORF) received Real Property Tax Trust Fund (RPTTF) revenues and transfers them to the ROPS and General Funds.

<b>Fund 820</b>		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
	<b>Total FTE</b>	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4090	RPTTF from County	\$ 779,723	\$ 1,394,672	\$ 993,306	\$ 993,306	\$ <b>1,000,681</b>	1%	\$ 7,375
	<b>Total Revenue</b>	\$ 779,723	\$ 1,394,672	\$ 993,306	\$ 993,306	\$ <b>1,000,681</b>	1%	\$ 7,375
<b>Expenses</b>								
9900	Transfer To ROPS Fund	\$ 779,723	\$ 1,394,672	\$ 993,306	\$ 993,306	\$ <b>1,000,681</b>	1%	\$ 7,375
	<b>Total Expenses</b>	\$ 779,723	\$ 1,394,672	\$ 993,306	\$ 993,306	\$ <b>1,000,681</b>	1%	\$ 7,375
	<b>Net surplus/(deficit)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -

# **FISCAL YEAR 2024-25 BUDGET**

## **GLOSSARY OF TERMS AND SYMBOLS**

**FY:** This acronym stands for Fiscal Year. The City’s fiscal year period is from July 1 through June 30.

**%▲:** Percent change from the prior fiscal year to the proposed fiscal year.

**\$▲:** Dollar change from the prior fiscal year to the proposed fiscal year.

**():** When shown around a dollar amount, parenthesis represent a negative amount.

**-:** When shown in front of a percent change, the dash represents a negative change.

**FTE:** This acronym stands for Full Time Equivalent.

RESOLUTION NO. 24-2993

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DETERMINING AND ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-25 FOR THE CITY OF ARTESIA IN ACCORDANCE WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA

WHEREAS, Article XIII B was added to the Constitution of the State of California at a General Election held on November 6, 1979;

WHEREAS, in accordance with Section 7910 of the Government Code of the State of California, an annual appropriations limit must be established for this City; and

WHEREAS, in accordance with Section 7910 of the Government Code of the State of California fifteen days prior to the date of adoption of this resolution, documentation used in the determination of appropriations limit has been made available to the public.

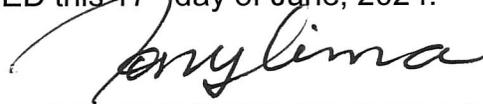
NOW, THEREFORE, the City Council of the City of Artesia does hereby find, order and resolve as follows:

SECTION 1. The City Council determines that in accordance with Article XIII B of the California Constitution and Section 7901 of the California Government Code, that the appropriations limit for the 2024-25 fiscal year shall be \$15,134,546, as set forth in detail in the attached "EXHIBIT A".

SECTION 2. The Council reserves the right to modify or adjust the limit if necessary.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 17<sup>th</sup> day of June, 2024.



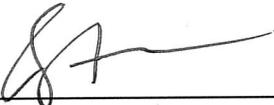
TONY LIMA, MAYOR

ATTEST:



JENNIFER ALDERETE, CITY CLERK

APPROVED TO FORM:



BEST BEST & KRIEGER, CITY ATTORNEY

I, Jennifer Alderete, City Clerk of the City of Artesia, do hereby certify that the foregoing Resolution was adopted at the Adjourned Regular City Council Meeting held on the 17<sup>th</sup> day of June, 2024, by the following roll call vote:

AYES: COUNCILMEMBERS: MANALO, RAMOSO, TREVINO, TAJ, LIMA

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE



JENNIFER ALDERETE, CITY CLERK

**Computation of Appropriation Limitation for Base Year (1978-79)  
and for the Fiscal Years 1980 thru 2025  
Beginning Data taken from 1978-79 Budget Report**

<b>BUDGET APPROPRIATIONS:</b>		<b>TOTAL</b>
Total of all appropriations (per page 4 of 1978-79 Budget report)	\$ 3,046,195	
Less appropriation not subject to limit	\$ 923,918	
Less Non-Proceeds of taxes	\$ 416,615	
Less Debt Service Appropriations	\$ -	
Add Excess User Fees	\$ -	
<b>APPROPRIATIONS SUBJECT TO LIMITATION - BASE YEAR (1978-79)</b>	<b>\$</b>	<b>1,705,662</b>
1979-1980 Appropriation Limit	\$	1,843,236
1980-1981 Appropriation Limit	\$	2,066,659
1981-1982 Appropriation Limit	\$	2,238,450
1982-1983 Appropriation Limit	\$	2,404,067
1983-1984 Appropriation Limit	\$	2,468,436
1984-1985 Appropriation Limit	\$	2,610,260
1985-1986 Appropriation Limit	\$	2,737,400
1986-1987 Appropriation Limit	\$	2,832,844
1987-1988 Appropriation Limit	\$	2,921,882
1988-1989 Appropriation Limit	\$	3,026,994
1989-1990 Appropriation Limit	\$	3,199,982
1990-1991 Appropriation Limit	\$	3,342,372
1991-1992 Appropriation Limit	\$	3,782,282
1992-1993 Appropriation Limit	\$	3,814,446
1993-1994 Appropriation Limit	\$	3,955,817
1994-1995 Appropriation Limit	\$	4,032,108
1995-1996 Appropriation Limit	\$	4,251,980
1996-1997 Appropriation Limit	\$	4,471,910
1997-1998 Appropriation Limit	\$	4,738,789
1998-1999 Appropriation Limit	\$	5,004,052
1999-2000 Appropriation Limit	\$	5,323,843
2000-2001 Appropriation Limit	\$	5,682,985
2001-2002 Appropriation Limit	\$	6,229,109
2002-2003 Appropriation Limit	\$	6,258,854
2003-2004 Appropriation Limit	\$	6,509,730
2004-2005 Appropriation Limit	\$	6,816,029
2005-2006 Appropriation Limit	\$	7,259,211
2006-2007 Appropriation Limit	\$	7,605,539
2007-2008 Appropriation Limit	\$	7,998,884
2008-2009 Appropriation Limit	\$	8,413,777
2009-2010 Appropriation Limit	\$	8,542,135
2010-2011 Appropriation Limit	\$	8,394,263
2011-2012 Appropriation Limit	\$	8,637,657
2012-2013 Appropriation Limit	\$	8,997,357
2013-2014 Appropriation Limit	\$	9,523,282
2014-2015 Appropriation Limit	\$	9,575,489
2015-2016 Appropriation Limit	\$	10,022,791
2016-2017 Appropriation Limit	\$	10,650,784
2017-2018 Appropriation Limit	\$	11,106,747
2018-2019 Appropriation Limit	\$	11,573,088
2019-2020 Appropriation Limit	\$	12,017,450
2020-2021 Appropriation Limit	\$	12,451,989
2021-2022 Appropriation Limit	\$	13,048,315
2022-2023 Appropriation Limit	\$	14,083,524
2023-2024 Appropriation Limit	\$	14,598,516
Computation of 2024-2025 Limit:		
County Change in population	0.05%	\$ 7,299.26
California per Capita increase	3.62%	\$ 528,730.52
<b>2024-2025 Appropriation Limit</b>	<b>\$</b>	<b>15,134,546</b>

# Position Summary for Fiscal Year 2024-2025

## FTE 2025

Mayor	Elected
Mayor Pro Tem	Elected
Councilmember	Elected
Councilmember	Elected
Councilmember	Elected

### **CITY MANAGER**

City Manager	1.000
Special Projects Manager	1.000
Administrative Secretary	1.000

### **PARKS AND RECREATION**

Parks & Recreation Manager	1.000
Parks & Recreation Supervisor	1.000
Recreation Program Coordinator	1.000
Recreation Program Coordinator	1.000
Recreation Specialist	1.000
Parks & Recreation Leader II	0.4125
Parks & Recreation Leader II	0.4125
Parks & Recreation Leader I	0.4125
Parks & Recreation Leader I	0.4125
Parks & Recreation Leader I	0.400
Parks & Recreation Leader I	0.350

### **ADMINISTRATION**

Deputy City Manager	1.000
Management Analyst	1.000
Administrative Analyst	1.000

### **FINANCE**

Finance Manager	1.000
Management Analyst	1.000
Senior Accountant	1.000
Accounting Technician II	1.000

**PUBLIC WORKS**

Public Works Manager	1.000
Lead Maintenance Specialist	1.000
Maintenance Specialist I	1.000
Maintenance Specialist I	1.000
Maintenance Worker II	1.000
Maintenance Worker II	1.000
Maintenance Worker II	1.000

**COMMUNITY DEVELOPMENT**

Community Development Director	1.000
Code Compliance Officer	1.000
Code Compliance Officer	1.000
Code Compliance Officer	1.000
Code Compliance Officer - PT	0.475
Parking Enforcement Officer	0.475
Parking Enforcement Officer	0.475
Parking Enforcement Officer	0.475

**PLANNING**

Planning Manager	1.000
Assistant Planner	1.000

**HUMAN RESOURCES**

Human Resources Manager	1.000
Administrative Assistant	1.000
Administrative Assistant	1.000

**CITY CLERK**

City Clerk	1.000
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<b>Position Summary Total</b>	<b>39.300</b>
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RESOLUTION NO. 25-3027

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, REPEALING RESOLUTION NO. 24-2894, AND APPROVING AND ADOPTING A CITY-WIDE SALARY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) FOR, RESPECTIVELY, UNREPRESENTED MANAGEMENT EMPLOYEES, EMPLOYEES OF THE MANAGERS AND SUPERVISORS UNIT, AND EMPLOYEES OF THE GENERAL UNIT

THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA DOES HEREBY RESOLVE:

WHEREAS, the California Public Employees' Retirement System requires by regulation, that the City Council approve and adopt a salary schedule for every employee position; and

WHEREAS, such salary schedule shall be available for public review; and

WHEREAS, posting of the salary schedule may be satisfied by listing on the employer's website; and

WHEREAS, the state minimum wage for hourly and full-time exempt employees will increase on January 1, 2025; and

WHEREAS, the adjustment to the minimum wage for hourly and full-time exempt employees is based on the consumer price index (CPI); and

WHEREAS, the City has full-time and part-time positions impacted by the CPI adjustment, and desires to bring those positions into compliance.

**NOW, THEREFORE, the City Council of the City of Artesia does hereby resolve, determine and order as follows:**

SECTION 1. The Salary Schedule for the Unrepresented Management, Managers and Supervisors Unit, and General Unit effective January 1, 2025 (Exhibit A) shall be posted on the City website.

SECTION 2. The Salary Schedule shall be retained and available for public inspection for not less than five years.

**PASSED, APPROVED AND ADOPTED** this 13<sup>th</sup> day of January, 2025.

  
\_\_\_\_\_  
ALI SAJJAD TAJ, MAYOR

ATTEST:

  
\_\_\_\_\_  
JENNIFER ALDERETE, CITY CLERK

APPROVED TO FORM:

  
\_\_\_\_\_  
BEST BEST & KRIEGER, CITY ATTORNEY

I, Jennifer Alderete, City Clerk of the City of Artesia, do hereby certify that the foregoing Resolution was adopted at the Regular City Council Meeting held on the 13<sup>th</sup> day of January 2025, by the following vote:

AYES: COUNCILMEMBERS: AHIR, MANALO, RAMOSO, TREVINO, TAJ  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE



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JENNIFER ALDERETE, CITY CLERK

# City of Artesia Payroll Salary Schedule

## Unrepresented Management

**FY 2024-2025**      **\*Revised January 1, 2025**

Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F	
City Manager- Contract	E	Yearly	\$ 166,237.50	\$ 179,536.50	\$ 193,899.42	\$ 209,411.37	\$ 226,164.28	\$ 237,472.50	
		Monthly	\$13,853.13	\$14,961.38	\$16,158.29	\$17,450.95	\$18,847.02	\$19,789.37	
		Bi/Weekly	\$6,393.75	\$6,905.25	\$7,457.67	\$8,054.28	\$8,698.63	\$9,133.56	
		Hourly	\$79.92	\$86.32	\$93.22	\$100.68	\$108.73	\$114.17	
			<b>Step G</b>	<b>Step H</b>	<b>Step I</b>	<b>Step J</b>	<b>Step K</b>		
	Yearly	\$ 243,409.31	\$ 249,494.54	\$ 255,731.91	\$ 262,125.20	\$ 268,678.33			
	Monthly	\$20,284.11	\$20,791.21	\$21,310.99	\$21,843.77	\$22,389.86			
	Bi/Weekly	\$9,361.90	\$9,595.94	\$9,835.84	\$10,081.74	\$10,333.78			
	Hourly	\$117.02	\$119.95	\$122.95	\$126.02	\$129.17			
	Deputy City Manager	E	Yearly	\$ 153,283.94	\$ 160,948.13	\$ 168,995.54	\$ 177,445.32	\$ 186,317.58	\$ 195,633.46
			Monthly	\$ 12,773.66	\$ 13,412.34	\$ 14,082.96	\$ 14,787.11	\$ 15,526.47	\$ 16,302.79
			Bi/Weekly	\$ 5,895.5360	\$ 6,190.3128	\$ 6,499.8284	\$ 6,824.8199	\$ 7,166.0609	\$ 7,524.3639
Hourly			\$ 73.6942	\$ 77.3789	\$ 81.2479	\$ 85.3102	\$ 89.5758	\$ 94.0545	
			<b>Step G</b>	<b>Step H</b>	<b>Step I</b>	<b>Step J</b>	<b>Step K</b>		
Yearly		\$ 200,524.30	\$ 205,537.41	\$ 210,675.84	\$ 215,942.74	\$ 221,341.30			
Monthly		\$ 16,710.36	\$ 17,128.12	\$ 17,556.32	\$ 17,995.23	\$ 18,445.11			
Bi/Weekly		\$ 7,712.4730	\$ 7,905.2848	\$ 8,102.9169	\$ 8,305.4899	\$ 8,513.1271			
Hourly		\$ 96.4059	\$ 98.8161	\$ 101.2865	\$ 103.8186	\$ 106.4141			
Finance Manager		E	Yearly	\$ 109,436.20	\$ 114,908.01	\$ 120,653.41	\$ 126,686.08	\$ 133,020.38	\$ 139,671.40
			Monthly	\$ 9,119.68	\$ 9,575.67	\$ 10,054.45	\$ 10,557.17	\$ 11,085.03	\$ 11,639.28
			Bi/Weekly	\$ 4,209.0846	\$ 4,419.5388	\$ 4,640.5157	\$ 4,872.5415	\$ 5,116.1686	\$ 5,371.9770
	Hourly		\$ 52.6136	\$ 55.2442	\$ 58.0064	\$ 60.9068	\$ 63.9521	\$ 67.1497	
			<b>Step G</b>	<b>Step H</b>	<b>Step I</b>	<b>Step J</b>	<b>Step K</b>		
	Yearly	\$ 143,163.19	\$ 146,742.27	\$ 150,410.82	\$ 154,171.10	\$ 158,025.37			
	Monthly	\$ 11,930.27	\$ 12,228.52	\$ 12,534.24	\$ 12,847.59	\$ 13,168.78			
	Bi/Weekly	\$ 5,506.2765	\$ 5,643.9334	\$ 5,785.0317	\$ 5,929.6575	\$ 6,077.8989			
	Hourly	\$ 68.8285	\$ 70.5492	\$ 72.3129	\$ 74.1207	\$ 75.9737			
	Human Resources Manager	E	Yearly	\$ 93,037.24	\$ 97,689.10	\$ 102,573.56	\$ 107,702.23	\$ 113,087.34	\$ 118,741.71
			Monthly	\$ 7,753.10	\$ 8,140.76	\$ 8,547.80	\$ 8,975.19	\$ 9,423.95	\$ 9,895.14
			Bi/Weekly	\$ 3,578.3553	\$ 3,757.2731	\$ 3,945.1367	\$ 4,142.3936	\$ 4,349.5133	\$ 4,566.9889
Hourly			\$ 44.7294	\$ 46.9659	\$ 49.3142	\$ 51.7799	\$ 54.3689	\$ 57.0874	
			<b>Step G</b>	<b>Step H</b>	<b>Step I</b>	<b>Step J</b>	<b>Step K</b>		
Yearly		\$ 121,710.25	\$ 124,753.01	\$ 127,871.84	\$ 131,068.63	\$ 134,345.35			
Monthly		\$ 10,142.52	\$ 10,396.08	\$ 10,655.99	\$ 10,922.39	\$ 11,195.45			
Bi/Weekly		\$ 4,681.1636	\$ 4,798.1927	\$ 4,918.1476	\$ 5,041.1012	\$ 5,167.1288			
Hourly		\$ 58.5145	\$ 59.9774	\$ 61.4768	\$ 63.0138	\$ 64.5891			
Administrative Secretary		E	Yearly	\$ 68,640.00	\$ 72,072.00	\$ 75,675.60	\$ 79,459.38	\$ 83,432.35	\$ 87,603.97
			Monthly	\$ 5,720.00	\$ 6,006.00	\$ 6,306.30	\$ 6,621.62	\$ 6,952.70	\$ 7,300.33
			Bi/Weekly	\$ 2,640.0000	\$ 2,772.0000	\$ 2,910.6000	\$ 3,056.1300	\$ 3,208.9365	\$ 3,369.3833
	Hourly		\$ 33.0000	\$ 34.6500	\$ 36.3825	\$ 38.2016	\$ 40.1117	\$ 42.1173	
			<b>Step G</b>	<b>Step H</b>	<b>Step I</b>	<b>Step J</b>	<b>Step K</b>		
	Yearly	\$ 89,794.07	\$ 92,038.92	\$ 94,339.89	\$ 96,698.39	\$ 99,115.85			
	Monthly	\$ 7,482.84	\$ 7,669.91	\$ 7,861.66	\$ 8,058.20	\$ 8,259.65			
	Bi/Weekly	\$ 3,453.6179	\$ 3,539.9584	\$ 3,628.4573	\$ 3,719.1687	\$ 3,812.1480			
	Hourly	\$ 43.1702	\$ 44.2495	\$ 45.3557	\$ 46.4896	\$ 47.6518			

# City of Artesia Payroll Salary Schedule

## Management and Supervisors Unit

**FY 2024-2025** \*Revised January 1, 2025

Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Community Development Director	E	Yearly	\$ 99,239.77	\$ 104,201.76	\$ 109,411.85	\$ 114,882.44	\$ 120,626.56	\$ 126,657.89
		Monthly	\$ 8,269.98	\$ 8,683.48	\$ 9,117.65	\$ 9,573.54	\$ 10,052.21	\$ 10,554.82
		Bi/Weekly	\$ 3,816.9142	\$ 4,007.7600	\$ 4,208.1480	\$ 4,418.5554	\$ 4,639.4831	\$ 4,871.4573
		Hourly	\$ 47.7114	\$ 50.0970	\$ 52.6018	\$ 55.2319	\$ 57.9935	\$ 60.8932
Economic Development Manager	E	Yearly	\$ 109,436.20	\$ 114,908.01	\$ 120,653.41	\$ 126,686.08	\$ 133,020.38	\$ 139,671.40
		Monthly	\$ 9,119.68	\$ 9,575.67	\$ 10,054.45	\$ 10,557.17	\$ 11,085.03	\$ 11,639.28
		Bi/Weekly	\$ 4,209.0845	\$ 4,419.5387	\$ 4,640.5156	\$ 4,872.5414	\$ 5,116.1685	\$ 5,371.9769
		Hourly	\$ 52.6136	\$ 55.2442	\$ 58.0064	\$ 60.9068	\$ 63.9521	\$ 67.1497
Planning Manager	E	Yearly	\$ 88,069.13	\$ 92,472.59	\$ 97,096.22	\$ 101,951.03	\$ 107,048.58	\$ 112,401.01
		Monthly	\$ 7,339.09	\$ 7,706.05	\$ 8,091.35	\$ 8,495.92	\$ 8,920.72	\$ 9,366.75
		Bi/Weekly	\$ 3,387.2743	\$ 3,556.6380	\$ 3,734.4699	\$ 3,921.1934	\$ 4,117.2531	\$ 4,323.1158
		Hourly	\$ 42.3409	\$ 44.4580	\$ 46.6809	\$ 49.0149	\$ 51.4657	\$ 54.0389
Public Works Manager	E	Yearly	\$ 99,239.77	\$ 104,201.76	\$ 109,411.85	\$ 114,882.44	\$ 120,626.56	\$ 126,657.89
		Monthly	\$ 8,269.98	\$ 8,683.48	\$ 9,117.65	\$ 9,573.54	\$ 10,052.21	\$ 10,554.82
		Bi/Weekly	\$ 3,816.9142	\$ 4,007.7600	\$ 4,208.1480	\$ 4,418.5554	\$ 4,639.4831	\$ 4,871.4573
		Hourly	\$ 47.7114	\$ 50.0970	\$ 52.6018	\$ 55.2319	\$ 57.9935	\$ 60.8932
City Clerk	E	Yearly	\$ 93,037.24	\$ 97,689.10	\$ 102,573.55	\$ 107,702.23	\$ 113,087.34	\$ 118,741.71
		Monthly	\$ 7,753.10	\$ 8,140.76	\$ 8,547.80	\$ 8,975.19	\$ 9,423.95	\$ 9,895.14
		Bi/Weekly	\$ 3,578.3553	\$ 3,757.2731	\$ 3,945.1367	\$ 4,142.3935	\$ 4,349.5132	\$ 4,566.9889
		Hourly	\$ 44.7294	\$ 46.9659	\$ 49.3142	\$ 51.7799	\$ 54.3689	\$ 57.0874
Parks & Recreation Manager	E	Yearly	\$ 85,305.46	\$ 89,570.74	\$ 94,049.27	\$ 98,751.74	\$ 103,689.33	\$ 108,873.79
		Monthly	\$ 7,108.79	\$ 7,464.23	\$ 7,837.44	\$ 8,229.31	\$ 8,640.78	\$ 9,072.82
		Bi/Weekly	\$ 3,280.9794	\$ 3,445.0284	\$ 3,617.2798	\$ 3,798.1438	\$ 3,988.0510	\$ 4,187.4535
		Hourly	\$ 41.0122	\$ 43.0629	\$ 45.2160	\$ 47.4768	\$ 49.8506	\$ 52.3432
Accounting Manager	E	Yearly	\$ 85,305.46	\$ 89,570.74	\$ 94,049.27	\$ 98,751.74	\$ 103,689.33	\$ 108,873.79
		Monthly	\$ 7,108.79	\$ 7,464.23	\$ 7,837.44	\$ 8,229.31	\$ 8,640.78	\$ 9,072.82
		Bi/Weekly	\$ 3,280.9794	\$ 3,445.0284	\$ 3,617.2798	\$ 3,798.1438	\$ 3,988.0510	\$ 4,187.4535
		Hourly	\$ 41.0122	\$ 43.0629	\$ 45.2160	\$ 47.4768	\$ 49.8506	\$ 52.3432
Special Projects Manager	E	Yearly	\$ 88,069.13	\$ 92,472.59	\$ 97,096.22	\$ 101,951.03	\$ 107,048.58	\$ 112,401.01
		Monthly	\$ 7,339.09	\$ 7,706.05	\$ 8,091.35	\$ 8,495.92	\$ 8,920.72	\$ 9,366.75
		Bi/Weekly	\$ 3,387.2743	\$ 3,556.6380	\$ 3,734.4699	\$ 3,921.1934	\$ 4,117.2531	\$ 4,323.1158
		Hourly	\$ 42.3409	\$ 44.4580	\$ 46.6809	\$ 49.0149	\$ 51.4657	\$ 54.0389
Assistant Parks and Recreation Manager	E	Yearly	\$ 77,550.48	\$ 81,428.00	\$ 85,499.40	\$ 89,774.37	\$ 94,263.09	\$ 98,976.24
		Monthly	\$ 6,462.54	\$ 6,785.67	\$ 7,124.95	\$ 7,481.20	\$ 7,855.26	\$ 8,248.02
		Bi/Weekly	\$ 2,982.7106	\$ 3,131.8462	\$ 3,288.4385	\$ 3,452.8604	\$ 3,625.5034	\$ 3,806.7786
		Hourly	\$ 37.2839	\$ 39.1481	\$ 41.1055	\$ 43.1608	\$ 45.3188	\$ 47.5847
Management Analyst	E	Yearly	\$ 82,660.44	\$ 86,793.46	\$ 91,133.13	\$ 95,689.79	\$ 100,474.28	\$ 105,497.99
		Monthly	\$ 6,888.37	\$ 7,232.79	\$ 7,594.43	\$ 7,974.15	\$ 8,372.86	\$ 8,791.50
		Bi/Weekly	\$ 3,179.2475	\$ 3,338.2099	\$ 3,505.1204	\$ 3,680.3764	\$ 3,864.3952	\$ 4,057.6150
		Hourly	\$ 39.7406	\$ 41.7276	\$ 43.8140	\$ 46.0047	\$ 48.3049	\$ 50.7202
Business License Specialist/Revenue Officer	E	Yearly	\$ 68,640.00	\$ 72,072.00	\$ 75,675.60	\$ 79,459.38	\$ 83,432.35	\$ 87,603.97
		Monthly	\$ 5,720.00	\$ 6,006.00	\$ 6,306.30	\$ 6,621.62	\$ 6,952.70	\$ 7,300.33
		Bi/Weekly	\$ 2,640.0000	\$ 2,772.0000	\$ 2,910.6000	\$ 3,056.1300	\$ 3,208.9365	\$ 3,369.3833
		Hourly	\$ 33.0000	\$ 34.6500	\$ 36.3825	\$ 38.2016	\$ 40.1117	\$ 42.1173
Parks and Recreation Supervisor	E	Yearly	\$ 68,640.00	\$ 72,072.00	\$ 75,675.60	\$ 79,459.38	\$ 83,432.35	\$ 87,603.97
		Monthly	\$ 5,720.00	\$ 6,006.00	\$ 6,306.30	\$ 6,621.62	\$ 6,952.70	\$ 7,300.33
		Bi/Weekly	\$ 2,640.0000	\$ 2,772.0000	\$ 2,910.6000	\$ 3,056.1300	\$ 3,208.9365	\$ 3,369.38
		Hourly	\$ 33.0000	\$ 34.6500	\$ 36.3825	\$ 38.2016	\$ 40.1117	\$ 42.1173
Code Compliance Supervisor	E	Yearly	\$ 68,640.00	\$ 72,072.00	\$ 75,675.60	\$ 79,459.38	\$ 83,432.35	\$ 87,603.97
		Monthly	\$ 5,720.00	\$ 6,006.00	\$ 6,306.30	\$ 6,621.62	\$ 6,952.70	\$ 7,300.33
		Bi/Weekly	\$ 2,640.0000	\$ 2,772.0000	\$ 2,910.6000	\$ 3,056.1300	\$ 3,208.9365	\$ 3,369.38
		Hourly	\$ 33.0000	\$ 34.6500	\$ 36.3825	\$ 38.2016	\$ 40.1117	\$ 42.12

# City of Artesia Payroll Salary Schedule

## General Unit

**FY 2024-2025**

**\*Revised January 1, 2025**

Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Accounting Technician II	NE	Yearly	\$ 58,833.69	\$ 61,775.37	\$ 64,864.14	\$ 68,107.35	\$ 71,512.72
		Monthly	\$ 4,902.81	\$ 5,147.95	\$ 5,405.35	\$ 5,675.61	\$ 5,959.39
		Bi/Weekly	\$ 2,262.8341	\$ 2,375.9759	\$ 2,494.7746	\$ 2,619.5134	\$ 2,750.4890
		Hourly	\$ 28.2854	\$ 29.6997	\$ 31.1847	\$ 32.7439	\$ 34.3811
Senior Accountant	NE	Yearly	\$ 74,496.17	\$ 78,220.98	\$ 82,132.03	\$ 86,238.63	\$ 90,550.56
		Monthly	\$ 6,208.01	\$ 6,518.42	\$ 6,844.34	\$ 7,186.55	\$ 7,545.88
		Bi/Weekly	\$ 2,865.2374	\$ 3,008.4993	\$ 3,158.9243	\$ 3,316.8705	\$ 3,482.7140
		Hourly	\$ 35.8155	\$ 37.6062	\$ 39.4866	\$ 41.4609	\$ 43.5339
Administrative Analyst	NE	Yearly	\$ 74,496.17	\$ 78,220.98	\$ 82,132.03	\$ 86,238.63	\$ 90,550.56
		Monthly	\$ 6,208.01	\$ 6,518.42	\$ 6,844.34	\$ 7,186.55	\$ 7,545.88
		Bi/Weekly	\$ 2,865.2374	\$ 3,008.4993	\$ 3,158.9243	\$ 3,316.8705	\$ 3,482.7140
		Hourly	\$ 35.8155	\$ 37.6062	\$ 39.4866	\$ 41.4609	\$ 43.5339
Administrative Assistant	NE	Yearly	\$ 45,422.47	\$ 47,693.59	\$ 50,078.27	\$ 52,582.19	\$ 55,211.30
		Monthly	\$ 3,785.21	\$ 3,974.47	\$ 4,173.19	\$ 4,381.85	\$ 4,600.94
		Bi/Weekly	\$ 1,747.0181	\$ 1,834.3690	\$ 1,926.0875	\$ 2,022.3919	\$ 2,123.5114
		Hourly	\$ 21.8377	\$ 22.9296	\$ 24.0761	\$ 25.2799	\$ 26.5439
Administrative Clerk	NE	Yearly	\$ 37,523.08	\$ 39,399.23	\$ 41,369.20	\$ 43,437.66	\$ 45,609.54
		Monthly	\$ 3,126.92	\$ 3,283.27	\$ 3,447.43	\$ 3,619.80	\$ 3,800.79
		Bi/Weekly	\$ 1,443.1954	\$ 1,515.3552	\$ 1,591.1229	\$ 1,670.6791	\$ 1,754.2130
		Hourly	\$ 18.0399	\$ 18.9419	\$ 19.8890	\$ 20.8835	\$ 21.9277
Assistant Planner	NE	Yearly	\$ 67,651.46	\$ 71,034.03	\$ 74,585.73	\$ 78,315.02	\$ 82,230.77
		Monthly	\$ 5,637.62	\$ 5,919.50	\$ 6,215.48	\$ 6,526.25	\$ 6,852.56
		Bi/Weekly	\$ 2,601.9792	\$ 2,732.0781	\$ 2,868.6820	\$ 3,012.1161	\$ 3,162.7219
		Hourly	\$ 32.5247	\$ 34.1510	\$ 35.8585	\$ 37.6515	\$ 39.5340
Code Compliance Officer	NE	Yearly	\$ 56,906.79	\$ 59,752.13	\$ 62,739.73	\$ 65,876.72	\$ 69,170.56
		Monthly	\$ 4,742.23	\$ 4,979.34	\$ 5,228.31	\$ 5,489.73	\$ 5,764.21
		Bi/Weekly	\$ 2,188.7227	\$ 2,298.1588	\$ 2,413.0667	\$ 2,533.7201	\$ 2,660.4061
		Hourly	\$ 27.3590	\$ 28.7270	\$ 30.1633	\$ 31.6715	\$ 33.2551
Code Compliance Officer - Part Time	NE	Yearly	\$ 24,735.06	\$ 25,971.82	\$ 27,270.41	\$ 28,633.93	\$ 30,065.62
		Monthly	\$ 2,061.26	\$ 2,164.32	\$ 2,272.53	\$ 2,386.16	\$ 2,505.47
		Bi/Weekly	\$ 951.3486	\$ 998.9160	\$ 1,048.8618	\$ 1,101.3049	\$ 1,156.3702
		Hourly	\$ 25.0355	\$ 26.2873	\$ 27.6016	\$ 28.9817	\$ 30.4308
Maintenance Specialist I	NE	Yearly	\$ 55,605.30	\$ 58,385.56	\$ 61,304.84	\$ 64,370.08	\$ 67,588.59
		Monthly	\$ 4,633.77	\$ 4,865.46	\$ 5,108.74	\$ 5,364.17	\$ 5,632.38
		Bi/Weekly	\$ 2,138.6654	\$ 2,245.5986	\$ 2,357.8786	\$ 2,475.7725	\$ 2,599.5611
		Hourly	\$ 26.7333	\$ 28.0700	\$ 29.4735	\$ 30.9472	\$ 32.4945
Lead Maintenance Specialist	NE	Yearly	\$ 67,234.47	\$ 70,596.19	\$ 74,126.00	\$ 77,832.30	\$ 81,723.92
		Monthly	\$ 5,602.87	\$ 5,883.02	\$ 6,177.17	\$ 6,486.03	\$ 6,810.33
		Bi/Weekly	\$ 2,585.9412	\$ 2,715.2382	\$ 2,851.0002	\$ 2,993.5502	\$ 3,143.2277
		Hourly	\$ 32.3243	\$ 33.9405	\$ 35.6375	\$ 37.4194	\$ 39.2903
Maintenance Worker II	NE	Yearly	\$ 52,787.99	\$ 55,427.38	\$ 58,198.75	\$ 61,108.69	\$ 64,164.13
		Monthly	\$ 4,399.00	\$ 4,618.95	\$ 4,849.90	\$ 5,092.39	\$ 5,347.01
		Bi/Weekly	\$ 2,030.3071	\$ 2,131.8225	\$ 2,238.4136	\$ 2,350.3343	\$ 2,467.8510
		Hourly	\$ 25.3788	\$ 26.6478	\$ 27.9802	\$ 29.3792	\$ 30.8481
Parking Enforcement Officer - Part Time	NE	Yearly	\$ 18,803.11	\$ 19,743.26	\$ 20,730.43	\$ 21,766.95	\$ 22,855.29
		Monthly	\$ 1,566.93	\$ 1,645.27	\$ 1,727.54	\$ 1,813.91	\$ 1,904.61
		Bi/Weekly	\$ 723.1964	\$ 759.3563	\$ 797.3241	\$ 837.1903	\$ 879.0498
		Hourly	\$ 19.0315	\$ 19.9831	\$ 20.9822	\$ 22.0313	\$ 23.1329

Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Planning Aide	NE	Yearly	\$ 55,605.30	\$ 58,385.56	\$ 61,304.84	\$ 64,370.08	\$ 67,588.59
		Monthly	\$ 4,633.77	\$ 4,865.46	\$ 5,108.74	\$ 5,364.17	\$ 5,632.38
		Bi/Weekly	\$ 2,138.6654	\$ 2,245.5986	\$ 2,357.8786	\$ 2,475.7725	\$ 2,599.5611
		Hourly	\$ 26.7333	\$ 28.0700	\$ 29.4735	\$ 30.9472	\$ 32.4945
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Recreation Program Coordinator	NE	Yearly	\$ 56,906.79	\$ 59,752.13	\$ 62,739.73	\$ 65,876.72	\$ 69,170.56
		Monthly	\$ 4,742.23	\$ 4,979.34	\$ 5,228.31	\$ 5,489.73	\$ 5,764.21
		Bi/Weekly	\$ 2,188.7227	\$ 2,298.1588	\$ 2,413.0667	\$ 2,533.7201	\$ 2,660.4061
		Hourly	\$ 27.3590	\$ 28.7270	\$ 30.1633	\$ 31.6715	\$ 33.2551
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Recreation Specialist	NE	Yearly	\$ 41,852.11	\$ 43,944.72	\$ 46,141.95	\$ 48,449.05	\$ 50,871.50
		Monthly	\$ 3,487.6758	\$ 3,662.0596	\$ 3,845.1626	\$ 4,037.4207	\$ 4,239.2917
		Bi/Weekly	\$ 1,609.6965	\$ 1,690.1813	\$ 1,774.6904	\$ 1,863.4249	\$ 1,956.5962
		Hourly	\$ 20.1212	\$ 21.1273	\$ 22.1836	\$ 23.2928	\$ 24.4575
Classification Title	FLSA	Range	Step A				
Parks and Recreation Leader I	NE	Hourly	\$ 16.50				
Classification Title	FLSA	Range	Step A				
Parks and Recreation Leader II	NE	Hourly	\$ 17.50				
Classification Title	FLSA	Range	Step A				
Parks and Recreation Leader III	NE	Hourly	\$ 18.75				

RESOLUTION NO. 25-3030

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, APPROVING A STATEMENT OF INVESTMENT POLICY, AND REPEALING RESOLUTION NO. 24-2995

WHEREAS, Government Code Section 53601 provides that all local agencies are subject to the reporting, fund management and investment policy requirements; and

WHEREAS, the City Council desires to revise and update the Statement of Investment Policy; and

WHEREAS, the City Council desires to establish the best practice of reviewing and adopting, annually, a Statement of Investment Policy.

NOW, THEREFORE, the City Council of the City of Artesia does hereby find, order and resolve as follows:

SECTION 1. The Statement of Investment Policy, attached hereto as Exhibit A and incorporated herein, is adopted as the Statement of Investment Policy of the City of Artesia, and the Statement of Investment Policy adopted via Resolution 24-2995 is hereby repealed.

SECTION 2. The City Treasurer shall comply with the Statement of Investment Policy of the City of Artesia adopted by this Resolution.

SECTION 3. In accordance with the authority granted by Artesia Municipal Code – Title 2, Chapter 4, Article 7, the City Treasurer shall assume full responsibility for the decisions and transactions involving the investment and reinvestment of City funds, the sale or exchange of security so purchased and the management of City funds and securities until such time as this delegation of authority is revoked.

SECTION 4. The City Treasurer shall report to the City Council, the City Manager and the City's Auditor as required by the Statement of Investment Policy and all applicable laws.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 10<sup>th</sup> day of February, 2025.

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ALI SAJJAD TAJ, MAYOR

ATTEST:

JENNIFER ALDERETE, CITY CLERK

APPROVED TO FORM:

BEST BEST & KRIEGER, CITY ATTORNEY

**CITY OF ARTESIA  
STATEMENT OF INVESTMENT POLICY  
Fiscal Year 2024-25**

**1. POLICY:**

This statement is intended to provide guidelines for the prudent investment of the temporarily idle cash of the City of Artesia (City) and outline the policies for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City, while protecting the investment corpus of pooled cash in accordance with applicable local, state, and federal laws.

**2. SCOPE:**

This investment policy applies to all financial assets and investment activities of the City, except for proceeds of debt issuance. Debt proceeds shall be invested in accordance with the "Permitted Investments" and/or investment provisions for each specific bond indenture and/or bond document.

The Policy applies to the following funds, and is accounted for in the City's annual audited financial statements.

- A. General Fund
- B. Special Revenue Funds
- C. Debt Service Funds
- D. Capital Improvement Funds
- E. Enterprise Funds
- F. Internal Service Funds
- G. Successor Agency Funds
- H. Any joint powers authority funds.

**3. STANDARDS OF PRUDENCE:**

The City Treasurer authorized to make investment decisions on behalf of the City of Artesia investing public funds pursuant to this policy is a trustee, and therefore a fiduciary subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, the City Treasurer shall act with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, the City Treasurer is authorized to acquire investments as authorized by law.

**4. INVESTMENT OBJECTIVES:**

When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, the primary objective of the City Treasurer shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the City. The third objective shall be to achieve a market average rate of return consistent with the primary objectives of safety and liquidity, throughout budgetary and economic cycles. At no time should safety or liquidity be

compromised in exchange for higher yields.

1. **Safety:** The preservation of invested capital (principal) is of primary importance. The City Treasurer shall only invest in investments that are considered safe. The safety and risk associated with an investment refers to the potential loss of principal, accrued interest, or a combination of these amounts. Each investment decision shall seek to ensure that capital losses are avoided.
2. **Liquidity:** The City's investment portfolio shall contain investments with a diversified mix of maturities in order to provide sufficient liquidity to meet projected operating cash requirements of the City.
3. **Return on Investments:** The City's investment portfolio shall be designed with the objective of obtaining a reasonable and competitive market rate of return taking into consideration risk constraints, prudent investment principles, and the cash flow characteristics of the portfolio.

5. **AUTHORITY:**

The authority to invest City funds is vested in the City Treasurer in accordance with Artesia Municipal Code 2-4.305. All investment decisions and investment of funds shall be made in full compliance with this policy, the California Government Code Sections 53600 *et seq.*, and all other relevant state and federal requirements as well as any amendments or additions to such requirements.

Management responsibility for the investment of City funds is vested in the City Treasurer who shall prepare written procedures for the operation of the investment program and safekeeping of investment instruments consistent with this investment policy.

6. **ETHICS AND CONFLICTS OF INTEREST:**

Elected officials and employees of the City involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions under the Political Reform Act and Government Code Section 1090 *et seq.* Elected officials and employees shall disclose to the City Manager any material interests in financial institutions that conduct business with the City, and they shall further disclose any personal investment position or financial asset that could be related to the performance of the City's investment program. Elected officials and employees shall subordinate their personal investment transactions to those of the City particularly with regard to the time of purchases and sales.

Any firm proposing to provide any type of investment service to the City shall acknowledge their familiarity with the provisions of the Political Reform Act, Government Code Section 81000 *et seq.* and CA Code of Regulations 18110 *et seq.* and the provisions limiting contractual conflicts of interest under Government Code Section 1090 *et seq.* Any firm proposing to provide any type of investment service to the City shall also acknowledge their familiarity with and agree to abide by any Federal or State law, regulation, rule or policy pertaining to or limiting campaign contributions by such firms, their employees, spouses or agents.

All persons, firms, broker/dealers, financial institutions and advisors providing investment services or bond issue assistance shall disclose to the City Manager and the Treasurer all fee sharing, fee-splitting and commission arrangements with other entities or persons prior to the City agreeing to buy an investment or issue bonds.

## **7. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS:**

The City Treasurer, or the City's designated Investment Manager, shall select all security dealers and depositories subject to City Council approval. The City shall conduct its investment transactions with several competing, reputable security broker/dealers. The selection process shall focus on financial viability, knowledge, experience, and ethics in the fixed-income securities industry. The City Treasurer, or the City's designated Investment Manager, will maintain a list and a written agreement with financial institutions authorized to provide investment services subject to City Council approval.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the City Treasurer, or the City's designated Investment Manager, with the following: audited financial statements, proof of National Association of Security Dealers certification, proof of state registration, completed broker/dealer questionnaire, and certification of having read the City's investment policy and depository contracts. The City Treasurer, or the City's designated Investment Manager, will conduct an annual review of the financial condition and registrations of qualified bidders.

## **8. AUTHORIZED AND SUITABLE INVESTMENTS:**

Authorized and suitable investments shall mean and include any of the following securities to the extent the same are permitted by applicable federal and state code:

**Direct Obligations of the United States of America**, specifically U.S. Treasury bills and notes. There are no portfolio percentage limits for Direct Obligations of the United States of America.

**Direct Obligations of the U.S. Government Agencies**, guaranteed directly or indirectly by the United States government and/or directly or indirectly by any of the following: Banks for Cooperatives, Federal Intermediate Credit Banks, Federal Home Loan Bank System, Export-Import Bank of the United States, Federal Financing Banks, Federal Land Banks, Federal Farm Credit Bank, Government National Mortgage Association, Farmers Home Administration, Federal Home Loan Mortgage Corporation, Federal National Mortgage Association, Federal Housing Administration, Student Loan Marketing Association, and the Resolution Funding Corporation. There are no portfolio percentage limits for Direct Obligations of the U.S. Government Agencies.

**Certificates of Deposit** which are federally insured or fully collateralized by permitted investments as defined herein; issued by institutions which are either a nationally or state chartered bank, or thrift, or savings and loan. No more than 30% of the City's portfolio may be invested in Certificates of Deposit.

**Guaranteed Investment Contracts** that meet the requirements of City / Successor Agency/joint powers authority bond documents may be utilized for the investment of those specific bond proceeds.

**Banker's Acceptances** which are issued by banks with a rating of "A" or higher by Standard and Poor's or Moody's at the time of investment, and do not exceed 180 days maturity. No more than 10% of the City's portfolio may be invested in Banker's Acceptances.

**Repurchase Agreements** with any federally insured state or national bank of primary government bond dealer on the Federal Reserve reporting dealer list. All repurchase agreements must be covered by a master repurchase agreement. The term of such repurchase agreement may not exceed two weeks.

The repurchase agreement must be 102% collateralized by U.S. Treasury securities that are free and clear of any third- party lien or claim. The collateral must be delivered to the custodian or third party acting as agent for the City. No more than 10% of the City's portfolio may be invested in Repurchase Agreements.

**Government Pools**

Government sponsored investment pools (Pools) are permitted under California Government Code Section 53601 *et seq.* and an excellent short-term investment option for cash management facilities. These pools can provide safety, liquidity, and yield in a single diversified investment. However, thoughtful investigation and due diligence are required, both initially at time of purchase, and ongoing analysis to determine that the investment pool is being managed in a manner consistent with the objective of the Policy. The following guidelines include, but are not limited to:

- A) Shall have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations.
- B) The Pools mark to market weekly at a minimum.
- C) The Pool provides comprehensive, timely monthly reports which include detailed transaction listings, reports realized and unrealized gains and losses, provides accurate market values for each security, provides quality rating for individual securities, takes delivery DVP, provides third party safekeeping of all investments, and for whom an audit is conducted annually by an independent auditor with no relationship to the Pool.

There is no portfolio percentage limit for Government Pools.

**State of California's Local Agency Investment Fund (LAIF)**

Investment in LAIF may not exceed the current LAIF limit and should be reviewed periodically.

**Los Angeles County Pool**

Investment in the Los Angeles County Pool may not exceed the current pool limits and should be reviewed periodically.

**California Asset Management Program (CAMP)**

Investment in CAMP may not exceed the current pool limits and should be reviewed periodically.

**California Cooperative Liquid Assets Securities System (CLASS)**

Investment in California CLASS may not exceed the current pool limits and should be reviewed periodically.

**Government Securities Money Market Fund(s)** which invest only in U.S. Government Securities, and the net asset value is stabilized at one dollar. The fund shall have the highest ranking or the highest letter and numerical rating by not less than two of the three largest nationally recognized rating services. No more than 10% of the City's portfolio may be invested in Government Securities Money Market Fund(s).

**Sweep Accounts** in a banking institution at which the City currently does business may be utilized for the temporary placement of funds. Such placement of funds is intended to be for a temporary period, not to exceed seven days. It is acknowledged that the individual investment instruments which comprise said sweep accounts may or may not conform to the City's Statement of Investment Policy.

Specifically excluded as investments are: reverse repurchase agreements; longer-term U.S. Treasury, Agency, and corporate bonds with maturities exceeding five years; mortgage-backed securities; leveraged investments; derivatives of any kind at any time; and other investments not permitted under applicable government codes.

**9. DIVERSIFICATION OF INVESTMENTS:**

It is the City's policy to minimize portfolio risk by diversifying maturity, sector, and class allocations. Default risk shall be minimized by investing in an assortment of permitted investments as mentioned above. To minimize overall portfolio risk, the following not-to-exceed diversification goals shall guide the City's operating fund portfolio, based upon the portfolio structure at the time of purchase. Percentage limitations stated below will be calculated and applied at the time of purchase of the investment instrument. Not-to-Exceed-Limits stated below apply to the par value of the investments not the market value. Such limits shall also be within any requirements of state law.

**10. MONEY MARKET MUTUAL FUNDS**

Money market mutual funds provide another safe, liquid and diversified investment option for the City's surplus capital: however, certain conditions need to be met both initially and on an ongoing basis. The money market may only invest in US Government securities permitted under this policy and under California Government Code Section 53601 *et seq.* with final stated maturities of one year or less "Government Money Market Funds."

In order to be an eligible money market investment under this section, the primary objective of the money market, as stated in the fund's prospectus, is to maintain a constant \$1.00 Net Asset Value (NAV). The following additional guidelines include, but are not limited to:

- A) Only invests in US Government securities, and the weighted average maturity of the portfolio is less than 180 days.
- B) The fund shall be registered with the SEC.
- C) The fund shall have a minimum of \$500 million in total asset size of portfolio at time of investment, and should not drop below this threshold.
- D) The money market shall have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations, and shall maintain these ratings for the duration of the investment.

**11. COLLATERALIZATION:**

All demand deposits, time deposits and repurchase agreements are to be fully collateralized with securities authorized by the California Government Code and the City. The eligible collateral for repurchase agreements must be those investments authorized by Section 53651 of the California Government Code. The Treasurer may specify the type of eligible collateral for use in repurchase agreements. Eligible collateral must be in book entry form. Collateral is valued at current market plus accrued interest through the date of valuation.

- A) The cost value (book value) of collateral pledged for demand deposits must at all times be equal to or greater than the amount on deposit, plus accrued interest, in accordance with the following ratio:

U.S. Treasury Securities	110%
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B) The cost value (book value) of collateral pledged for repurchase agreements must at all times be equal to or greater than the par amount, plus accrued interest, with the following ratios:

U.S. Treasury Securities	102%
U.S. Government Agencies	102%
Cash (in immediately available funds)	100%

It is the policy of the City to require reports at least on a quarterly basis from institutions with which the Treasurer has pledged security interest. The Treasurer shall monitor the adequacy of collateralization to ensure that balances are collateralized in accordance with the ratios approved herein.

With regard to repurchase agreements, it is the policy of the City to initiate a margin call in the event pledged collateral falls below the appropriate ratio.

Collateralized investments and deposits often require substitution of collateral. Any broker or financial institution requesting substitution must contact the City through the City Treasurer, for approval in the event the counterparty to the transaction is not authorized under agreement with the City to make substitutions.

**12. SAFEKEEPING AND CUSTODY:**

The City Treasurer shall take possession of all of the City's investment securities pursuant to Government Code Section 53601 which, in pertinent part, provides as follows:

"A local agency purchasing or obtaining any securities prescribed in this section, in a negotiable, bearer, registered, or nonregistered format, shall require delivery of the securities to the local agency, including those purchased for the agency by financial advisors, consultants, or managers using the agency's funds, by book entry, physical delivery, or by third party custodial agreement. The transfer of securities to the counterpart bank's customer book entry account may be used for book entry delivery. For purposes of this section "counterparty" means the other party to the transaction. A counterparty bank's trust department or separate safekeeping department may be used for the physical delivery of the security if the security is held in the name of the local agency."

**13. MAXIMUM MATURITIES:**

The average dollar weighted maturity of the total portfolio shall not exceed 2 years. No investment shall have a maturity date in excess of 5 years from date of purchase without the approval of the City Council prior to any such transactions. No more than 35% of the total portfolio shall be invested in instruments with maturities beyond 3 years at the time of purchase, and no more than 20% of the total portfolio shall be invested in instruments with maturities beyond 4 years at the time of purchase. Maturities shall be staggered to minimize liquidity risk and to enhance the stability of incoming cashflows. At least 10% of the portfolio shall be invested in instruments which can be liquidated on one day's notice.

**14. INTERNAL CONTROL:**

The City Treasurer shall establish procedures that separate the internal responsibility for management and accounting of the investment portfolio. An analysis by an external independent auditor shall be conducted annually to review internal controls, account activity and compliance with policies and procedures.

**15. PERFORMANCE STANDARDS AND EVALUATION:**

Investment performance is continually monitored and evaluated by the City Treasurer. Investment portfolio reports are generated on a monthly basis and submitted to the City Manager and the City Council Finance Committee. The investment portfolio reports are to be submitted within 60 days of the end of the reporting period.

The portfolio shall be designed to attain a market average rate of return comparable to the average one year U.S. Constant Maturity Treasury (CMT).

An annual audit of the City's Investment Policy, practices, procedures and portfolio status will be conducted by an independent auditor. The auditor will provide the City Manager and City Council with written observations and recommendations regarding the adequacy of investment controls.

**16. REPORTING:**

The City Treasurer shall provide the City Council with monthly reports about the City's investments. These reports shall include, at a minimum, the following information for each type of investment held in the City's investment portfolio: the issuer; date of purchase; date of maturity; amount of investment; current market value; yield on investment; yield and total return on portfolio; income generated from investments; and a description of unusual investment activity or developments during the month for which the report is prepared.

The City Treasurer shall prepare such a report for each month. The City Treasurer shall deliver each monthly report to the Mayor and each City Council Member no later than sixty (60) calendar days after the close of the month for which each report is prepared.

In the event that an investment advisor is retained by the City Council, the investment advisor shall prepare and deliver a report for each month's investment activity as required herein to the City Treasurer in such time as to allow the City Treasurer to comply with the delivery times for each report required by this policy.

The City Treasurer may be relieved from that office in the event of any failure to comply with the reporting requirements of this policy.

**17. INVESTMENT POLICY ADOPTION:**

The City's investment policy shall be adopted annually by resolution by the City Council. The policy shall be reviewed annually by the City Treasurer and the City Council and any modifications made thereto shall be approved by the City Council.

RESOLUTION NO. 24-2996

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, ADOPTING THE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2024-25 THROUGH 2028-29

THE CITY COUNCIL OF THE CITY OF ARTESIA DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:

WHEREAS, Staff has prepared the Five-Year Capital Improvement Program for fiscal years 2024-25 through 2028-29, which defines the proposed capital projects to be undertaken by the City over the next five (5) years.

WHEREAS, on June 17, 2024, the Five-Year Capital Improvement Program was presented to the City Council for consideration and approval.

WHEREAS, the Capital Improvement Program for fiscal years 2024-25 through 2028-29 consists of 20 projects at an estimated cost of \$22,177,432.

WHEREAS, the Capital Improvement Program for fiscal years 2024-2025 through 2028-2029 is consistent with the City of Artesia General Plan 2030.

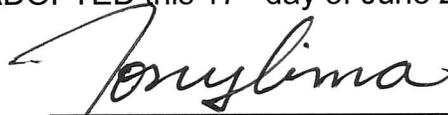
NOW, THEREFORE, the City Council of the City of Artesia does hereby resolve, find, determine and order as follows:

SECTION 1: Adopts the Five-year Capital Improvement Program for fiscal years 2024-25 through 2028-29; and

SECTION 2: Authorizes the City Manager to proceed with those 2024-25 projects identified for implementation or the commencement of planning for them.

SECTION 3: The Acting City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 17<sup>th</sup> day of June 2024.



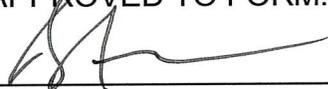
TONY LIMA, MAYOR

ATTEST:



JENNIFER ALDERETE, CITY CLERK

APPROVED TO FORM:



BEST BEST & KRIEGER, CITY ATTORNEY

I, Jennifer Alderete, City Clerk of the City of Artesia, do hereby certify that the foregoing Resolution was adopted at the Adjourned Regular City Council Meeting held on the 17<sup>th</sup> day of June, 2024, by the following roll call vote:

AYES: COUNCILMEMBERS: MANALO, RAMOSO, TREVINO, TAJ, LIMA

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE



JENNIFER ALDERETE, CITY CLERK



# Five-Year Capital Improvement Program

For Fiscal Years 2024-25 through 2028-29

FY 25-29 Capital Improvement Plan - By Category

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
<b>Transportation</b>						
Roadway Pavement Rehabilitation Project	620,000	6,000,000	-	-	-	6,620,000
Pedestrian Enhancement Project	209,430	-	-	-	-	209,430
Pioneer Synchronization	136,000	-	-	-	-	136,000
Traffic Signal Upgrades	-	26,750	37,450	-	-	64,200
<b>Transportation Total</b>	<b>\$ 965,430</b>	<b>\$ 6,026,750</b>	<b>\$ 37,450</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,029,630</b>
<b>Infrastructure</b>						
185th Street Alley and Wall Project	573,000	-	-	-	-	573,000
Artesia Water Tower Improvement Project	-	120,000	-	-	-	120,000
EV Fleet Charging Facility Expansion	319,000	-	-	-	-	319,000
Monument Sign Replacement Project	-	350,000	-	-	-	350,000
Bus Shelter Project	310,000	-	-	-	-	310,000
Sidewalk Replacement Program	271,269	-	-	-	-	271,269
<b>Infrastructure Total</b>	<b>\$ 1,473,269</b>	<b>\$ 470,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,943,269</b>
<b>Parks</b>						
AJ Padelford Park General Improvement	600,000	600,000	-	-	-	1,200,000
Artesia Botanical Garden Project	1,107,000	2,516,250	1,915,750	1,472,000	-	7,011,000
Artesia Park Facilities Improvement Project	1,320,000	678,953	-	-	-	1,998,953
Historical District Trails Landscaping Project	325,000	-	-	-	-	325,000
<b>Parks Total</b>	<b>\$ 3,352,000</b>	<b>\$ 3,795,203</b>	<b>\$ 1,915,750</b>	<b>\$ 1,472,000</b>	<b>\$ -</b>	<b>\$ 10,534,953</b>
<b>Facilities</b>						
Albert O. Little Community Center - Westside Renovation	250,000	300,000	-	-	-	550,000
Council Chamber AV Modernization	300,000	250,000	-	-	-	550,000
City Yard Fire Suppressions System	16,000	-	-	-	-	16,000
Emergency Generators	-	709,826	-	-	-	709,826
City Hall Improvements	-	120,000	210,000	-	-	330,000
HVAC Replacement	-	513,754	-	-	-	513,754
<b>Facilities Total</b>	<b>\$ 566,000</b>	<b>\$ 1,893,580</b>	<b>\$ 210,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,669,580</b>
<b>Total CIP</b>	<b>\$ 6,356,699</b>	<b>\$ 12,185,533</b>	<b>\$ 2,163,200</b>	<b>\$ 1,472,000</b>	<b>\$ -</b>	<b>\$ 22,177,432</b>

FY 25-29 Capital Improvement Plan - By Funding Source

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
<b>Community Development Block Grant (CDBG)</b>						
Sidewalk Replacement Program	271,269	-	-	-	-	271,269
<b>CDBG Total</b>	<b>\$ 271,269</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 271,269</b>
<b>County Discretionary Grant</b>						
AJ Padelford Park General Improvement	600,000	600,000	-	-	-	1,200,000
<b>County Discretionary Grant Total</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>
<b>California Natural Resources Agency (CNRA) Grant</b>						
Artesia Park Facilities Improvement Project	741,047	478,953	-	-	-	1,220,000
Artesia Botanical Garden Project	809,000	1,191,000	-	-	-	2,000,000
<b>CNRA Total</b>	<b>\$ 1,550,047</b>	<b>\$ 1,669,953</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,220,000</b>
<b>Development Impact Fees (DIF)</b>						
Albert O. Little Community Center - Westside Renovation	250,000	300,000	-	-	-	550,000
Artesia Park Facilities Improvement Project	-	200,000	-	-	-	200,000
Artesia Botanical Garden Project	157,000	1,307,250	435,750	-	-	1,900,000
<b>DIF Total</b>	<b>\$ 407,000</b>	<b>\$ 1,807,250</b>	<b>\$ 435,750</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,650,000</b>
<b>Federal Grant</b>						
Roadway Pavement Rehabilitation Project	-	6,000,000	-	-	-	6,000,000
<b>Federal Grant Total</b>	<b>\$ -</b>	<b>\$ 6,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,000,000</b>
<b>General Fund</b>						
Artesia Water Tower Improvement Project	-	120,000	-	-	-	120,000
City Hall Improvements	-	120,000	210,000	-	-	330,000
Emergency Generators	-	709,826	-	-	-	709,826
HVAC Replacement	-	513,754	-	-	-	513,754
Monument Sign Replacement Project	-	350,000	-	-	-	350,000
Traffic Signal Upgrades	-	26,750	37,450	-	-	64,200
<b>General Fund Total</b>	<b>\$ -</b>	<b>\$ 1,840,330</b>	<b>\$ 247,450</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,087,780</b>
<b>Highway Safety Improvement Program (HSIP)</b>						
Pedestrian Enhancement Project	209,430	-	-	-	-	209,430
<b>HSIP Total</b>	<b>\$ 209,430</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 209,430</b>
<b>HUD</b>						
Artesia Botanical Garden Project	17,500	18,000	1,480,000	1,472,000	-	2,987,500
<b>Parks Total</b>	<b>\$ 17,500</b>	<b>\$ 18,000</b>	<b>\$ 1,480,000</b>	<b>\$ 1,472,000</b>	<b>\$ -</b>	<b>\$ 2,987,500</b>
<b>Measure A - Annual Allocation</b>						
Artesia Park Facilities Improvement Project	578,953	-	-	-	-	578,953
<b>Measure A - Annual Allocation Total</b>	<b>\$ 578,953</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 578,953</b>
<b>Measure A - TAP</b>						
Artesia Botanical Garden Project	123,500	-	-	-	-	123,500
<b>Measure A - TAP Total</b>	<b>\$ 123,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 123,500</b>
<b>Measure M</b>						
Historical District Trails Landscaping Project	325,000	-	-	-	-	325,000
<b>Measure M Total</b>	<b>\$ 325,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 325,000</b>
<b>PEG</b>						
Council Chamber AV Modernization	300,000	250,000	-	-	-	550,000
<b>PEG Total</b>	<b>\$ 300,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 550,000</b>
<b>Proposition A</b>						
EV Fleet Charging Facility Expansion	300,000	-	-	-	-	300,000
Bus Shelter Project	310,000	-	-	-	-	310,000
<b>Proposition A Total</b>	<b>\$ 610,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 610,000</b>
<b>Proposition C</b>						
Pioneer Synchronization	136,000	-	-	-	-	136,000
<b>Facilities Total</b>	<b>\$ 136,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 136,000</b>
<b>SB 1</b>						
Roadway Pavement Rehabilitation Project	620,000	-	-	-	-	620,000
<b>SB 1 Total</b>	<b>\$ 620,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 620,000</b>
<b>SCAQMD</b>						
EV Fleet Charging Facility Expansion	19,000	-	-	-	-	19,000
<b>SCAQMD Total</b>	<b>\$ 19,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,000</b>
<b>Surplus Fund</b>						
185th Street Alley and Wall Project	573,000	-	-	-	-	573,000
City Yard Fire Suppressions System	16,000	-	-	-	-	16,000
<b>Surplus Fund Total</b>	<b>\$ 589,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 589,000</b>
<b>CIP Total</b>	<b>\$ 6,356,699</b>	<b>\$ 12,185,533</b>	<b>\$ 2,163,200</b>	<b>\$ 1,472,000</b>	<b>\$ -</b>	<b>\$ 22,177,432</b>

# FY 25-29 Capital Improvement Plan

**Project Title** Roadway Pavement Rehabilitation Project

**Managing Department** Public Works

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$620,000	Senate Bill 1	Gas Tax
FY 25-26	\$6,000,000	Federal Grant	
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost		\$6,620,000	

**Project Description**

The Roadway Pavement Rehabilitation Project encompasses comprehensive roadway enhancements throughout the City. The project will maintain collector roadways per the City's Pavement Management Program and will include roadway maintenance and repair, including the repair of isolated areas of pavement, pavement grinding and removal, crack seal, patching, slurry seal when required, and roadway markings and striping.

- Project Justification**
- |   |  |  |   |
|---|--|--|---|
| <input checked="" type="checkbox"/> Health and Safety | <input checked="" type="checkbox"/> Asset Preservation | <input type="checkbox"/> Sustainability                  | <input checked="" type="checkbox"/> Community Needs |
| <input type="checkbox"/> Legal Requirements           | <input type="checkbox"/> Service/Asset Expansion       | <input checked="" type="checkbox"/> Funding Availability | <input type="checkbox"/> Departmental Needs         |

The project will extend the roadway's lifespan and enhance structural integrity through targeted repairs informed by the City's Pavement Management Program. The project fulfills community needs for safer transportation infrastructure. Funding is available through Senate Bill 1, Gas Tax, and California State Grants.

**Project Timeline**

Schedule		Estimated Duration	
Start Date	July 2024	<input type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	September 2026	<input checked="" type="checkbox"/> Multi-Year	Number of years: 2

## FY 25-29 Capital Improvement Plan

**Project Title** Pedestrian Enhancement Project

**Managing Department** Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25	\$209,430	Proposition C	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$209,430		

**Project Description**

The Pedestrian Enhancement Project is focused on improving pedestrian safety at eleven key intersections along 166th St, 178th St, Pioneer Blvd, Ashworth St, and 186th Street. This Project includes the installation of rapid flashing beacons and high-visibility crosswalks, designed to increase pedestrian visibility and alert drivers more effectively. These enhancements aim to reduce pedestrian-related collisions and ensure safer crossing at busy intersections.

- Project Justification**

<input checked="" type="checkbox"/> Health and Safety	<input type="checkbox"/> Asset Preservation	<input type="checkbox"/> Sustainability	<input checked="" type="checkbox"/> Community Needs
<input type="checkbox"/> Legal Requirements	<input checked="" type="checkbox"/> Service/Asset Expansion	<input checked="" type="checkbox"/> Funding Availability	<input type="checkbox"/> Departmental Needs

The Pedestrian Enhancement Project is crucial for increasing safety and promoting pedestrian accessibility in the city. The addition of rapid flashing beacons and high-visibility crosswalks will greatly enhance the visibility of pedestrians, which is essential in preventing accidents. These upgrades will help reduce the likelihood of accidents and encourage walking as a safe, viable option for transportation. The Project also creates a more accessible and community-focused environment. Funding is available through the Highway Safety Improvement Program.

**Project Timeline**

	Schedule	Estimated Duration
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year <input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year <span style="margin-left: 20px;">Number of years: <input style="width: 50px;" type="text"/></span>

# FY 25-29 Capital Improvement Plan

**Project Title** Pioneer Boulevard Traffic Synchronization Project

**Managing Department** Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25	\$136,000	Proposition C	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$136,000		

Project Description
<p>The work will include the installation of video and radar detection system upgrades for the traffic signals at ten (10) locations along Pioneer Boulevard. This project is a joint effort with Los Angeles County Public Works to improve traffic conditions by synchronizing all traffic signals on Pioneer Boulevard across multiple jurisdictions, including the City of Norwalk, the City of Cerritos, and the City of Whittier. Locations in Artesia:</p> <ol style="list-style-type: none"> <li>1. Pioneer Boulevard at 166<sup>th</sup> Street</li> <li>2. Pioneer Boulevard at Arkansas Street</li> <li>3. Pioneer Boulevard at Artesia Boulevard</li> <li>4. Pioneer Boulevard at 176<sup>th</sup> Street</li> <li>5. Pioneer Boulevard at 178<sup>th</sup> Street</li> <li>6. Pioneer Boulevard at Ashworth Street</li> <li>7. Pioneer Boulevard at 183<sup>rd</sup> Street</li> <li>8. Pioneer Boulevard at Pedestrian Crossing</li> <li>9. Pioneer Boulevard at 186<sup>th</sup> Street</li> <li>10. Pioneer Boulevard at 187<sup>th</sup> Street</li> </ol>

Project Justification								
<table style="width: 100%; border: none;"> <tr> <td><input checked="" type="checkbox"/> Health and Safety</td> <td><input checked="" type="checkbox"/> Asset Preservation</td> <td><input type="checkbox"/> Sustainability</td> <td><input checked="" type="checkbox"/> Community Needs</td> </tr> <tr> <td><input type="checkbox"/> Legal Requirements</td> <td><input checked="" type="checkbox"/> Service/Asset Expansion</td> <td><input type="checkbox"/> Funding Availability</td> <td><input type="checkbox"/> Departmental Needs</td> </tr> </table>	<input checked="" type="checkbox"/> Health and Safety	<input checked="" type="checkbox"/> Asset Preservation	<input type="checkbox"/> Sustainability	<input checked="" type="checkbox"/> Community Needs	<input type="checkbox"/> Legal Requirements	<input checked="" type="checkbox"/> Service/Asset Expansion	<input type="checkbox"/> Funding Availability	<input type="checkbox"/> Departmental Needs
<input checked="" type="checkbox"/> Health and Safety	<input checked="" type="checkbox"/> Asset Preservation	<input type="checkbox"/> Sustainability	<input checked="" type="checkbox"/> Community Needs					
<input type="checkbox"/> Legal Requirements	<input checked="" type="checkbox"/> Service/Asset Expansion	<input type="checkbox"/> Funding Availability	<input type="checkbox"/> Departmental Needs					

These improvements will increase traffic handling capacity and channelize traffic on Pioneer Boulevard across multiple jurisdictions. This will result in faster commute times and a reduction in CO2 emissions.

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2024		<input type="checkbox"/> One-Year
Completion Date	June 2026	140	<input checked="" type="checkbox"/> Multi-Year
			<input type="checkbox"/> Ongoing
			<i>Number of years: 2</i>

## FY 25-29 Capital Improvement Plan

**Project Title** Traffic Signal Upgrades at Various Intersections

**Managing Department** Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25			
FY 25-26	\$26,750	General Fund	
FY 26-27	\$37,450	General Fund	
FY 27-28			
FY 28-29			
Total Cost	\$64,200		

**Project Description**

This project will include the installation of new Clary battery back-up systems and/or 41 Ahr batteries at various intersections. These equipment upgrades allow the traffic signal to function during a power outage. Locations:

1. 183<sup>rd</sup> Street and Clarkdale Avenue
2. Artesia Boulevard and Elaine Avenue
3. South Street and Norwalk Boulevard
4. South Street and Clarkdale Avenue

**Project Justification**

<input checked="" type="checkbox"/> Health and Safety	<input checked="" type="checkbox"/> Asset Preservation	<input type="checkbox"/> Sustainability	<input checked="" type="checkbox"/> Community Needs
<input type="checkbox"/> Legal Requirements	<input checked="" type="checkbox"/> Service/Asset Expansion	<input type="checkbox"/> Funding Availability	<input type="checkbox"/> Departmental Needs

The primary function of a traffic signal is to assign right-of-way to conflicting movements of traffic, both vehicle and pedestrian, at an intersection and increase traffic handling capacity. This service should continue in the case of an emergency power outage.

**Project Timeline**

Schedule	Estimated Duration
Start Date	<input type="checkbox"/> One-Year <input type="checkbox"/> Ongoing <input checked="" type="checkbox"/> Multi-Year <i>Number of years: 2</i>
Completion Date	

# FY 25-29 Capital Improvement Plan

**Project Title** 185th Street Alley and Block Wall Project

**Managing Department** Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25	\$573,000	General Fund	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$573,000		

**Project Description**

This project involves comprehensive improvements to the alley at the westernmost dead end of 185th Street, focusing on enhancing asphalt surfaces and upgrading drainage systems. Additionally, the project includes the installation of 253 lineal feet of privacy wall/fencing. This project aims to improve the infrastructure adjacent to Historical District Recreational Trails and enhance the usability and aesthetics of the area servicing local residences.

- Project Justification**
- |   |   |  |   |
|---|---|--|---|
| <input checked="" type="checkbox"/> Health and Safety | <input type="checkbox"/> Asset Preservation                 | <input type="checkbox"/> Sustainability                  | <input checked="" type="checkbox"/> Community Needs |
| <input type="checkbox"/> Legal Requirements           | <input checked="" type="checkbox"/> Service/Asset Expansion | <input checked="" type="checkbox"/> Funding Availability | <input type="checkbox"/> Departmental Needs         |

The enhancement of the 185th Street Alley is crucial for improving access and functionality for the residents and services using the Trail. The improvements to the alley's asphalt surface and drainage systems will provide a more functional and reliable access route, preventing water damage and improving conditions for vehicle and pedestrian use. Additionally, the installation of privacy fencing addresses residents' requests for increased security and privacy. These improvements are critical for maintaining the integrity and usability of this area and ensures it meets the evolving needs of the community.

**Project Timeline**

	Schedule	Estimated Duration
Start Date	August 2024	<input checked="" type="checkbox"/> One-Year <input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year <i>Number of years:</i> <span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>

# FY 25-29 Capital Improvement Plan

**Project Title** Artesia Water Tower Improvement Project

**Managing Department** Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25	\$120,000	General Fund	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$120,000		

**Project Description**

This project focuses on vital enhancements to maintain and beautify the Arteria Water tower, a prominent city landmark. The project includes a structural power wash and a fresh coat of paint to highlight the tower's architectural features. These updates will preserve the integrity and aesthetic appeal of the Water Tower to ensure it continues to serve as a visual centerpiece of the community.

- Project Justification**
- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> Health and Safety  | <input checked="" type="checkbox"/> Asset Preservation | <input type="checkbox"/> Sustainability       | <input type="checkbox"/> Community Needs    |
| <input type="checkbox"/> Legal Requirements | <input type="checkbox"/> Service/Asset Expansion       | <input type="checkbox"/> Funding Availability | <input type="checkbox"/> Departmental Needs |

Regular maintenance, such as power washing and painting, is crucial to protect the Water Tower from environmental wear and corrosion which extends its lifespan and reducing future repair costs. Additionally, enhancing the tower's lighting not only improves its visibility and prominence but also boosts local pride and the tower's role as a community symbol.

**Project Timeline**

Schedule		Estimated Duration	
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year	Number of years: <span style="border-bottom: 1px solid black; width: 50px;"></span>

# FY 25-29 Capital Improvement Plan

**Project Title** Electric Vehicle Fleet Charging Facility Expansion

**Managing Department** Administration, Parks and Recreation

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$319,000	Proposition A	SCAQMD
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$319,000		

**Project Description**

The City's existing electric vehicle fleet charging facility requires enlargement due to the increasing number of electric vehicles the City has acquired for the fleet recently. The project will consist of:

1. Increasing the facility's electrical load capacity.
2. Extending existing and installing new infrastructure to accommodate four additional charging ports.
3. Expanding the wrought iron fence area.
4. Resurfacing and re-striping the facility.
5. Relocating existing facility lot lighting.

Enlarging the charging facility will also allow all storage containers to be contained within its gated area. Prop. A will fund the majority of the construction costs. SCAQMD AB 2766 funds will pay for two of the charging Ports.

**Project Justification**

<input type="checkbox"/> Health and Safety	<input type="checkbox"/> Asset Preservation	<input checked="" type="checkbox"/> Sustainability	<input type="checkbox"/> Community Needs
<input type="checkbox"/> Legal Requirements	<input checked="" type="checkbox"/> Service/Asset Expansion	<input checked="" type="checkbox"/> Funding Availability	<input checked="" type="checkbox"/> Departmental Needs

The City's recent electric vehicle acquisitions (2 electric vans for Park & Rec; 4 electric cars for Code Enforcement) are consistent with the City's goals of environmental and fiscal sustainability. The additional charging ports and facility enlargement are needed to support these goals and to protect both new and existing assets. Funding is available through Proposition A (\$300,000) and SCAQMD AB 2766 (\$19,000).

**Project Timeline**

Schedule		Estimated Duration	
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year	<i>Number of years:</i> <span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>

## FY 25-29 Capital Improvement Plan

**Project Title** Monument Sign Replacement Project

**Managing Department** Public Works

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25			
FY 25-26	\$350,000	General Fund	
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$350,000		

**Project Description**

The Monument Sign Replacement Project involves the removal and replacement of existing monument signs, along with the purchase and installation of ten new monument signs across the city. This includes updating seven existing locations and introducing signs at three new locations. This project aims to enhance city branding and wayfinding to ensure that both residents and visitors can easily navigate and identify key locations and districts within the City. Locations:

1. Pioneer Boulevard at 166<sup>th</sup> Street
2. Artesia Boulevard at Gridley Road
3. Artesia Boulevard at Pioneer Boulevard
4. 183<sup>rd</sup> Street at Gridley Road
5. 183<sup>rd</sup> Street at Norwalk Boulevard
6. South Street at Jersey Avenue
7. South Street at Norwalk Boulevard
8. Pioneer Boulevard at 188<sup>th</sup> Street (New)
9. Norwalk Boulevard at Artesia Boulevard (New)
10. Norwalk Boulevard at Flora Vista Street (New)

**Project Justification**

Health and Safety     
  Asset Preservation     
  Sustainability     
  Community Needs  
 Legal Requirements     
  Service/Asset Expansion     
  Funding Availability     
  Departmental Needs

The replacement and addition of new monument signs are vital for maintaining the city's visual identity and navigational ease. Replacing outdated and deteriorating monument signs helps maintain essential public assets, keeping them in good condition and preserving their longevity. Establishing new signs in strategic locations support the community's needs for clear and consistent wayfinding. This project not only boosts the aesthetic appeal of the City but also enhances functional communication through improved signage.

**Project Timeline**

Schedule		Estimated Duration	
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year	<i>Number of years:</i> <span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>

# FY 25-29 Capital Improvement Plan

**Project Title** Citywide Bus Shelter Replacement Project

**Managing Department** Public Works

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$310,000	Proposition A	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$310,000		

**Project Description**

The City will undergo replacement of bus shelters across fourteen locations to address the current state of dilapidation and improve the overall public transit experience. The project will involve the removal of existing deteriorated shelters and the installation of new, modern bus shelters. This Project aims to enhance safety, comfort, and accessibility for all transit users.

- Project Justification**

<input checked="" type="checkbox"/> Health and Safety	<input checked="" type="checkbox"/> Asset Preservation	<input type="checkbox"/> Sustainability	<input checked="" type="checkbox"/> Community Needs
<input type="checkbox"/> Legal Requirements	<input type="checkbox"/> Service/Asset Expansion	<input checked="" type="checkbox"/> Funding Availability	<input type="checkbox"/> Departmental Needs

Replacing the dilapidated bus shelters is important for ensuring the safety and comfort of transit users city-wide. New shelters will provide improved protection from weather elements, enhance the aesthetic appeal of the city's transit facilities, and are designed to be more accessible, supporting the city's commitment to accessible public transportation for all residents, including those with mobility challenges. The project will update and maintain valuable city infrastructure to prevent further deterioration and higher future costs. Funding is available through Proposition A and the project will have no impact on the General Fund.

**Project Timeline**

	Schedule	Estimated Duration
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year <input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year <i>Number of years:</i>

# FY 25-29 Capital Improvement Plan

**Project Title** Sidewalk Replacement Program

**Managing Department** Public Works

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$271,269	CDBG	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$271,269		

**Project Description**

This project provides for enhanced pedestrian safety and accessibility by addressing severe trip hazards identified in a recent sidewalk assessment. The City will replace sidewalks with elevation changes over 2 ½ inches or cracked and broken panels, reducing trip and fall risks. Priority areas from recent Sidewalk assessments will receive special attention. The primary goal is ADA compliance to provide safe paths for pedestrians, benefiting low to moderate-income individuals, the elderly, and those with disabilities.

- Project Justification**
- |  |  |  |   |
|--|--|--|---|
| <input checked="" type="checkbox"/> Health and Safety  | <input checked="" type="checkbox"/> Asset Preservation | <input type="checkbox"/> Sustainability                  | <input checked="" type="checkbox"/> Community Needs |
| <input checked="" type="checkbox"/> Legal Requirements | <input type="checkbox"/> Service/Asset Expansion       | <input checked="" type="checkbox"/> Funding Availability | <input type="checkbox"/> Departmental Needs         |

The Sidewalk Replacement Program is crucial for enhancing health and safety. Deteriorated sidewalks pose significant tripping hazards, especially for the elderly and individuals with disabilities. By ensuring compliance with ADA standards, the city meets its legal requirements and provides accessible pathways for all residents. Preserving the city’s assets through timely sidewalk replacement prevents further deterioration and avoids costly future repairs. This initiative ultimately enhances the quality of life in Artesia, ensuring that all residents can navigate their city safely and comfortably. Funding is available through the Community Development Block Grant (CDBG)

**Project Timeline**

Schedule		Estimated Duration	
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year	<i>Number of years:</i> <span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>

## FY 25-29 Capital Improvement Plan

**Project Title** A.J. Padelford Park General Improvements

**Managing Department** Parks and Recreation

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25	\$600,000	LA County Grant	
FY 25-26	\$600,000	LA County Grant	
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$1,200,000		

**Project Description**

This project includes a series of enhancements aimed at revitalizing this key community asset. Planned improvements include the refurbishment of the teen center building, installation of new park lighting, construction of outdoor public restrooms, and upgrades to both building and program equipment. These upgrades are designed to modernize the park's facilities, improve safety and accessibility, and enhance the overall visitor experience.

- Project Justification**
- |   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> Health and Safety  | <input checked="" type="checkbox"/> Asset Preservation | <input type="checkbox"/> Sustainability                  | <input checked="" type="checkbox"/> Community Needs    |
| <input type="checkbox"/> Legal Requirements | <input type="checkbox"/> Service/Asset Expansion       | <input checked="" type="checkbox"/> Funding Availability | <input checked="" type="checkbox"/> Departmental Needs |

There has been strong community desire to enhance recreational spaces in North Artesia. This project directly responds to that community feedback and supports the operational needs of Park staff which will enable them to offer better services and programs. Additionally, refurbishing aging structures and updating equipment extend the life and functionality of park assets, preventing costlier replacements in the future. Funding is available through the County's Discretionary Community Program funds.

**Project Timeline**

	Schedule	Estimated Duration
Start Date	July 2024	<input type="checkbox"/> One-Year <input type="checkbox"/> Ongoing
Completion Date	June 2026	<input checked="" type="checkbox"/> Multi-Year <i>Number of years: 2</i>

## FY 25-29 Capital Improvement Plan

**Project Title** Artesia Botanical Garden Project

**Managing Department** Parks and Recreation

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25	\$950,000	HUD & CNRA Grants	TAP
FY 25-26	\$2,250,000	HUD & CNRA Grants	DIF
FY 26-27	\$2,440,000	HUD & CNRA Grants	DIF
FY 27-28	\$1,472,000	HUD Grant	DIF
FY 28-29			
Total Cost		\$7,112,000	

**Project Description**

The Artesia Botanical Garden Project involves transforming a 1.4-acre site into a vibrant public park. This comprehensive redevelopment includes the demolition of existing on-site structures and the creation of a botanical garden that utilizes the site's existing vegetation. The project will also feature a community building with restroom facilities, an open pavilion with picnic and BBQ areas, an outdoor theater, turf areas for leisure and activities, a themed biome walk, and a maintenance shed. This initiative aims to enhance local green spaces and provide a multifunctional area for community engagement and recreational activities.

- Project Justification**
- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> Health and Safety  | <input type="checkbox"/> Asset Preservation                 | <input checked="" type="checkbox"/> Sustainability       | <input checked="" type="checkbox"/> Community Needs |
| <input type="checkbox"/> Legal Requirements | <input checked="" type="checkbox"/> Service/Asset Expansion | <input checked="" type="checkbox"/> Funding Availability | <input type="checkbox"/> Departmental Needs         |

The Community has expressed the need for more green and recreational areas. This project is designed to fulfill a vital community need for more green spaces and recreational areas. By transforming this underutilized area, the project will provide residents with a botanical garden and several public amenities that promote health, wellness, and community engagement. The inclusion of facilities like the outdoor theater and themed walks also supports educational and cultural engagement. This development not only maximizes the use of city land but also aligns with broader goals of sustainable urban development and beautification. Funding is available through: HUD funds from Congressional Directed Spending, CNRA funds from State Specified Grants, Technical Assistance Program (TAP) Funds from RPOSD and the City's Development Impact Fees (DIF).

**Project Timeline**

Schedule		Estimated Duration	
Start Date	August 2024	<input type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2028	<input checked="" type="checkbox"/> Multi-Year	<i>Number of years: 4</i>

## FY 25-29 Capital Improvement Plan

**Project Title** Artesia Park Facilities Improvement Project

**Managing Department** Parks and Recreation

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$1,200,000	CNRA Grant & Measure A	
FY 25-26	\$678,953	CNRA Grant	DIF
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$1,998,953		

**Project Description**

The City of Artesia will be restoring aging facilities at Artesia Park critical for delivering services to our residents. Four (4) individual projects that will enhance recreation amenities, ensuring safety, functionality, and improved community engagement. The project includes removing and replacing the roof, installing new flooring, and applying fresh exterior paint to enhance the center’s durability and aesthetic appeal. Artesia Park Snack Bar Refurbishment will involve general facility upgrades to improve operational efficiency and visitor experience. Artesia Park Ball Field Improvements will laser level the field, add a suitable mix of infield clay to correct uneven surfaces, and incorporate new field maintenance equipment to ensure optimal playing conditions. The Old Library Refurbishment aims to transform the space with interior renovations, new flooring, lighting, an upgraded HVAC system, modern furnishings, and ADA-compliant restroom facilities.

- Project Justification**
- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> Health and Safety | <input checked="" type="checkbox"/> Asset Preservation | <input type="checkbox"/> Sustainability                  | <input checked="" type="checkbox"/> Community Needs    |
| <input type="checkbox"/> Legal Requirements           | <input type="checkbox"/> Service/Asset Expansion       | <input checked="" type="checkbox"/> Funding Availability | <input checked="" type="checkbox"/> Departmental Needs |

The Project enhances safety and functionality across several aging facilities in response to the growing needs of the community and improving operational efficiency for City departments. By refurbishing key areas the project ensures that these spaces meet modern safety standards and are more accessible, significantly reducing potential health risks. These upgrades are critical for preserving critical community assets, preventing the deterioration of facilities that are central to public recreation and community events. Funding is available through the California Natural Resources Agency grant.

**Project Timeline**

Schedule	Estimated Duration
Start Date	July 2024
Completion Date	June 2026
	<input type="checkbox"/> One-Year <input type="checkbox"/> Ongoing <input checked="" type="checkbox"/> Multi-Year <i>Number of years: 2</i>

# FY 25-29 Capital Improvement Plan

**Project Title** Historical District Trails Project - Phase III Landscaping

**Managing Department** Public Works

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$325,000	Measure M	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$325,000		

**Project Description**

This project includes a series of enhancements aimed at revitalizing this key community asset. Planned improvements include the installation of retaining walls where grade differences are present, irrigation repairs, installation of ground cover and the installation of trees and shrubs.

- Project Justification**
- |   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> Health and Safety  | <input type="checkbox"/> Asset Preservation      | <input checked="" type="checkbox"/> Sustainability       | <input type="checkbox"/> Community Needs               |
| <input type="checkbox"/> Legal Requirements | <input type="checkbox"/> Service/Asset Expansion | <input checked="" type="checkbox"/> Funding Availability | <input checked="" type="checkbox"/> Departmental Needs |

The Community has expressed the need for more green and recreational areas. This project is designed to fulfill a vital community need for more green spaces and recreational areas. By transforming this underutilized area, the project will provide residents with a landscaped walking and bicycle trail which promote health, wellness, and community engagement.

**Project Timeline**

Schedule		Estimated Duration	
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year	Number of years: <input style="width: 50px;" type="text"/>

# FY 25-29 Capital Improvement Plan

**Project Title** Albert O. Little Community Center – Westside Renovation

**Managing Department** Parks and Recreation

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$250,000	DIF – Community Center	
FY 25-26	\$300,000	DIF – Community Center	
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$550,000		

**Project Description**

This project is designed to transform the current facility into a modern, fully-equipped venue capable of hosting a diverse range of performance arts events, recreational activities, and other City events. Phase I of the renovation will include the installation of advanced stage lighting, high-quality audio systems, large projector screens, and other audio/visual upgrades. Phase II of the renovation includes interior renovations to the stage area, upgrading its design and functionality to better accommodate performances and events. These improvements will enhance the aesthetic appeal and usability of the stage, making it a more versatile and attractive space for community activities. These improvements will not only address existing limitations but also expand the Community Center's capabilities to engage residents with new and enriched cultural, educational, and recreational opportunities.

**Project Justification**

<input checked="" type="checkbox"/> Health and Safety	<input type="checkbox"/> Asset Preservation	<input type="checkbox"/> Sustainability	<input checked="" type="checkbox"/> Community Needs
<input type="checkbox"/> Legal Requirements	<input type="checkbox"/> Service/Asset Expansion	<input checked="" type="checkbox"/> Funding Availability	<input type="checkbox"/> Departmental Needs

The Project addresses essential needs by enhancing the facility's capacity to support a wider array of events and activities which aligns with community desires for more varied and higher-quality programming. This project also meets departmental requirements for a more functional and adaptable space which would enable staff to offer programs that cater to evolving community interests. The Community Center will better serve as a cultural and recreational area that will significantly enrich the quality of life of residents and visitors. This project qualifies for DIF as it expands and enhances community amenities in line with the population growth and increased demand for cultural and recreational activities.

**Project Timeline**

Schedule	Estimated Duration
Start Date	<span style="border: 1px solid black; padding: 2px;">July 2024</span>
Completion Date	<span style="border: 1px solid black; padding: 2px;">June 2026</span>
	<input type="checkbox"/> One-Year <input type="checkbox"/> Ongoing <input checked="" type="checkbox"/> Multi-Year <i>Number of years: 2</i>

# FY 25-29 Capital Improvement Plan

**Project Title** Council Chamber Modernization Project

**Managing Department** Administration

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$300,000	PEG	
FY 25-26	\$250,000	PEG	General Fund
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost		\$550,000	

**Project Description**

The existing audio/visual system in the City Council Chamber is nearly 20 years old and no longer receives updates or support from the manufacturer. This system suffers from frequent failures that interrupt the City's broadcasting capabilities. Phase I of this project plans to modernize this system to meet current technological standards and enhance the functionality and reliability of meeting broadcasts. The project scope includes the installation of new high-definition cameras, microphones, speakers, confidence monitors, an assistive listening system, and an advanced control and broadcast system. Additionally, the new A/V system will support electronic voting and remote participation capabilities. Upgrades will also be completed to the adjacent conference room to improve A/V capabilities for various meeting formats. Phase II of the project will focus on updating the council chamber's furniture and infrastructure. Phase II includes replacing worn carpeting, installing new audience chairs, and making modifications to the dais and staff areas to enhance functionality, aesthetics, and ensure ADA compliance.

- Project Justification**
- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Health and Safety  | <input type="checkbox"/> Asset Preservation                 | <input type="checkbox"/> Sustainability                  | <input checked="" type="checkbox"/> Community Needs    |
| <input type="checkbox"/> Legal Requirements | <input checked="" type="checkbox"/> Service/Asset Expansion | <input checked="" type="checkbox"/> Funding Availability | <input checked="" type="checkbox"/> Departmental Needs |

There has been a desire to modernize the City's AV System to enhance broadcasting capabilities. The current system's frequent failures disrupt meetings, and replacement parts are no longer available due to the system's age. Phase I of this project will be funded solely through the PEG Fund and will not impact the General Fund. This enhancement will significantly increase public access and participation by providing clearer and more reliable broadcasts, fostering greater transparency. Upgrading this technology will ensure Council meetings run smoothly and help increase efficiency, meeting operational demands and improve the City's broadcasting capabilities for years to come. Phase II will ensure that the physical space of the Chamber meets the functional needs of council members, staff, and audience members during meetings.

**Project Timeline**

Schedule		Estimated Duration	
Start Date	July 2024	<input type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2026	<input checked="" type="checkbox"/> Multi-Year	Number of years: 2

## FY 25-29 Capital Improvement Plan

**Project Title** Public Works Yard Fire Suppression System

**Managing Department** Public Works

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$16,000	General Fund	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$16,000		

**Project Description**

The project involves crucial updates to the fire suppression system at the Public Works Yard, including repairing or replacing existing components to meet current safety standards. This enhancement ensures that the facility remains compliant with fire safety regulations and is equipped to handle potential emergencies effectively, safeguarding both the personnel and the equipment housed at the site.

- Project Justification**
- Health and Safety     
  Asset Preservation     
  Sustainability     
  Community Needs  
 Legal Requirements     
  Service/Asset Expansion     
  Funding Availability     
  Departmental Needs

This project is vital to maintain a safe working environment for city employees and ensures that they are protected from fire hazards while performing their duties. Enhancing this system not only prevents potential life-threatening incidents but also minimizes the risk of significant property damage, which can disrupt essential public services provided by the Public Works staff.

**Project Timeline**

Schedule		Estimated Duration	
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year	<i>Number of years:</i> <span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>

## FY 25-29 Capital Improvement Plan

**Project Title** Installation of Emergency Generators at City Facilities

**Managing Department** Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25			
FY 25-26	\$709,826	General Funds	
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$709,826		

**Project Description**

This work involves the purchase and installation of three (3) emergency backup power generators to be located at the Albert O. Little Community Center, A.J. Padelford Community Center, and the Public Works Service Yard. Generators will allow these facilities to be used as community resource centers during emergencies.

- Project Justification**
- |   |   |   |   |
|---|---|---|---|
| <input checked="" type="checkbox"/> Health and Safety | <input type="checkbox"/> Asset Preservation                 | <input type="checkbox"/> Sustainability       | <input checked="" type="checkbox"/> Community Needs |
| <input type="checkbox"/> Legal Requirements           | <input checked="" type="checkbox"/> Service/Asset Expansion | <input type="checkbox"/> Funding Availability | <input type="checkbox"/> Departmental Needs         |

Emergency generators provide power for systems that will protect human life, such as egress lighting or fire detection and alarm systems, as well as other critical systems that impact safety such as heating and air conditioning and lighting.

**Project Timeline**

Schedule		Estimated Duration	
Start Date	July 2025	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2026	<input type="checkbox"/> Multi-Year	Number of years: <span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>

## FY 25-29 Capital Improvement Plan

**Project Title** City Hall General Improvements

**Managing Department** Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25			
FY 25-26	\$120,000	General Fund	
FY 26-27	\$210,000	General Fund	
FY 27-28			
FY 28-29			
Total Cost		\$330,000	

**Project Description**

The work will include, but not be limited to general improvements to Artesia City Hall. The work includes:

1. Repairs to walls caused by water damage.
2. Repairs to plumbing to improve water pressure.
3. Building security improvements.
4. IT system improvements.

**Project Justification**

Health and Safety     
  Asset Preservation     
  Sustainability     
  Community Needs  
 Legal Requirements     
  Service/Asset Expansion     
  Funding Availability     
  Departmental Needs

The Project enhances safety and functionality across several aging facilities in response to the growing needs of the community and improving operational efficiency for City departments

**Project Timeline**

Schedule	Estimated Duration
Start Date	July 2025 <input type="checkbox"/> One-Year <input type="checkbox"/> Ongoing
Completion Date	June 2027 <input checked="" type="checkbox"/> Multi-Year                          Number of years: 2

# FY 25-29 Capital Improvement Plan

**Project Title** HVAC Replacement for City Facilities

**Managing Department** Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25			
FY 25-26	\$513,754	General Fund	SoCalREN Incentives
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$513,754		

**Project Description**

Installation of new HVAC units for Albert O. Little Community Center, City Hall, and AJ Padelford Park. This includes various energy efficiency measures, smart thermostats, smart motors, and LED lighting.

- Project Justification**
- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> Health and Safety  | <input checked="" type="checkbox"/> Asset Preservation | <input type="checkbox"/> Sustainability       | <input type="checkbox"/> Community Needs    |
| <input type="checkbox"/> Legal Requirements | <input type="checkbox"/> Service/Asset Expansion       | <input type="checkbox"/> Funding Availability | <input type="checkbox"/> Departmental Needs |

Current HVAC units at Albert O. Little Community Center, City Hall, and AJ Padelford Park are approaching the end of their service life and do not meet current energy standards.

**Project Timeline**

Schedule		Estimated Duration	
Start Date	July 2025	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2026	<input type="checkbox"/> Multi-Year	Number of years: <span style="border: 1px solid black; padding: 0 10px;"> </span>