



CITY OF ARTESIA  
FISCAL YEAR 2023-2024  
MID-YEAR BUDGET



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RESOLUTION NO. 23-2942

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, ADOPTING A FINANCIAL PLAN AND APPROVING A BUDGET FOR FISCAL YEAR 2023-24

WHEREAS, a budget is a financial guide that funds the City Council's continuing commitment to providing a high level of service to residents, visitors, and the business community.

WHEREAS, the 2023-24 Fiscal Year Budget reflects the City Council's strategic priorities and activities and has been designed to enhance the City's long term financial viability.

WHEREAS, the 2023-24 Fiscal Year Budget, the proposed budget for the City of Artesia for the fiscal year beginning July 1, 2023, as presented by the Finance Manager, has been provided to, reviewed, and studied by the City Council;

WHEREAS, the City Council will continue to re-evaluate the status of current resources, expenditures, and the State of California's financial impact on cities throughout the fiscal year.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:

SECTION 1. Approve Exhibit A. Fiscal Year 2023-24 Budget for the City of Artesia and authorizing the City Manager to execute implementation.

SECTION 2. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 12<sup>th</sup> day of June, 2023.

  
\_\_\_\_\_  
MONICA MANALO, MAYOR

ATTEST:

  
\_\_\_\_\_  
JENNIFER ALDERETE, ACTING CITY CLERK

APPROVED TO FORM:

  
\_\_\_\_\_  
BEST BEST & KRIEGER, CITY ATTORNEY

I, Jennifer Alderete, Acting City Clerk of the City of Artesia, do hereby certify that the foregoing Resolution was adopted at the Regular City Council Meeting held on the 12<sup>th</sup> day of June 2023, by the following roll call vote:

AYES: COUNCILMEMBERS: RAMOSO, TREVINO, TAJ, LIMA, MANALO  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

  
\_\_\_\_\_  
JENNIFER ALDERETE, ACTING CITY CLERK

# General Fund Revenues

100-0000		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Taxes</b>								
4000	Sales and Use Tax	\$ 3,198,125	\$ 4,025,056	\$ 3,922,000	\$ 3,922,000	\$ 3,932,600	0%	\$ 10,600
4010	Property Tax In-Lieu of VLF	\$ 2,085,778	\$ 2,146,321	\$ 2,221,000	\$ 2,221,000	\$ 2,408,200	8%	\$ 187,200
4020	No Property Tax City Tax Payment	\$ 1,067,977	\$ 1,108,594	\$ 1,149,000	\$ 1,149,000	\$ 1,201,300	5%	\$ 52,300
4030	Measure V	\$ 62,450	\$ 130,694	\$ 120,000	\$ 120,000	\$ 200,000	67%	\$ 80,000
4040	Business Tax	\$ 681,207	\$ 1,073,551	\$ 790,000	\$ 790,000	\$ 800,000	1%	\$ 10,000
4070	Motor Vehicle-In-Lieu Fee	\$ 12,118	\$ 19,087	\$ 19,500	\$ 19,500	\$ 19,500	0%	\$ -
4080	Transient Occupancy Tax	\$ 406,026	\$ 410,567	\$ 588,000	\$ 588,000	\$ 530,000	-10%	\$ (58,000)
4085	Ad Valorem AB1290 Pass-through	\$ 102,356	\$ 32,984	\$ 80,000	\$ 80,000	\$ 60,000	-25%	\$ (20,000)
4240	Documentary Transfer Tax	\$ 43,545	\$ 79,540	\$ 55,000	\$ 55,000	\$ 55,000	0%	\$ -
<b>Total Taxes</b>		<b>\$ 7,659,582</b>	<b>\$ 9,026,396</b>	<b>\$ 8,944,500</b>	<b>\$ 8,944,500</b>	<b>\$ 9,206,600</b>	<b>3%</b>	<b>\$ 262,100</b>
<b>Licenses &amp; Permits</b>								
4105	Massage Services Permits	\$ -	\$ 500	\$ -	\$ -	\$ -	N/A	\$ -
4110	Late PM/Early AM Operations Permits & Film Permits	\$ -	\$ 6,200	\$ 6,000	\$ 6,000	\$ 2,000	-67%	\$ (4,000)
4115	Tobacco & Electronic Cigarette Sales Permits	\$ 1,600	\$ 1,251	\$ 600	\$ 600	\$ 600	0%	\$ -
4120	Building Permits	\$ 524,152	\$ 516,148	\$ 430,000	\$ 430,000	\$ 1,112,378	159%	\$ 682,378
4125	Handicap Parking Permits	\$ -	\$ 760	\$ -	\$ -	\$ -	N/A	\$ -
4130	Street Procession Permits	\$ -	\$ 1,043	\$ 1,000	\$ 1,000	\$ 2,000	100%	\$ 1,000
4135	Live Entertainment Permits	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4150	Animal Licenses	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Licenses &amp; Permits</b>		<b>\$ 525,752</b>	<b>\$ 525,902</b>	<b>\$ 437,600</b>	<b>\$ 437,600</b>	<b>\$ 1,116,978</b>	<b>155%</b>	<b>\$ 679,378</b>
<b>Charges for Services</b>								
<b>Fees for Recreation and Passports</b>								
4300	Application Fees	\$ (50)	\$ 1,400	\$ 1,000	\$ 1,000	\$ 2,000	100%	\$ 1,000
4303	Banner Program	\$ -	\$ 1,400	\$ 1,000	\$ 1,500	\$ 2,000	33%	\$ 500
4305	Baseball Fees (Youth)	\$ 8,778	\$ 5,021	\$ 5,000	\$ 11,000	\$ 15,000	36%	\$ 4,000
4306	Adult Sports	\$ (830)	\$ 210	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
4330	Facility Use Fees	\$ 4,200	\$ 18,279	\$ 18,000	\$ 18,000	\$ 20,000	11%	\$ 2,000
4360	Passport Application Accept. Fees	\$ -	\$ 7,900	\$ -	\$ 10,000	\$ 12,000	20%	\$ 2,000
4380	Recreation Fees (General)	\$ (1,294)	\$ 27,198	\$ 22,000	\$ 22,000	\$ 30,000	36%	\$ 8,000
4381	Recreation Fees (Education)	\$ -	\$ 3,000	\$ -	\$ -	\$ -	N/A	\$ -
4387	Soccer Fees (youth)	\$ 250	\$ (5)	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
4395	Special Event Fees (not sponsorships)	\$ -	\$ -	\$ 10,000	\$ -	\$ -	N/A	\$ -
Parking Pay Station Rev. Downtown								
4355	Merchant Paid Parking					\$ 10,000	N/A	\$ 10,000
4370	Pay Station Coin Income					\$ 8,000	N/A	\$ 8,000
4371	Pay Station Credit Income					\$ 45,209	N/A	\$ 45,209
<b>Total Fees for Recreation and Passports</b>		<b>\$ 11,054</b>	<b>\$ 64,403</b>	<b>\$ 61,000</b>	<b>\$ 67,500</b>	<b>\$ 148,209</b>	<b>120%</b>	<b>\$ 80,709</b>
<b>Planning, Building and Safety, and Community Development Fees</b>								
4340	Industrial Waste Inspections	\$ 61,965	\$ 61,265	\$ 45,000	\$ 45,000	\$ 45,000	0%	\$ -
4640	Construction and Demolition Admin Fee	\$ 7,500	\$ 9,000	\$ 9,500	\$ 9,500	\$ 9,500	0%	\$ -
4630	Planning Fees	\$ 83,055	\$ 137,668	\$ 95,000	\$ 95,000	\$ 125,000	32%	\$ 30,000
4600	Development Impact Fees	\$ -	\$ 52,148	\$ 20,000	\$ -	\$ -	N/A	\$ -
<b>Total Planning &amp; Comm. Develop.</b>		<b>\$ 152,520</b>	<b>\$ 260,080</b>	<b>\$ 169,500</b>	<b>\$ 149,500</b>	<b>\$ 179,500</b>	<b>20%</b>	<b>\$ 30,000</b>
<b>Total Charges for Services</b>		<b>\$ 163,574</b>	<b>\$ 324,484</b>	<b>\$ 230,500</b>	<b>\$ 217,000</b>	<b>\$ 327,709</b>	<b>51%</b>	<b>\$ 110,709</b>
<b>Franchises and Peg Fees</b>								
4335	Franchises and Peg Fees	\$ 888,495	\$ 909,908	\$ 906,000	\$ 906,000	\$ 900,000	-1%	\$ (6,000)
<b>Total Franchises and Peg Fees</b>		<b>\$ 888,495</b>	<b>\$ 909,908</b>	<b>\$ 906,000</b>	<b>\$ 906,000</b>	<b>\$ 900,000</b>	<b>-1%</b>	<b>\$ (6,000)</b>
<b>Fines, Forfeitures &amp; Penalties</b>								
4505	Code Enforcement Fines	\$ 6,705	\$ 50,303	\$ 35,000	\$ 10,000	\$ 15,000	50%	\$ 5,000
4515	City Parking Fines					\$ 44,000	N/A	\$ 44,000
4525	Parking/Traffic Fines	\$ 8,543	\$ 41,225	\$ 25,000	\$ 110,000	\$ 125,000	14%	\$ 15,000
4500	Parking Citations					\$ -	N/A	\$ -
<b>Total Fines, Forfeitures &amp; Penalties</b>		<b>\$ 15,248</b>	<b>\$ 91,529</b>	<b>\$ 60,000</b>	<b>\$ 120,000</b>	<b>\$ 184,000</b>	<b>53%</b>	<b>\$ 64,000</b>

# General Fund Revenues

100-0000		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Miscellaneous (Interest, Rent, etc.)</b>								
4710	Interest Income	\$ (10,571)	\$ (233,965)	\$ 40,000	\$ 40,000	\$ 420,000	950%	\$ 380,000
4720	Cell Tower Lease Fees	\$ 628,702	\$ 27,445	\$ 27,600	\$ 27,600	\$ 27,600	0%	\$ -
4720	Artesia Towne Center Rent	\$ -	\$ -	\$ -	\$ -	\$ 738,132	N/A	\$ 738,132
4237	Billboard	\$ -	\$ -	\$ -	\$ -	\$ 30,000	N/A	\$ 640,000
4620	Land Use Fee	\$ 8,936	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	0%	\$ -
4230	Park Grants	\$ -	\$ -	\$ 400,000	\$ 25,000	\$ 700,460	2702%	\$ 675,460
	Measure A Grant							
	State Park Grant							
4850	Sponsorships: Special Events	\$ -	\$ 25,590	\$ 20,000	\$ 31,796	\$ 5,340	-83%	\$ (26,456)
4345	Int'l St Fair Fees/Sponsors					\$ 46,750	N/A	\$ 46,750
4760	Solid Waste Agreement Fees	\$ -	\$ -	\$ -	\$ -	\$ 59,765	N/A	\$ 59,765
4825	Miscellaneous- Planning Grants	\$ 13,421	\$ 27,046	\$ 32,000	\$ 100	\$ 1,000	900%	\$ 900
4386	Sheriff Cost Recoveries	\$ 606	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
4835	Miscellaneous Reimbursements	\$ 50,175	\$ 28,405	\$ 49,000	\$ 60,000	\$ 705,527	1076%	\$ 645,527
4320	Candidate Fees	\$ 650	\$ -	\$ -	\$ 2,162	\$ -	N/A	\$ (2,162)
4261	Emergency Response Fund (CARES ACT)	\$ 203,604	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4327	Comcast Payments		\$ 47					
	<b>Total Miscellaneous</b>	\$ 895,523	\$ (125,432)	\$ 578,600	\$ 197,658	\$ 2,745,574	1289%	\$ 2,547,916
<b>Total Revenue Before Transfers</b>		\$ 10,148,175	\$ 10,752,786	\$ 11,157,200	\$ 10,822,758	\$ 14,480,861	34%	\$ 3,658,103
<b>Interfund Transfers</b>								
	State Gas Tax		\$ 155,801	\$ 20,000	\$ 20,000	\$ -	N/A	\$ (20,000)
	Prop A		\$ 61,778	\$ 53,800	\$ 53,800	\$ 63,400	18%	\$ 9,600
	Prop C		\$ 54,000	\$ 56,000	\$ 56,000	\$ 56,000	0%	\$ -
	Measure R		\$ 40,000	\$ 35,000	\$ 35,000	\$ 50,000	43%	\$ 15,000
	Measure M		\$ -	\$ 60,000	\$ 60,000	\$ 61,100	2%	\$ 1,100
	CDBG		\$ 34,884	\$ 122,338	\$ 122,338	\$ -	N/A	\$ (122,338)
	COPS Grant		\$ 100,000	\$ 140,000	\$ 140,000	\$ 168,911	21%	\$ 28,911
	AQMD		\$ -	\$ 1,000	\$ 1,000	\$ -	N/A	\$ (1,000)
	AJ Padelford Park		\$ -	\$ 202,377	\$ 202,377	\$ -	N/A	\$ (202,377)
	Measure W		\$ -	\$ 40,587	\$ 40,587	\$ 40,587	0%	\$ -
	Housing Authority		\$ -	\$ 10,000	\$ 10,000	\$ -	N/A	\$ (10,000)
	Billboard		\$ -	\$ 124,200	\$ 124,200	\$ 160,000	29%	\$ 35,800
	American Rescue Plan Act		\$ 3,971,312	\$ -	\$ -	\$ -	N/A	\$ -
	Successor Agency - RORF		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	0%	\$ -
	<b>Total Interfund Transfers</b>	\$ -	\$ 4,667,775	\$ 1,115,302	\$ 1,115,302	\$ 849,998	-24%	\$ (265,304)
<b>Total Revenue and Transfers</b>		\$ 10,148,175	\$ 15,420,561	\$ 12,272,502	\$ 11,938,060	\$ 15,330,859	28%	\$ 3,392,799

# Transfers

Transfers are used when costs are incurred in one fund, but the revenues come into another fund. Also, transfers are used when a fund needs General Fund support due to insufficient dedicated revenues.

		Transfers Into			
FY 2022-23		General	Street Lt	S/A ROPS	Total Out
<b>Transfer Out from</b>					
General Fund	GF Subsidy of Street Lighting		\$ 60,238		\$ 60,238
Gas Tax	Gas Tax Overhead Costs	\$ 20,000			\$ 20,000
Prop A	Prop A Overhead Costs	\$ 53,800			\$ 53,800
Prop C	Prop C Overhead Costs	\$ 56,000			\$ 56,000
Measure R	Measure R Overhead Costs	\$ 35,000			\$ 35,000
Measure M	Measure M Overhead Costs	\$ 60,000			\$ 60,000
CDBG	CDBG Overhead Costs	\$ 122,338			\$ 122,338
COPS	COPS Funding of Law Enforcement	\$ 140,000			\$ 140,000
AQMD	Administrative Overhead Costs	\$ 1,000			\$ 1,000
AJPP	AJ Padelford Park Admin	\$ 202,377			\$ 202,377
Measure W	Administrative Overhead Costs	\$ 40,587			\$ 40,587
Housing Auth	Administrative Overhead Costs	\$ 10,000			\$ 10,000
Billboard	At-Risk Youth Programming	\$ 124,200			\$ 124,200
S/A RORF	Admin and ROPS	\$ 250,000		\$ 1,144,672	\$ 1,394,672
<b>Totals - Transfers In</b>		<b>\$ 1,115,302</b>	<b>\$ 60,238</b>	<b>\$ 1,144,672</b>	<b>\$ 2,320,212</b>

		Transfers Into			
FY 2023-24		General	Street Lt	S/A ROPS	Total Out
<b>Transfer Out from</b>					
General Fund	GF Subsidy of Street Lighting		\$ 64,631		\$ 64,631
Gas Tax	Gas Tax Overhead Costs	\$ -			\$ -
Prop A	Prop A Overhead Costs	\$ 63,400			\$ 63,400
Prop C	Prop C Overhead Costs	\$ 56,000			\$ 56,000
Measure R	Measure R Overhead Costs	\$ 50,000			\$ 50,000
Measure M	Measure M Overhead Costs	\$ 61,100			\$ 61,100
CDBG	CDBG Overhead Costs	\$ -			\$ -
COPS	COPS Funding of Law Enforcement	\$ 168,911			\$ 168,911
AQMD	Administrative Overhead Costs	\$ -			\$ -
AJPP	AJ Padelford Park Admin	\$ -			\$ -
Measure W	Administrative Overhead Costs	\$ 40,587			\$ 40,587
Housing Auth	Administrative Overhead Costs	\$ -			\$ -
Billboard	At-Risk Youth Programming	\$ 160,000			\$ 160,000
S/A RORF	Admin and ROPS	\$ 250,000		\$ 993,306	\$ 1,243,306
<b>Totals - Transfers In</b>		<b>\$ 849,998</b>	<b>\$ 64,631</b>	<b>\$ 993,306</b>	<b>\$ 1,907,935</b>

# Operational Revenue and Expenditure Summary

Fund	Estimated Revenues	Budgeted Expenditures	Budgeted Transfers	Surplus / (Deficit)
General	\$ 14,480,861	\$ (14,373,367)	\$ 785,367	\$ 892,861
<b>Street and Transit Funds</b>				
Gas Tax	\$ 477,600	\$ (645,775)	\$ -	\$ (168,175)
Prop A	\$ 503,900	\$ (417,450)	\$ (63,400)	\$ 23,050
TDA	\$ 25,000	\$ (25,000)	\$ -	\$ -
Prop C	\$ 404,000	\$ (285,175)	\$ (56,000)	\$ 62,825
Measure R	\$ 301,700	\$ (250,000)	\$ (50,000)	\$ 1,700
Measure M	\$ 355,600	\$ (520,348)	\$ (61,100)	\$ (225,848)
SB1 / RMRA	\$ 437,600	\$ (437,600)	\$ -	\$ -
CDBG	\$ 117,642	\$ (22,500)	\$ -	\$ 95,142
SCAQMD AB2766	\$ 21,250	\$ (36,132)	\$ (1,000)	\$ (15,882)
Summer Lunch	\$ 18,000	\$ (18,000)	\$ -	\$ -
California Street Grant	\$ -	\$ -	\$ -	\$ -
Bond - Pioneer	\$ -	\$ (5,000)	\$ -	\$ (5,000)
CA Beverage Recycling	\$ -	\$ -	\$ -	\$ -
Street Light Maintenance	\$ 138,025	\$ (198,263)	\$ 64,631	\$ 4,393
CFD	\$ 6,700	\$ (23,505)	\$ -	\$ (16,805)
COPS	\$ 168,911	\$ -	\$ (168,911)	\$ -
AJ Padelford Park Expansion	\$ 2,189,297	\$ (2,189,297)	\$ -	\$ -
Cal Fire Grant	\$ 84,260	\$ (181,359)	\$ -	\$ (97,099)
Development Fees	\$ 900,000	\$ -	\$ -	\$ 900,000
Measure W	\$ 220,000	\$ (261,693)	\$ (40,587)	\$ (82,280)
Housing	\$ 98,500	\$ (38,606)	\$ (10,000)	\$ 49,894
TOD Planning	\$ 430,997	\$ (414,709)	\$ -	\$ 16,288
Enterprise				\$ -
PEG	\$ 20,500	\$ (12,000)	\$ -	\$ 8,500
Billboard	\$ 165,000	\$ (30,300)	\$ (160,000)	\$ (25,300)
Successor Agency				\$ -
ROPS Obligations	\$ -	\$ (1,144,672)	\$ 993,306	\$ (151,366)
Redevelopment Obligations Ret. Fund	\$ 993,306		\$ (1,243,306)	\$ (250,000)
<b>Total - All Funds</b>	<b>\$ 22,558,649</b>	<b>\$ (21,530,751)</b>	<b>\$ (11,000)</b>	<b>\$ 1,016,898</b>

## General Fund Revenue Summary

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Estimate	FY 2024 Proposed	Budget %▲	Budget \$▲
<b>Revenue and Transfers-In Total</b>	\$ 10,148,175	\$ 15,420,561	\$ 12,272,502	\$ 11,938,060	\$ 15,330,859	28%	\$ 3,392,799

## General Fund Expenditure Summary

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Estimate	FY 2024 Mid-Year	Budget %▲	Budget \$▲
<b>General Fund Department Expenditures</b>							
City Council Department	\$ 141,359	\$ 183,440	\$ 380,711	\$ 386,770	\$ 338,548	-12%	\$ (48,222)
City Attorney	\$ 304,827	\$ 289,300	\$ 337,700	\$ 330,000	\$ 322,500	-2%	\$ (7,500)
City Manager Department	\$ 215,911	\$ 227,392	\$ 322,128	\$ 334,026	\$ 335,893	1%	\$ 1,867
Community Promotions	\$ 41,789	\$ 187,292	\$ 237,625	\$ 188,757	\$ 291,140	54%	\$ 102,383
Human Resources Department	\$ 242,205	\$ 621,375	\$ 238,245	\$ 232,595	\$ 258,045	11%	\$ 25,450
Risk Management	\$ 401,566	\$ 364,339	\$ 440,186	\$ 439,770	\$ 552,686	26%	\$ 112,916
Finance Department	\$ 431,976	\$ 717,424	\$ 692,525	\$ 683,294	\$ 750,455	10%	\$ 67,161
City Clerk Department	\$ 132,995	\$ 125,502	\$ 265,959	\$ 271,899	\$ 219,635	-19%	\$ (52,264)
Administrative Services Department	\$ 1,393,905	\$ 1,183,141	\$ 1,424,600	\$ 1,433,393	\$ 1,639,785	14%	\$ 206,392
Planning Department	\$ 318,370	\$ 468,611	\$ 348,436	\$ 381,756	\$ 484,890	27%	\$ 103,134
Building & Safety	\$ 347,962	\$ 272,420	\$ 342,000	\$ 342,000	\$ 333,287	-3%	\$ (8,713)
Economic Development	\$ 124,735	\$ 120,087	\$ 160,316	\$ 160,920	\$ 223,168	39%	\$ 62,248
Code Compliance Department	\$ 293,555	\$ 354,496	\$ 448,408	\$ 446,158	\$ 436,256	-2%	\$ (9,902)
Parks and Recreation Services Department	\$ 912,316	\$ 709,418	\$ 1,400,923	\$ 1,030,533	\$ 1,591,059	54%	\$ 560,526
Public Works	\$ 589,526	\$ 522,441	\$ 666,305	\$ 712,597	\$ 712,457	0%	\$ (140)
City Engineer Department	\$ 87,666	\$ 56,858	\$ 208,400	\$ 208,400	\$ 218,628	5%	\$ 10,228
Law Enforcement	\$ 3,376,398	\$ 4,140,838	\$ 4,674,121	\$ 4,493,626	\$ 4,922,446	10%	\$ 428,820
Artesia Towne Center	\$ 173,474	\$ 508,197	\$ 418,726	\$ 420,965	\$ 531,315	26%	\$ 110,350
Parking	\$ 100,772	\$ 171,409	\$ 159,972	\$ 159,972	\$ 211,175	32%	\$ 51,203
<b>Total Department Expenditures</b>	\$ 9,631,307	\$ 11,223,982	\$ 13,167,286	\$ 12,657,431	\$ 14,373,367	14%	\$ 1,715,936

<b>Transfers Out of General Fund</b>							
Street Light Maintenance Fund	\$ -	\$ 60,238	\$ 60,238	\$ 60,238	\$ 64,631	7%	\$ 4,393
<b>Total Transfers Out of General Fund</b>	\$ -	\$ 60,238	\$ 60,238	\$ 60,238	\$ 64,631	7%	\$ 4,393
<b>TOTAL GENERAL FUND EXPENDITURES &amp; TRANSFERS OUT</b>	\$ 9,631,307	\$ 11,284,220	\$ 13,227,524	\$ 12,717,669	\$ 14,437,998	14%	\$ 1,720,329
<b>Excess of Revenues over Expenditures after Interfund Transfers</b>	\$ 516,868	\$ 4,136,340	\$ (955,022)	\$ (779,609)	\$ 882,521	-213%	\$ 1,662,130

\*In compliance with Measure W requirements, a separate fund was established for the management of the City's allocation from Los Angeles County. All expenditures are now reflected on its own page in the Restricted Fund section.

# General Fund Departments

# City Council

The City Council serves the residents of Artesia as the elected governing body of the City. The primary role of the City Council is to set legislative and fiscal policies and priorities that improve the quality of life in the City. The City Council is responsible for addressing the current and future needs of the City and its residents, and businesses.

100-1100	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
	Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Elected Positions</b>							
City Council Members	5.00	5.00	5.00	5.00	5.00	0%	0.00
<b>Subtotal</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0%</b>	<b>0.00</b>
<b>Staffing Summary</b>							
Full Time Positions							
Administrative Secretary	0.51	0.51	0.51	0.51	<b>0.51</b>	0%	0.00
Administrative Assistant	0.05	0.05	0.05	0.10	<b>0.10</b>	0%	0.00
<b>Total FTE</b>	<b>0.56</b>	<b>0.56</b>	<b>0.56</b>	<b>0.61</b>	<b>0.61</b>	<b>0%</b>	<b>0.00</b>
<b>Total</b>	<b>5.56</b>	<b>5.56</b>	<b>5.56</b>	<b>5.61</b>	<b>5.61</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>							
Revenue From General Fund	\$ 141,359	\$ 183,440	\$ 380,711	\$ 386,770	\$ <b>338,548</b>	-12%	\$ (48,222)
<b>Total Revenue for Department</b>	<b>\$ 141,359</b>	<b>\$ 183,440</b>	<b>\$ 380,711</b>	<b>\$ 386,770</b>	<b>\$ 338,548</b>	<b>-12%</b>	<b>\$ (48,222)</b>
<b>Expenditures</b>							
Personnel	\$ 124,301	\$ 129,371	\$ 152,506	\$ 147,506	\$ <b>156,131</b>	6%	\$ 8,625
Utilities and Services	\$ 11,271	\$ 9,532	\$ 16,455	\$ 14,145	\$ -	-100%	\$ (14,145)
Materials and Supplies	\$ 2,633	\$ 4,754	\$ 1,850	\$ 7,350	\$ <b>5,200</b>	-29%	\$ (2,150)
Other Expenses	\$ 3,154	\$ 39,784	\$ 209,900	\$ 217,769	\$ <b>177,217</b>	-19%	\$ (40,552)
<b>Total Expenditures</b>	<b>\$ 141,359</b>	<b>\$ 183,440</b>	<b>\$ 380,711</b>	<b>\$ 386,770</b>	<b>\$ 338,548</b>	<b>-12%</b>	<b>\$ (48,222)</b>
<b>Net Subsidy General Fund</b>	<b>\$ 141,359</b>	<b>\$ 183,440</b>	<b>\$ 380,711</b>	<b>\$ 386,770</b>	<b>\$ 338,548</b>	<b>-12%</b>	<b>\$ (48,222)</b>

# City Council

100-1100		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Personnel</b>								
	Salaries and Wages	\$ 95,556	\$ 91,760	\$ 94,967	\$ 94,967	\$ 98,480	4%	\$ 3,513
	Other Pay	\$ -	\$ -	\$ 5,000	\$ -	\$ -	N/A	\$ -
	Benefits, and Payroll Expenses	\$ 28,745	\$ 37,610	\$ 52,539	\$ 52,539	\$ 57,651	10%	\$ 5,112
	<b>Total Personnel</b>	\$ 124,301	\$ 129,371	\$ 152,506	\$ 147,506	\$ 156,131	6%	\$ 8,625
<b>Personnel</b>								
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 95,556	\$ 91,760	\$ 94,967	\$ 94,967	\$ 98,480	4%	\$ 3,513
5020	Part Time		\$ 383			\$ -	N/A	\$ -
5030	Overtime		\$ 2			\$ -	N/A	\$ -
	<b>Total Salaries &amp; Wages</b>	\$ 95,556	\$ 91,760	\$ 94,967	\$ 94,967	\$ 98,480	4%	\$ 3,513
<b>Other Pay</b>								
5140	Accrued Leave Buy Back	\$ -	\$ -	\$ 5,000	\$ -	\$ -	N/A	\$ -
	<b>Total Other Pay</b>	\$ -	\$ -	\$ 5,000	\$ -	\$ -	N/A	\$ -
<b>Benefits</b>								
5225	Retirement - Employer Contr.		\$ 451	\$ 386	\$ 386	\$ 3,914	914%	\$ 3,528
5315	Health Insurance	\$ 16,179	\$ 24,523	\$ 39,854	\$ 39,854	\$ 40,398	1%	\$ 544
5325	FSA Contribution	\$ -	\$ -	\$ 413	\$ 413	\$ 413	0%	\$ -
5250	FICA Tax	\$ 2,584	\$ 785	\$ 671	\$ 671	\$ 671	0%	\$ -
5250	Medicare Tax	\$ 847	\$ 1,691	\$ 1,377	\$ 1,377	\$ 2,099	52%	\$ 722
5410	Auto Allowance	\$ 9,000	\$ 9,000	\$ 9,612	\$ 9,612	\$ 9,918	3%	\$ 306
5415	Phone	\$ 92	\$ 84	\$ 153	\$ 153	\$ 165	8%	\$ 12
5320	457 Match	\$ 43	\$ 1,077	\$ 73	\$ 73	\$ 73	0%	\$ -
	<b>Total Benefits</b>	\$ 28,745	\$ 37,610	\$ 52,539	\$ 52,539	\$ 57,651	10%	\$ 5,112
	<b>Total Personnel</b>	\$ 124,301	\$ 129,371	\$ 152,506	\$ 147,506	\$ 156,131	6%	\$ 8,625
<b>Utilities and Services</b>								
7010	Light and Power	\$ 1,903	\$ 1,022	\$ 2,175	\$ -	\$ -	N/A	\$ -
7020	Gas	\$ -	\$ -	\$ 60	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 4,453	\$ 4,419	\$ 5,000	\$ 5,000	\$ -	-100%	\$ (5,000)
7060	Telephone Repair/Service	\$ -	\$ -	\$ 120	\$ -	\$ -	N/A	\$ -
7050	Water	\$ 4	\$ 11	\$ 400	\$ 400	\$ -	-100%	\$ (400)
7720	Equipment Rental	\$ 1,831	\$ 2,626	\$ 2,600	\$ 2,600	\$ -	-100%	\$ (2,600)
7220	HVAC Maintenance	\$ 1,780	\$ 921	\$ 5,000	\$ 5,000	\$ -	-100%	\$ (5,000)
7130	City Hall Security System	\$ 481	\$ 533	\$ 500	\$ 500	\$ -	-100%	\$ (500)
6095	IT Infrastructure Maintenance	\$ 184	\$ -	\$ -	\$ 45	\$ -	-100%	\$ (45)
6650	Website Maintenance	\$ 635	\$ -	\$ 600	\$ 600	\$ -	-100%	\$ (600)
	<b>Total Utilities and Services</b>	\$ 11,271	\$ 9,532	\$ 16,455	\$ 14,145	\$ -	-100%	\$ (14,145)
<b>Materials &amp; Supplies</b>								
6520	Office Supplies	\$ 2,368	\$ 4,070	\$ 750	\$ 6,000	\$ 4,000	-33%	\$ (2,000)
6510	Copy Paper	\$ 43	\$ 150	\$ 100	\$ 150	\$ -	-100%	\$ (150)
6540	Printing	\$ -	\$ 364	\$ 800	\$ 1,000	\$ 1,000	0%	\$ -
6530	Postage - Mailing Fees	\$ 222	\$ 171	\$ 200	\$ 200	\$ 200	0%	\$ -
	<b>Total Materials &amp; Supplies</b>	\$ 2,633	\$ 4,754	\$ 1,850	\$ 7,350	\$ 5,200	-29%	\$ (2,150)
<b>Other Expenses</b>								
5610	Retiree Health Ins.	\$ (658)	\$ -	\$ 38,000	\$ 38,000	\$ 6,000	-84%	\$ (32,000)
<b>Travel &amp; Meetings:</b>								
6940	Councilmember	\$ 100	\$ 2,676	\$ 4,500	\$ 4,500	\$ 4,500	0%	\$ -
6910	Mayor		\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,750	6%	\$ 250
6915	Mayor Pro-Tem	\$ 91	\$ 4,171	\$ 4,500	\$ 4,500	\$ 4,500	0%	\$ -
6920	Councilmember		\$ 599	\$ 4,500	\$ 4,500	\$ 4,500	0%	\$ -
6925	Councilmember	\$ 403	\$ 5,000	\$ 5,000	\$ 5,000	\$ 4,750	-5%	\$ (250)
6830	Pooled Councilmember Travel	\$ 1,850	\$ 16,213	\$ 37,300	\$ 37,300	\$ 14,300	-62%	\$ (23,000)
6490	Membership/Dues	\$ 32	\$ 9,849	\$ 2,000	\$ 6,500	\$ 17,000	162%	\$ 10,500
7265	Vehicle Fuel/Maintenance	\$ 255	\$ -	\$ 200	\$ -	\$ -	N/A	\$ -
7200	Facility Maintenance	\$ 495	\$ 1,273	\$ 200	\$ 750	\$ -	-100%	\$ (750)
7620	Mayoral Transition	\$ 45	\$ 1,665	\$ 1,000	\$ 4,019	\$ 4,417	10%	\$ 398
6800	Council Meetings/Workshops	\$ 541	\$ 3,338	\$ 1,000	\$ 1,000	\$ 5,000	400%	\$ 4,000
6155	Special Contract Services		\$ 28,000	\$ 28,000	\$ 28,000	\$ 107,500	284%	\$ 79,500
6110	Lobbyist	\$ -	\$ -	\$ 79,200	\$ 79,200	\$ -	N/A	\$ (79,200)
	<b>Total Other Expenses</b>	\$ 3,154	\$ 39,784	\$ 209,900	\$ 217,769	\$ 177,217	-19%	\$ (40,552)
	<b>Total Expenses</b>	\$ 141,359	\$ 183,440	\$ 380,711	\$ 386,770	\$ 338,548	-12%	\$ (48,222)
<b>Net Subsidy General Fund</b>		\$ 141,359	\$ 183,440	\$ 380,711	\$ 386,770	\$ 338,548	-12%	\$ (48,222)

City Council will be funded by the General Operating Fund.

# City Attorney

The City Attorney's office is a contracted service which provides legal support and advice to City Council, Staff, and the City.

100-1200		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Staffing Summary</b>								
No Positions Allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
Revenue From General Fund		\$ 304,827	\$ 289,300	\$ 337,700	\$ 330,000	\$ 322,500	-2%	\$ (7,500)
<b>Total Revenues</b>		\$ 304,827	\$ 289,300	\$ 337,700	\$ 330,000	\$ 322,500	-2%	\$ (7,500)
<b>Expenditures</b>								
Professional Services		\$ 304,827	\$ 289,300	\$ 337,700	\$ 330,000	\$ 322,500	-2%	\$ (7,500)
<b>Total Expenditures</b>		\$ 304,827	\$ 289,300	\$ 337,700	\$ 330,000	\$ 322,500	-2%	\$ (7,500)
<b>Net Subsidy General Fund</b>		\$ 304,827	\$ 289,300	\$ 337,700	\$ 330,000	\$ 322,500	-2%	\$ (7,500)
<b>Expenses</b>								
<b>Professional Services</b>								
7605	City Council Projects	\$ 49,281	\$ 87,293	\$ 96,000	\$ 96,000	\$ 96,000	0%	\$ -
6820	City Manager Projects	\$ 4,950	\$ 25,313	\$ 34,000	\$ 34,000	\$ 34,000	0%	\$ -
6120	Planning and Development Projects	\$ 84,168	\$ 57,409	\$ 52,000	\$ 52,000	\$ 32,000	-38%	\$ (20,000)
Special Planning Projects								
Development Projects								
6155	Special Contract Services	\$ 113,279	\$ 82,089	\$ 117,500	\$ 117,500	\$ 127,500	9%	\$ 10,000
Administration								
City Clerk								
Finance								
Parks and Recreation								
Public Works								
6006	Attorney Special Services	\$ 41,878	\$ 27,786	\$ 20,000	\$ 1,000	\$ 1,000	0%	\$ -
7815	Successor Agency	\$ 496	\$ 659	\$ 6,000	\$ 4,000	\$ 4,000	0%	\$ -
6165	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6005	General Retainer Services	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6350	Settlement	\$ 10,775	\$ 8,750	\$ -	\$ 7,500	\$ -	-100%	\$ (7,500)
6320	OPEB Litigation	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6100	Code Enforcement	\$ -	\$ -	\$ 12,200	\$ 18,000	\$ 28,000	56%	\$ 10,000
<b>Total Expenses</b>		\$ 304,827	\$ 289,300	\$ 337,700	\$ 330,000	\$ 322,500	-2%	\$ (7,500)
<b>Net Subsidy General Fund</b>		\$ 304,827	\$ 289,300	\$ 337,700	\$ 330,000	\$ 322,500	-2%	\$ (7,500)

City Attorney will be funded by the General Operating Fund.

# City Manager

The City Manager serves as the chief executive officer of the City, overseeing the overall operations of the City. The City Manager is responsible for the implementation of policies set by the City Council, the development and execution of the budget, and identifying the City's current and future needs.

<b>100-1300</b>	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
	Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Staffing Summary</b>							
Full Time Positions							
City Manager	0.65	0.55	0.50	0.50	<b>0.50</b>	0%	0.00
Administrative Secretary	0.05	0.05	0.05	0.05	<b>0.05</b>	0%	0.00
Special Projects Manager	0.00	0.00	0.00	1.00	<b>1.00</b>	0%	0.00
<b>Total FTE</b>	<b>0.70</b>	<b>0.60</b>	<b>0.55</b>	<b>1.55</b>	<b>1.55</b>	0%	0.00
<b>Transfers and Revenues</b>							
Admin Allowances Transferred Out							
Revenue From General Fund	\$ 215,911	\$ 227,392	\$ 322,128	\$ 334,026	\$ <b>335,893</b>	1%	\$ 1,867
<b>Total Transfers and Revenue for Department</b>	<b>\$ 215,911</b>	<b>\$ 227,392</b>	<b>\$ 322,128</b>	<b>\$ 334,026</b>	<b>\$ 335,893</b>	1%	<b>\$ 1,867</b>
<b>Expenditures</b>							
Personnel	\$ 201,424	\$ 193,633	\$ 253,178	\$ 260,876	\$ <b>300,293</b>	15%	\$ 39,417
Utilities and Services	\$ 11,306	\$ 18,990	\$ 13,650	\$ 13,650	\$ <b>11,000</b>	-19%	\$ (2,650)
Materials and Supplies	\$ 1,094	\$ 2,589	\$ 1,100	\$ 2,500	\$ <b>2,600</b>	4%	\$ 100
Other Expenses	\$ 2,087	\$ 12,179	\$ 54,200	\$ 57,000	\$ <b>22,000</b>	-61%	\$ (35,000)
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenditures</b>	<b>\$ 215,911</b>	<b>\$ 227,392</b>	<b>\$ 322,128</b>	<b>\$ 334,026</b>	<b>\$ 335,893</b>	1%	<b>\$ 1,867</b>
<b>Net Subsidy General Fund</b>	<b>\$ 215,911</b>	<b>\$ 227,392</b>	<b>\$ 322,128</b>	<b>\$ 334,026</b>	<b>\$ 335,893</b>	1%	<b>\$ 1,867</b>

# City Manager

100-1300		FY 2021	FY 2022	FY 2022	FY 2023	FY 2024	Budget	Budget
		Actual	Budget	Estimate	Proposed	Mid-Year	% ▲	\$ ▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 162,242	\$ 80,760	\$ 219,675	\$ 219,675	\$ 233,681	6%	\$ 14,006
	Other Pay	\$ -	\$ 89,742	\$ -	\$ -	\$ -	N/A	\$ -
	Benefits, and Payroll Expenses	\$ 39,182	\$ 23,131	\$ 33,503	\$ 41,201	\$ 66,612	62%	\$ 25,411
	<b>Total Personnel</b>	<b>\$ 201,424</b>	<b>\$ 193,633</b>	<b>\$ 253,178</b>	<b>\$ 260,876</b>	<b>\$ 300,293</b>	<b>15%</b>	<b>\$ 39,417</b>
<b>Personnel</b>								
<b>Salaries &amp; Wages</b>								
5010	Full Time Salaries	\$ 162,242	\$ 56,983	\$ 219,675	\$ 219,675	\$ 233,681	6%	\$ 14,006
5020	Part Time		\$ 23,777			\$ -		
	<b>Total Salaries &amp; Wages</b>	<b>\$ 162,242</b>	<b>\$ 80,760</b>	<b>\$ 219,675</b>	<b>\$ 219,675</b>	<b>\$ 233,681</b>	<b>6%</b>	<b>\$ 14,006</b>
<b>Other Pay</b>								
5140	Accrued Leave Buy Back	\$ -	\$ 89,742	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ 89,742</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ 501	\$ 276	\$ 2,283	\$ 2,283	\$ 18,497	710%	\$ 16,214
5315	Health Insurance	\$ 28,117	\$ 14,982	\$ 20,037	\$ 25,000	\$ 25,857	3%	\$ 857
5325	FSA Contribution	\$ -	\$ -	\$ 1,049	\$ 1,049	\$ 1,049	0%	\$ -
5250	Medicare Tax	\$ 1,242	\$ 5,154	\$ 3,185	\$ 3,185	\$ 3,375	6%	\$ 190
5410	Auto Allowance					\$ 3,390	N/A	\$ 3,390
5415	Cell Phone	\$ 10	\$ 8	\$ 465	\$ 3,200	\$ 1,540	-52%	\$ (1,660)
5320	457 Match	\$ 9,312	\$ 2,710	\$ 6,484	\$ 6,484	\$ 12,904	99%	\$ 6,420
	<b>Total Benefits</b>	<b>\$ 39,182</b>	<b>\$ 23,131</b>	<b>\$ 33,503</b>	<b>\$ 41,201</b>	<b>\$ 66,612</b>	<b>62%</b>	<b>\$ 25,411</b>
	<b>Total Personnel</b>	<b>\$ 201,424</b>	<b>\$ 193,633</b>	<b>\$ 253,178</b>	<b>\$ 260,876</b>	<b>\$ 300,293</b>	<b>15%</b>	<b>\$ 39,417</b>
<b>Utilities and Services</b>								
7010	Light and Power	\$ 1,903	\$ 1,022					
7020	Gas	\$ -	\$ -	\$ 100	\$ 100	\$ -	-100%	\$ (100)
7030	Telephone/Internet	\$ 4,488	\$ 4,754	\$ 5,000	\$ 5,000	\$ -	-100%	\$ (5,000)
7060	Telephone Repair/Service	\$ -	\$ -	\$ 100	\$ 100	\$ -	-100%	\$ (100)
7050	Water	\$ 4	\$ 11	\$ 200	\$ 200	\$ -	-100%	\$ (200)
7720	Equipment Rental	\$ 1,831	\$ 1,750	\$ 2,000	\$ 2,000	\$ -	-100%	\$ (2,000)
7220	HVAC Maintenance	\$ 1,780	\$ 921	\$ 2,000	\$ 2,000	\$ -	-100%	\$ (2,000.00)
7130	City Hall Security System	\$ 481	\$ 533	\$ 500	\$ 500	\$ -	-100%	\$ (500)
6155	Special Contract Services	\$ 184	\$ 10,000	\$ 3,000	\$ 3,000	\$ 11,000	267%	\$ 8,000
6650	Website Maintenance	\$ 635	\$ -	\$ 750	\$ 750	\$ -	-100%	\$ (750)
	<b>Total Utilities and Services</b>	<b>\$ 11,306</b>	<b>\$ 18,990</b>	<b>\$ 13,650</b>	<b>\$ 13,650</b>	<b>\$ 11,000</b>	<b>-19%</b>	<b>\$ (2,650)</b>
<b>Materials &amp; Supplies</b>								
6520	Office Supplies	\$ 785	\$ 2,296	\$ 500	\$ 1,700	\$ 2,000	18%	\$ 300
6510	Copy Paper	\$ 43	\$ 150	\$ 200	\$ 200	\$ -	-100%	\$ (200)
6540	Printing	\$ -	\$ 66	\$ 100	\$ 300	\$ 300	0%	\$ -
6530	Postage - Mailing Fees	\$ 266	\$ 77	\$ 300	\$ 300	\$ 300	0%	\$ -
	<b>Total Materials &amp; Supplies</b>	<b>\$ 1,094</b>	<b>\$ 2,589</b>	<b>\$ 1,100</b>	<b>\$ 2,500</b>	<b>\$ 2,600</b>	<b>4%</b>	<b>\$ 100</b>
<b>Other Expenses</b>								
5610	Retiree Health Ins.	\$ 501	\$ 278	\$ 40,000	\$ 40,000	\$ 6,000	-85%	\$ (34,000)
6900	Travel and Meetings	\$ 45	\$ 557	\$ 7,000	\$ 7,000	\$ 9,000	29%	\$ 2,000
6490	Dues/Subscriptions/Training	\$ 791	\$ 8,072	\$ 7,000	\$ 9,000	\$ 7,000	-22%	\$ (2,000)
5540	Educational Reimbursement	\$ -	\$ 2,000	\$ -	\$ -	\$ -	N/A	\$ -
7260	Vehicle Fuel/Maintenance	\$ 255	\$ -	\$ 200	\$ -	\$ -	N/A	\$ -
7200	Facility Maintenance	\$ 495	\$ 1,273	\$ -	\$ 1,000	\$ -	-100%	\$ (1,000)
	<b>Total Other Expenses</b>	<b>\$ 2,087</b>	<b>\$ 12,179</b>	<b>\$ 54,200</b>	<b>\$ 57,000</b>	<b>\$ 22,000</b>	<b>-61%</b>	<b>\$ (35,000)</b>
<b>Capital- Replacement</b>								
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Capital - Replacement</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
	<b>Total Expenses</b>	<b>\$ 215,911</b>	<b>\$ 227,392</b>	<b>\$ 322,128</b>	<b>\$ 334,026</b>	<b>\$ 335,893</b>	<b>1%</b>	<b>\$ 1,867</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 215,910.68</b>	<b>\$ 227,392.05</b>	<b>\$ 322,128</b>	<b>\$ 334,026</b>	<b>\$ 335,893</b>	<b>1%</b>	<b>\$ 1,867</b>

City Manager will be funded by the General Operating Fund.

# City Clerk

The City Clerk manages and maintains the City's contracts and records, including preparing for and recording the City Council meetings. The Clerk assists in ensuring the City complies with government codes, acts as the City's elections official, and responds to public records requests.

100-1400	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Estimate	FY 2024 Mid-Year	Budget %▲	Budget \$▲
<b>Staffing Summary</b>							
Full Time Positions							
City Clerk	0.60	0.60	0.60	1.00	1.00	0%	0.00
Management Analyst	0.00	0.25	0.25	0.00	0.00	N/A	0.00
Administrative Secretary	0.10	0.10	0.10	0.10	0.10	0%	0.00
Administrative Assistant	0.10	0.10	0.10	0.20	0.20	0%	0.00
<b>Total FTE</b>	<b>0.80</b>	<b>1.05</b>	<b>1.05</b>	<b>1.30</b>	<b>1.30</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>							
Passport Processing	\$ -	\$ -	\$ 10,000	\$ -	\$ -	N/A	\$ -
Revenue From General Fund	\$ 132,995	\$ 125,502	\$ 255,959	\$ 271,899	\$ 219,635	-19%	\$ (52,264)
<b>Total Revenue for Department</b>	<b>\$ 132,995</b>	<b>\$ 125,502</b>	<b>\$ 265,959</b>	<b>\$ 271,899</b>	<b>\$ 219,635</b>	<b>-19%</b>	<b>\$ (52,264)</b>
<b>Expenditures</b>							
Personnel	\$ 78,322	\$ 91,569	\$ 156,639	\$ 156,639	\$ 136,835	-13%	\$ (19,804)
Utilities and Services	\$ 9,755	\$ 8,383	\$ 12,320	\$ 13,120	\$ -	-100%	\$ (13,120)
Materials and Supplies	\$ 345	\$ 1,642	\$ 3,200	\$ 5,550	\$ 2,600	-53%	\$ (2,950)
Other Expenses	\$ 44,572	\$ 23,908	\$ 93,800	\$ 96,590	\$ 80,200	-17%	\$ (16,390)
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenditures</b>	<b>\$ 132,995</b>	<b>\$ 125,502</b>	<b>\$ 265,959</b>	<b>\$ 271,899</b>	<b>\$ 219,635</b>	<b>-19%</b>	<b>\$ (52,264)</b>
<b>Net Subsidy General Fund</b>	<b>\$ 132,995</b>	<b>\$ 125,502</b>	<b>\$ 255,959</b>	<b>\$ 271,899</b>	<b>\$ 219,635</b>	<b>-19%</b>	<b>\$ (52,264)</b>

100-1400	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Estimate	FY 2024 Mid-Year	Budget %▲	Budget \$▲
<b>Expenses</b>							
<b>Personnel</b>							
Salaries and Wages	\$ 64,405	\$ 70,537	\$ 132,075	\$ 132,075	\$ 113,544	-14%	\$ (18,531)
Other Pay	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Benefits, and Payroll Expenses	\$ 13,917	\$ 21,032	\$ 24,564	\$ 24,564	\$ 23,291	-5%	\$ (1,273)
<b>Total Personnel Expense</b>	<b>\$ 78,322</b>	<b>\$ 91,569</b>	<b>\$ 156,639</b>	<b>\$ 156,639</b>	<b>\$ 136,835</b>	<b>-13%</b>	<b>\$ (19,804)</b>
<b>Expenses</b>							
<b>Personnel</b>							
<b>Salaries &amp; Wages</b>							
5010 Full Time	\$ 64,405	\$ 70,458	\$ 132,075	\$ 132,075	\$ 113,544	-14%	\$ (18,531)
5020 Part Time		\$ 75	\$ -	\$ -	\$ -	N/A	\$ -
5030 Overtime		\$ 4					
<b>Total Salaries &amp; Wages</b>	<b>\$ 64,405</b>	<b>\$ 70,537</b>	<b>\$ 132,075</b>	<b>\$ 132,075</b>	<b>\$ 113,544</b>	<b>-14%</b>	<b>\$ (18,531)</b>
<b>Other Pay</b>							
5140 Accrued Leave Buy Back	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Benefits</b>							
5225 Retirement - Employer Contr.		\$ 352	\$ 1,481	\$ 1,481	\$ 2,099	42%	\$ 618
5315 Health Insurance	\$ 11,148	\$ 19,145	\$ 19,812	\$ 19,812	\$ 13,284	-33%	\$ (6,528)
5325 FSA Contribution	\$ -	\$ -	\$ 880	\$ 880	\$ 880	0%	\$ -
5250 Medicare Tax	\$ 545	\$ 1,207	\$ 1,915	\$ 1,915	\$ 1,646	-14%	\$ (269)
5540 Education/Tuition Reimbursement					\$ 3,500	N/A	\$ 3,500
5410 Auto Allowance					\$ 1,380	N/A	\$ 1,380
5415 Cell Phone	\$ 125	\$ 105	\$ 330	\$ 330	\$ 356	8%	\$ 26
5320 457 Match	\$ 2,099	\$ 222	\$ 146	\$ 146	\$ 146	0%	\$ -
<b>Total Benefits</b>	<b>\$ 13,917</b>	<b>\$ 21,032</b>	<b>\$ 24,564</b>	<b>\$ 24,564</b>	<b>\$ 23,291</b>	<b>-5%</b>	<b>\$ (1,273)</b>
<b>Total Personnel</b>	<b>\$ 78,322</b>	<b>\$ 91,569</b>	<b>\$ 156,639</b>	<b>\$ 156,639</b>	<b>\$ 136,835</b>	<b>-13%</b>	<b>\$ (19,804)</b>

# City Clerk

<b>Utilities and Services</b>														
7010	Light and Power	\$	1,903	\$	1,280	\$	2,000	\$	2,000	\$	-	-100%	\$	(2,000)
7020	Gas	\$	-	\$	-	\$	120	\$	120	\$	-	-100%	\$	(120)
7030	Telephone/Internet	\$	3,756	\$	3,888	\$	3,000	\$	3,000	\$	-	-100%	\$	(3,000)
7050	Water	\$	4	\$	11	\$	200	\$	200	\$	-	-100%	\$	(200)
7720	Equipment Rental	\$	1,831	\$	1,750	\$	2,000	\$	2,300	\$	-	-100%	\$	(2,300)
7220	HVAC Maintenance	\$	1,780	\$	921	\$	5,000	\$	5,000	\$	-	-100%	\$	(5,000)
7130	City Hall Security System	\$	481	\$	533	\$	-	\$	500	\$	-	-100%	\$	(500)
6135	Records Destruction	\$	-	\$	-	\$	-	\$	-	\$	-	N/A	\$	-
<b>Total Utilities and Services</b>		\$	<b>9,755</b>	\$	<b>8,383</b>	\$	<b>12,320</b>	\$	<b>13,120</b>	\$	<b>-</b>	<b>-100%</b>	\$	<b>(13,120)</b>

# City Clerk

100-1400		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Materials &amp; Supplies</b>								
6520	Office Supplies	\$ 80	\$ 1,318	\$ 2,000	\$ 4,300	\$ 2,000	-53%	\$ (2,300)
6510	Copy Paper	\$ 43	\$ 150	\$ 400	\$ 400	\$ -	-100%	\$ (400)
6540	Printing		\$ 66	\$ -	\$ 50	\$ 100	100%	\$ 50
6530	Postage - Mailing Fees	\$ 222	\$ 108	\$ 800	\$ 800	\$ 500	-38%	\$ (300)
<b>Total Materials &amp; Supplies</b>		\$ 345	\$ 1,642	\$ 3,200	\$ 5,550	\$ 2,600	-53%	\$ (2,950)
<b>Other Expenses</b>								
5610	Retiree Health Ins.	\$ 11		\$ 24,000	\$ 24,000	\$ 3,600	-85%	\$ (20,400)
6900	Travel and Meetings	\$ -	\$ -	\$ -	\$ 40	\$ 1,300	3150%	\$ 1,260
6840	Staff Training	\$ (660)	\$ 1,700	\$ 2,500	\$ 2,500	\$ 2,600	4%	\$ 100
6490	Dues and Subscriptions	\$ (398)		\$ 500	\$ 500	\$ 600	20%	\$ 100
6025	Codification & Supplementation	\$ 1,614	\$ 2,887	\$ 2,300	\$ 3,500	\$ 5,000	43%	\$ 1,500
6545	Passport Postage	\$ -	\$ 525	\$ 500	\$ 50	\$ -	-100%	\$ (50)
7200	Facility Maintenance	\$ 495	\$ 1,273	\$ 1,000	\$ 1,000	\$ -	-100%	\$ (1,000)
7615	Elections	\$ 29,619	\$ 64	\$ 40,000	\$ 40,000	\$ -	-100%	\$ (40,000)
6710	Legal Publication	\$ 5,020	\$ 4,495	\$ 21,000	\$ 25,000	\$ 25,600	2%	\$ 600
6155	Contract Services	\$ 8,236	\$ 11,314	\$ -	\$ -	\$ 41,500	N/A	\$ 41,500
	Public Records Requests							
	Clerical Support							
	Scanning Services							
6028	Municipal Code Online	\$ 635	\$ 1,650	\$ 2,000	\$ -	\$ -	N/A	\$ -
<b>Total Other Expenses</b>		\$ 44,572	\$ 23,908	\$ 93,800	\$ 96,590	\$ 80,200	-17%	\$ (16,390)
<b>Capital</b>								
8015	Furniture	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Capital</b>		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		\$ 132,995	\$ 125,502	\$ 265,959	\$ 271,899	\$ 219,635	-19%	\$ (52,264)
<b>Net Subsidy General Fund</b>		\$ 132,995	\$ 125,502	\$ 255,959	\$ 271,899	\$ 219,635	-19%	\$ (52,264)

City Clerk will be funded by the General Operating Fund.

# Administrative Services

The Administration Department provides support and guidance to all other city departments in the efficient operation of the City. The primary functions of the Administration Department include reviewing City agreements and making recommendations, reviewing City Council agenda reports, managing City contracts, preparing and overseeing the issuance of formal and informal request for proposals or public works bid packets, applying for and managing grants on behalf of the City. The Administration Department administers the City's community benefits programs including issuing grants to non-profit organizations supporting residents.

100-2100	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
	Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>							
Full Time Positions							
Deputy City Manager	0.55	0.55	0.55	0.55	<b>0.85</b>	55%	0.30
Special Projects Manager	1.00	0.85	0.85	0.00	<b>0.00</b>	N/A	0.00
Management Analyst	4.95	4.20	4.20	4.75	<b>3.75</b>	-21%	-1.00
Administrative Secretary	0.14	0.14	0.14	0.14	<b>0.14</b>	0%	0.00
Administrative Analyst	0.00	0.00	0.00	1.00	<b>1.00</b>	0%	0.00
Administrative Assistant	0.15	0.15	0.15	0.30	<b>0.30</b>	0%	0.00
Housing Projects Manager	1.00	0.25	0.25	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>	<b>7.79</b>	<b>6.14</b>	<b>6.14</b>	<b>6.74</b>	<b>6.04</b>	<b>-10%</b>	<b>-0.70</b>
<b>Transfers and Revenues</b>							
Passport Processing	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Revenue From General Fund	\$ 1,393,905	\$ 1,183,141	\$ 1,424,600	\$ 1,433,393	\$ <b>1,639,785</b>	14%	206,392
<b>Total Transfers and Revenue for Department</b>	<b>\$ 1,393,905</b>	<b>\$ 1,183,141</b>	<b>\$ 1,424,600</b>	<b>\$ 1,433,393</b>	<b>\$ 1,639,785</b>	<b>14%</b>	<b>206,392</b>
<b>Expenditures</b>							
Personnel	\$ 820,538	\$ 521,196	\$ 703,029	\$ 704,057	\$ <b>780,287</b>	11%	\$ 76,230
Utilities and Services	\$ 14,070	\$ 16,178	\$ 16,068	\$ 18,668	\$ <b>100,593</b>	439%	\$ 81,925
System Maintenance	\$ 64,631	\$ 76,438	\$ 48,800	\$ 53,000	\$ <b>98,137</b>	85%	\$ 45,137
Materials & Supplies	\$ 5,031	\$ 5,700	\$ 5,200	\$ 7,850	\$ <b>10,100</b>	29%	\$ 2,250
Other Expenses	\$ 262,037	\$ 314,590	\$ 367,210	\$ 354,987	\$ <b>335,312</b>	-6%	\$ (19,675)
Capital	\$ 15	\$ 2,000	\$ 5,000	\$ -	\$ -	N/A	\$ -
Community Programs	\$ 227,583	\$ 247,039	\$ 279,293	\$ 294,831	\$ <b>315,356</b>	7%	\$ 20,525
<b>Total Expenditures</b>	<b>\$ 1,393,905</b>	<b>\$ 1,183,141</b>	<b>\$ 1,424,600</b>	<b>\$ 1,433,393</b>	<b>\$ 1,639,785</b>	<b>14%</b>	<b>\$ 206,392</b>
<b>Net Subsidy General Fund</b>	<b>\$ 1,393,905</b>	<b>\$ 1,183,141</b>	<b>\$ 1,424,600</b>	<b>\$ 1,433,393</b>	<b>\$ 1,639,785</b>	<b>14%</b>	<b>\$ 206,392</b>

# Administrative Services

100-2100		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 648,693	\$ 372,931	\$ 497,877	\$ 498,377	\$ 607,729	22%	\$ 109,352
	Other Pay	\$ 17,362	\$ 16,310	\$ 10,000	\$ 5,000	\$ 10,000	100%	\$ 5,000
	Benefits, and Payroll Expenses	\$ 154,484	\$ 131,956	\$ 195,152	\$ 200,680	\$ 162,558	-19%	\$ (38,122)
	<b>Total Personnel</b>	<b>\$ 820,538</b>	<b>\$ 521,196</b>	<b>\$ 703,029</b>	<b>\$ 704,057</b>	<b>\$ 780,287</b>	<b>11%</b>	<b>\$ 76,230</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 648,693	\$ 372,820	\$ 497,877	\$ 497,877	\$ 599,857	20%	\$ 101,980
5020	Part Time		\$ 105			\$ 6,871		
5030	Overtime	\$ -	\$ 5	\$ -	\$ 500	\$ 1,000	100%	\$ 500
	<b>Total Salaries &amp; Wages</b>	<b>\$ 648,693</b>	<b>\$ 372,931</b>	<b>\$ 497,877</b>	<b>\$ 498,377</b>	<b>\$ 607,729</b>	<b>22%</b>	<b>\$ 109,352</b>
<b>Other Pay</b>								
5140	Accrued Leave Buy Back	\$ 17,362	\$ 16,310	\$ 10,000	\$ 5,000	\$ 10,000	100%	\$ 5,000
	<b>Total Other Pay</b>	<b>\$ 17,362</b>	<b>\$ 16,310</b>	<b>\$ 10,000</b>	<b>\$ 5,000</b>	<b>\$ 10,000</b>	<b>100%</b>	<b>\$ 5,000</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ -	\$ 1,853	\$ 5,008	\$ 5,008	\$ 34,600	591%	\$ 29,592
5250	Medicare Tax	\$ 4,926	\$ 6,656	\$ 7,140	\$ 8,000	\$ 8,698	9%	\$ 698
5315	Health Insurance	\$ 114,828	\$ 100,767	\$ 165,371	\$ 165,371	\$ 97,268	-41%	\$ (68,103)
5320	457 Match	\$ 24,693	\$ 7,669	\$ 12,296	\$ 12,296	\$ 12,193	-1%	\$ (103)
5325	FSA Contribution			\$ 4,005	\$ 4,005	\$ 4,232	6%	\$ 227
5410	Auto Allowance					\$ 4,032	N/A	\$ 4,032
5415	Cell Phone	\$ 1,210	\$ 980	\$ 1,332	\$ 6,000	\$ 1,536	-74%	\$ (4,464)
5595	Unemployment Plan	\$ 8,827	\$ 14,030					
	<b>Total Benefits</b>	<b>\$ 154,484</b>	<b>\$ 131,956</b>	<b>\$ 195,152</b>	<b>\$ 200,680</b>	<b>\$ 162,558</b>	<b>-19%</b>	<b>\$ (38,122)</b>
	<b>Total Personnel</b>	<b>\$ 820,538</b>	<b>\$ 521,196</b>	<b>\$ 703,029</b>	<b>\$ 704,057</b>	<b>\$ 780,287</b>	<b>11%</b>	<b>\$ 76,230</b>
<b>Utilities and Services</b>								
7010	Light and Power	\$ 1,903	\$ 763	\$ 2,000	\$ 2,000	\$ 31,000	1450%	\$ 29,000
7020	Gas	\$ -	\$ -	\$ 100	\$ 100	\$ 700	600%	\$ 600
7030	Telephone/Internet	\$ 3,756	\$ 3,888	\$ 3,800	\$ 3,800	\$ 33,700	787%	\$ 29,900
7050	Water	\$ 3,097	\$ 3,778	\$ 400	\$ 3,000	\$ 6,100	103%	\$ 3,100
7720	Equipment Rental	\$ 3,053	\$ 6,295	\$ 3,500	\$ 3,500	\$ 14,143	304%	\$ 10,643
7250	Equipment Service Maintenance	\$ 1,780	\$ 921	\$ 1,000	\$ 1,000	\$ 10,000	900%	\$ 9,000
7130	City Hall Security System	\$ 481	\$ 533	\$ 5,268	\$ 5,268	\$ 4,950	-6%	\$ (318)
	<b>Total Utilities and Services</b>	<b>\$ 14,070</b>	<b>\$ 16,178</b>	<b>\$ 16,068</b>	<b>\$ 18,668</b>	<b>\$ 100,593</b>	<b>439%</b>	<b>\$ 81,925</b>
<b>System Maintenance</b>								
6155	Contract Services	\$ 59,747	\$ 66,447	\$ 38,800	\$ 38,800	\$ 89,460	131%	\$ 50,660
6096	IT Service Contingencies	\$ -	\$ 91	\$ 5,000	\$ 5,000	\$ -	-100%	\$ (5,000)
6615	IT Updates	\$ 4,249	\$ 3,236	\$ 5,000	\$ 8,000	\$ -	-100%	\$ (8,000)
6650	Website Maintenance	\$ 635	\$ 6,664	\$ -	\$ 1,200	\$ 8,677	623%	\$ 7,477
	<b>Total Systems Maintenance</b>	<b>\$ 64,631</b>	<b>\$ 76,438</b>	<b>\$ 48,800</b>	<b>\$ 53,000</b>	<b>\$ 98,137</b>	<b>85%</b>	<b>\$ 45,137</b>
<b>Materials &amp; Supplies</b>								
6520	Office Supplies	\$ 302	\$ 734	\$ 2,400	\$ 2,400	\$ 2,400	0%	\$ -
6510	Copy Paper	\$ 43	\$ 150	\$ 100	\$ 150	\$ 1,200	700%	\$ 1,050
6540	Printing	\$ -	\$ 66	\$ 200	\$ 250	\$ 250	0%	\$ -
6530	Postage - Mailing Fees	\$ 4,686	\$ 4,225	\$ 2,000	\$ 5,000	\$ 5,000	0%	\$ -
6545	Passport Postage	\$ -	\$ 525	\$ 500	\$ 50	\$ 1,250	2400%	\$ 1,200
	<b>Total Materials &amp; Supplies</b>	<b>\$ 5,031</b>	<b>\$ 5,700</b>	<b>\$ 5,200</b>	<b>\$ 7,850</b>	<b>\$ 10,100</b>	<b>29%</b>	<b>\$ 2,250</b>
<b>Other Expenses</b>								
5235	PERS Unfunded Liability	\$ 233,135	\$ 291,100	\$ 337,410	\$ 326,187	\$ 309,312	-5%	\$ (16,875)
5610	Retired Health Benefits	\$ -	\$ 8,516	\$ 9,000	\$ 9,000	\$ -	N/A	\$ (9,000)
5595	Unemployment Plan	\$ 8,827	\$ -	\$ -	\$ 500	\$ 500	0%	\$ -
6900	Travel and Meetings	\$ 30	\$ 40	\$ 300	\$ 300	\$ 4,300	1333%	\$ 4,000
6490	Dues/Subscriptions/Training	\$ 1,503	\$ 213	\$ 2,000	\$ 2,000	\$ 5,400	170%	\$ 3,400
5540	Education/Tuition Reimbursement	\$ 2,500	\$ -	\$ -	\$ -	\$ 3,500	N/A	\$ 3,500
7220	HVAC System Service/Maintenance					\$ 6,000	N/A	\$ 6,000
7260	Vehicle Maintenance	\$ 315	\$ 500	\$ 1,500	\$ -	\$ -	N/A	\$ -
7265	Vehicle & Equipment Fuel	\$ -	\$ 200	\$ 1,000	\$ -	\$ -	N/A	\$ -
7200	Facility Maintenance	\$ 822	\$ 1,281	\$ 1,000	\$ 2,000	\$ 6,300	215%	\$ 4,300
7660	Bank Fees	\$ 14,905	\$ 12,740	\$ 15,000	\$ 15,000	\$ -	-100%	\$ (15,000)
	<b>Total Other Expenses</b>	<b>\$ 262,037</b>	<b>\$ 314,590</b>	<b>\$ 367,210</b>	<b>\$ 354,987</b>	<b>\$ 335,312</b>	<b>-6%</b>	<b>\$ (19,675)</b>

# Administrative Services

100-2100		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Capital</b>								
8011	Capital Equipment	\$ 15	\$ 2,000	\$ 5,000	\$ -	\$ -	N/A	\$ -
	<b>Total Capital</b>	\$ 15	\$ 2,000	\$ 5,000	\$ -	\$ -	N/A	\$ -
<b>Community Programs</b>								
6090	Artesia Public Library Custodial & Maintenance	\$ 75,345	\$ 9,463	\$ 42,075	\$ 42,075	\$ 35,237	-16%	\$ (6,838)
7811	Holiday Home Decoration Awards		\$ 33					
7807	Business Beautification Awards		\$ 396					
7715	Community Graffiti Removal Program	\$ 3,349	\$ 6,481	\$ -	\$ -	\$ -	N/A	\$ -
7685	Emergency Preparedness	\$ 94,487	\$ 10,634	\$ 5,000	\$ 5,000	\$ 12,000	140%	\$ 7,000
6145	School Crossing Guards	\$ 28,517	\$ 169,830	\$ 178,718	\$ 194,256	\$ 208,368	7%	\$ 14,112
6000	Animal Care and Control	\$ 25,885	\$ 47,023	\$ 45,500	\$ 45,500	\$ 52,146	15%	\$ 6,646
7305	Street Sweeping (Parking Lots)	\$ -	\$ 3,179	\$ 8,000	\$ 8,000	\$ 7,605	-5%	\$ (395)
	<b>Total Community Programs</b>	\$ 227,583	\$ 247,039	\$ 279,293	\$ 294,831	\$ 315,356	7%	\$ 20,525
<b>Total Expenses</b>		\$ 1,393,905	\$ 1,183,141	\$ 1,424,600	\$ 1,433,393	\$ 1,639,785	14%	\$ 206,392
<b>Net Subsidy General Fund</b>		\$ 1,393,905	\$ 1,183,141	\$ 1,424,600	\$ 1,433,393	\$ 1,639,785	14%	\$ 206,392

Administrative Services will be funded by the General Operating Fund.

# Planning

The Planning Department administers the City's comprehensive planning programs, processes development permits, and carries out various initiatives. Planning prepares, maintains and implements the General Plan, Zoning, Subdivision of parcels while maintaining compliance with the Permit Streamlining Act the California Environmental Quality Act (CEQA). It formulates, conducts and implements various advance planning programs and studies, and carries out various community and sustainability initiatives.

100-4100	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
	Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>							
Full Time Positions							
Community Development Director	0.90	0.50	0.25	0.20	<b>0.20</b>	0%	0.00
Planning Manager	0.00	0.75	0.75	0.00	<b>0.75</b>	N/A	0.75
Assistant Planner	1.00	0.85	0.85	0.00	<b>0.85</b>	N/A	0.85
Planning Aide	1.00	0.60	0.60	0.00	<b>0.00</b>	N/A	0.00
Administrative Assistant	0.15	0.15	0.15	0.30	<b>0.30</b>	0%	0.00
<b>Total FTE</b>	<b>3.05</b>	<b>2.85</b>	<b>2.60</b>	<b>0.50</b>	<b>2.10</b>	<b>320%</b>	<b>1.60</b>
City Council Appointed Stipend Positions							
Planning Commissioners	5.00	5.00	5.00	5.00	<b>5.00</b>	0%	0.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>							
Planning Fees	\$ 83,055	\$ 137,668	\$ 95,000	\$ 95,000	\$ <b>125,000</b>	32%	\$ 30,000
<b>Total Revenues</b>	<b>\$ 83,055</b>	<b>\$ 137,668</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 125,000</b>	<b>32%</b>	<b>\$ 30,000</b>
<b>Expenditures</b>							
Personnel	\$ 221,406	\$ 187,223	\$ 51,180	\$ 59,355	\$ <b>218,442</b>	268%	\$ 159,087
Utilities and Services	\$ 42,190	\$ 203,627	\$ 248,744	\$ 271,889	\$ <b>235,000</b>	-14%	\$ (36,889)
Materials and Supplies	\$ 1,148	\$ 1,109	\$ 3,300	\$ 3,300	\$ <b>3,100</b>	-6%	\$ (200)
Other Expenses	\$ 53,626	\$ 74,653	\$ 43,212	\$ 47,212	\$ <b>28,348</b>	-40%	\$ (18,864)
Capital	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ -	N/A	\$ -
<b>Total Expenditures</b>	<b>\$ 318,370</b>	<b>\$ 468,611</b>	<b>\$ 348,436</b>	<b>\$ 381,756</b>	<b>\$ 484,890</b>	<b>27%</b>	<b>\$ 103,134</b>
<b>Net Subsidy General Fund</b>	<b>\$ 235,315</b>	<b>\$ 330,944</b>	<b>\$ 253,436</b>	<b>\$ 286,756</b>	<b>\$ 359,890</b>	<b>26%</b>	<b>\$ 73,134</b>

# Planning

100-4100		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Revenues</b>								
4630	Planning Fees	\$ 83,055	\$ 137,668	\$ 95,000	\$ 95,000	\$ 125,000	32%	\$ 30,000
	Grants	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Revenues</b>		<b>\$ 83,055</b>	<b>\$ 137,668</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 125,000</b>	<b>32%</b>	<b>\$ 30,000</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 179,632	\$ 121,013	\$ 38,001	\$ 45,051	\$ 176,481	292%	\$ 131,430
	Other Pay	\$ -	\$ 26,827	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
	Benefits, and Payroll Expenses	\$ 41,774	\$ 39,382	\$ 8,179	\$ 9,304	\$ 36,961	297%	\$ 27,657
<b>Total Personnel</b>		<b>\$ 221,406</b>	<b>\$ 187,223</b>	<b>\$ 51,180</b>	<b>\$ 59,355</b>	<b>\$ 218,442</b>	<b>268%</b>	<b>\$ 159,087</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 178,852	\$ 120,092	\$ 38,001	\$ 38,001	\$ 173,481	357%	\$ 135,480
5020	Wages (Part Time)			\$ -	\$ 7,000	\$ -	N/A	\$ (7,000)
5030	Overtime	\$ 780	\$ 921	\$ -	\$ 50	\$ 3,000	5900%	\$ 2,950
<b>Total Salaries &amp; Wages</b>		<b>\$ 179,632</b>	<b>\$ 121,013</b>	<b>\$ 38,001</b>	<b>\$ 45,051</b>	<b>\$ 176,481</b>	<b>292%</b>	<b>\$ 131,430</b>
<b>Other Pay</b>								
5140	Accrued Leave Buy Back	\$ -	\$ 26,827	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
<b>Total Other Pay</b>		<b>\$ -</b>	<b>\$ 26,827</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>0%</b>	<b>\$ -</b>
<b>Benefits</b>								
5225	Retirement - Employer PEPRA		\$ 586	\$ 418	\$ 418	\$ 3,949	845%	\$ 3,531
5250	Medicare Tax	\$ 1,561	\$ 2,245	\$ 551	\$ 551	\$ 2,515	356%	\$ 1,964
5315	Health Insurance	\$ 31,622	\$ 31,866	\$ 4,875	\$ 6,000	\$ 27,039	351%	\$ 21,039
5320	457 Match	\$ 6,309	\$ 2,590	\$ 921	\$ 921	\$ 921	0%	\$ -
5325	FSA Contribution			\$ 354	\$ 354	\$ 1,314	271%	\$ 960
5410	Auto Allowance					\$ 915	N/A	\$ 915
5415	Cell Phones	\$ 207	\$ 95	\$ 60	\$ 60	\$ 308	413%	\$ 248
5540	Education/Tuition Reimbursement	\$ 2,075	\$ 2,000	\$ 1,000	\$ 1,000	\$ -	-100%	\$ (1,000)
<b>Total Benefits</b>		<b>\$ 41,774</b>	<b>\$ 39,382</b>	<b>\$ 8,179</b>	<b>\$ 9,304</b>	<b>\$ 36,961</b>	<b>297%</b>	<b>\$ 27,657</b>
<b>Total Personnel</b>		<b>\$ 221,406</b>	<b>\$ 187,223</b>	<b>\$ 51,180</b>	<b>\$ 59,355</b>	<b>\$ 218,442</b>	<b>3</b>	<b>\$ 159,087</b>
<b>Utilities and Services</b>								
6095	IT Updates			\$ -	\$ 45	\$ -		
6155	Special Contract Services	\$ 32,035	\$ 195,666	\$ 237,600	\$ 260,000	\$ 235,000	-10%	\$ (25,000)
6650	Website Maintenance	\$ 635	\$ -	\$ -	\$ 700	\$ -	-100%	\$ (700)
7010	Light and Power	\$ 1,903	\$ 1,022	\$ 1,940	\$ 1,940	\$ -	-100%	\$ (1,940)
7020	Gas	\$ 28	\$ 101	\$ 101	\$ 101	\$ -	-100%	\$ (101)
7030	Telephone/Internet	\$ 3,521	\$ 3,623	\$ 4,183	\$ 4,183	\$ -	-100%	\$ (4,183)
7050	Water	\$ 4	\$ 11	\$ 325	\$ 325	\$ -	-100%	\$ (325)
7130	City Hall Security System	\$ 481	\$ 533	\$ 500	\$ 500	\$ -	-100%	\$ (500)
7220	HVAC Maintenance	\$ 1,780	\$ 921	\$ 1,653	\$ 1,653	\$ -	-100%	\$ (1,653)
7720	Equipment Rental	\$ 1,803	\$ 1,750	\$ 2,442	\$ 2,442	\$ -	-100%	\$ (2,442)
	CoreLogic							
	General Plan Update							
	Comcate Software Services							
	Expedited Planning Services							
	Large Project Planning Services							
	Property Tax Consultant							
<b>Total Utilities Services</b>		<b>\$ 42,190</b>	<b>\$ 203,627</b>	<b>\$ 248,744</b>	<b>\$ 271,889</b>	<b>\$ 235,000</b>	<b>-14%</b>	<b>\$ (36,889)</b>

# Planning

<b>100-4100</b>		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Materials &amp; Supplies</b>								
6510	Copy Paper	\$ 43	\$ 150	\$ 200	\$ 200	\$ -	-100%	\$ (200)
6520	Office Supplies	\$ 855	\$ 821	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
6530	Postage - Mailing Fees	\$ 222	\$ 72	\$ 750	\$ 750	\$ 750	0%	\$ -
6540	Printing	\$ 28	\$ 66	\$ 350	\$ 350	\$ 350	0%	\$ -
<b>Total Materials &amp; Supplies</b>		\$ 1,148	\$ 1,109	\$ 3,300	\$ 3,300	\$ 3,100	-6%	\$ (200)
<b>Other Expenses</b>								
<b>Planning Commission Expenses</b>								
5720	Commissioner Stipend	\$ 1,650	\$ 1,750	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
7675	Commissioner Recognition			\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Planning Commission Expenses</b>		\$ 1,650	\$ 1,750	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
5565	Pre-Employment/First Aid	\$ 35	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6165	Special Prof Svcs	\$ 42,901	\$ 62,595	\$ 23,985	\$ 23,985	\$ -	N/A	\$ (23,985)
SB 2 Project-Grant Funded								
LEAP Project-Grant Funded								
6490	Dues/Subscriptions/Training	\$ 430	\$ 583	\$ 2,500	\$ 2,500	\$ 4,000	60%	\$ 1,500
6710	Legal Publications	\$ 7,707	\$ 6,367	\$ 8,000	\$ 12,000	\$ 15,000	25%	\$ 3,000
6900	Travel and Meeting	\$ -	\$ 170	\$ 2,500	\$ 2,500	\$ 4,000	60%	\$ 1,500
Gateway City COG							N/A	\$ -
APA							N/A	\$ -
7200	Facility Maintenance	\$ 495	\$ 1,273	\$ 1,000	\$ 1,000	\$ -	-100%	\$ (1,000)
7260	Vehicle Fuel/Maintenance	\$ 408	\$ 36	\$ 348	\$ 348	\$ 348	0%	\$ -
7265	Vehicle & Equip Fuel	\$ -	\$ 1,879	\$ 1,879	\$ 1,879	\$ 2,000	6%	\$ 121
<b>Total Other Expenses</b>		\$ 51,976	\$ 72,903	\$ 40,212	\$ 44,212	\$ 25,348	-43%	\$ (18,864)
<b>Capital</b>								
8011	Capital Equipment	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ -	N/A	\$ -
<b>Total Capital</b>		\$ -	\$ 2,000	\$ 2,000	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		\$ 318,370	\$ 468,611	\$ 348,436	\$ 381,756	\$ 484,890	27%	\$ 103,134
<b>Net Subsidy General Fund</b>		\$ 235,315	\$ 330,944	\$ 253,436	\$ 286,756	\$ 359,890	26%	\$ 73,134

Planning will be funded from revenue collected through Planning Fees and the General Operating Fund.

# Artesia Towne Center

The Artesia Towne Center Fund receives funds from Rental Revenue and Expenditure activities of the City owned commercial property referred to as the Artesia Towne Center located at 18155-18197 Pioneer Boulevard. The center has been operated and managed by the City since August of 2016. Expenditures include operation, maintenance and improvement of the facility, which are funded through rental revenue furnish by commercial tenants.

100-2500		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	City Manager	0.10	0.10	0.10	0.10	0.10	0%	0.00
	Deputy City Manager	0.05	0.05	0.05	0.05	0.05	0%	0.00
	Management Analyst	1.05	1.05	1.05	0.00	0.00	N/A	0.00
	Finance Manager	0.10	0.10	0.10	0.10	0.10	0%	0.00
	<b>Total FTE</b>	<b>1.30</b>	<b>1.30</b>	<b>1.30</b>	<b>0.25</b>	<b>0.25</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>								
<b>Charges for Services</b>								
4710	Interest Income	\$ 805	\$ 1,478	\$ 1,500	\$ 1,500	\$ -	-100%	\$ (1,500)
4720	Rental Income	\$ 374,257	\$ 445,224	\$ 255,186	\$ 255,186	\$ 738,132	189%	\$ 482,946
	<b>Total Revenue</b>	<b>\$ 375,062</b>	<b>\$ 446,703</b>	<b>\$ 256,686</b>	<b>\$ 256,686</b>	<b>\$ 738,132</b>	<b>188%</b>	<b>\$ 481,446</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 25,466	\$ 111,885	\$ 40,852	\$ 41,350	\$ 44,678	8%	\$ 3,328
	Other Pay	\$ -	\$ 24,484	\$ 5,000	\$ 5,000	\$ -	-100%	\$ (5,000)
	Benefits, and Payroll Expenses	\$ 8,350	\$ 35,894	\$ 4,715	\$ 6,456	\$ 12,987	101%	\$ 6,531
	<b>Total Personnel Expense</b>	<b>\$ 33,816</b>	<b>\$ 172,264</b>	<b>\$ 50,567</b>	<b>\$ 52,806</b>	<b>\$ 57,665</b>	<b>9%</b>	<b>\$ 4,859</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 25,233	\$ 107,138	\$ 41,350	\$ 41,350	\$ 44,678	8%	\$ 3,328
5020	Part Time	\$ -	\$ 4,748	\$ -	\$ -	\$ -		\$ -
5030	Overtime	\$ 233	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 25,466</b>	<b>\$ 111,885</b>	<b>\$ 41,350</b>	<b>\$ 41,350</b>	<b>\$ 44,678</b>	<b>8%</b>	<b>\$ 3,328</b>
<b>Other Pay</b>								
5140	Accrued Leave Buy Back	\$ -	\$ 24,484	\$ 5,000	\$ 5,000	\$ -	-100%	\$ (5,000)
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ 24,484</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>-100%</b>	<b>\$ (5,000)</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.		\$ 546	\$ 447	\$ 447	\$ 3,760	741%	\$ 3,313
5315	Health Insurance	\$ 6,120	\$ 29,688	\$ 3,443	\$ 3,443	\$ 4,820	40%	\$ 1,377
5325	FSA Contribution	\$ -	\$ -	\$ -	\$ 173	\$ 173	0%	\$ -
5250	Medicare Tax	\$ 281	\$ 2,594	\$ 300	\$ 592	\$ 648	9%	\$ 56
5410	Auto Allowance			\$ 500	\$ 500	\$ 750	50%	\$ 250
5415	Cell Phone	\$ 14	\$ 190	\$ 50	\$ 75	\$ 289	285%	\$ 214
5320	457 Match	\$ 1,935	\$ 2,876	\$ 900	\$ 1,226	\$ 2,547	108%	\$ 1,321
	<b>Total Benefits</b>	<b>\$ 8,350</b>	<b>\$ 35,894</b>	<b>\$ 5,640</b>	<b>\$ 6,456</b>	<b>\$ 12,987</b>	<b>101%</b>	<b>\$ 6,531</b>
	<b>Total Personnel</b>	<b>\$ 33,816</b>	<b>\$ 172,264</b>	<b>\$ 50,567</b>	<b>\$ 52,806</b>	<b>\$ 57,665</b>	<b>9%</b>	<b>\$ 4,859</b>
<b>Utilities and Services</b>								
7010	Light and Power	\$ 19,689	\$ 23,410	\$ 40,000	\$ 40,000	\$ -	-100%	\$ (40,000)
7030	Telephone/Internet	\$ 1,550	\$ 1,547	\$ 1,036	\$ 1,036	\$ -	-100%	\$ (1,036)
7050	Water	\$ 7,017	\$ 9,071	\$ 6,243	\$ 6,243	\$ -	-100%	\$ (6,243)
7130	Security Guard	\$ 40,150	\$ 53,003	\$ 65,000	\$ 65,000	\$ -	-100%	\$ (65,000)
	<b>Total Utilities and Services</b>	<b>\$ 68,406</b>	<b>\$ 87,031</b>	<b>\$ 112,279</b>	<b>\$ 112,279</b>	<b>\$ -</b>	<b>-100%</b>	<b>\$ (112,279)</b>
<b>Other Expenses</b>								
7280	Building Maintenance	\$ 29,503	\$ 69,536	\$ 33,000	\$ 33,000	\$ -	-100%	\$ (33,000)
7655	ATC Reimbursable Expense	\$ 575	\$ 153	\$ 500	\$ 500	\$ -	-100%	\$ (500)
7755	ATC Expense (Maintenance & Operations)	\$ 6,968	\$ 7,432	\$ 10,000	\$ 10,000	\$ 254,250	2443%	\$ 244,250
7400	Property Insurance	\$ 20,000	\$ 70,000.00	\$ 57,380	\$ 57,380	\$ 59,000	3%	\$ 1,620
6035	ATC Management Contract	\$ 14,206	\$ 17,631.75	\$ 50,000	\$ 50,000	\$ 47,800	-4%	\$ (2,200)
8102	Property Rehabilitation (Capital)	\$ -	\$ 84,149.47	\$ 105,000	\$ 105,000	\$ 112,600	7%	\$ 7,600
	<b>Total Other Expenses</b>	<b>\$ 71,252</b>	<b>\$ 248,903</b>	<b>\$ 255,880</b>	<b>\$ 255,880</b>	<b>\$ 473,650</b>	<b>85%</b>	<b>\$ 217,770</b>
	<b>Total Expenses</b>	<b>\$ 173,474</b>	<b>\$ 508,197</b>	<b>\$ 418,726</b>	<b>\$ 420,965</b>	<b>\$ 531,315</b>	<b>26%</b>	<b>\$ 110,350</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 201,588</b>	<b>\$ (61,495)</b>	<b>\$ (162,040)</b>	<b>\$ (164,279)</b>	<b>\$ 206,817</b>	<b>-226%</b>	<b>\$ 371,096</b>

# Human Resources

The Human Resources Department supports all prospective, current and past employees. The Human Resources Department core services and competencies include recruitment and retention of qualified applicants; employee and labor relations; job classification, compensation and labor market research; maintenance of personnel records; organizational and employee development; employee benefits; and regulatory compliance.

100-2400	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
	Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Staffing Summary</b>							
Full Time Positions							
Human Resources Manager	0.80	0.80	0.80	0.80	<b>0.80</b>	0%	0.00
Administrative Analyst	1.00	1.00	1.00	0.00	<b>0.00</b>	N/A	0.00
Administrative Secretary	0.05	0.05	0.05	0.05	<b>0.025</b>	-50%	-0.03
Administrative Assistant	0.00	0.00	0.00	0.00	<b>0.050</b>	N/A	0.05
<b>Total FTE</b>	<b>1.85</b>	<b>1.85</b>	<b>1.85</b>	<b>0.85</b>	<b>0.88</b>	<b>3%</b>	<b>0.03</b>
<b>Revenues</b>							
Revenue From General Fund	\$ 242,205	\$ 621,375	\$ 238,245	\$ 232,595	\$ <b>258,045</b>	11%	\$ 25,450
Total Revenue for Department	\$ 242,205	\$ 621,375	\$ 238,245	\$ 232,595	\$ <b>258,045</b>	11%	\$ 25,450
<b>Expenditures</b>							
Personnel	\$ 193,344	\$ 467,276	\$ 117,395	\$ 115,395	\$ <b>133,345</b>	16%	\$ 17,950
Utilities and Services	\$ 10,905	\$ 9,112	\$ 17,550	\$ 12,550	\$ -	-100%	\$ (12,550)
Materials and Supplies	\$ 1,315	\$ 3,862	\$ 1,800	\$ 2,050	\$ <b>1,700</b>	-17%	\$ (350)
Other Expenses	\$ 36,641	\$ 141,125	\$ 101,500	\$ 102,600	\$ <b>123,000</b>	20%	\$ 20,400
<b>Total Expenditures</b>	<b>\$ 242,205</b>	<b>\$ 621,375</b>	<b>\$ 238,245</b>	<b>\$ 232,595</b>	<b>\$ 258,045</b>	<b>11%</b>	<b>\$ 25,450</b>
<b>Net Subsidy General Fund</b>	<b>\$ 242,205</b>	<b>\$ 621,375</b>	<b>\$ 238,245</b>	<b>\$ 232,595</b>	<b>\$ 258,045</b>	<b>11%</b>	<b>\$ 25,450</b>

# Human Resources

100-2400		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 162,063	\$ 170,306	\$ 91,833	\$ 91,833	\$ 102,230	11%	\$ 10,397
	Other Pay	\$ -	\$ 244,980	\$ 2,000	\$ -	\$ -	N/A	\$ -
	Benefits, and Payroll Expenses	\$ 31,282	\$ 51,990	\$ 23,562	\$ 23,562	\$ 31,115	32%	\$ 7,553
	<b>Total Personnel</b>	<b>\$ 193,344</b>	<b>\$ 467,276</b>	<b>\$ 117,395</b>	<b>\$ 115,395</b>	<b>\$ 133,345</b>	<b>16%</b>	<b>\$ 17,950</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 162,063	\$ 170,306	\$ 91,833	\$ 91,833	\$ 102,230	11%	\$ 10,397
5020	Part Time		\$ 38			\$ -	N/A	\$ -
5030	Overtime	\$ 216	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 162,063</b>	<b>\$ 170,306</b>	<b>\$ 91,833</b>	<b>\$ 91,833</b>	<b>\$ 102,230</b>	<b>11%</b>	<b>\$ 10,397</b>
<b>Other Pay</b>								
5140	Accrued Leave Buy Back	\$ -	\$ 244,980	\$ 2,000	\$ -	\$ -	N/A	\$ -
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ 244,980</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.		\$ 846	\$ 1,041	\$ 1,041	\$ 2,134	105%	\$ 1,093
5315	Health Insurance	\$ 28,121	\$ 46,017	\$ 16,755	\$ 16,755	\$ 19,819	18%	\$ 3,064
5610	Retiree Health Benefits	\$ -	\$ -	\$ 3,500	\$ 3,500	\$ 1,800	-49%	\$ (1,700)
5325	FSA Contribution	\$ -	\$ -	\$ 592	\$ 592	\$ 592	0%	\$ -
5250	Medicare Tax	\$ 1,624	\$ 3,065	\$ 1,390	\$ 1,390	\$ 1,482	7%	\$ 92
5540	Education/Tuition Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ 3,500	N/A	\$ 3,500
5410	Auto Allowance					\$ 1,485	N/A	\$ 1,485
5415	Cell Phone	\$ 207	\$ 115	\$ 248	\$ 248	\$ 267	8%	\$ 19
5320	457 Match	\$ 1,330	\$ 1,946	\$ 36	\$ 36	\$ 36	0%	\$ -
	<b>Total Benefits</b>	<b>\$ 31,282</b>	<b>\$ 51,990</b>	<b>\$ 23,562</b>	<b>\$ 23,562</b>	<b>\$ 31,115</b>	<b>32%</b>	<b>\$ 7,553</b>
	<b>Total Personnel</b>	<b>\$ 193,344</b>	<b>\$ 467,276</b>	<b>\$ 117,395</b>	<b>\$ 115,395</b>	<b>\$ 133,345</b>	<b>16%</b>	<b>\$ 17,950</b>
<b>Utilities and Services</b>								
7010	Light and Power	\$ 1,903	\$ 1,022	\$ 4,600	\$ -	\$ -	N/A	\$ -
7020	Gas	\$ -	\$ -	\$ 100	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 3,521	\$ 3,602	\$ 4,200	\$ 4,200	\$ -	-100%	\$ (4,200)
7060	Telephone Repair/Service	\$ -	\$ -	\$ 150	\$ 150	\$ -	-100%	\$ (150)
7050	Water	\$ 4	\$ 11	\$ 200	\$ 200	\$ -	-100%	\$ (200)
7720	Equipment Rental	\$ 1,831	\$ 1,750	\$ 2,500	\$ 2,500	\$ -	-100%	\$ (2,500)
7220	HVAC Maintenance	\$ 1,780	\$ 921	\$ 3,500	\$ 3,500	\$ -	-100%	\$ (3,500)
7130	City Hall Security System	\$ 481	\$ 533	\$ 500	\$ 500	\$ -	-100%	\$ (500)
7260	Vehicle Serv./Maint.	\$ 255	\$ -	\$ 300	\$ 300	\$ -	-100%	\$ (300)
7200	Maintenance	\$ 495	\$ 1,273	\$ 800	\$ 500	\$ -	-100%	\$ (500)
6650	Website Maintenance	\$ 635	\$ -	\$ 700	\$ 700	\$ -	-100%	\$ (700)
	<b>Total Utilities and Services</b>	<b>\$ 10,905</b>	<b>\$ 9,112</b>	<b>\$ 17,550</b>	<b>\$ 12,550</b>	<b>\$ -</b>	<b>-100%</b>	<b>\$ (12,550)</b>
<b>Materials &amp; Supplies</b>								
6520	Office Supplies	\$ 1,050	\$ 3,544	\$ 1,300	\$ 1,500	\$ 1,300	-13%	\$ (200)
6510	Copy Paper	\$ 43	\$ 150	\$ 100	\$ 150	\$ -	-100%	\$ (150)
6540	Printing	\$ -	\$ 66	\$ 100	\$ 100	\$ 100	0%	\$ -
6530	Postage - Mailing Fees	\$ 222	\$ 102	\$ 300	\$ 300	\$ 300	0%	\$ -
6545	Passport Postage	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Materials &amp; Supplies</b>	<b>\$ 1,315</b>	<b>\$ 3,862</b>	<b>\$ 1,800</b>	<b>\$ 2,050</b>	<b>\$ 1,700</b>	<b>-17%</b>	<b>\$ (350)</b>
<b>Other Expenses</b>								
6900	Travel and Meetings			\$ -	\$ 1,600	\$ 2,000	25%	\$ 400
6105	Labor Consultant	\$ 18,933	\$ 103,666	\$ 65,000	\$ 65,000	\$ 65,000	0%	\$ -
6490	Dues/Subscriptions/Training	\$ 7,769	\$ 4,852	\$ 12,000	\$ 12,000	\$ 16,000	33%	\$ 4,000
5550	Background Checks	\$ 384	\$ 604	\$ 500	\$ 1,000	\$ 1,000	0%	\$ -
5565	Pre-Employment Physicals	\$ 430	\$ 1,186	\$ 1,000	\$ 3,500	\$ 3,000	-14%	\$ (500)
6135	Records Destruction	\$ 1,475	\$ 1,328	\$ 2,000	\$ -	\$ -	N/A	\$ -
5515	Employment Advertising	\$ 4,939	\$ 5,186	\$ 12,000	\$ 10,000	\$ 12,000	20%	\$ 2,000
6035	Contract Services	\$ 184	\$ 20,728	\$ 500	\$ 1,000	\$ 10,500	950%	\$ 9,500
	Scanning Services							
5520	Annual Staff Appreciation	\$ 2,527	\$ 3,576	\$ 5,000	\$ 5,000	\$ 10,000	100%	\$ 5,000
7765	Organizational Development	\$ -	\$ -	\$ 3,500	\$ 3,500	\$ 3,500	0%	\$ -
	<b>Total Other Expenses</b>	<b>\$ 36,641</b>	<b>\$ 141,125</b>	<b>\$ 101,500</b>	<b>\$ 102,600</b>	<b>\$ 123,000</b>	<b>20%</b>	<b>\$ 20,400</b>
	<b>Total Expenses</b>	<b>\$ 242,205</b>	<b>\$ 621,375</b>	<b>\$ 238,245</b>	<b>\$ 232,595</b>	<b>\$ 258,045</b>	<b>11%</b>	<b>\$ 25,450</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 242,205</b>	<b>\$ 621,375</b>	<b>\$ 238,245</b>	<b>\$ 232,595</b>	<b>\$ 258,045</b>	<b>11%</b>	<b>\$ 25,450</b>

# Risk Management

Risk Management manages the City's internal and external risks in the most cost-effective manner. The primary functions of the Risk Management Department include the following tasks: reviewing City agreements for proper insurance and indemnification clauses, processing City insurance claims against private parties or through City insurance, processing insurance claims from private parties against the City, and submitting restitution claims to the District Attorney for crimes against public property.

<b>100-2450</b>		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
Full Time Positions								
	Human Resources Manager	0.200	0.20	0.20	0.20	<b>0.20</b>	0%	0.00
	Deputy City Manager	0.100	0.10	0.10	0.10	<b>0.10</b>	0%	0.00
	Administrative Secretary	0.000	0.00	0.00	0.00	<b>0.025</b>	N/A	0.03
	Administrative Assistant	0.000	0.00	0.00	0.00	<b>0.05</b>	N/A	0.05
	<b>Total FTE</b>	<b>0.300</b>	<b>0.30</b>	<b>0.30</b>	<b>0.30</b>	<b>0.375</b>	<b>25%</b>	<b>0.08</b>
<b>Revenues</b>								
	Revenue From General Fund	\$ 401,566	\$ 364,339	\$ 440,186	\$ 439,770	\$ <b>552,686</b>	26%	\$ 112,916
	<b>Total Revenue for Department</b>	<b>\$ 401,566</b>	<b>\$ 364,339</b>	<b>\$ 440,186</b>	<b>\$ 439,770</b>	<b>\$ 552,686</b>	<b>26%</b>	<b>\$ 112,916</b>
<b>Expenditures</b>								
	Personnel	\$ 59,046	\$ 64,753	\$ 50,513	\$ 50,103	\$ <b>58,023</b>	16%	\$ 7,920
	Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Other Expenses	\$ 342,520	\$ 299,586	\$ 389,673	\$ 389,667	\$ <b>494,663</b>	27%	\$ 104,996
	<b>Total Expenditures</b>	<b>\$ 401,566</b>	<b>\$ 364,339</b>	<b>\$ 440,186</b>	<b>\$ 439,770</b>	<b>\$ 552,686</b>	<b>26%</b>	<b>\$ 112,916</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 401,566</b>	<b>\$ 364,339</b>	<b>\$ 440,186</b>	<b>\$ 439,770</b>	<b>\$ 552,686</b>	<b>26%</b>	<b>\$ 112,916</b>
<b>Expenditures</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 50,123	\$ 61,868	\$ 40,900	\$ 40,490	\$ <b>44,668</b>	10%	\$ 4,178
	Other Pay	\$ -	\$ 1,500	\$ -	\$ -	\$ <b>862</b>	N/A	\$ 862
	Benefits, and Payroll Expenses	\$ 8,924	\$ 1,385	\$ 9,613	\$ 9,613	\$ <b>12,492</b>	30%	\$ 2,879
	<b>Total Personnel</b>	<b>\$ 59,046</b>	<b>\$ 64,753</b>	<b>\$ 50,513</b>	<b>\$ 50,103</b>	<b>\$ 58,023</b>	<b>16%</b>	<b>\$ 7,920</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 50,058	\$ 61,868	\$ 40,900	\$ 40,490	\$ <b>44,668</b>	10%	\$ 4,178
5030	Overtime	\$ 65	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 50,123</b>	<b>\$ 61,868</b>	<b>\$ 40,900</b>	<b>\$ 40,490</b>	<b>\$ 44,668</b>	<b>10%</b>	<b>\$ 4,178</b>
<b>Other Pay</b>								
5140	Accrued Leave Buy Back	\$ -	\$ 1,500	\$ -	\$ -	\$ <b>862</b>	N/A	\$ 862
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 862</b>	<b>N/A</b>	<b>\$ 862</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.		\$ 455	\$ 455	\$ 455	\$ <b>1,758</b>	286%	\$ 1,303
5315	Health Insurance	\$ 8,436	\$ -	\$ 6,809	\$ 6,809	\$ <b>7,925</b>	16%	\$ 1,116
5610	Retiree Health Benefits	\$ -	\$ 1,385	\$ 1,500	\$ 1,500	\$ -	N/A	\$ (1,500)
5325	FSA Contribution	\$ -	\$ -	\$ 262	\$ 262	\$ <b>262</b>	0%	\$ -
5250	Medicare Tax	\$ 487	\$ -	\$ 587	\$ 587	\$ <b>648</b>	10%	\$ 61
5540	Education/Tuition Reimbursement					\$ <b>700</b>	N/A	\$ 700
5410	Auto Allowance					\$ <b>585</b>	N/A	\$ 585
5415	Cell Phone					\$ <b>105</b>	N/A	\$ 105
5320	457 Match					\$ <b>510</b>	N/A	\$ 510
	<b>Total Benefits</b>	<b>\$ 8,924</b>	<b>\$ 1,385</b>	<b>\$ 9,613</b>	<b>\$ 9,613</b>	<b>\$ 12,492</b>	<b>30%</b>	<b>\$ 2,879</b>
	<b>Total Personnel</b>	<b>\$ 59,046</b>	<b>\$ 64,753</b>	<b>\$ 50,513</b>	<b>\$ 50,103</b>	<b>\$ 58,023</b>	<b>16%</b>	<b>\$ 7,920</b>
<b>Other Expenses</b>								
7400	Property Insurance	\$ 131,006	\$ 80,547	\$ 100,000	\$ 100,000	\$ <b>161,352</b>	61%	\$ 61,352
6220	General Liability Insurance	\$ -	\$ 147,020	\$ 197,378	\$ 197,378	\$ <b>227,528</b>	15%	\$ 30,150
6221	Workers' Comp Ins.	\$ 77,123	\$ 69,208	\$ 90,695	\$ 90,695	\$ <b>92,269</b>	2%	\$ 1,574
6300	Crime and Pollution Insurance	\$ 134,391	\$ 2,811	\$ 1,600	\$ 1,594	\$ <b>3,114</b>	95%	\$ 1,520
6165	Special Prof. Services					\$ <b>2,400</b>		
	Accommodation Assessment		\$ -				N/A	\$ -
6560	Special Dept. Supplies					\$ <b>8,000</b>	N/A	\$ 8,000
	Ergonomics		\$ -				N/A	\$ -
	Emerg/Safety Supplies		\$ -				N/A	\$ -
	<b>Total Other Expenses</b>	<b>\$ 342,520</b>	<b>\$ 299,586</b>	<b>\$ 389,673</b>	<b>\$ 389,667</b>	<b>\$ 494,663</b>	<b>27%</b>	<b>\$ 104,996</b>
	<b>Total Expenses</b>	<b>\$ 401,566</b>	<b>\$ 364,339</b>	<b>\$ 440,186</b>	<b>\$ 439,770</b>	<b>\$ 552,686</b>	<b>26%</b>	<b>\$ 112,916</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 401,566</b>	<b>\$ 364,339</b>	<b>\$ 440,186</b>	<b>\$ 439,770</b>	<b>\$ 552,686</b>	<b>26%</b>	<b>\$ 112,916</b>

# Risk Management

Risk Management will be funded by the General Operating Fund.

# Finance

Finance accounts for the City's past, present, and future financial affairs. Specific activities managed by the department include: Developing the City's budget, Financial Reporting, Audit Compliance, Payroll, Accounts Payable, and Accounts Receivables.

100-3100	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
	Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>							
Full Time Positions							
Finance Manager	0.75	0.75	0.75	0.90	<b>0.90</b>	0%	0.00
Assistant Finance Manager	1.00	1.00	1.00	0.00	<b>0.00</b>	N/A	0.00
Accounting Manager	0.00	0.00	0.00	1.00	<b>0.00</b>	N/A	-1.00
Management Analyst	0.00	0.00	0.00	1.00	<b>1.00</b>	0%	0.00
Senior Accountant	0.00	0.00	0.00	1.00	<b>1.00</b>	0%	0.00
Accounting Technician II	2.00	2.00	2.00	2.00	<b>1.00</b>	-50%	-1.00
Administrative Secretary	0.05	0.05	0.05	0.05	<b>0.05</b>	0%	0.00
Administrative Assistant	0.05	0.05	0.05	0.10	<b>0.10</b>	0%	0.00
<b>Total FTE</b>	<b>3.85</b>	<b>3.85</b>	<b>3.85</b>	<b>6.05</b>	<b>4.05</b>	<b>-33%</b>	<b>-2.00</b>
<b>Revenues</b>							
Revenue From General Fund	\$ 431,976	\$ 717,424	\$ 692,525	\$ 683,294	\$ <b>750,455</b>	10%	\$ 67,161
<b>Total Revenue for Department</b>	<b>\$ 431,976</b>	<b>\$ 717,424</b>	<b>\$ 692,525</b>	<b>\$ 683,294</b>	<b>\$ 750,455</b>	<b>10%</b>	<b>\$ 67,161</b>
<b>Expenditures</b>							
Personnel	\$ 266,049	\$ 437,360	\$ 399,740	\$ 397,304	\$ <b>445,705</b>	12%	\$ 48,401
Professional Services	\$ 122,019	\$ 244,692	\$ 240,000	\$ 240,000	\$ <b>200,000</b>	-17%	\$ (40,000)
Materials and Supplies	\$ 4,012	\$ 5,162	\$ 3,850	\$ 1,850	\$ <b>3,250</b>	76%	\$ 1,400
Utilities and Services	\$ 10,885	\$ 9,370	\$ 9,935	\$ 10,135	\$ <b>60,000</b>	492%	\$ 49,865
Other Expenses	\$ 14,936	\$ 8,614	\$ 26,500	\$ 20,800	\$ <b>41,500</b>	100%	\$ 20,700
Capital	\$ 14,075	\$ 12,227	\$ 12,500	\$ 13,205	\$ -	N/A	\$ (13,205)
<b>Total Expenditures</b>	<b>\$ 431,976</b>	<b>\$ 717,424</b>	<b>\$ 692,525</b>	<b>\$ 683,294</b>	<b>\$ 750,455</b>	<b>10%</b>	<b>\$ 67,161</b>
<b>Net Subsidy General Fund</b>	<b>\$ 431,976</b>	<b>\$ 717,424</b>	<b>\$ 692,525</b>	<b>\$ 683,294</b>	<b>\$ 750,455</b>	<b>10%</b>	<b>\$ 67,161</b>

# Finance

100-3100		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 208,005	\$ 331,040	\$ 326,821	\$ 325,821	\$ 361,714	11%	\$ 35,893
	Other Pay	\$ 12,025	\$ -	\$ 10,000	\$ -	\$ 5,602	N/A	\$ 5,602
	Benefits, and Payroll Expenses	\$ 46,020	\$ 106,320	\$ 62,919	\$ 71,483	\$ 78,389	10%	\$ 6,906
	<b>Total Personnel</b>	<b>\$ 266,049</b>	<b>\$ 437,360</b>	<b>\$ 399,740</b>	<b>\$ 397,304</b>	<b>\$ 445,705</b>	<b>12%</b>	<b>\$ 48,401</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 207,754	\$ 328,341	\$ 324,821	\$ 324,821	\$ 360,714	11%	\$ 35,893
5020	Part Time		\$ 2,697					
5030	Overtime	\$ 251	\$ 2	\$ 2,000	\$ 1,000	\$ 1,000	0%	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 208,005</b>	<b>\$ 331,040</b>	<b>\$ 326,821</b>	<b>\$ 325,821</b>	<b>\$ 361,714</b>	<b>11%</b>	<b>\$ 35,893</b>
<b>Other Pay</b>								
5140	Accrued Leave Buy Back	\$ 12,025	\$ -	\$ 10,000	\$ -	\$ 5,602	N/A	\$ 5,602
	<b>Total Other Pay</b>	<b>\$ 12,025</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 5,602</b>	<b>N/A</b>	<b>\$ 5,602</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.		\$ 1,640	\$ 3,241	\$ 3,241	\$ 19,968	516%	\$ 16,727
5250	Medicare Tax	\$ 1,603	\$ 5,770	\$ 4,893	\$ 4,893	\$ 5,230	7%	\$ 337
5315	Health Insurance	\$ 37,857	\$ 89,150	\$ 41,436	\$ 50,000	\$ 36,968	-26%	\$ (13,032)
5320	457 Match	\$ 6,378	\$ 9,463	\$ 9,945	\$ 9,945	\$ 10,462	5%	\$ 517
5325	FSA		\$ -	\$ 2,819	\$ 2,819	\$ 2,819	0%	\$ -
5410	Auto Allowance					\$ 2,310	N/A	\$ 2,310
5415	Cell Phone	\$ 182	\$ 297	\$ 585	\$ 585	\$ 632	8%	\$ 47
	<b>Total Benefits</b>	<b>\$ 46,020</b>	<b>\$ 106,320</b>	<b>\$ 62,919</b>	<b>\$ 71,483</b>	<b>\$ 78,389</b>	<b>10%</b>	<b>\$ 6,906</b>
	<b>Total Personnel</b>	<b>\$ 266,049</b>	<b>\$ 437,360</b>	<b>\$ 399,740</b>	<b>\$ 397,304</b>	<b>\$ 445,705</b>	<b>12%</b>	<b>\$ 48,401</b>
<b>Professional Services</b>								
6035	Contract Services	\$ 122,019	\$ 244,692	\$ 240,000	\$ 240,000	\$ 200,000	-17%	\$ (40,000)
	IT Contract							\$ -
	Auditor/Accounting Services							\$ -
	Consulting Services							\$ -
	Business Tax Collection Support (HdL)							\$ -
	Payroll Services							\$ -
	<b>Total Professional Services</b>	<b>\$ 122,019</b>	<b>\$ 244,692</b>	<b>\$ 240,000</b>	<b>\$ 240,000</b>	<b>\$ 200,000</b>	<b>-17%</b>	<b>\$ (40,000)</b>
<b>Utilities and Services</b>								
6095	IT Updates	\$ -	\$ -	\$ -	\$ -	\$ 10,000	N/A	\$ 10,000
6096	IT Service Contingencies	\$ -	\$ -	\$ -	\$ -	\$ 50,000	N/A	\$ 50,000
6650	Website Maintenance	\$ 635	\$ -	\$ 635	\$ 635	\$ -	-100%	\$ (635)
7010	Light and Power	\$ 1,903	\$ 1,022	\$ -	\$ -	\$ -	N/A	\$ -
7020	Gas	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 3,756	\$ 3,888	\$ 4,000	\$ 4,000	\$ -	-100%	\$ (4,000)
7050	Water	\$ 4	\$ 11	\$ 100	\$ 100	\$ -	-100%	\$ (100)
7130	City Hall Security System	\$ 481	\$ 533	\$ 600	\$ 600	\$ -	-100%	\$ (600)
7200	Maintenance	\$ 495	\$ 1,245	\$ 600	\$ 800	\$ -	-100%	\$ (800)
7220	HVAC Maintenance	\$ 1,780	\$ 921	\$ 2,000	\$ 2,000	\$ -	-100%	\$ (2,000)
7720	Equipment Rental	\$ 1,831	\$ 1,750	\$ 2,000	\$ 2,000	\$ -	-100%	\$ (2,000)
	<b>Total Utilities and Services</b>	<b>\$ 10,885</b>	<b>\$ 9,370</b>	<b>\$ 9,935</b>	<b>\$ 10,135</b>	<b>\$ 60,000</b>	<b>492%</b>	<b>\$ 49,865</b>
<b>Materials &amp; Supplies</b>								
6510	Copy Paper	\$ 43	\$ 150	\$ 100	\$ 150	\$ -	-100%	\$ (150)
6520	Office Supplies	\$ 1,735	\$ 3,300	\$ 1,000	\$ 1,400	\$ 1,000	-29%	\$ (400)
6530	Postage	\$ 222	\$ 72	\$ 750	\$ 200	\$ 250	25%	\$ 50
6540	Printing	\$ 2,012	\$ 1,641	\$ 2,000	\$ 100	\$ 2,000	1900%	\$ 1,900
	<b>Total Materials &amp; Supplies</b>	<b>\$ 4,012</b>	<b>\$ 5,162</b>	<b>\$ 3,850</b>	<b>\$ 1,850</b>	<b>\$ 3,250</b>	<b>76%</b>	<b>\$ 1,400</b>
<b>Other Expenses</b>								
5540	Education/Tuition Reimbursement	\$ 2,500	\$ 2,000	\$ 2,000	\$ -	\$ -	N/A	\$ -
5610	Retiree Health Ins	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ -	N/A	\$ (12,000)
6490	Dues and Subscriptions	\$ 222	\$ 263	\$ 500	\$ 2,800	\$ 25,000	793%	\$ 22,200
6900	Travel and Meeting	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,500	50%	\$ 500
7660	Bank Fees	\$ 12,214	\$ 6,351	\$ 12,000	\$ 5,000	\$ 15,000	200%	\$ 10,000
	<b>Total Other Expenses</b>	<b>\$ 14,936</b>	<b>\$ 8,614</b>	<b>\$ 26,500</b>	<b>\$ 20,800</b>	<b>\$ 41,500</b>	<b>100%</b>	<b>\$ 20,700</b>
<b>Capital</b>								
8011	Accounting Software	\$ 14,075	\$ 12,227	\$ 12,500	\$ 13,205	\$ -	N/A	\$ (13,205)
	<b>Total Capital</b>	<b>\$ 14,075</b>	<b>\$ 12,227</b>	<b>\$ 12,500</b>	<b>\$ 13,205</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ (13,205)</b>
<b>Total Expenses</b>		<b>\$ 431,976</b>	<b>\$ 717,424</b>	<b>\$ 692,525</b>	<b>\$ 683,294</b>	<b>\$ 750,455</b>	<b>10%</b>	<b>\$ 67,161</b>
<b>Net Subsidy General Fund</b>		<b>\$ 431,976</b>	<b>\$ 717,424</b>	<b>\$ 692,525</b>	<b>\$ 683,294</b>	<b>\$ 750,455</b>	<b>10%</b>	<b>\$ 67,161</b>

Finance will be funded by the General Operating Fund.

# Building & Safety

The primary service of the Building & Safety Department is to administer and enforce standards and codes for the safeguarding of life, health, and property. Enforcement is implemented through a contract service, by checking plans, issuing permits, and inspecting construction at all phases of a development project for compliance with the California Building Code, the Artesia Municipal Code, and other safety standards related to material and structural soundness. Building & Safety Division maintains records of permits, inspections and plans.

<b>100-4300</b>		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	Planning Manager	0.00	0.15	0.15	0.00	0.15	N/A	0.15
	Assistant Planner	0.00	0.05	0.05	0.00	0.05	N/A	0.05
	Planning Aide	0.00	0.35	0.35	0.00	0.00	N/A	0.00
	<b>Total FTE</b>	<b>0.00</b>	<b>0.55</b>	<b>0.55</b>	<b>0.00</b>	<b>0.20</b>	<b>N/A</b>	<b>0.20</b>
<b>Revenues</b>								
	Building and Safety Permits and Fees	\$ 61,965	\$ 62,025	\$ 45,000	\$ 45,000	\$ 45,000	0%	\$ -
	<b>Total Revenue for Department</b>	<b>\$ 61,965</b>	<b>\$ 62,025</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>0%</b>	<b>\$ -</b>
<b>Expenditures</b>								
	Personnel Expense	\$ 43,835	\$ 32,099	\$ -	\$ -	\$ 21,287	N/A	\$ 21,287
	Professional Services	\$ 304,127	\$ 240,321	\$ 342,000	\$ 342,000	\$ 312,000	-9%	\$ (30,000)
	<b>Total Expenditures</b>	<b>\$ 347,962</b>	<b>\$ 272,420</b>	<b>\$ 342,000</b>	<b>\$ 342,000</b>	<b>\$ 333,287</b>	<b>-3%</b>	<b>\$ (8,713)</b>
<b>Net Subsidy General Fund</b>		<b>\$ 285,996</b>	<b>\$ 210,395</b>	<b>\$ 297,000</b>	<b>\$ 297,000</b>	<b>\$ 288,287</b>	<b>-3%</b>	<b>\$ (8,713)</b>
<b>Revenues</b>								
4120	Building Permits	\$ -	\$ 760	\$ -	\$ -	\$ -	N/A	\$ -
4340	Industrial Waste Inspections	\$ 61,965	\$ 61,265	\$ 45,000	\$ 45,000	\$ 45,000	0%	\$ -
	<b>Total Revenue for Department</b>	<b>\$ 61,965</b>	<b>\$ 62,025</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>0%</b>	<b>\$ -</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 37,198	\$ 26,400	\$ -	\$ -	\$ 17,935	N/A	\$ 17,935
	Other Pay	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Benefits, and Payroll Expenses	\$ 6,636	\$ 5,699	\$ -	\$ -	\$ 3,352	N/A	\$ 3,352
	<b>Total Personnel</b>	<b>\$ 43,835</b>	<b>\$ 32,099</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,287</b>	<b>N/A</b>	<b>\$ 21,287</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 37,042	\$ 26,000	\$ -	\$ -	\$ 17,935	N/A	\$ 17,935
5030	Overtime	\$ 156	\$ 400	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 37,198</b>	<b>\$ 26,400</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,935</b>	<b>N/A</b>	<b>\$ 17,935</b>
<b>Other Pay</b>								
5140	Accrued Leave Buy Back	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>				
<b>Benefits</b>								
5225	Retirement - Employer Contr.					\$ 278	N/A	\$ 278
5250	Medicare Tax	\$ 312	\$ -	\$ -	\$ -	\$ 260	N/A	\$ 260
5315	Health Insurance	\$ 6,324	\$ 5,699	\$ -	\$ -	\$ 2,510	N/A	\$ 2,510
5320	457 Match			\$ -	\$ -	\$ -	N/A	\$ -
5325	FSA Contribution			\$ -	\$ -	\$ 120	N/A	\$ 120
5410	Auto Allowance					\$ 135	N/A	\$ 135
5415	Cell Phone			\$ -	\$ -	\$ 49	N/A	\$ 49
	<b>Total Benefits</b>	<b>\$ 6,636</b>	<b>\$ 5,699</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,352</b>	<b>N/A</b>	<b>\$ 3,352</b>
	<b>Total Personnel</b>	<b>\$ 43,835</b>	<b>\$ 32,099</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,287</b>	<b>N/A</b>	<b>\$ 21,287</b>
<b>Professional Services</b>								
6015	Inspections	\$ 252,991	\$ 196,647	\$ 252,000	\$ 252,000	\$ 252,000	0%	\$ -
6155	Professional Services	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	N/A	\$ (30,000)
7812	Industrial Waste	\$ 51,136	\$ 43,674	\$ 60,000	\$ 60,000	\$ 60,000	0%	\$ -
	<b>Total Professional Services</b>	<b>\$ 304,127</b>	<b>\$ 240,321</b>	<b>\$ 342,000</b>	<b>\$ 342,000</b>	<b>\$ 312,000</b>	<b>-9%</b>	<b>\$ (30,000)</b>
	<b>Total Expenses</b>	<b>\$ 347,962</b>	<b>\$ 272,420</b>	<b>\$ 342,000</b>	<b>\$ 342,000</b>	<b>\$ 333,287</b>	<b>-3%</b>	<b>\$ (8,713)</b>
<b>Net Subsidy General Fund</b>		<b>\$ 285,996</b>	<b>\$ 210,395</b>	<b>\$ 297,000</b>	<b>\$ 297,000</b>	<b>\$ 288,287</b>	<b>(0)</b>	<b>\$ (8,713)</b>

Building & Safety will be fully funded from revenue collected through Industrial Waste Inspection Fees and Building Permits, and the General Operating Fund.

# Economic Development

The Economic Development Department is responsible for the attraction, retention, and expansion of businesses throughout Artesia. Economic Development opportunities are a high priority and a critical focus area to revitalize and diversify the commercial, retail, and industrial sectors within the City in order to provide revenue to pay for critical services like Law Enforcement.

<b>100-4400</b>		<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
Full Time Positions								
City Manager		0.20	0.30	0.35	0.35	0.35	0%	0.00
Economic Development Manager		1.00	1.00	1.00	0.00	0.00	N/A	0.00
Special Projects Manager		0.00	0.85	0.85	0.00	0.00	N/A	0.00
Management Analyst		0.00	0.50	0.50	0.00	0.00	N/A	0.00
<b>Total FTE</b>		<b>1.20</b>	<b>2.65</b>	<b>2.70</b>	<b>0.35</b>	<b>0.35</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>								
Revenue From General Fund	\$	124,735	\$ 120,087	\$ 160,316	\$ 160,920	\$ 223,168	39%	\$ 62,248
Total Revenue for Department	\$	124,735	\$ 120,087	\$ 160,316	\$ 160,920	\$ 223,168	39%	\$ 62,248
<b>Total Revenues</b>	\$	<b>124,735</b>	\$ <b>120,087</b>	\$ <b>160,316</b>	\$ <b>160,920</b>	\$ <b>223,168</b>	<b>39%</b>	\$ <b>62,248</b>
<b>Expenditures</b>								
Personnel	\$	102,657	\$ 116,468	\$ 90,316	\$ 90,920	\$ 113,168	24%	\$ 22,248
Program Expenditures	\$	22,078	\$ 3,619	\$ 70,000	\$ 70,000	\$ 110,000	57%	\$ 40,000
<b>Total Expenditures</b>	\$	<b>124,735</b>	\$ <b>120,087</b>	\$ <b>160,316</b>	\$ <b>160,920</b>	\$ <b>223,168</b>	<b>39%</b>	\$ <b>62,248</b>
<b>Net Subsidy General Fund</b>	\$	<b>124,735</b>	\$ <b>120,087</b>	\$ <b>160,316</b>	\$ <b>160,920</b>	\$ <b>223,168</b>	<b>39%</b>	\$ <b>62,248</b>
<b>Expenses</b>								
<b>Personnel</b>								
Salaries and Wages	\$	85,876	\$ 38,305	\$ 78,568	\$ 78,568	\$ 83,115	6%	\$ 4,547
Other Pay	\$	-	\$ 62,819	\$ -	\$ -	\$ -	N/A	\$ -
Benefits	\$	16,781	\$ 15,344	\$ 11,748	\$ 12,352	\$ 30,053	143%	\$ 17,701
<b>Total Personnel</b>	\$	<b>102,657</b>	\$ <b>116,468</b>	\$ <b>90,316</b>	\$ <b>90,920</b>	\$ <b>113,168</b>	<b>24%</b>	\$ <b>22,248</b>
<b>Salaries &amp; Wages</b>								
5010 Full Time	\$	85,876	\$ 38,305	\$ 78,568	\$ 78,568	\$ 83,115	6%	\$ 4,547
<b>Total Salaries &amp; Wages</b>	\$	<b>85,876</b>	\$ <b>38,305</b>	\$ <b>78,568</b>	\$ <b>78,568</b>	\$ <b>83,115</b>	<b>6%</b>	\$ <b>4,547</b>
<b>Other Pay</b>								
5140 Accrued Leave Buy Back	\$	-	\$ 62,819	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Other Pay</b>	\$	<b>-</b>	\$ <b>62,819</b>	\$ <b>-</b>	\$ <b>-</b>	\$ <b>-</b>	<b>N/A</b>	\$ <b>-</b>
<b>Benefits</b>								
5225 Retirement - Employer Contr.			\$ 185	\$ 896	\$ 1,500	\$ 8,860	491%	\$ 7,360
5250 Medicare Tax	\$	798	\$ 3,058	\$ 1,139	\$ 1,139	\$ 1,205	6%	\$ 66
5315 Health Insurance	\$	15,160	\$ 10,045	\$ 7,014	\$ 7,014	\$ 10,513	50%	\$ 3,499
5320 457 Match	\$	823	\$ 2,057	\$ 2,357	\$ 2,357	\$ 6,718	185%	\$ 4,361
5325 FSA Contribution				\$ 237	\$ 237	\$ 237	0%	\$ -
5410 Auto Allowance						\$ 1,680	N/A	\$ 1,680
5415 Cell Phone	\$	-	\$ -	\$ 105	\$ 105	\$ 840	700%	\$ 735
<b>Total Benefits</b>	\$	<b>16,781</b>	\$ <b>15,344</b>	\$ <b>11,748</b>	\$ <b>12,352</b>	\$ <b>30,053</b>	<b>143%</b>	\$ <b>17,701</b>
<b>Total Personnel</b>	\$	<b>102,657</b>	\$ <b>116,468</b>	\$ <b>90,316</b>	\$ <b>90,920</b>	\$ <b>113,168</b>	<b>24%</b>	\$ <b>22,248</b>
<b>Materials &amp; Supplies</b>								
6520 Office Supplies	\$	-	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Other Expenses</b>								
6155 Special Contract Services	\$	13,650	\$ 790	\$ 55,000	\$ 55,000	\$ -	N/A	\$ (55,000)
6035 Contract Services						\$ 100,000		
<b>Total Other Expenses</b>	\$	<b>13,650</b>	\$ <b>790</b>	\$ <b>55,000</b>	\$ <b>55,000</b>	\$ <b>100,000</b>	<b>82%</b>	\$ <b>45,000</b>

# Economic Development

The Economic Development Department is responsible for the attraction, retention, and expansion of businesses throughout Artesia. Economic Development opportunities are a high priority and a critical focus area to revitalize and diversify the commercial, retail, and industrial sectors within the City in order to provide revenue to pay for critical services like Law Enforcement.

<b>100-4400</b>		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Program Expenditures</b>								
6900	Travel & Meeting	\$ -		\$ -	\$ -	\$ -	N/A	\$ -
6840	Staff Training	\$ -		\$ -	\$ -	\$ -	N/A	\$ -
7650	Artesia Chamber of Commerce	\$ 50		\$ -	\$ -	\$ -	N/A	\$ -
6055	Community & Business Programs	\$ 8,378	\$ 2,829	\$ 15,000	\$ 15,000	\$ 10,000	-33%	\$ (5,000)
	Alarm Rebate Program						N/A	\$ -
	Restaurant Week						N/A	\$ -
	Façade Improvement Program						N/A	\$ -
	Business Improvement Program						N/A	\$ -
	<b>Total Program Expenditures</b>	<b>\$ 8,428</b>	<b>\$ 2,829</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 10,000</b>	<b>-33%</b>	<b>\$ (5,000)</b>
<b>Total Expenses</b>		<b>\$ 124,735</b>	<b>\$ 120,087</b>	<b>\$ 160,316</b>	<b>\$ 160,920</b>	<b>\$ 223,168</b>	<b>39%</b>	<b>\$ 62,248</b>
<b>Net Subsidy General Fund</b>		<b>\$ 124,735</b>	<b>\$ 120,087</b>	<b>\$ 160,316</b>	<b>\$ 160,920</b>	<b>\$ 223,168</b>	<b>39%</b>	<b>\$ 62,248</b>

Economic Development will be funded by the General Operating Fund.

# City Engineer

City engineering services are provided by a contractor. The Engineer also oversees contractors on engineering projects within the City, inspects construction affecting the public right of way for compliance with the Municipal Code and other safety and industry standards.

100-4500		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Staffing Summary</b>								
	Planning Manager	0.05	0.05	0.05	0.00	0.05	N/A	0.05
	Assistant Planner	0.05	0.05	0.05	0.00	0.05	N/A	0.05
	Planning Aide	0.05	0.05	0.05	0.00	0.00	N/A	0.00
	<b>Total FTE</b>	<b>0.15</b>	<b>0.15</b>	<b>0.15</b>	<b>0.00</b>	<b>0.10</b>	<b>N/A</b>	<b>0.10</b>
<b>Revenues</b>								
	Encroachment Permit	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Revenue From General Fund	\$ 87,666	\$ 56,858	\$ 208,400	\$ 208,400	\$ 218,628	5%	\$ 10,228
	<b>Total Revenue for Department</b>	<b>\$ 87,666</b>	<b>\$ 56,858</b>	<b>\$ 208,400</b>	<b>\$ 208,400</b>	<b>\$ 218,628</b>	<b>5%</b>	<b>\$ 10,228</b>
<b>Expenditures</b>								
	Personnel Expenses	\$ 29,261	\$ 4,641	\$ -	\$ -	\$ 10,228	N/A	\$ 10,228
	Materials & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Professional Service Expenses	\$ 58,405	\$ 52,217	\$ 208,400	\$ 208,400	\$ 208,400	0%	\$ -
	<b>Total Expenditures</b>	<b>\$ 87,666</b>	<b>\$ 56,858</b>	<b>\$ 208,400</b>	<b>\$ 208,400</b>	<b>\$ 218,628</b>	<b>5%</b>	<b>\$ 10,228</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 87,666</b>	<b>\$ 56,858</b>	<b>\$ 208,400</b>	<b>\$ 208,400</b>	<b>\$ 218,628</b>	<b>5%</b>	<b>\$ 10,228</b>
<b>Revenues</b>								
	Encroachment Permit	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Revenue for Department</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 23,670	\$ 3,564	\$ -	\$ -	\$ 8,416	N/A	\$ 8,416
	Benefits, and Payroll Expenses	\$ 5,591	\$ 1,077	\$ -	\$ -	\$ 1,812	N/A	\$ 1,812
	<b>Total Personnel</b>	<b>\$ 29,261</b>	<b>\$ 4,641</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,228</b>	<b>N/A</b>	<b>\$ 10,228</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 23,645	\$ 3,515	\$ -	\$ -	\$ 8,416	N/A	\$ 8,416
5030	Overtime	\$ 25	\$ 49	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 23,670</b>	<b>\$ 3,564</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,416</b>	<b>N/A</b>	<b>\$ 8,416</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ -	\$ 17	\$ -	\$ -	\$ 124	N/A	\$ 124
5250	Medicare Tax	\$ 109	\$ 71	\$ -	\$ -	\$ 122	N/A	\$ 122
5315	Health Insurance	\$ 4,219	\$ 922	\$ -	\$ -	\$ 1,445	N/A	\$ 1,445
5320	457 Match	\$ 1,227	\$ 53	\$ -	\$ -	\$ -	N/A	\$ -
5325	FSA Contribution	\$ -	\$ -	\$ -	\$ -	\$ 60	N/A	\$ 60
5410	Auto Allowance	\$ -	\$ -	\$ -	\$ -	\$ 45		
5415	Cell Phone	\$ 36	\$ 14	\$ -	\$ -	\$ 16	N/A	\$ 16
	<b>Total Benefits</b>	<b>\$ 5,591</b>	<b>\$ 1,077</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,812</b>	<b>N/A</b>	<b>\$ 1,812</b>
	<b>Total Personnel</b>	<b>\$ 29,261</b>	<b>\$ 4,641</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,228</b>	<b>N/A</b>	<b>\$ 10,228</b>
<b>Materials &amp; Supplies</b>								
6520	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Materials &amp; Supplies</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Other Expenses</b>								
<b>Miscellaneous</b>								
6900	Travel & Meeting	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Miscellaneous</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Professional Service Expenses</b>								
6035	Professional Services	\$ 14,650	\$ 46,291	\$ 200,000	\$ 200,000	\$ 200,000	0%	\$ -
6035	Professional Services - City Services	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6065	General Engineering	\$ -	\$ 2,600	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
6490	Dues & Subscriptions	\$ 40,907	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6710	Legal Publication	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7645	Annual Fee Storm Sewer	\$ 2,848	\$ 3,326	\$ 3,400	\$ 3,400	\$ 3,400	0%	\$ -
	<b>Total Professional Services</b>	<b>\$ 58,405</b>	<b>\$ 52,217</b>	<b>\$ 208,400</b>	<b>\$ 208,400</b>	<b>\$ 208,400</b>	<b>0%</b>	<b>\$ -</b>
	<b>Total Expenses</b>	<b>\$ 87,666</b>	<b>\$ 56,858</b>	<b>\$ 208,400</b>	<b>\$ 208,400</b>	<b>\$ 218,628</b>	<b>5%</b>	<b>\$ 10,228</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 87,666</b>	<b>\$ 56,858</b>	<b>\$ 208,400</b>	<b>\$ 208,400</b>	<b>\$ 218,628</b>	<b>5%</b>	<b>\$ 10,228</b>

City Engineer is primarily funded by revenue generated through Plan Check Fees and the General Operating Fund.

# Code Compliance

Code Compliance adds to the quality of life for residents through proactive enforcement of safety, nuisance, and blight violations throughout the City. The Department identifies code violations and educates property owners and residents regarding the Code and programs offered for compliance. In addition, they respond to inquiries to ensure compliance.

<b>100-4600</b>		<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>% ▲</b>	<b>\$ ▲</b>
<b>Staffing Summary</b>								
Part Time Positions								
	City Manager	0.05	0.05	0.05	0.05	<b>0.05</b>	0%	0.00
	Community Development Director	0.00	0.00	0.25	0.25	<b>0.25</b>	0%	0.00
	Planning Director	0.10	0.25	0.00	0.00	<b>0.00</b>	N/A	0.00
	Code Compliance Officer FT	3.00	3.00	3.00	3.00	<b>3.00</b>	0%	0.00
	Code Compliance Officer PT	0.48	0.48	0.48	0.45	<b>1.00</b>	122%	0.55
	Administrative Secretary	0.05	0.05	0.05	0.05	<b>0.05</b>	0%	0.00
	Administrative Assistant	0.15	0.15	0.15	0.30	<b>0.30</b>	0%	0.00
	<b>Total FTE</b>	<b>3.83</b>	<b>3.98</b>	<b>3.98</b>	<b>4.10</b>	<b>4.65</b>	<b>13%</b>	<b>0.55</b>
<b>Revenues</b>								
4505	Cost Recovery Fines	\$ 6,705	\$ 50,303	\$ 35,000	\$ 35,000	\$ <b>15,000</b>	-57%	\$ (20,000)
	Revenue From General Fund	\$ 286,850	\$ 304,193	\$ 413,408	\$ 411,158	\$ <b>421,256</b>	2%	\$ 10,098
	<b>Total Revenue for Department</b>	<b>\$ 293,555</b>	<b>\$ 354,496</b>	<b>\$ 448,408</b>	<b>\$ 446,158</b>	<b>\$ 436,256</b>	<b>-2%</b>	<b>\$ (9,902)</b>
<b>Expenditures</b>								
	Personnel	\$ 258,411	\$ 306,683	\$ 366,038	\$ 366,038	\$ <b>378,161</b>	3%	\$ 12,123
	Citation Administration	\$ 15,464	\$ 24,438	\$ 52,375	\$ 53,625	\$ <b>23,000</b>	-57%	\$ (30,625)
	Materials and Supplies	\$ 2,169	\$ 4,429	\$ 10,800	\$ 7,200	\$ <b>9,900</b>	38%	\$ 2,700
	Utilities	\$ 8,438	\$ 8,213	\$ 6,445	\$ 6,445	\$ <b>6,445</b>	0%	\$ -
	Other Expenses	\$ 9,073	\$ 10,734	\$ 12,750	\$ 12,850	\$ <b>18,750</b>	46%	\$ 5,900
	Capital	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Expenditures</b>	<b>\$ 293,555</b>	<b>\$ 354,496</b>	<b>\$ 448,408</b>	<b>\$ 446,158</b>	<b>\$ 436,256</b>	<b>-2%</b>	<b>\$ (9,902)</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 286,850</b>	<b>\$ 304,193</b>	<b>\$ 413,408</b>	<b>\$ 411,158</b>	<b>\$ 421,256</b>	<b>2%</b>	<b>\$ 10,098</b>

# Code Compliance

100-4600		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 217,038	\$ 199,476	\$ 280,102	\$ 280,102	\$ 292,428	4%	\$ 12,326
	Other Pay	\$ -	\$ 44,060	\$ 5,000	\$ 5,000	\$ 766	-85%	\$ (4,234)
	Benefits, and Payroll Expenses	\$ 41,373	\$ 63,147	\$ 80,936	\$ 80,936	\$ 84,967	5%	\$ 4,031
	<b>Total Personnel</b>	<b>\$ 258,411</b>	<b>\$ 306,683</b>	<b>\$ 366,038</b>	<b>\$ 366,038</b>	<b>\$ 378,161</b>	<b>3%</b>	<b>\$ 12,123</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 193,036	\$ 178,236	\$ 250,891	\$ 250,891	\$ 261,692	4%	\$ 10,801
5020	Part Time	\$ 18,905	\$ 17,112	\$ 25,211	\$ 25,211	\$ 26,736	6%	\$ 1,525
5030	Overtime	\$ 5,097	\$ 4,127	\$ 4,000	\$ 4,000	\$ 4,000	0%	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 217,038</b>	<b>\$ 199,476</b>	<b>\$ 280,102</b>	<b>\$ 280,102</b>	<b>\$ 292,428</b>	<b>4%</b>	<b>\$ 12,326</b>
<b>Other Pay</b>								
5140	Accrued Leave Buy Back	\$ -	\$ 44,060	\$ 5,000	\$ 5,000	\$ 766	-85%	\$ (4,234)
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ 44,060</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 766</b>	<b>-85%</b>	<b>\$ (4,234)</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.		\$ 911	\$ 2,441	\$ 2,441	\$ 14,132	479%	\$ 11,691
5250	FICA Tax	\$ 4,381	\$ 4,956	\$ 1,563	\$ 1,563	\$ 5,840	274%	\$ 4,277
5250	Medicare Tax	\$ 1,688	\$ 3,814	\$ 4,003	\$ 4,003		-100%	\$ (4,003)
5315	Health Insurance	\$ 33,690	\$ 49,513	\$ 40,146	\$ 40,146	\$ 51,632	29%	\$ 11,486
5320	457 Match	\$ 1,560	\$ 3,904	\$ 5,188	\$ 5,188	\$ 5,811	12%	\$ 623
5325	FSA Contribution			\$ 2,490	\$ 2,490	\$ 2,490	0%	\$ -
5410	Auto Allowance					\$ 630	N/A	\$ 630
5415	Cell Phone/Tablets	\$ 54	\$ 50	\$ 105	\$ 105	\$ 1,932	1740%	\$ 1,827
5540	Education/Tuition Reimbursement					\$ 2,000	N/A	\$ 2,000
5610	Retired Health Benefits	\$ -		\$ 25,000	\$ 25,000	\$ 500	-98%	\$ (24,500)
	<b>Total Benefits</b>	<b>\$ 41,373</b>	<b>\$ 63,147</b>	<b>\$ 80,936</b>	<b>\$ 80,936</b>	<b>\$ 84,967</b>	<b>5%</b>	<b>\$ 4,031</b>
	<b>Total Personnel</b>	<b>\$ 258,411</b>	<b>\$ 306,683</b>	<b>\$ 366,038</b>	<b>\$ 366,038</b>	<b>\$ 378,161</b>	<b>3%</b>	<b>\$ 12,123</b>
<b>Citation Administration</b>								
6013	Citation Administration	\$ 12,414	\$ 12,639	\$ 12,127	\$ 12,127	\$ 10,000	-18%	\$ (2,127)
6035	Contract Services/Code Enforcement Software	\$ 188	\$ 11,574	\$ 39,498	\$ 39,498	\$ 11,000	-72%	\$ (28,498)
7660	Citation Administration Bank Fees	\$ -	\$ 225	\$ 750	\$ 2,000	\$ 2,000	0%	\$ -
7685	Disaster Preparedness	\$ 2,862	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Program Services</b>	<b>\$ 15,464</b>	<b>\$ 24,438</b>	<b>\$ 52,375</b>	<b>\$ 53,625</b>	<b>\$ 23,000</b>	<b>-57%</b>	<b>\$ (30,625)</b>
<b>Materials &amp; Supplies</b>								
5570	Uniforms	\$ 1,266	\$ 2,409	\$ 4,200	\$ 2,500	\$ 4,200	68%	\$ 1,700
6510	Copy Paper	\$ 43	\$ 150	\$ 100	\$ 200	\$ 200	0%	\$ -
6520	Office Supplies	\$ 226	\$ 1,340	\$ 2,000	\$ 2,000	\$ 3,000	50%	\$ 1,000
6530	Postage - Mailing Fees	\$ 222	\$ 102	\$ 500	\$ 500	\$ 500	0%	\$ -
6540	Printing	\$ 412	\$ 428	\$ 4,000	\$ 2,000	\$ 2,000	0%	\$ -
	<b>Total Materials &amp; Supplies</b>	<b>\$ 2,169</b>	<b>\$ 4,429</b>	<b>\$ 10,800</b>	<b>\$ 7,200</b>	<b>\$ 9,900</b>	<b>38%</b>	<b>\$ 2,700</b>
<b>Utilities and Services</b>								
7010	Light and Power	\$ 1,903	\$ 1,022	\$ 1,200	\$ 1,200	\$ 1,200	0%	\$ -
7020	Gas	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 4,254	\$ 5,033	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
7050	Water	\$ 4	\$ 11	\$ 15	\$ 15	\$ 15	0%	\$ -
7720	Equipment Rental	\$ 2,277	\$ 2,147	\$ 2,230	\$ 2,230	\$ 2,230	0%	\$ -
	<b>Total Utilities and Services</b>	<b>\$ 8,438</b>	<b>\$ 8,213</b>	<b>\$ 6,445</b>	<b>\$ 6,445</b>	<b>\$ 6,445</b>	<b>0%</b>	<b>\$ -</b>
<b>Other Expenses</b>								
<b>Miscellaneous</b>								
6490	Dues/Subscriptions/Training	\$ 306	\$ 321	\$ 1,500	\$ 1,500	\$ 3,000	100%	\$ 1,500
6900	Travel and Meeting	\$ -	\$ 500	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Miscellaneous</b>	<b>\$ 306</b>	<b>\$ 821</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 3,000</b>	<b>100%</b>	<b>\$ 1,500</b>

# Code Compliance

100-4600		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Maintenance</b>								
6095	IT Updates			\$ -	\$ 100	\$ -	-100%	\$ (100)
6650	Website Maintenance	\$ 635	\$ -	\$ 650	\$ 650	\$ -	-100%	\$ (650)
7130	City Hall Security System	\$ 481	\$ 533	\$ 450	\$ 450	\$ -	-100%	\$ (450)
7200	Facility Maintenance	\$ 495	\$ 1,574	\$ 1,400	\$ 1,400	\$ 1,000	-29%	\$ (400)
7250	Equipment Service Maintenance	\$ 1,780	\$ 921	\$ 650	\$ 650	\$ 650	0%	\$ -
7260	Vehicle Maintenance	\$ 2,688	\$ 3,910	\$ 3,500	\$ 3,500	\$ 2,500	-29%	\$ (1,000)
7265	Vehicle Fuel	\$ 2,688	\$ 2,974	\$ 4,600	\$ 4,600	\$ 1,800	-61%	\$ (2,800)
	Vehicle Lease					\$ 9,800		
	<b>Total Maintenance</b>	<b>\$ 8,767</b>	<b>\$ 9,913</b>	<b>\$ 11,250</b>	<b>\$ 11,350</b>	<b>\$ 15,750</b>	<b>39%</b>	<b>\$ 4,400</b>
	<b>Total Other Expenses</b>	<b>\$ 9,073</b>	<b>\$ 10,734</b>	<b>\$ 12,750</b>	<b>\$ 12,850</b>	<b>\$ 18,750</b>	<b>46%</b>	<b>\$ 5,900</b>
<b>Capital - Replacement</b>								
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Capital - Replacement</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>				
	<b>Total Expenses</b>	<b>\$ 293,555</b>	<b>\$ 354,496</b>	<b>\$ 448,408</b>	<b>\$ 446,158</b>	<b>\$ 436,256</b>	<b>-2%</b>	<b>\$ (9,902)</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 286,850</b>	<b>\$ 304,193</b>	<b>\$ 413,408</b>	<b>\$ 411,158</b>	<b>\$ 421,256</b>	<b>2%</b>	<b>\$ 10,098</b>

Code Compliance will be funded by revenue collected through Cost Recovery Fines and the General Operating Fund.

# Parking Enforcement

Parking Enforcement receives revenue from the City's Paid Parking Program.

100-4800		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	Community Development Director	0.00	0.00	0.25	0.25	0.25	0%	0.00
	Planning Director	0.25	0.25	0.00	0.00	0.00	N/A	0.00
	Finance Manager	0.15	0.15	0.15	0.00	0.00	N/A	0.00
	Parking Enforcement Officers	1.90	1.90	1.90	3.00	3.00	0%	0.00
	Administrative Assistant	0.15	0.15	0.15	0.30	0.30	0%	0.00
	<b>Total FTE</b>	<b>2.45</b>	<b>2.45</b>	<b>2.45</b>	<b>3.55</b>	<b>3.55</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>								
<b>Charges for Services</b>								
	Parking Pay Station Rev. Downtown							
4370	Pay Station Coin Income	\$ 3,500	\$ 6,000	\$ 8,000	\$ 8,000	\$ 10,000	25%	\$ 2,000
4371	Pay Station Credit Income	\$ 31,794	\$ 73,992	\$ 65,000	\$ 65,000	\$ 8,000	-88%	\$ (57,000)
4355	Merchant Paid Parking	\$ 10,010	\$ 10,920	\$ 14,000	\$ 14,000	\$ 45,209	223%	\$ 31,209
	<b>Subtotal Parking Fees</b>	<b>\$ 45,304</b>	<b>\$ 90,912</b>	<b>\$ 87,000</b>	<b>\$ 87,000</b>	<b>\$ 63,209</b>	<b>-27%</b>	<b>\$ (23,791)</b>
4500	Citations	\$ 128,761	\$ 70,631	\$ 100,000	\$ 100,000	\$ -	N/A	\$ (100,000)
	<b>Subtotal Citations</b>	<b>\$ 128,761</b>	<b>\$ 70,631</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ (100,000)</b>
<b>Miscellaneous Revenue</b>								
4710	Interest Income	\$ 1,545	\$ 2,752	\$ 1,000	\$ 1,000	\$ -	-100%	\$ (1,000)
	<b>Total Miscellaneous</b>	<b>\$ 1,545</b>	<b>\$ 2,752</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>-100%</b>	<b>\$ (1,000)</b>
	<b>Total Revenue</b>	<b>\$ 175,610</b>	<b>\$ 164,295</b>	<b>\$ 188,000</b>	<b>\$ 188,000</b>	<b>\$ 63,209</b>	<b>-66%</b>	<b>\$ (124,791)</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 49,350	\$ 88,616	\$ 65,880	\$ 65,880	\$ 104,256	58%	\$ 38,376
	Other Pay	\$ -	\$ 7,505	\$ 7,000	\$ 7,000	\$ -	-100%	\$ (7,000)
	Benefits, and Payroll Expenses	\$ 14,290	\$ 21,911	\$ 13,907	\$ 13,907	\$ 13,374	-4%	\$ (533)
	<b>Total Personnel Expense</b>	<b>\$ 63,640</b>	<b>\$ 118,033</b>	<b>\$ 86,787</b>	<b>\$ 86,787</b>	<b>\$ 117,630</b>	<b>36%</b>	<b>\$ 30,843</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 27,774	\$ 53,271	\$ 65,380	\$ 65,380	\$ 46,141	-29%	\$ (19,239)
5020	Part Time	\$ 21,577	\$ 34,988	\$ -	\$ -	\$ 58,115	N/A	\$ 58,115
5030	Overtime	\$ -	\$ 357	\$ 500	\$ 500	\$ -	-100%	\$ (500)
	<b>Total Salaries &amp; Wages</b>	<b>\$ 49,350</b>	<b>\$ 88,616</b>	<b>\$ 65,880</b>	<b>\$ 65,880</b>	<b>\$ 104,256</b>	<b>58%</b>	<b>\$ 38,376</b>
<b>Other Pay</b>								
5140	Accrued Leave Buy Back	\$ -	\$ 7,505	\$ 7,000	\$ 7,000	\$ -	-100%	\$ (7,000)
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ 7,505</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>	<b>\$ -</b>	<b>-100%</b>	<b>\$ (7,000)</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.		\$ 302	\$ 485	\$ 485	\$ 2,438	403%	\$ 1,953
5250	FICA Tax	\$ 5,512	\$ 2,519	\$ 4,502	\$ 4,502	\$ 3,543	-21%	\$ (959)
5250	Medicare Tax	\$ 432	\$ 1,552	\$ 1,689	\$ 1,689	\$ 1,498	-11%	\$ (191)
5315	Health Insurance	\$ 6,610	\$ 16,428	\$ 5,367	\$ 5,367	\$ 4,025	-25%	\$ (1,342)
5320	457 Match	\$ 1,676	\$ 1,044	\$ 1,097	\$ 1,097	\$ 1,097	0%	\$ -
5325	FSA Contribution	\$ -	\$ -	\$ 392	\$ 392	\$ 392	0%	\$ -
5410	Auto Allowance	\$ -	\$ -	\$ 300	\$ 300	\$ 300	0%	\$ -
5415	Cell Phone	\$ 60	\$ 66	\$ 75	\$ 75	\$ 81	8%	\$ 6
	<b>Total Benefits</b>	<b>\$ 14,290</b>	<b>\$ 21,911</b>	<b>\$ 13,907</b>	<b>\$ 13,907</b>	<b>\$ 13,374</b>	<b>-4%</b>	<b>\$ (533)</b>
	<b>Total Personnel</b>	<b>\$ 63,640</b>	<b>\$ 118,033</b>	<b>\$ 86,787</b>	<b>\$ 86,787</b>	<b>\$ 117,630</b>	<b>36%</b>	<b>\$ 30,843</b>

<b>Other Expenses</b>														
5570	Uniforms & Safety Supplies	\$	476	\$	2,558	\$	2,475	\$	2,475	\$	2,475	0%	\$	-
6013	Citation Administration							\$	15,000					
6520	Office/Dept. Supplies	\$	2,029			\$	2,900	\$	2,900	\$	2,900	0%	\$	-
6610	Pay Stations: CALE Web Software	\$	-	\$	-	\$	-	\$	-	\$	17,160	N/A	\$	17,160
7030	Internet Access: Field-Use Devices	\$	3,213	\$	4,471	\$	3,000	\$	3,000	\$	3,000	0%	\$	-
7200	Program Maintenance	\$	4,357	\$	6,940	\$	8,000	\$	8,000	\$	8,000	0%	\$	-
7250	Equipment Maintenance							\$	1,000					
7260	Vehicle Maintenance and Supplies	\$	180	\$	2,298	\$	3,060	\$	3,060	\$	3,060	0%	\$	-
7265	Vehicle & Equip. Fuel	\$	51	\$	2,006	\$	2,000	\$	2,000	\$	1,800	-10%	\$	(200)
7330	Sign Replacement/Installation	\$	-			\$	20,850	\$	20,850	\$	20,850	0%	\$	-
7660	Miscellaneous Bank Fees	\$	9,666	\$	18,910	\$	15,000	\$	15,000	\$	15,000	0%	\$	-
8060	Pay Stations	\$	-			\$	-	\$	-	\$	-	N/A	\$	-
9510	Pay Stations: Hardware Lease/Repair Vehicle Lease	\$	17,160	\$	16,193	\$	15,900	\$	15,900	\$	-	N/A	\$	(15,900)
								\$	3,300					
	<b>Total Other Expenses</b>	\$	37,132	\$	53,377	\$	73,185	\$	73,185	\$	93,545	28%	\$	20,360
	<b>Total Expenses</b>	\$	100,772	\$	171,409	\$	159,972	\$	159,972	\$	211,175	32%	\$	51,203
	<b>Net Subsidy General Fund</b>	\$	74,838	\$	(7,114)	\$	28,028	\$	28,028	\$	(147,966)	-628%	\$	(175,994)

Parking Enforcement will be funded with citation revenue and General Funds.

# Parks & Recreation

The Artesia Parks and Recreation Department provides active and passive recreational activities, programs and facilities for Artesia residents in accessible, affordable, and safe environments. The Department also maintains parks and recreational facilities. In addition, the Department offers health and social services to older adults, and it encourages cultural and physical diversity through its planned activities and programs offered.

100-5100	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
	Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>							
Full Time Positions							
Parks and Recreation Manager	0.75	0.75	1.00	1.00	1.00	0%	0.00
Assistant Parks & Recreation Manager	0.00	0.00	1.00	1.00	0.00	N/A	-1.00
Recreation Supervisor	2.00	3.00	1.00	1.00	1.00	0%	0.00
Recreation Program Coordinator	2.00	2.00	2.00	2.00	2.00	0%	0.00
Parks and Recreation Leader	3.15	3.15	2.65	1.00	1.00	0%	0.00
Maintenance Worker II	2.00	2.00	0.00	0.00	0.00	N/A	0.00
Administrative Assistant	1.00	1.00	1.00	0.00	0.00	N/A	0.00
Administrative Secretary	0.05	0.05	0.05	0.05	0.05	0%	0.00
<b>Subtotal FTE</b>	<b>10.95</b>	<b>11.95</b>	<b>8.70</b>	<b>6.05</b>	<b>5.05</b>	<b>-17%</b>	<b>-1.00</b>
Part Time Positions							
Parks and Recreation Leader I	0.00	0.00	0.00	4.00	4.00	0%	0.00
Parks and Recreation Leader II	0.00	0.00	0.00	2.00	2.00	0%	0.00
Parks and Recreation Leader III	0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Subtotal FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0%</b>	<b>0.00</b>
<b>Total FTE</b>	<b>10.95</b>	<b>11.95</b>	<b>8.70</b>	<b>12.05</b>	<b>11.05</b>	<b>-8%</b>	<b>-1.00</b>
<b>Revenues</b>							
Parks and Recreation Fees	\$ 11,634	\$ 64,198	\$ 47,000	\$ 63,500	\$ 81,000	28%	\$ 17,500.00
Revenue From General Fund	\$ 900,682	\$ 645,220	\$ 1,353,923	\$ 967,033	\$ 1,510,059	56%	\$ 543,025.56
<b>Total Revenue for Department</b>	<b>\$ 912,316</b>	<b>\$ 709,418</b>	<b>\$ 1,400,923</b>	<b>\$ 1,030,533</b>	<b>\$ 1,591,059</b>	<b>54%</b>	<b>\$ 560,525.56</b>
<b>Expenditures</b>							
Personnel	\$ 610,001	\$ 416,304	\$ 602,923	\$ 605,923	\$ 581,104	-4%	\$ (24,819)
Utilities and Services	\$ 144,077	\$ 173,357	\$ 198,800	\$ 206,900	\$ 177,800	-14%	\$ (29,100)
Materials and Supplies	\$ 3,579	\$ 9,973	\$ 13,000	\$ 13,010	\$ 7,810	-40%	\$ (5,200)
Other Expenses	\$ 154,659	\$ 109,785	\$ 186,200	\$ 204,700	\$ 314,095	53%	\$ 109,395
Capital	\$ -	\$ -	\$ -	\$ -	\$ 510,250	N/A	\$ 510,250
<b>Total Expenditures</b>	<b>\$ 912,316</b>	<b>\$ 709,418</b>	<b>\$ 1,000,923</b>	<b>\$ 1,030,533</b>	<b>\$ 1,591,059</b>	<b>54%</b>	<b>\$ 560,526</b>
<b>Net Subsidy General Fund</b>	<b>\$ 900,682</b>	<b>\$ 645,220</b>	<b>\$ 1,353,923</b>	<b>\$ 967,033</b>	<b>\$ 1,510,059</b>	<b>56%</b>	<b>\$ 543,026</b>

# Parks & Recreation

100-5100		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Revenues</b>								
4380	Recreation Fees (General)	\$ (50)	\$ 1,400	\$ 1,000	\$ 1,000	\$ 2,000	100%	\$ 1,000
4330	Facility Use Fees	\$ -	\$ 1,400	\$ 1,000	\$ 1,500	\$ 2,000	33%	\$ 500
4300	Application Fees	\$ 8,778	\$ 5,021	\$ 5,000	\$ 11,000	\$ 15,000	36%	\$ 4,000
4387	Soccer Fees (Youth)	\$ 4,200	\$ 18,279	\$ 18,000	\$ 18,000	\$ 20,000	11%	\$ 2,000
4306	Baseball Fees (Adult)	\$ -	\$ 7,900	\$ -	\$ 10,000	\$ 12,000	20%	\$ 2,000
4305	Baseball Fees (Youth)	\$ (1,294)	\$ 27,198	\$ 22,000	\$ 22,000	\$ 30,000	36%	\$ 8,000
4303	Banner Program	\$ -	\$ 3,000	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Revenues</b>		\$ 11,634	\$ 64,198	\$ 47,000	\$ 63,500	\$ 81,000	28%	\$ 17,500
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 505,004	\$ 317,840	\$ 435,646	\$ 438,646	\$ 448,749	2%	\$ 10,103
	Other Pay	\$ 231	\$ 8,243	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
	Benefits, and Payroll Expenses	\$ 104,766	\$ 90,221	\$ 162,277	\$ 162,277	\$ 127,355	-22%	\$ (34,922)
<b>Total Personnel</b>		\$ 610,001	\$ 416,304	\$ 602,923	\$ 605,923	\$ 581,104	-4%	\$ (24,819)
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 481,200	\$ 262,061	\$ 352,877	\$ 352,877	\$ 359,232	2%	\$ 6,355
5020	Part Time	\$ 23,611	\$ 53,236	\$ 80,769	\$ 80,769	\$ 82,017	2%	\$ 1,248
5030	Overtime	\$ 193	\$ 2,543	\$ 2,000	\$ 5,000	\$ 7,500	50%	\$ 2,500
<b>Total Salaries &amp; Wages</b>		\$ 505,004	\$ 317,840	\$ 435,646	\$ 438,646	\$ 448,749	2%	\$ 10,103
<b>Other Pay</b>								
5040	Standby - on/call pay	\$ 231	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5140	Accrued Leave Buy Back	\$ -	\$ 8,243	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
<b>Total Other Pay</b>		\$ 231	\$ 8,243	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ -	\$ 1,373	\$ 3,660	\$ 3,660	\$ 20,596	463%	\$ 16,936
5250	FICA Tax	\$ 5,377	\$ 4,326	\$ 5,008	\$ 5,008	\$ 11,483	129%	\$ 6,475
5250	Medicare Tax	\$ 3,649	\$ 5,539	\$ 6,380	\$ 6,380	\$ -	-100%	\$ (6,380)
5315	Health Insurance	\$ 86,184	\$ 74,661	\$ 74,757	\$ 74,757	\$ 75,212	1%	\$ 455
5320	457 Match	\$ 8,960	\$ 2,250	\$ 3,584	\$ 3,584	\$ 5,237	46%	\$ 1,653
5325	FSA Contribution	\$ -	\$ -	\$ 3,573	\$ 3,573	\$ 3,573	0%	\$ -
5410	Auto Allowance	\$ -	\$ -	\$ -	\$ -	\$ 1,890	N/A	\$ 1,890
5415	Cell Phone	\$ 369	\$ 188	\$ 315	\$ 315	\$ 664	111%	\$ 349
5418	Bilingual Pay	\$ -	\$ -	\$ -	\$ -	\$ 1,500	N/A	\$ 1,500
5610	Retiree Health Insurance	\$ 228	\$ 1,884	\$ 65,000	\$ 65,000	\$ 7,200	-89%	\$ (57,800)
<b>Total Benefits</b>		\$ 104,766	\$ 90,221	\$ 162,277	\$ 162,277	\$ 127,355	-22%	\$ (34,922)
<b>Total Personnel</b>		\$ 610,001	\$ 416,304	\$ 602,923	\$ 605,923	\$ 581,104	-4%	\$ (24,819)
<b>Utilities and Services</b>								
6020	City Hall Contractual	\$ 10,390	\$ 7,799	\$ 11,500	\$ 11,500	\$ -	-100%	\$ (11,500)
7010	Light and Power	\$ 46,153	\$ 50,257	\$ 80,800	\$ 80,000	\$ 65,000	-19%	\$ (15,000)
7011	Light/Power - 178th St.	\$ 766	\$ 790	\$ -	\$ 500	\$ 500	0%	\$ -
7020	Gas	\$ 1,653	\$ 646	\$ -	\$ 2,800	\$ 2,800	0%	\$ -
7021	Gas - 178th St.	\$ 142	\$ 243	\$ -	\$ 400	\$ 400	0%	\$ -
7030	Telephone/Internet	\$ 4,408	\$ 7,023	\$ 5,000	\$ 6,500	\$ 6,500	0%	\$ -
7050	Water	\$ 28,320	\$ 29,420	\$ 32,500	\$ 32,500	\$ 32,500	0%	\$ -
7051	Water - 178th St.	\$ 4,465	\$ 6,726	\$ 5,500	\$ 5,500	\$ 5,500	0%	\$ -
7720	Equipment Rental	\$ 4,160	\$ 6,213	\$ 4,000	\$ 5,700	\$ 6,000	5%	\$ 300
7250	Equipment Service	\$ 1,495	\$ 8,179	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
7220	HVAC Maintenance	\$ 34,483	\$ 48,123	\$ 49,000	\$ 49,000	\$ 49,000	0%	\$ -
7130	Security Svcs. Maint.	\$ 2,155	\$ 1,857	\$ 2,500	\$ 4,500	\$ 4,500	0%	\$ -
7260	Vehicle Svcs./Maint.	\$ 2,819	\$ 6,082	\$ 3,000	\$ 3,000	\$ 100	-97%	\$ (2,900)
7265	Vehicle & Equip. Fuel	\$ 2,668	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
<b>Total Utilities and Services</b>		\$ 144,077	\$ 173,357	\$ 198,800	\$ 206,900	\$ 177,800	-14%	\$ (29,100)
<b>Materials &amp; Supplies</b>								
5570	Uniforms	\$ -	\$ 3,500	\$ 3,500	\$ 3,510	\$ 3,060	-13%	\$ (450)
6500	City Hall Pro-Rata Supplies	\$ 773	\$ 1,700	\$ 3,500	\$ 3,500	\$ -	-100%	\$ (3,500)
6520	Office Supplies	\$ 2,806	\$ 3,273	\$ 4,500	\$ 4,500	\$ 4,000	-11%	\$ (500)
6560	Special Supplies	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 750	-50%	\$ (750)
<b>Total Materials &amp; Supplies</b>		\$ 3,579	\$ 9,973	\$ 13,000	\$ 13,010	\$ 7,810	-40%	\$ (5,200)

# Parks & Recreation

100-5100		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Other Expenses</b>								
<b>Miscellaneous</b>								
5540	Education/Tuition Reimbursement	\$ 2,500	\$ 2,000	\$ 2,000	\$ 2,000	\$ 3,000	50%	\$ 1,000
6035	Contract Services					\$ 645		
6045	Copyright/Entertainment Licensing	\$ 1,829	\$ 1,894	\$ 2,000	\$ 2,000	\$ 2,050	3%	\$ 50
6490	Dues and Subscriptions	\$ 2,125	\$ 1,502	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
6840	Staff Training	\$ 5	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6900	Travel and Meeting	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,200	20%	\$ 200
	<b>Total Miscellaneous</b>	\$ 6,459	\$ 6,396	\$ 6,000	\$ 6,000	\$ 7,895	32%	\$ 1,895
<b>Facility Maintenance</b>								
7210	Albert O. Little Center Supplies	\$ 5,937	\$ 10,403	\$ 10,000	\$ 10,000	\$ 10,000	0%	\$ -
7225	Artesia Park Library Supplies	\$ 598	\$ 3,930	\$ 1,000	\$ 5,500	\$ 6,000	9%	\$ 500
7245	AJ Padelford Park Supplies	\$ 1,900	\$ 919	\$ 2,500	\$ 2,500	\$ 2,500	0%	\$ -
7245	AJ Padelford Center Supplies	\$ 3,493	\$ 5,035	\$ 6,500	\$ 6,500	\$ 6,500	0%	\$ -
7275	Field Maintenance	\$ 1,166	\$ 1,551	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
7280	Artesia Park Supplies	\$ 13,692	\$ 23,695	\$ 45,000	\$ 45,000	\$ 55,000	22%	\$ 10,000
7315	Maintenance - 178th St.	\$ 848	\$ 255	\$ -	\$ 10,600	\$ -	-100%	\$ (10,600)
7806	Botanical Garden	\$ -	\$ -	\$ 26,600	\$ 30,000	\$ 137,600	359%	\$ 107,600
	<b>Total Facility Maintenance</b>	\$ 27,634	\$ 45,789	\$ 94,600	\$ 113,100	\$ 220,600	95%	\$ 107,500
<b>Senior and Recreation Programs</b>								
5550	Background Checks - Volunteers	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
6195	Contract Services	\$ 97,392	\$ 12,000	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
	Umpire Fees				\$ -		N/A	\$ -
7640	Adult Sports/Activities	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
7676	Recreation Programs	\$ 1,313	\$ 20,100	\$ 23,100	\$ 23,100	\$ 23,100	0%	\$ -
	Teen Programs				\$ -		N/A	\$ -
	Summer Programs				\$ -		N/A	\$ -
7790	Senior Meals	\$ 14,261	\$ 15,000	\$ 16,000	\$ 16,000	\$ 16,000	0%	\$ -
7795	Youth Baseball Programs	\$ 7,300	\$ 7,000	\$ 14,500	\$ 14,500	\$ 14,500	0%	\$ -
7797	Youth Soccer Program	\$ -	\$ -	\$ 7,500	\$ 7,500	\$ 7,500	0%	\$ -
7821	Senior Programs	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
7835	Program Advertising & Promo.	\$ 300	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	0%	\$ -
	<b>Total Program Expenses</b>	\$ 23,174	\$ 45,600	\$ 69,600	\$ 85,600	\$ 85,600	0%	\$ -
	<b>Total Other Expenses</b>	\$ 154,659	\$ 109,785	\$ 186,200	\$ 204,700	\$ 314,095	53%	\$ 109,395
<b>Capital</b>								
8015	Capital Furniture	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8011	Recreation Software	\$ -	\$ -	\$ -	\$ -	\$ 5,000	N/A	\$ 5,000
8024	Park Improvements	\$ -	\$ -	\$ 400,000	\$ -	\$ 505,250	N/A	\$ 505,250
	<b>Total Capital - Replacement</b>	\$ -	\$ -	\$ 400,000	\$ -	\$ 510,250	N/A	\$ 510,250
	<b>Total Expenses</b>	\$ 912,316	\$ 709,418	\$ 1,400,923	\$ 1,030,533	\$ 1,591,059	54%	\$ 560,526
	<b>Net Subsidy General Fund</b>	\$ 900,682	\$ 645,220	\$ 1,353,923	\$ 967,033	\$ 1,510,059	56%	\$ 543,026

Parks & Recreation will be funded by revenue collected through Parks and Recreation fees, and the General Operating Fund.

# Community Promotions

The primary function of the Community Promotions Department is to provide events and programs for the enjoyment and support of the community. The key functions of the department include special events, the production and distribution of the City newsletter "The Artesian," and community benefits programs including implementing "Project Joy," the holiday assistance program.

100-5300		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>N/A</b>	<b>0.00</b>
<b>Revenues</b>								
Revenue From General Fund		\$ 41,789	\$ 187,292	\$ 237,625	\$ 188,757	\$ 266,140	41%	\$ 77,383
4220	County Grant Funds	\$ -	\$ -	\$ -	\$ 27,500	\$ 25,000	-9%	\$ (2,500)
<b>Total Transfers and Revenue for Department</b>		<b>\$ 41,789</b>	<b>\$ 187,292</b>	<b>\$ 237,625</b>	<b>\$ 216,257</b>	<b>\$ 291,140</b>	<b>35%</b>	<b>\$ 74,883</b>
<b>Expenditures</b>								
Programs		\$ 41,789	\$ 187,292	\$ 237,625	\$ 216,257	\$ 291,140	35%	\$ 74,883
<b>Total Expenditures</b>		<b>\$ 41,789</b>	<b>\$ 187,292</b>	<b>\$ 237,625</b>	<b>\$ 216,257</b>	<b>\$ 291,140</b>	<b>35%</b>	<b>\$ 74,883</b>
<b>Net Subsidy General Fund</b>		<b>\$ 41,789</b>	<b>\$ 187,292</b>	<b>\$ 237,625</b>	<b>\$ 188,757</b>	<b>\$ 266,140</b>	<b>41%</b>	<b>\$ 77,383</b>
<b>Expenses</b>								
<b>Programs</b>								
6155	Contract Services	\$ 14,783	\$ 1,250	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
6180	The Artesian	\$ 29,140	\$ 31,615	\$ 40,000	\$ 40,000	\$ 40,000	0%	\$ -
6490	Association Dues	\$ 9,436	\$ 168	\$ -	\$ -	\$ -	N/A	\$ -
6520	Office/Dept. Supplies	\$ 219	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephones	\$ 264	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7235	Artesia Historic District Utilities	\$ 10,956	\$ 10,658	\$ 10,000	\$ 10,000	\$ 12,000	20%	\$ 2,000
7601	Gateway Managers Monthly Mtg.		\$ 2,882					
7735	Project Joy	\$ (2,581)	\$ (457)	\$ 500	\$ (5,200)	\$ 5,000	-196%	\$ 10,200
7740	International Diversity Festival	\$ 88	\$ 85,572	\$ 100,000	\$ 85,247	\$ 100,000	17%	\$ 14,753
7760	Miss Artesia Pageant	\$ -	\$ -	\$ 700	\$ 700	\$ 3,000	329%	\$ 2,300
7770	Fourth of July Program	\$ 213	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7770	January Program Events	\$ -	\$ -	\$ 100	\$ -	\$ 100	N/A	\$ 100
E101	New Year's Program							
E102	Martin Luther King, Jr. Day							
7770	February Program Events	\$ 20	\$ 108	\$ 3,100	\$ -	\$ 200	N/A	\$ 200
E201	Presidents' Day							
7770	March Program Events	\$ 129	\$ 19,752	\$ 21,100	\$ 21,100	\$ 27,600	31%	\$ 6,500
E301	Mariachi Festival							
E302	Cesar Chavez Day							
7770	April Program Events	\$ 723	\$ 3,043	\$ 2,500	\$ 2,500	\$ 6,100	144%	\$ 3,600
E401	Eggstravaganza							
E401	Safety Expo							
E402	Earth Day							
7770	May Program Events	\$ 1,662	\$ 2,030	\$ 3,075	\$ 3,075	\$ 3,075	0%	\$ -
E501	Mother's Day Mariachi Serenade							
E502	Memorial Day							
7770	June Program Events	\$ 780	\$ 1,029	\$ 1,500	\$ 1,500	\$ 2,000	33%	\$ 500
E601	Dog Day Afternoon							
E602	Summer Kickoff Party							

# Community Promotions

100-5300		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
7770	July Program Events	\$ 3,377	\$ 38,686	\$ 35,000	\$ 35,000	\$ 40,000	14%	\$ 5,000
E701	Independence Day							
7770	August Program Events	\$ -	\$ 208	\$ 2,500	\$ 2,500	\$ 2,500	0%	\$ -
E801	National Night Out							
7770	September Program Events	\$ -	\$ 294	\$ 1,100	\$ 1,100	\$ 1,100	0%	\$ -
E901	Patriot Day							
7770	October Program Events	\$ 2,821	\$ 7,837	\$ 3,500	\$ 3,500	\$ 4,000	14%	\$ 500
E1001	Halloween							
7770	November Porgram Events	\$ 512	\$ 1,234	\$ 4,200	\$ 4,200	\$ 4,200	0%	\$ -
E1101	Veteran's Day							
7770	December Program Events	\$ (321)	\$ 5,643	\$ 16,550	\$ 16,550	\$ 16,550	0%	\$ -
E1201	Tree Lighting Celebration							
E1201	Winter Wonderland							
E1201	Jingle Bell Express							
E1201	Community Holiday Party							
E1201	Snow Day							
7780	Publicity	\$ 520	\$ 30	\$ -	\$ -	\$ -	N/A	\$ -
7785	Red Ribbon "Say No to Drugs"	\$ -	\$ 2,163	\$ -	\$ -	\$ -	N/A	\$ -
7800	Special Event Equipment	\$ 2,291	\$ 780	\$ -	\$ 1,000	\$ 6,000	500%	\$ 5,000
7803	Artesia Parade	\$ 69	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7805	Special Programs	\$ 10,611	\$ 5,334	\$ 1,000	\$ 7,000	\$ -	-100%	\$ (7,000)
7807	Beautification Awards		\$ 60					
7808	Community Benefits Grants	\$ -	\$ -	\$ 500	\$ 2,500	\$ 2,500	0%	\$ -
7819	SB 1383 Grant	0	238.17	24,200	17,485	6,715	-62%	(10,770)
7824	Summer Concert Series	\$ -	\$ -	\$ 6,500	\$ 6,500	\$ 6,500	0%	\$ -
<b>Total Expenses</b>		<b>\$ 41,789</b>	<b>\$ 187,292</b>	<b>\$ 237,625</b>	<b>\$ 216,257</b>	<b>\$ 291,140</b>	<b>35%</b>	<b>\$ 74,883</b>
<b>Net Subsidy General Fund</b>		<b>\$ 41,789</b>	<b>\$ 187,292</b>	<b>\$ 237,625</b>	<b>\$ 188,757</b>	<b>\$ 266,140</b>	<b>41%</b>	<b>\$ 77,383</b>

Community Promotions will be funded by the General Operating Fund, and County discretionary grants.

# Public Works

The Public Works Department maintains the City's streets, sidewalks, medians, and facilities. Maintenance includes sidewalk repairs for ADA compliance, filling of pot holes, maintaining vegetation such as trimming vines and controlling weeds, removing trash from City receptacles, and maintaining City fleet vehicles. The Department also manages contracts for regular maintenance work such as tree trimming and landscaping City medians.

100-6100	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
	Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>							
Full Time Positions							
Public Works Manager	0.30	0.30	0.30	0.30	1.00	233%	0.70
Special Projects Manager	0.00	0.00	0.00	1.00	0.00	N/A	-1.00
Lead Maintenance Specialist	0.00	0.00	0.00	0.60	0.60	0%	0.00
Maintenance Specialist II	1.00	1.00	1.00	0.00	0.00	N/A	0.00
Maintenance Specialist I	2.00	2.00	2.00	1.20	1.20	0%	0.00
Maintenance Worker II	1.00	1.00	3.00	1.80	1.20	-33%	-0.60
Administrative Assistant	0.15	0.15	0.15	0.30	0.30	0%	0.00
<b>Total FTE</b>	<b>4.45</b>	<b>4.45</b>	<b>6.45</b>	<b>5.20</b>	<b>4.30</b>	<b>-17%</b>	<b>-0.90</b>
Part Time Positions							
Maintenance Worker	0.00	0.00	0.00	4.00	2.00	-50%	-2.00
<b>Subtotal FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>2.00</b>	<b>-50%</b>	<b>-2.00</b>
<b>Total FTE</b>	<b>4.45</b>	<b>4.45</b>	<b>6.45</b>	<b>9.20</b>	<b>6.30</b>	<b>-32%</b>	<b>-2.90</b>
<b>Transfers and Revenues</b>							
Transfer in from Gas Tax	\$ -	\$ 155,801	\$ 155,801	\$ 160,000	\$ -	-100%	\$ (160,000)
Revenue From General Fund	\$ 589,526	\$ 366,640	\$ 510,504	\$ 552,597	\$ 712,457	29%	\$ 159,860
<b>Total Transfers and Revenue for Department</b>	<b>\$ 589,526</b>	<b>\$ 522,441</b>	<b>\$ 666,305</b>	<b>\$ 712,597</b>	<b>\$ 712,457</b>	<b>0%</b>	<b>\$ (140)</b>
<b>Expenditures</b>							
Personnel	\$ 471,685	\$ 430,802	\$ 537,210	\$ 558,210	\$ 546,150	-2%	\$ (12,060)
Utilities and Services	\$ 37,784	\$ 30,382	\$ 52,000	\$ 54,200	\$ 58,800	8%	\$ 4,600
Materials and Supplies	\$ 2,772	\$ 4,847	\$ 7,695	\$ 24,050	\$ 27,170	13%	\$ 3,120
Other Expenses	\$ 32,719	\$ 53,282	\$ 54,300	\$ 70,687	\$ 74,887	6%	\$ 4,200
Beautification & Maint. Commission	\$ -	\$ 260	\$ 1,250	\$ 1,250	\$ 1,250	0%	\$ -
Capital	\$ 42,627	\$ 400	\$ 400	\$ 4,200	\$ 4,200	0%	\$ -
<b>Total Expenditures</b>	<b>\$ 587,587</b>	<b>\$ 519,973</b>	<b>\$ 652,855</b>	<b>\$ 712,597</b>	<b>\$ 712,457</b>	<b>0%</b>	<b>\$ (140)</b>
<b>Net Subsidy General Fund</b>	<b>\$ 589,526</b>	<b>\$ 366,640</b>	<b>\$ 510,504</b>	<b>\$ 552,597</b>	<b>\$ 712,457</b>	<b>29%</b>	<b>\$ 159,860</b>

# Public Works

## 100-6100

	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
	Actual	Actual	Budget	Estimate	Mid-year	%▲	\$▲
<b>Expenses</b>							
<b>Personnel</b>							
Salaries and Wages	\$ 379,349.07	\$ 384,522.34	\$ 402,859.00	\$ 423,859.00	\$ 407,021	-4%	\$ (16,838)
Other Pay	\$ 27,208	\$ 37,048	\$ 37,000	\$ 37,000	\$ 37,000	0%	\$ -
Benefits, and Payroll Expenses	\$ 65,128	\$ 9,231	\$ 97,351	\$ 97,351	\$ 102,129	5%	\$ 4,778
<b>Total Benefits</b>	<b>\$ 471,685</b>	<b>\$ 430,802</b>	<b>\$ 537,210</b>	<b>\$ 558,210</b>	<b>\$ 546,150</b>	<b>-2%</b>	<b>\$ (12,060)</b>
<b>Salaries &amp; Wages</b>							
5010 Full Time	\$ 345,036	\$ 304,863	\$ 392,859	\$ 392,859	\$ 362,021	-8%	\$ (30,838)
5020 Part Time	\$ 533	\$ -	\$ -	\$ 6,000	\$ 5,000	-17%	\$ (1,000)
5030 Overtime	\$ 33,780	\$ 79,660	\$ 10,000	\$ 25,000	\$ 40,000	60%	\$ 15,000
<b>Total Salaries &amp; Wages</b>	<b>\$ 379,349</b>	<b>\$ 384,522</b>	<b>\$ 402,859</b>	<b>\$ 423,859</b>	<b>\$ 407,021</b>	<b>-4%</b>	<b>\$ (16,838)</b>
<b>Other Pay</b>							
5040 Standby - on/call pay	\$ 27,208	\$ 28,737	\$ 32,000	\$ 32,000	\$ 32,000	0%	\$ -
5140 Accrued Leave Buy Back	\$ -	\$ 8,312	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
<b>Total Other Pay</b>	<b>\$ 27,208</b>	<b>\$ 37,048</b>	<b>\$ 37,000</b>	<b>\$ 37,000</b>	<b>\$ 37,000</b>	<b>0%</b>	<b>\$ -</b>
<b>Benefits</b>							
5225 Retirement - Employer Contr.	\$ -	\$ 1,529	\$ 4,172	\$ 4,172	\$ 21,209	408%	\$ 17,037
5250 FICA Tax	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5250 Medicare Tax	\$ 2,495	\$ 6,057	\$ 5,683	\$ 5,683	\$ 5,249	-8%	\$ (434)
5315 Health Insurance	\$ 61,067	\$ -	\$ 78,009	\$ 78,009	\$ 66,837	-14%	\$ (11,172)
5320 457 Match	\$ 1,512	\$ 1,596	\$ 2,535	\$ 2,535	\$ 1,187	-53%	\$ (1,348)
5325 FSA Contribution	\$ -	\$ -	\$ 3,682	\$ 3,682	\$ 3,456	-6%	\$ (226)
5410 Auto Allowance	\$ -	\$ -	\$ -	\$ -	\$ 1,200	N/A	\$ 1,200
5415 Cell Phone	\$ 54	\$ 50	\$ 3,270	\$ 3,270	\$ 1,490	-54%	\$ (1,780)
5418 Bilingual Pay	\$ -	\$ -	\$ -	\$ -	\$ 1,500		\$ 1,500
<b>Total Benefits</b>	<b>\$ 65,128</b>	<b>\$ 9,231</b>	<b>\$ 97,351</b>	<b>\$ 97,351</b>	<b>\$ 102,129</b>	<b>5%</b>	<b>\$ 4,778</b>
<b>Total Personnel</b>	<b>\$ 471,685</b>	<b>\$ 430,802</b>	<b>\$ 537,210</b>	<b>\$ 558,210</b>	<b>\$ 546,150</b>	<b>-2%</b>	<b>\$ (12,060)</b>
<b>Utilities and Services</b>							
6020 City Hall Pro-Rata	\$ 9,693	\$ 7,479	\$ 12,000	\$ 12,000	\$ -	-100%	\$ (12,000)
6035 Contractual Services	\$ 11,882	\$ 8,544	\$ 20,000	\$ 20,000	\$ 33,200	66%	\$ 13,200
Comcate							
Online Striping							
Yunex							
Mariposa							
7010 Light and Power	\$ 3,444	\$ 3,212	\$ 2,000	\$ 3,700	\$ 3,400	-8%	\$ (300)
7030 Telephone/Internet	\$ 5,445	\$ 5,587	\$ 5,500	\$ 5,500	\$ 5,500	0%	\$ -
7050 Water	\$ 4,615	\$ 4,294	\$ 4,500	\$ 4,500	\$ 4,500	0%	\$ -
7130 Security Services/Maintenance	\$ 921	\$ 551	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
7250 Equipment Svc./Maint./Acquis.	\$ 687	\$ 692	\$ 3,000	\$ 3,500	\$ 7,200	106%	\$ 3,700
7720 Equipment Rental	\$ 1,097	\$ 23	\$ 4,000	\$ 4,000	\$ 4,000	0%	\$ -
<b>Total Utilities and Services</b>	<b>\$ 37,784</b>	<b>\$ 30,382</b>	<b>\$ 52,000</b>	<b>\$ 54,200</b>	<b>\$ 58,800</b>	<b>8%</b>	<b>\$ 4,600</b>
<b>Materials &amp; Supplies</b>							
5570 Uniforms	\$ 1,141	\$ 2,500	\$ 2,195	\$ 5,000	\$ 2,070	-59%	\$ (2,930)
6500 City Hall Supplies/Other	\$ 899	\$ 1,691	\$ 4,500	\$ 4,500	\$ -	-100%	\$ (4,500)
6520 Office Supplies	\$ 732	\$ 656	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
6530 Postage	\$ -	\$ -	\$ -	\$ -	\$ 1,000		\$ 1,000
6540 Printing	\$ -	\$ -	\$ -	\$ -	\$ 1,000		\$ 1,000
6560 Special Supplies/Uniforms	\$ 1,908	\$ 2,298	\$ 3,450	\$ 3,450	\$ 7,000	103%	\$ 3,550
7320 Alley Maintenance/Resurface	\$ -	\$ 170	\$ -	\$ 100	\$ 100	0%	\$ -
7715 Graffiti Removal Program and Supplies	\$ 31	\$ -	\$ 10,000	\$ 10,000	\$ 15,000	50%	\$ 5,000
<b>Total Materials &amp; Supplies</b>	<b>\$ 2,772</b>	<b>\$ 4,847</b>	<b>\$ 7,695</b>	<b>\$ 24,050</b>	<b>\$ 27,170</b>	<b>13%</b>	<b>\$ 3,120</b>
<b>Other Expenses</b>							
<b>Miscellaneous</b>							
5610 Retiree Health Ins	\$ (733)	\$ 21,313	\$ 24,000	\$ 24,000	\$ 9,600	-60%	\$ (14,400)
6490 Dues/Subscriptions/Training	\$ 2,970	\$ 3,188	\$ 3,500	\$ 4,200	\$ 4,200	0%	\$ -
6840 Staff Training	\$ 405	\$ 354	\$ 1,000	\$ 1,000	\$ 1,300	30%	\$ 300
6900 Travel and Meeting	\$ -	\$ 500	\$ 500	\$ 500	\$ 800	60%	\$ 300
7265 Vehicle and Equipment Fuel	\$ 7,382	\$ 6,500	\$ 8,500	\$ 14,487	\$ 14,487	0%	\$ -
7645 Annual Fee Storm Water	\$ 8,992	\$ 10,602	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Miscellaneous</b>	<b>\$ 19,016</b>	<b>\$ 42,457</b>	<b>\$ 37,500</b>	<b>\$ 44,187</b>	<b>\$ 30,387</b>	<b>-31%</b>	<b>\$ (13,800)</b>
<b>Maintenance</b>							
7260 Vehicle Maintenance	\$ 7,276	\$ 5,500	\$ 10,000	\$ 11,500	\$ 11,500	0%	\$ -
7280 Facility Maintenance	\$ 5,251	\$ 4,389	\$ 5,000	\$ 5,000	\$ 25,000	400%	\$ 20,000
7335 City Right of Way Maintenance	\$ 1,176	\$ 935	\$ 1,800	\$ 10,000	\$ 8,000	-20%	\$ (2,000)
<b>Total Maintenance</b>	<b>\$ 13,703</b>	<b>\$ 10,825</b>	<b>\$ 16,800</b>	<b>\$ 26,500</b>	<b>\$ 44,500</b>	<b>68%</b>	<b>\$ 18,000</b>
<b>Total Other Expenses</b>	<b>\$ 32,719</b>	<b>\$ 53,282</b>	<b>\$ 54,300</b>	<b>\$ 70,687</b>	<b>\$ 74,887</b>	<b>6%</b>	<b>\$ 4,200</b>

# Public Works

100-6100		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Beautification &amp; Maint. Commission</b>								
7675	Commissioner Recognition/Expense	\$ -	\$ 60	\$ 300	\$ 300	\$ 300	0%	\$ -
7807	Business Beautification Awards	\$ -	\$ 100	\$ 650	\$ 650	\$ 650	0%	\$ -
7811	Holiday Home Decoration Awards	\$ -	\$ 100	\$ 300	\$ 300	\$ 300	0%	\$ -
<b>Total Beautification Expenses</b>		\$ -	\$ 260	\$ 1,250	\$ 1,250	\$ 1,250	0%	\$ -
<b>Capital</b>								
7300	Street Maintenance (MOE)	\$ 42,307	\$ 400	\$ 400	\$ 4,200	\$ 4,200	0%	\$ -
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8055	Norwalk Improvement	\$ 320	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Capital</b>		\$ 42,627	\$ 400	\$ 400	\$ 4,200	\$ 4,200	0%	\$ -
<b>Total Expenses</b>		\$ 589,526	\$ 522,441	\$ 666,305	\$ 712,597	\$ 712,457	0%	\$ (140)
<b>Net Subsidy General Fund</b>		\$ 589,526	\$ 366,640	\$ 510,504	\$ 552,597	\$ 712,457	29%	\$ 159,860

Public Works will be funded by through Gas Tax revenue and the General Operating Fund.

# Law Enforcement

Law Enforcement is a contract service provided by the Los Angeles County Sheriff's Department to preserve the quality of life in Artesia. Services include general law enforcement, traffic enforcement, jail services, warrants service and monitoring, and community relations.

<b>100-7100</b>		<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No Positions Allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	0%	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	0%	0.00
<b>Revenues &amp; Transfers In</b>								
Revenue From General Fund		\$ 3,276,398	\$ 4,040,838	\$ 4,574,121	\$ 4,393,626	\$ <b>4,822,446</b>	10%	\$ 428,820
Transfer in from COPS Fund 77		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ <b>100,000</b>	0%	\$ -
<b>Total Revenue for Department</b>		<b>\$ 3,376,398</b>	<b>\$ 4,140,838</b>	<b>\$ 4,674,121</b>	<b>\$ 4,493,626</b>	<b>\$ 4,922,446</b>	10%	\$ 428,820
<b>Expenditures</b>								
Law Enforcement Services		\$ 3,376,398	\$ 4,040,662	\$ 4,674,121	\$ 4,493,626	\$ <b>4,922,446</b>	10%	\$ 428,820
<b>Total Expenditures</b>		<b>\$ 3,376,398</b>	<b>\$ 4,040,662</b>	<b>\$ 4,674,121</b>	<b>\$ 4,493,626</b>	<b>\$ 4,922,446</b>	10%	\$ 428,820
<b>Net Subsidy General Fund</b>		<b>\$ 3,276,398</b>	<b>\$ 3,940,662</b>	<b>\$ 4,574,121</b>	<b>\$ 4,393,626</b>	<b>\$ 4,822,446</b>	10%	\$ 428,820
<b>Law Enforcement Services</b>								
6080	Los Angeles County Sheriffs Contract	\$ 3,376,398	\$ 4,140,838	\$ 4,493,626	\$ 4,313,131	\$ <b>4,674,383</b>	8%	\$ 361,252
	Suppression/Equipment	\$ -	\$ -	\$ 180,495	\$ 180,495	\$ <b>248,063</b>	37%	\$ 67,568
	<b>Total Law Enforcement</b>	<b>\$ 3,376,398</b>	<b>\$ 4,140,838</b>	<b>\$ 4,674,121</b>	<b>\$ 4,493,626</b>	<b>\$ 4,922,446</b>	10%	\$ 428,820
<b>Net Subsidy General Fund</b>		<b>\$ 3,276,398</b>	<b>\$ 3,940,662</b>	<b>\$ 4,574,121</b>	<b>\$ 4,393,626</b>	<b>\$ 4,822,446</b>	10%	\$ 428,820

Law Enforcement will be funded by COPS Grant funds and the General Operating Fund.

# Restricted Funds

# Summer Lunch Program

The Summer Lunch Program is a State Grant to provide lunches to school children during the Summer.

<b>Fund 150</b>		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
	<b>Total FTE</b>	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4285	Revenue	\$ 63,078	\$ 25,556	\$ 35,500	\$ 35,500	\$ <b>18,000</b>	-49%	\$ (17,500)
	<b>Total Revenue</b>	\$ 63,078	\$ 25,556	\$ 35,500	\$ 35,500	\$ <b>18,000</b>	-49%	\$ (17,500)
<b>Expenses</b>								
7830	Summer Lunch Program	\$ 38,368	\$ 42,344	\$ 32,000	\$ 32,000	\$ <b>14,500</b>	-55%	\$ (17,500)
5900	Administrative Expense	\$ -	\$ -	\$ -	\$ 3,500	\$ <b>3,500</b>	0%	\$ -
	<b>Total Expenses</b>	\$ 38,368	\$ 42,344	\$ 32,000	\$ 35,500	\$ <b>18,000</b>	-49%	\$ (17,500)

Summer Lunch Program does not require General Funds Revenue for Expense Activity.

# Artesia Housing Authority Fund

The Artesia Housing Authority serves as a foundation to build affordable housing units.

Fund 200		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	Community Development Director	0.00	0.00	0.00	0.05	0.05	0%	0.00
	Housing Projects Manager	0.75	0.75	0.75	0.00	0.00	N/A	0.00
	Management Analyst	0.75	0.75	0.75	0.25	0.25	0%	0.00
	<b>Total FTE</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>0.30</b>	<b>0.30</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>								
4710	Interest	\$ 1,757	\$ 3,236	\$ 5,000	\$ 5,000	\$ 20,000	300%	\$ 15,000
4720	Rental Income	\$ 78,507	\$ 78,507	\$ 78,500	\$ 78,500	\$ 78,500	0%	\$ -
	<b>Total Revenue</b>	<b>\$ 80,264</b>	<b>\$ 81,743</b>	<b>\$ 83,500</b>	<b>\$ 83,500</b>	<b>\$ 98,500</b>	<b>18%</b>	<b>\$ 15,000</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ -	\$ -	\$ 27,640	\$ 27,640	\$ 30,835	12%	\$ 3,195
	Other Pay	\$ -	\$ -	\$ 100	\$ 100	\$ -	N/A	\$ (100)
	Benefits, and Payroll Expenses	\$ -	\$ -	\$ 5,866	\$ 5,866	\$ 6,949	18%	\$ 1,083
	<b>Total Personnel</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 33,606</b>	<b>\$ 33,606</b>	<b>\$ 37,783</b>	<b>12%</b>	<b>\$ 4,177</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ -	\$ -	\$ 27,640	\$ 27,640	\$ 30,468	10%	\$ 2,828
	<b>Total Salaries &amp; Wages</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,640</b>	<b>\$ 27,640</b>	<b>\$ 30,468</b>	<b>10%</b>	<b>\$ 2,828</b>
<b>Other Pay</b>								
5140	Accrued Leave Buy Back	\$ -	\$ -	\$ 100	\$ 100	\$ -	N/A	\$ (100)
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ (100)</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ -	\$ -	\$ 270	\$ 270	\$ 1,702	530%	\$ 1,432
5315	Health Insurance	\$ -	\$ -	\$ 4,722	\$ 4,722	\$ 4,115	-13%	\$ (607)
5325	FSA Contribution	\$ -	\$ -	\$ 207	\$ 207	\$ 207	0%	\$ -
5250	Medicare Tax	\$ -	\$ -	\$ 401	\$ 401	\$ 442	10%	\$ 41
5410	Auto Allowance	\$ -	\$ -	\$ -	\$ -	\$ 210	N/A	\$ 210
5415	Cell Phone	\$ -	\$ -	\$ 90	\$ 90	\$ 97	8%	\$ 7
5320	457 Match	\$ -	\$ -	\$ 176	\$ 176	\$ 176	0%	\$ -
	<b>Medicare Tax</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,866</b>	<b>\$ 5,866</b>	<b>\$ 6,949</b>	<b>18%</b>	<b>\$ 1,083</b>
	<b>Total Personnel</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 33,606</b>	<b>\$ 33,606</b>	<b>\$ 37,783</b>	<b>12%</b>	<b>\$ 4,177</b>
<b>Other Expenses</b>								
5900	Administrative Cost Allowances	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	0%	\$ -
7205	Property Maintenance	\$ -	\$ 425	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 59,500	N/A	\$ 59,500
	<b>Total Other Expenses</b>	<b>\$ -</b>	<b>\$ 425</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 74,500</b>	<b>397%</b>	<b>\$ 59,500</b>
	<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ 425</b>	<b>\$ 48,606</b>	<b>\$ 48,606</b>	<b>\$ 112,283</b>	<b>131%</b>	<b>\$ 63,677</b>
	<b>Net surplus/(deficit)</b>	<b>\$ 80,264</b>	<b>\$ 81,318</b>	<b>\$ 34,894</b>	<b>\$ 34,894</b>	<b>\$ (13,783)</b>	<b>-140%</b>	<b>\$ (48,677)</b>

Artesia Housing Authority Fund does not require General Funds Revenue for Expense Activity.

# AJ Padelford Park Expansion Project

The AJ Padelford Park Expansion Project is a grant-funded project to expand the size of AJ Padelford Park through the acquisition of residential properties. The acquisition of the properties will allow the City to expand AJ Padelford Park to be visible and usable from 169th Street.

Fund 205		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4230	Grant Reimbursement	\$ -	\$ 1,840,318	\$ 1,686,476	\$ 1,686,476	\$ 2,189,297	30%	\$ 502,821
4710	Interest		\$ 683					
<b>Total Revenue</b>		\$ -	\$ 1,841,001	\$ 1,686,476	\$ 1,686,476	\$ 2,189,297	30%	\$ 502,821
<b>Expenses</b>								
7200	Maintenance	\$ -	\$ 737	\$ 9,099	\$ 9,099	\$ -	N/A	\$ (9,099)
6035	Contract Services	\$ -	\$ -	\$ 35,000	\$ 35,000	\$ -		
6010	Appraisal Fees	\$ -	\$ 1,650	\$ 25,000	\$ 25,000	\$ -	N/A	\$ (25,000)
7818	Property Relocation Fees	\$ -	\$ 579,371	\$ 163,000	\$ 163,000	\$ 600,000	268%	\$ 437,000
5900	Administrative Cost Allowance	\$ -	\$ -	\$ 202,377	\$ 202,377	\$ -	N/A	\$ (202,377)
8000	Demolition and Development	\$ -	\$ -	\$ -	\$ -	\$ 489,297	N/A	\$ 489,297
8070	Property Acquisition	\$ -	\$ 1,275,982	\$ 1,550,000	\$ 1,400,000	\$ 1,100,000	-21%	\$ (300,000)
<b>Total Expenses</b>		\$ -	\$ 1,857,740	\$ 1,984,476	\$ 1,834,476	\$ 2,189,297	19%	\$ 354,821

AJ Padelford Park Expansion Project does not require General Funds Revenue for Expense Activity.

# Bicycle and Pedestrian TDA Fund

Transportation Development Act, Article 3 funds are used by Artesia for the planning and construction of bicycle and pedestrian facilities.

<b>Fund 210</b>		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4710	Interest Income	\$ 17	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4255	Allocation on Reserve with County	\$ -	\$ 33,536	\$ 33,536	\$ 34,000	\$ 25,000	-26%	\$ (9,000)
4250	TDA Local Return	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4215	Bicycle/Pedestrian Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Revenue</b>		\$ 17	\$ 33,536	\$ 33,536	\$ 34,000	\$ 25,000	-26%	\$ (9,000)
						\$ -		
<b>Expenses</b>								
8020	Capital Improvement	\$ -	\$ 33,536	\$ -	\$ -	\$ -	N/A	\$ -
8009	Historical District Trails	\$ -	\$ -	\$ 34,000	\$ 34,000	\$ 25,000	-26%	\$ (9,000)
<b>Total Expenses</b>		\$ -	\$ 33,536	\$ 34,000	\$ 34,000	\$ 25,000	-26%	\$ (9,000)

Bicycle and Pedestrian TDA Fund does not require General Funds Revenue for Expense Activity.

# California Beverage Recycling Fund

Funds from the Beverage Container Recycling City/County Payment Program administered by the California Department of Resources Recycling and Recovery (CalRecycle) are used to implement projects that promote recycling of refund value eligible beverage containers (bottles and cans) citywide.

<b>Fund 230</b>		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4710	Interest Income	\$ 34	\$ 31	\$ -	\$ -	\$ -	N/A	\$ -
4230	Grant Income	\$ -	\$ -	\$ 2,600	\$ -	\$ -	N/A	\$ -
<b>Total Revenue</b>		<b>\$ 34</b>	<b>\$ 31</b>	<b>\$ 2,600</b>	<b>\$ -</b>	<b>\$ -</b>	N/A	<b>\$ -</b>
<b>Expenses</b>								
6550	Collection Containers	\$ 7,526	\$ 2,428	\$ 2,600	\$ -	\$ -	N/A	\$ -
7805	Administrative Cost Allowances	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7825	Litter Clean-Up	\$ -	\$ 111	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		<b>\$ 7,526</b>	<b>\$ 2,539</b>	<b>\$ 2,600</b>	<b>\$ -</b>	<b>\$ -</b>	N/A	<b>\$ -</b>

California Beverage Recycling Fund does not require General Funds Revenue for Expense Activity.

# Citizens' Option for Public Safety (COPS) Fund

Citizens' Option for Public Safety (COPS) is a fund to account for supplemental law enforcement services funding of frontline law enforcement and juvenile justice programs.

Fund 240		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4710	Interest	\$ 431	\$ 1,503	\$ -	\$ -	\$ -	N/A	0
4220	Revenue	\$ 161,285	\$ 100,000	\$ 140,000	\$ 140,000	\$ 168,911	21%	\$ 28,911
<b>Total Revenue</b>		<b>\$ 161,716</b>	<b>\$ 101,503</b>	<b>\$ 140,000</b>	<b>\$ 140,000</b>	<b>\$ 168,911</b>	21%	<b>\$ 28,911</b>
<b>Expenses</b>								
9900	Transfer to General Fund	\$ 10,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 168,911	69%	\$ 68,911
<b>Total Expenses</b>		<b>\$ 10,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 168,911</b>	69%	<b>\$ 68,911</b>

Citizens' Option for Public Safety (COPS) Fund does not require General Funds Revenue for Expense Activity.

# Community Facilities District

The Community Facilities District finances public services in addition to those already provided in the District's territory before it was formed, including: Police protection services, Fire protection and suppression services, and ambulance and paramedic services, Flood and storm protection services, including, but not limited to, the operation and maintenance of storm drainage systems, and Maintenance and lighting of parks, parkways, streets, roads, and open space.

<b>Fund 260</b>		<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
	<b>Total FTE</b>	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4045	Special Tax CFD	\$ 6,429	\$ 6,237	\$ 6,500	\$ 6,500	\$ <b>23,937</b>	268%	\$ 17,437
4710	Interest Income	\$ 55	\$ 119	\$ 200	\$ 200	\$ <b>200</b>	0%	\$ -
	<b>Total Revenue</b>	\$ 6,484	\$ 6,356	\$ 6,700	\$ 6,700	\$ <b>24,137</b>	260%	\$ 17,437
<b>Expenses</b>								
6160	Los Angeles Co. Sheriff	\$ -	\$ -	\$ -	\$ 23,505	\$ <b>23,937</b>	2%	\$ 432
	<b>Total Expenses</b>	\$ -	\$ -	\$ -	\$ 23,505	\$ <b>23,937</b>	2%	\$ 432

Community Facilities District does not require General Fund Revenue for the Expense Activity.

# CDBG Fund

The Community Development Block Grant (CDBG) are competitive funds the City was awarded from the State of California's administration of the Federal Community Development Block Grant program. Program funds are utilized for single-family housing rehabilitation costs through grants and loans for low/moderate income households.

Fund 270		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4257	Grant Reimbursement	\$ -	\$ 226,270	\$ 168,000	\$ 168,000	\$ 13,000	-92%	\$ (155,000)
4271	CDBG CV Reimbursement	\$ -	\$ (7,929)	\$ 481,415	\$ 481,415	\$ 104,642	-78%	\$ (376,773)
<b>Total Revenue</b>		\$ -	\$ 218,341	\$ 649,415	\$ 649,415	\$ 117,642	-82%	\$ (531,773)
<b>Expenses</b>								
CDBG Housing Rehabilitation								
5010	Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5900	Administrative Cost Allowance	\$ -	\$ 3,316	\$ -	\$ -	\$ -	N/A	\$ -
6120	Administrative Expense	\$ 2,850	\$ 34,884	\$ 34,000	\$ 34,000	\$ -	N/A	\$ (34,000)
7630	Activity Delivery	\$ 126	\$ 456	\$ 4,000	\$ 4,000	\$ -	N/A	\$ (4,000)
7730	Housing Rehabilitation Program	\$ 11,838	\$ 147,002	\$ 130,000	\$ 130,000	\$ -	N/A	\$ (130,000)
7801	Vehicle & Equipment Fuel	\$ -	\$ 32,001	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total CDBG Housing Rehabilitation</b>		\$ 14,814	\$ 217,659	\$ 168,000	\$ 168,000	\$ -	N/A	\$ (168,000)
7816 CDBG CV 1-00090 Microenterprise Grants								
Activity Delivery		\$ -	\$ 644	\$ 56,367	\$ 56,367	\$ -	N/A	\$ (56,367)
Planning and Administration		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total CV 1-00090 Expenditures</b>		\$ -	\$ 644	\$ 56,367	\$ 56,367	\$ -	N/A	\$ (56,367)
8021 CDBG CV 1-00091 City Hall and Council Chambers Accessibility Improvements								
Activity Delivery		\$ -	\$ 25,555	\$ -	\$ 6,300	\$ -	N/A	\$ (6,300)
Planning and Administration		\$ -	\$ 6,446	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total CV 1-00091 Expenditure</b>		\$ -	\$ 32,001	\$ -	\$ 6,300	\$ -	N/A	\$ (6,300)
8023 CDBG CV 1-00092 Albert O. Littl Community Center and Artsia Park Bathroom Renovations								
Activity Delivery		\$ -	\$ 26,511	\$ 11,091	\$ 11,091	\$ -	N/A	\$ (11,091)
Planning and Administration		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total CV 1-00092 Expenditure</b>		\$ -	\$ 26,511	\$ 11,091	\$ 11,091	\$ -	N/A	\$ (11,091)
7822 CDBG CV 2-3 Small Business Assistance Grants								
Activity Delivery		\$ -	\$ 4,349	\$ 413,957	\$ 413,957	\$ 22,500	-95%	\$ (391,457)
Planning and Administration		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total CV 2-3 Expenditure</b>		\$ -	\$ 4,349	\$ 413,957	\$ 413,957	\$ 22,500	-95%	\$ (391,457)
<b>Total Expenses</b>		\$ 14,814	\$ 281,164	\$ 649,415	\$ 655,715	\$ 22,500	-97%	\$ (633,215)

CDBG Fund does not require General Funds Revenue for Expense Activity.

# California Street Grant Fund

The California Street Grant Fund records the CalTrans Grants for Street improvements.

Fund 280		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4225	DOT Funds	\$ 1,880,627	\$ 40,000	\$ -	\$ -	\$ -	N/A	\$ -
4710	Interest Income		\$ 1,470					
4900	Transfer in from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Revenue</b>		\$ 1,880,627	\$ 41,470	\$ -	\$ -	\$ -	N/A	\$ -
<b>Expenses</b>								
6065	General Engineering	\$ 10,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8055	Norwalk Blvd. Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7261	HSIPL-5355	\$ 60,531	\$ 18,397	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		\$ 70,531	\$ 18,397	\$ -	\$ -	\$ -	N/A	\$ -

California Street Grant Fund does not require General Funds Revenue for Expense Activity.

# Measure M Fund

Measure M funds are intended to ease traffic congestion, repave streets, repair potholes, synchronize signals, improve neighborhood streets and intersections, and enhance bike and pedestrian connections.

<b>Fund 320</b>		<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	<b>0.00</b>
<b>Revenues</b>								
4000	LACMTA Sales Tax	\$ 240,275	\$ 293,109	\$ 315,000	\$ 315,000	\$ <b>330,600</b>	5%	\$ 15,600
4710	Interest	\$ 1,819	\$ 3,782	\$ 10,000	\$ 10,000	\$ <b>25,000</b>	150%	\$ 15,000
<b>Total Revenue</b>		<b>\$ 242,094</b>	<b>\$ 296,892</b>	<b>\$ 325,000</b>	<b>\$ 325,000</b>	<b>\$ 355,600</b>	9%	<b>\$ 30,600</b>
<b>Expenses</b>								
5900	Administrative Cost Allowance	\$ -	\$ 890	\$ -	\$ -	\$ <b>61,100</b>	N/A	\$ 61,100
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7355	Traffic Median Maintenance	\$ -	\$ 5,450	\$ 5,500	\$ 5,500	\$ <b>5,500</b>	0%	\$ -
8080	Street Projects	\$ 88,062	\$ -	\$ 100,000	\$ 100,000	\$ <b>514,848</b>	415%	\$ 414,848
8090	Trails Project	\$ -	\$ -	\$ 375,000	\$ 375,000	\$ -	N/A	\$ (375,000)
8125	Alley Improvement Study	\$ -	\$ 1,920	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		<b>\$ 88,062</b>	<b>\$ 8,260</b>	<b>\$ 480,500</b>	<b>\$ 480,500</b>	<b>\$ 581,448</b>	21%	<b>\$ 100,948</b>
<b>Net surplus/(deficit)</b>		<b>\$ 154,032</b>	<b>\$ 288,631</b>	<b>\$ (155,500)</b>	<b>\$ (155,500)</b>	<b>\$ (225,848)</b>	45%	<b>\$ (70,348)</b>

Measure M Fund does not require General Funds Revenue for Expense Activity.

# Measure R Fund

Measure R is a fund to account for the engineering, administrative, traffic median, and parking overflow improvements of transportation services.

<b>Fund 330</b>		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00		N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4000	LACMTA Sales Tax	\$ 212,063	\$ 259,018	\$ 290,000	\$ 290,000	\$ 291,700	1%	\$ 1,700
4710	Interest	\$ 1,487	\$ 2,121	\$ 5,000	\$ 5,000	\$ 10,000	100%	\$ 5,000
4230	Grant Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Revenue</b>		<b>\$ 213,550</b>	<b>\$ 261,139</b>	<b>\$ 295,000</b>	<b>\$ 295,000</b>	<b>\$ 301,700</b>	<b>2%</b>	<b>\$ 6,700</b>
<b>Expenses</b>								
5900	Administrative Cost Allowances	\$ -	\$ 2,330	\$ 35,000	\$ 35,000	\$ 50,000	43%	\$ 15,000
6490	Dues and Subscriptions	\$ 7,063	\$ 8,063	\$ 8,063		\$ -	N/A	\$ -
6035	Contract Services	\$ -	\$ 319	\$ 5,000	\$ 5,000	\$ -	N/A	\$ (5,000)
Trail Maintenance								
7300	Street Projects	\$ -	\$ -	\$ -	\$ 3,300	\$ 250,000		
8065	Pioneer Blvd. Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8090	Trails Project	\$ 133,749	\$ 7,557	\$ -	\$ -	\$ -	N/A	\$ -
7230	ATP Cycle 3	\$ 208,478	\$ 36,197	\$ -	\$ 4,500	\$ -	N/A	\$ (4,500)
<b>Total Expenses</b>		<b>\$ 349,290</b>	<b>\$ 54,466</b>	<b>\$ 48,063</b>	<b>\$ 47,800</b>	<b>\$ 300,000</b>	<b>528%</b>	<b>\$ 252,200</b>
<b>Net surplus/(deficit)</b>		<b>\$ (135,740)</b>	<b>\$ 206,673</b>	<b>\$ 246,937</b>	<b>\$ 247,200</b>	<b>\$ 1,700</b>	<b>-99%</b>	<b>\$ (245,500)</b>

Measure R Fund does not require General Funds Revenue for Expense Activity.

# TOD Planning Grant

The Transportation Oriented Development (TOD) Planning fund was set up to accept the funds awarded to the City to fund a consultant to develop the TOD Plan for Downtown Artesia and areas surrounding the Metropolitan Transportation Authority (MTA) commuter transit line planned in the MTA right of way.

Fund 340		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	0.00	N/A	0.00
	<b>Total FTE</b>	0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4230	Grant Receivable	\$ -	\$ 3,254	\$ 414,709	\$ 414,709	\$ 430,997	4%	\$ 16,288
	<b>Total Revenue</b>	\$ -	\$ 3,254	\$ 414,709	\$ 414,709	\$ 430,997	4%	\$ 16,288
<b>Expenses</b>								
6012	CEQA	\$ -	\$ -	\$ 197,701	\$ 197,701	\$ 219,204	11%	\$ 21,503
6050	Design and Policy Guidelines	\$ -	\$ -	\$ 121,781	\$ 121,781	\$ 42,836	-65%	\$ (78,946)
6125	Procurement and Project Management	\$ -	\$ -	\$ 24,527	\$ 24,527	\$ 23,399	-5%	\$ (1,128)
6170	Prep of Specific Plan	\$ -	\$ -	\$ 50,691	\$ 50,691	\$ 64,630	27%	\$ 13,939
7637	Adoption	\$ -	\$ -	\$ 2,501	\$ 2,501	\$ 18,298	632%	\$ 15,797
7775	Public Outreach	\$ -	\$ -	\$ 6,657	\$ 6,657	\$ 32,604	390%	\$ 25,947
7826	Technical Studies	\$ -	\$ -	\$ 10,851	\$ 10,851	\$ 30,027	177%	\$ 19,176
	<b>Total Expenditures</b>	\$ -	\$ -	\$ 414,709	\$ 414,709	\$ 430,997	4%	\$ 16,288
	<b>Net surplus/(deficit)</b>	\$ -	\$ 3,254	\$ -	\$ -	\$ (0)	N/A	\$ (0)

TOD Planning Grant does not require General Funds Revenue for Expense Activity.

# Measure A - Park Improvement

Grant funds from Measure A are administered through Los Angeles County Recreation, Park, and Open Space District (RPOSD), are refundable and serve to improve and preserve parks, recreation facilities, and recreational programming.

Fund 350		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	% ▲	\$ ▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	0.00	N/A	0.00
	<b>Total FTE</b>	0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4230	Grant Receivable					\$ 95,039	N/A	\$ 95,039
	<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ 95,039	N/A	\$ 95,039
<b>Expenses</b>								
	<b>Total Expenditures</b>							
	<b>Net surplus/(deficit)</b>	\$ -	\$ -	\$ -	\$ -	\$ 95,039	N/A	\$ 95,039

Measure A - Park Improvement does not require General Funds Revenue for Expense Activity.

# Proposition A - Transportation Fund

Proposition A accounts for the benefit of public transit such as dial-a-ride and recreation transportation programs.

<b>Fund 360</b>		<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>% ▲</b>	<b>\$ ▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4000	LACMTA Sales Tax	\$ 340,412	\$ 416,422	\$ 421,640	\$ 421,640	\$ <b>468,900</b>	11%	\$ 47,260
4035	National Transit Database MOU	\$ -	\$ 19,570	\$ 8,000	\$ 8,000	\$ <b>5,000</b>	-38%	\$ (3,000)
4710	Interest Income	\$ 2,538	\$ 5,406	\$ 22,000	\$ 22,000	\$ <b>30,000</b>	36%	\$ 8,000
<b>Total Revenue</b>		<b>\$ 342,950</b>	<b>\$ 441,398</b>	<b>\$ 451,640</b>	<b>\$ 451,640</b>	<b>\$ 503,900</b>	12%	\$ 52,260
<b>Expenses</b>								
5900	Program Administration	\$ -	\$ -	\$ 53,800	\$ 53,800	\$ <b>53,800</b>	0%	\$ -
6075	Gateway COG 91-605-405 Study	\$ 14,300	\$ 53,650	\$ 33,650	\$ 3,350	\$ <b>33,650</b>	904%	\$ 30,300
6140	Recreation Transit	\$ -	\$ 4,059	\$ 55,000	\$ 55,000	\$ <b>55,000</b>	0%	\$ -
6155	Contract Services	\$ -	\$ 129,641	\$ 138,000	\$ 138,000	\$ <b>244,000</b>	77%	\$ 106,000
6490	Dues/Subscriptions/Publications	\$ -	\$ 750	\$ -	\$ -	\$ -	N/A	\$ -
7010	Light & Power	\$ -	\$ 8,979	\$ 17,000	\$ 17,000	\$ <b>17,000</b>	0%	\$ -
7130	Security	\$ -	\$ -	\$ -	\$ -	\$ <b>10,000</b>		\$ -
7260	Vehicle Fuel/Maintenance	\$ 350	\$ 2,427	\$ 3,000	\$ 3,000	\$ <b>3,000</b>	0%	\$ -
7265	Vehicle/Equipment Fuel	\$ -	\$ -	\$ -	\$ -	\$ <b>1,000</b>		\$ -
7680	Community Transit	\$ 23,835	\$ 26,002	\$ 65,000	\$ 65,000	\$ <b>63,400</b>	-2%	\$ (1,600)
<b>Capital</b>								
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8035	Electric Bus Operations	\$ 14,028	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		<b>\$ 52,513</b>	<b>\$ 225,509</b>	<b>\$ 365,450</b>	<b>\$ 335,150</b>	<b>\$ 480,850</b>	43%	\$ 145,700
<b>Net surplus/(deficit)</b>		<b>\$ 290,437</b>	<b>\$ 215,889</b>	<b>\$ 86,190</b>	<b>\$ 116,490</b>	<b>\$ 23,050</b>	-80%	\$ (93,440)

Proposition A - Transportation Fund does not require General Funds Revenue for Expense Activity.

# Proposition C - Expanded Transportation Fund

Proposition C funding is used to better the conditions of streets, and freeways used for public transit. Specifically, Proposition C funding is allocated to maintain, operate, improve traffic signals, marking and striping, and medians throughout the City.

<b>Fund 370</b>		<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4000	LACMTA Sales Tax	\$ 283,360	\$ 345,414	\$ 334,000	\$ 333,578	\$ 389,000	17%	\$ 55,422
4710	Interest Income	\$ 1,560	\$ 1,502	\$ 10,000	\$ 10,000	\$ 15,000	50%	\$ 5,000
<b>Total Revenue</b>		\$ 284,920	\$ 346,916	\$ 344,000	\$ 343,578	\$ 404,000	18%	\$ 60,422
<b>Expenses</b>								
5900	General Program Administration	\$ -	\$ 3,369	\$ 56,000	\$ 56,000	\$ 56,000	0%	\$ -
6065	General Engineering	\$ -	\$ 4,416	\$ -	\$ 1,500	\$ 1,500	0%	\$ -
6490	Dues/Subscriptions/Publications	\$ -	\$ -	\$ 5,083	\$ -	\$ -	N/A	\$ -
7230	ATP Cycle 3	\$ 272,306	\$ 31,333	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
7345	Traffic Marking/Striping	\$ 8,261	\$ 14,000	\$ 20,000	\$ 20,000	\$ 20,000	0%	\$ -
7355	Median Maintenance	\$ 159,110	\$ 210,833	\$ 200,000	\$ 200,000	\$ 200,000	0%	\$ -
8067	PMS & Drainage Plans	\$ 38,400	\$ 45,800	\$ -	\$ -	\$ -	N/A	\$ -
8071	Traffic Controller Upgrade	\$ -	\$ -	\$ 17,000	\$ 17,000	\$ 17,000	0%	\$ -
8080	Street Projects	\$ 4,699	\$ 1,992	\$ 28,495	\$ 28,495	\$ 28,495	0%	\$ -
8105	Pavement Management System	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8125	Alley Improvement Study	\$ 8,320	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8130	91-605 Freeway	\$ 18,020	\$ 3,180	\$ 3,180	\$ 3,180	\$ 3,180	0%	\$ -
<b>Total Other Expenses</b>		\$ 509,116	\$ 314,924	\$ 344,758	\$ 341,175	\$ 341,175	0%	\$ -
<b>Total Expenses</b>		\$ 509,116	\$ 314,924	\$ 344,758	\$ 341,175	\$ 341,175	0%	\$ -
<b>Net surplus/(deficit)</b>		\$ (224,196)	\$ 31,992	\$ (758)	\$ 2,403	\$ 62,825	2514%	\$ 60,422

Proposition C - Expanded Transportation Fund does not require General Funds Revenue for Expense Activity.

# SB1 RMRA Fund

The State SB1 Fund holds monies for maintenance and construction of roads, engineering and administration apportioned under the Streets and Highways Code of the State of California.

Fund 375		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4205	Road Maintenance and Rehab Account	\$ 303,985	\$ 358,573	\$ 357,596	\$ 357,596	\$ 407,600	14%	\$ 50,004
4710	Interest Income	\$ -	\$ 4,215	\$ -	\$ -	\$ 30,000	N/A	\$ 30,000
<b>Total Revenue</b>		\$ 303,985	\$ 362,788	\$ 357,596	\$ 357,596	\$ 437,600	22%	\$ 80,004
<b>Expenses</b>								
7300	Street Repairs	\$ -	\$ -	\$ 51,060	\$ 390,865	\$ 307,600	-21%	\$ (83,265)
8085	Streets and Alleys	\$ -	\$ -	\$ -	\$ 74,031	\$ 130,000	76%	\$ 55,969
<b>Total Other Expenses</b>		\$ -	\$ -	\$ 51,060	\$ 464,896	\$ 437,600	-6%	\$ (27,296)
<b>Total Expenses</b>		\$ -	\$ -	\$ 51,060	\$ 464,896	\$ 437,600	-6%	\$ (27,296)
<b>Net surplus/(deficit)</b>		\$ 303,985	\$ 362,788	\$ 306,536	\$ (107,300)	\$ -	N/A	\$ 107,300

SB1 RMRA Fund does not require General Funds Revenue for Expense Activity.

# South Coast Air Quality Control

The South Coast Air Quality Control accounts for AB2766 Subvention Program funds to implement programs that reduce air pollution from motor vehicles.

<b>Fund 390</b>		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	<b>0.00</b>
<b>Revenues</b>								
4245	Revenue	\$ 21,532	\$ 19,903	\$ 19,850	\$ 19,850	\$ <b>18,250</b>	-8%	\$ (1,600)
4710	Interest Income	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ <b>3,000</b>	0%	\$ -
<b>Total Revenue</b>		<b>\$ 21,532</b>	<b>\$ 19,903</b>	<b>\$ 22,850</b>	<b>\$ 22,850</b>	<b>\$ 21,250</b>	-7%	<b>\$ (1,600)</b>
<b>Expenses</b>								
6075	Gateway COG Membership/Study	\$ -	\$ -	\$ 6,057	\$ 6,057	\$ <b>6,057</b>	0%	\$ -
7341	Master Comp. Signal Maintenance	\$ -	\$ -	\$ 8,825	\$ 8,825	\$ <b>8,825</b>	0%	\$ -
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ 3,968	\$ -	N/A	\$ (3,968)
8020	Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ <b>21,250</b>	N/A	\$ 21,250
5900	Administrative Cost Allowances	\$ -	\$ -	\$ 3,968	\$ 1,000	\$ <b>1,000</b>	0%	\$ -
<b>Total Expenses</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,850</b>	<b>\$ 19,850</b>	<b>\$ 37,132</b>	87%	<b>\$ 17,282</b>

South Coast Air Quality Control does not require General Funds Revenue for Expense Activity.

# State Gas Tax Fund

The State Gas Tax Fund holds monies for maintenance and construction of roads, engineering and administration apportioned under the Streets and Highways Code of the State of California.

<b>Fund 420</b>		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	Lead Maintenance Specialist	0.00	0.00	0.00	0.40	<b>0.40</b>	0%	0.00
	Maintenance Specialist I	0.00	0.00	0.00	0.80	<b>0.80</b>	0%	0.00
	Maintenance Worker II	0.00	0.00	0.00	1.20	<b>1.20</b>	0%	0.00
	<b>Total FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2.40</b>	<b>2.40</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>								
4200	2103	\$ 110,230	\$ 130,579	\$ 141,529	\$ 141,529	\$ <b>163,400</b>	15%	\$ 21,871
4201	2105	\$ 84,174	\$ 91,647	\$ 99,487	\$ 99,487	\$ <b>108,200</b>	9%	\$ 8,713
4202	2106	\$ 51,985	\$ 57,113	\$ 57,477	\$ 57,477	\$ <b>66,100</b>	15%	\$ 8,623
4203	2107	\$ 113,902	\$ 109,571	\$ 119,179	\$ 119,179	\$ <b>129,900</b>	9%	\$ 10,721
4204	2107.5	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ <b>4,000</b>	0%	\$ -
4710	Interest	\$ 1,336	\$ 2,443	\$ 6,000	\$ 6,000	\$ <b>1,000</b>	-83%	\$ (5,000)
4810	Miscellaneous Reimbursements	\$ 5,641	\$ 3,389	\$ 1,000	\$ 1,000	\$ <b>5,000</b>	400%	\$ 4,000
	<b>Total Revenue</b>	<b>\$ 371,268</b>	<b>\$ 398,742</b>	<b>\$ 428,672</b>	<b>\$ 428,672</b>	<b>\$ 477,600</b>	<b>11%</b>	<b>\$ 48,928</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 16,267.00	\$ -	\$ 155,686.00	\$ 155,686.00		N/A	\$ (155,686)
	Benefits, and Payroll Expenses	\$ -	\$ -	\$ 46,558	\$ 46,558		N/A	\$ (46,558)
	<b>Total Benefits</b>	<b>\$ 16,267</b>	<b>\$ -</b>	<b>\$ 202,244</b>	<b>\$ 202,244</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ (202,244)</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ -	\$ -	\$ 150,686	\$ 150,686	\$ <b>152,442</b>	1%	\$ 1,756
5030	Overtime	\$ 16,267	\$ -	\$ 5,000	\$ 5,000	\$ <b>24,000</b>	380%	\$ 19,000
	<b>Total Salaries &amp; Wages</b>	<b>\$ 16,267</b>	<b>\$ -</b>	<b>\$ 155,686</b>	<b>\$ 155,686</b>	<b>\$ 176,442</b>	<b>13%</b>	<b>\$ 20,756</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ -	\$ -	\$ 1,673	\$ 1,673	\$ <b>9,948</b>	495%	\$ 8,275
5250	Medicare Tax	\$ -	\$ -	\$ 2,185	\$ 2,185	\$ <b>2,210</b>	1%	\$ 25
5315	Health Insurance	\$ -	\$ -	\$ 39,522	\$ 39,522	\$ <b>36,654</b>	-7%	\$ (2,868)
5320	457 Match	\$ -	\$ -	\$ 741	\$ 741	\$ <b>646</b>	-13%	\$ (95)
5325	FSA Contribution	\$ -	\$ -	\$ 1,717	\$ 1,717	\$ <b>1,717</b>	0%	\$ -
5415	Cell Phone	\$ -	\$ -	\$ 720	\$ 720	\$ <b>778</b>	8%	\$ 58
	<b>Total Benefits</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 46,558</b>	<b>\$ 46,558</b>	<b>\$ 51,953</b>	<b>12%</b>	<b>\$ 5,395</b>
	<b>Total Personnel</b>	<b>\$ 16,267</b>	<b>\$ -</b>	<b>\$ 202,244</b>	<b>\$ 202,244</b>	<b>\$ 228,395</b>	<b>13%</b>	<b>\$ 26,151</b>
5570	Uniforms	\$ -	\$ -	\$ 1,380	\$ 1,380	\$ <b>1,380</b>	0%	\$ -
5900	Administrative Cost and Supplies	\$ -	\$ -	\$ 155,801	\$ 20,000	\$ -	N/A	\$ (20,000)
6035	Contract Services	\$ 2,948	\$ 3,000	\$ 3,000	\$ 3,000	\$ <b>3,000</b>	0%	\$ -
6185	Traffic Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7300	Street Repairs	\$ 14	\$ 8,700	\$ -	\$ -	\$ -	N/A	\$ -
7305	Street Sweeping	\$ 126,769	\$ 120,907	\$ 134,313	\$ 134,313	\$ <b>168,000</b>	25%	\$ 33,687
7310	Street Tree Maintenance	\$ 36,561	\$ 92,074	\$ 90,000	\$ 90,000	\$ <b>100,000</b>	11%	\$ 10,000
7340	Traffic Signal/Energy/Main.	\$ 96,857	\$ 71,596	\$ 62,000	\$ 62,000	\$ <b>65,000</b>	5%	\$ 3,000
7345	Traffic Marking/Striping	\$ 14,815	\$ 19,939	\$ 20,000	\$ 20,000	\$ <b>20,000</b>	0%	\$ -
8030	Curbs/Sidewalk/Gutter	\$ 90,546	\$ -	\$ 53,000	\$ 53,000	\$ <b>80,000</b>	51%	\$ 27,000
8085	Streets and Alleys	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Other Expenses</b>	<b>\$ 368,510</b>	<b>\$ 316,216</b>	<b>\$ 519,494</b>	<b>\$ 383,693</b>	<b>\$ 437,380</b>	<b>14%</b>	<b>\$ 53,687</b>
	<b>Total Expenses</b>	<b>\$ 384,777</b>	<b>\$ 316,216</b>	<b>\$ 721,738</b>	<b>\$ 585,937</b>	<b>\$ 665,775</b>	<b>14%</b>	<b>\$ 79,838</b>
	<b>Net surplus/(deficit)</b>	<b>\$ (13,509)</b>	<b>\$ 82,527</b>	<b>\$ (293,066)</b>	<b>\$ (157,265)</b>	<b>\$ (188,175)</b>	<b>20%</b>	<b>\$ (30,910)</b>

State Gas Tax Fund does not require General Funds Revenue for Expense Activity.

# Street Light Maintenance District

The Street Light Maintenance District was formed by the voters to fund the cost of electricity for a small area of street lights in the City. The assessment does not cover the cost of the electricity and the general fund covers the annual shortfall each year.

<b>Fund 440</b>		<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Mid-Year</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4060	Property Tax Assessment	\$ 138,884	\$ 136,517	\$ 138,025	\$ 138,025	\$ 138,000	0%	\$ (25)
4900	Transfer in from General Fund	\$ 12,534	\$ 60,238	\$ 60,238	\$ 60,238	\$ 64,631	7%	\$ 4,393
<b>Total Revenue</b>		\$ 151,418	\$ 196,755	\$ 198,263	\$ 198,263	\$ 202,631	2%	\$ 4,368
<b>Expenses</b>								
5900	Admin Cost Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6035	Contract Service	\$ 4,858	\$ 4,905	\$ 7,631	\$ 7,631	\$ 7,631	0%	\$ -
7010	Light and Power	\$ 182,385	\$ 172,542	\$ 190,362	\$ 190,632	\$ 195,000	2%	\$ 4,368
<b>Total Expenses</b>		\$ 187,243	\$ 177,447	\$ 197,993	\$ 198,263	\$ 202,631	2%	\$ 4,368

Street Light Maintenance District is projected to receive \$138,025 in Property Tax Assessments, and will need \$60,238 from General Fund to address the Expense Activity.

# CAL Fire Urban Grant

The CAL Fire Urban Grant program is a State-funded project to expand the City's Urban Forest and reduce greenhouse gasses and urban heat island impacts through tree planting.

Fund 460		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	0.00	N/A	0.00
	<b>Total FTE</b>	0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4230	Grant Income	\$ 9,955	\$ 147,573	\$ 686,972	\$ 686,972	\$ 84,260	-88%	\$ (602,712)
	<b>Total Revenue</b>	\$ 9,955	\$ 147,573	\$ 686,972	\$ 686,972	\$ 84,260	-88%	\$ (602,712)
<b>Expenses</b>								
6035	Contract Services	\$ 122,405	\$ 120,773	\$ 686,792	\$ 686,972	\$ 181,359	-74%	\$ (505,613)
6560	Special Dept. Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Expenses</b>	\$ 122,405	\$ 120,773	\$ 686,792	\$ 686,972	\$ 181,359	-74%	\$ (505,613)

# Development Fees

The City of Artesia's Development Impact Fees are charged on specific developments for the purpose of defraying all or a portion of the cost of public facilities related to the development project. All money received by the City will be used for specific projects under the following five categories: public facilities, traffic facilities, storm drain facilities, parks and recreation facilities, and community center facilities.

<b>Fund 470</b>		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No Positions Allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4710	Interest Income	\$ 11	\$ 42	\$ -	\$ -	\$ -	N/A	\$ -
4800	Development Impact Fees	\$ 9,694	\$ -	\$ 964,905	\$ 964,905	\$ 900,000	-7%	\$ (64,905)
<b>Total Revenue</b>		\$ 9,705	\$ 42	\$ 964,905	\$ 964,905	\$ 900,000	-7%	\$ (64,905)
<b>Development Fees Expenditures</b>								
Development Impact Fees Reserve		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Annual Development Fees		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Administrative Cost Recovery		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenditures</b>		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Net surplus/(deficit)</b>		\$ 9,705	\$ 42	\$ 964,905	\$ 964,905	\$ 900,000	-7%	\$ (64,905)

Development Fees does not require General Funds Revenue for Expense Activity.

# Measure W

Measure W funds are intended for monitoring and implementing federal, state, and local programs to ensure surface water quality, water conservation and recycling efforts, maintaining the storm water management plan, improving storm water drainage quality, and maintaining the City-owned drainage system.

Fund 480		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	Community Development Director	0.00	0.00	0.00	0.25	0.25	0%	0.00
	Planning Director	0.00	0.25	0.25	0.00	0.00	N/A	0.00
	Planning Manager	0.00	0.05	0.05	0.00	0.05	N/A	0.05
	Assistant Planner	0.00	0.05	0.05	0.00	0.05	N/A	0.05
	<b>Total FTE</b>	<b>0.00</b>	<b>0.35</b>	<b>0.35</b>	<b>0.25</b>	<b>0.35</b>	<b>40%</b>	<b>0.10</b>
<b>Transfers and Revenues</b>								
4265	Measure W Storm Water Revenue	\$ 206,996	\$ 211,863	\$ 211,863	\$ 211,863	\$ 220,000	4%	\$ 8,137
4710	Interest	\$ 221	\$ 890	\$ 2,000	\$ 2,000	\$ -	N/A	\$ (2,000)
	<b>Total Transfers and Revenue</b>	<b>\$ 207,217</b>	<b>\$ 212,752</b>	<b>\$ 213,863</b>	<b>\$ 213,863</b>	<b>\$ 220,000</b>	<b>3%</b>	<b>\$ 6,137</b>
<b>Expenditures</b>								
	Personnel Expense	\$ 16,119	\$ 43,962	\$ 33,150	\$ 35,799	\$ 47,813	34%	\$ 12,014
	Professional Services	\$ 13,706	\$ 36,711	\$ 54,000	\$ 54,000	\$ 54,000	0%	\$ -
	Other Expenses	\$ -	\$ 66,116	\$ 212,481	\$ 212,481	\$ 213,481	0%	\$ 1,000
	<b>Total Expenses</b>	<b>\$ 29,825</b>	<b>\$ 146,789</b>	<b>\$ 299,631</b>	<b>\$ 302,280</b>	<b>\$ 315,294</b>	<b>4%</b>	<b>\$ 13,014</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 12,570	\$ 32,934	\$ 29,273	\$ 29,273	\$ 39,460	35%	\$ 10,187
	Other Pay	\$ -	\$ 482	\$ 2,500	\$ 2,500	\$ -	N/A	\$ (2,500)
	Benefits, and Payroll Expenses	\$ 3,549	\$ 10,546	\$ 1,377	\$ 4,026	\$ 8,353	107%	\$ 4,327
	<b>Total Personnel</b>	<b>\$ 16,119</b>	<b>\$ 43,962</b>	<b>\$ 33,150</b>	<b>\$ 35,799</b>	<b>\$ 47,813</b>	<b>34%</b>	<b>\$ 12,014</b>
<b>Salaries &amp; Wages</b>								
5010	Full Time	\$ 12,545	\$ 32,925	\$ 29,273	\$ 29,273	\$ 39,460	35%	\$ 10,187
5030	Overtime	\$ 25	\$ 8	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 12,570</b>	<b>\$ 32,934</b>	<b>\$ 29,273</b>	<b>\$ 29,273</b>	<b>\$ 39,460</b>	<b>35%</b>	<b>\$ 10,187</b>
<b>Other Pay</b>								
5140	Accrued Leave Buy Back	\$ -	\$ 482	\$ 2,500	\$ 2,500	\$ -	N/A	\$ (2,500)
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ 482</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ (2,500)</b>
<b>Benefits</b>								
5225	Retirement - Employer Contr.	\$ -	\$ 162	\$ -	\$ -	\$ 2,330	N/A	\$ 2,330
5250	Medicare Tax	\$ 258	\$ 568	\$ 424	\$ 424	\$ 572	35%	\$ 148
5315	Health Insurance	\$ 2,784	\$ 8,831	\$ -	\$ 2,460	\$ 3,881	58%	\$ 1,421
5320	457 Match	\$ 480	\$ 941	\$ 878	\$ 878	\$ 878	0%	\$ -
5325	FSA Contribution	\$ -	\$ -	\$ -	\$ 189	\$ 249	32%	\$ 60
5410	Auto Allowance	\$ -	\$ -	\$ -	\$ -	\$ 345	N/A	\$ 345
5415	Cell Phone	\$ 27	\$ 44	\$ 75	\$ 75	\$ 97	29%	\$ 22
	<b>Total Benefits</b>	<b>\$ 3,549</b>	<b>\$ 10,546</b>	<b>\$ 1,377</b>	<b>\$ 4,026</b>	<b>\$ 8,353</b>	<b>107%</b>	<b>\$ 4,327</b>
	<b>Total Personnel</b>	<b>\$ 16,119</b>	<b>\$ 43,962</b>	<b>\$ 33,150</b>	<b>\$ 35,799</b>	<b>\$ 47,813</b>	<b>34%</b>	<b>\$ 12,014</b>
<b>Professional Services</b>								
6035	Contract Services	\$ 13,706	\$ 36,711	\$ 54,000	\$ 54,000	\$ 54,000	0%	\$ -
	Storm Water Mgmt. Compliance	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Storm Water System Inspections	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	NPDES	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Consulting Services	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Professional Services</b>	<b>\$ 13,706</b>	<b>\$ 36,711</b>	<b>\$ 54,000</b>	<b>\$ 54,000</b>	<b>\$ 54,000</b>	<b>0%</b>	<b>\$ -</b>
<b>Other Expenses</b>								
5900	Administrative Cost Allowance	\$ -	\$ -	\$ 40,587	\$ 40,587	\$ 40,587	0%	\$ -
6490	Dues & Subscriptions	\$ -	\$ 35,736	\$ 35,737	\$ 35,737	\$ 35,737	0%	\$ -
	Gateway Water Management Authority	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Lower San Gabriel River Watershed	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	LSGR Harbor Toxic Cost Share/TMDL	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6710	Legal Publications (NPDES Public Campaign)	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	0%	\$ -
7646	Storm Water Fee	\$ -	\$ 11,520	\$ 14,000	\$ 14,000	\$ 15,000	7%	\$ 1,000
	State Water Board Annual Permit Fee for Storm Sewer	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7817	NPDES Reporting Mandates	\$ -	\$ -	\$ 4,500	\$ 4,500	\$ 4,500	0%	\$ -
8010	Capital Expenditures	\$ -	\$ 18,860	\$ 156,744	\$ 156,744	\$ 156,744	0%	\$ -
	<b>Total Other Expenses</b>	<b>\$ -</b>	<b>\$ 66,116</b>	<b>\$ 212,481</b>	<b>\$ 212,481</b>	<b>\$ 213,481</b>	<b>0%</b>	<b>\$ 1,000</b>
	<b>Total Expenses</b>	<b>\$ 29,825</b>	<b>\$ 146,789</b>	<b>\$ 299,631</b>	<b>\$ 302,280</b>	<b>\$ 315,294</b>	<b>4%</b>	<b>\$ 13,014</b>
<b>Annual Net Change</b>		<b>\$ 177,391</b>	<b>\$ 65,963</b>	<b>\$ (85,768)</b>	<b>\$ (88,417)</b>	<b>\$ (95,294)</b>	<b>8%</b>	<b>\$ (6,877)</b>

Measure W does not require General Funds Revenue for Expense Activity.

# Bond Project Pioneer Blvd.

The Bond Project - Pioneer Blvd. Fund records expenditure related to the improvement of Pioneer Blvd. and Historical District Recreational Trails Project Area.

<b>Fund 510</b>		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Expenses</b>								
8045	HDRTA Project	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8065	Pioneer Blvd Improvement					\$ 5,000		
<b>Total Expenses</b>		\$ -	\$ -	\$ -	\$ -	\$ 5,000	#DIV/0!	\$ 5,000

Bond Project Pioneer Blvd. does not require General Funds Revenue for Expense Activity.

# Enterprise Funds

# Billboard

Billboard revenue is collected by the City through lease agreements of billboards in various locations.

<b>Fund 220</b>		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4710	Interest Income	\$ 1,161	\$ 2,219	\$ 3,000	\$ 3,000	\$ 15,000	400%	\$ 12,000
4237	Billboard Revenues	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	0%	\$ -
<b>Total Revenue</b>		\$ 151,161	\$ 152,219	\$ 153,000	\$ 153,000	\$ 165,000	8%	\$ 12,000
<b>Expenses</b>								
6110	Lobbyist	\$ 9,000	\$ 54,000	\$ 28,800	\$ 28,800	\$ -	N/A	\$ (28,800)
6155	Special Contract Services					\$ 5,000		
6700	Publicity	\$ 55	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7250	Equipment Maintenance					\$ 11,500		
8011	Capital Equipment					\$ 79,000		
6065	Engineering/Architectural	\$ 48,633	\$ 9,794	\$ -	\$ 1,500	\$ -	N/A	\$ (1,500)
	Transfer to GF	\$ -	\$ -	\$ -	\$ 124,200	\$ 160,000	29%	\$ 35,800
<b>Total Expenses</b>		\$ 57,688	\$ 63,794	\$ 28,800	\$ 154,500	\$ 255,500	65%	\$ 101,000

# Public, Education And Government (PEG)

PEG fees are paid by utility franchises to the City, and the revenue can be used by the City for public access channels such as the delivery of City Council meetings to the public via a live-stream.

Fund 500		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>N/A</b>	<b>0.00</b>
<b>Revenues</b>								
4710	Interest	\$ 880	\$ 1,517	\$ 200	\$ 200	\$ 500	150%	\$ 300
4375	PEG Fees	\$ 20,672	\$ 20,085	\$ 30,000	\$ 30,000	\$ 20,000	-33%	\$ (10,000)
<b>Total Revenue</b>		<b>\$ 21,552</b>	<b>\$ 21,601</b>	<b>\$ 30,200</b>	<b>\$ 30,200</b>	<b>\$ 20,500</b>	<b>-32%</b>	<b>\$ (9,700)</b>
<b>Expenses</b>								
<b>Other Expenses</b>								
6035	Contract Services	\$ 8,236	\$ 6,760	\$ 6,760	\$ 12,000	\$ 12,000	0%	\$ -
	Chamber Web Streaming/Video Archive						N/A	\$ -
	Chamber Web Camera Replacement						N/A	\$ -
<b>Total Expenses</b>		<b>\$ 8,236</b>	<b>\$ 6,760</b>	<b>\$ 6,760</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>0%</b>	<b>\$ -</b>

Public, Education And Government (PEG) does not require General Funds Revenue for Expense Activity.

# Successor Agency

# Successor Agency ROPS

The Successor Agency Recognized Obligation Payment Schedule (ROPS) Fund pays the obligations on the State approved ROPS Form.

Fund 800		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	0.00	N/A	0.00
	<b>Total FTE</b>	0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4710	Interest					\$ -	N/A	\$ -
4900	Transfer in from Fund 820	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	0%	\$ -
	<b>Total Revenue</b>	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	0%	\$ -
<b>Expenses</b>								
5900	Administrative Allowance	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	0%	\$ -
	<b>Total Expenses</b>	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	0%	\$ -
	<b>Net surplus/(deficit)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -

# Successor Agency ROPS

The Successor Agency Recognized Obligation Payment Schedule (ROPS) Fund pays the obligations on the State approved ROPS Form.

Fund 810		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	0.00	N/A	0.00
	<b>Total FTE</b>	0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4710	Interest	\$ 429	\$ 0	\$ -	\$ 100	\$ -	N/A	\$ (100)
4900	Transfer in from Fund 64	\$ 545,460		\$ 1,144,672	\$ 1,144,672	\$ 993,306	-13%	\$ (151,366)
	<b>Total Revenue</b>	\$ 545,889	\$ 0	\$ 1,144,672	\$ 1,144,772	\$ 993,306	-13%	\$ (151,466)
<b>Expenses</b>								
6035	Contract Services	\$ 3,724	\$ 1,963	\$ 8,300	\$ 8,300	\$ 13,900	67%	\$ 5,600
9615	Bond Interest Expense	\$ 250,059	\$ 235,145	\$ 1,136,372	\$ 1,136,372	\$ 729,406	-36%	\$ (406,966)
	<b>Total Expenses</b>	\$ 253,783	\$ 237,107	\$ 1,144,672	\$ 1,144,672	\$ 743,306	-35%	\$ (401,366)
	<b>Net surplus/(deficit)</b>	\$ 292,106	\$ (237,107)	\$ -	\$ 100	\$ 250,000	249900%	\$ 249,900

# Successor Agency RORF

The Successor Agency Redevelopment Obligation Retirement Fund (RORF) received Real Property Tax Trust Fund (RPTTF) revenues and transfers them to the ROPS and General Funds.

Fund 820		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>N/A</b>	<b>0.00</b>
<b>Revenues</b>								
4090	RPTTF from County	\$ 1,395,682	\$ 779,723	\$ 1,394,672	\$ 1,394,672	\$ 993,306	-29%	\$ (401,366)
<b>Total Revenue</b>		<b>\$ 1,395,682</b>	<b>\$ 779,723</b>	<b>\$ 1,394,672</b>	<b>\$ 1,394,672</b>	<b>\$ 993,306</b>	<b>-29%</b>	<b>\$ (401,366)</b>
<b>Expenses</b>								
9900	Transfer Admin. To General Fund	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	0%	\$ -
9900	Transfer To ROPS Fund	\$ 1,145,682	\$ 529,723	\$ 1,144,672	\$ 1,144,672	\$ 993,306	-13%	\$ (151,366)
<b>Total Expenses</b>		<b>\$ 1,395,682</b>	<b>\$ 779,723</b>	<b>\$ 1,394,672</b>	<b>\$ 1,394,672</b>	<b>\$ 1,243,306</b>	<b>-11%</b>	<b>\$ (151,366)</b>
<b>Net surplus/(deficit)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (250,000)</b>	<b>#DIV/0!</b>	<b>\$ (250,000)</b>

# Position Summary for Fiscal Year 2023-2024

FTE 2024

Mayor	Elected
Mayor Pro Tem	Elected
Councilmember	Elected
Councilmember	Elected
Councilmember	Elected

## CITY MANAGER

City Manager	1.000
Special Projects Manager	1.000
Administrative Secretary	1.000

## PARKS AND RECREATION

Parks & Recreation Manager	1.000
Parks & Recreation Supervisor	1.000
Recreation Program Coordinator	1.000
Recreation Program Coordinator	1.000
Parks & Recreation Leader 1 - FT	1.000
Parks & Recreation Leader II	0.4125
Parks & Recreation Leader II	0.4125
Parks & Recreation Leader I	0.4125
Parks & Recreation Leader I	0.4125
Parks & Recreation Leader I	0.400
Parks & Recreation Leader I	0.350

## ADMINISTRATION

Deputy City Manager	1.000
Management Analyst	1.000
Administrative Analyst	1.000

## FINANCE

Finance Manager	1.000
Management Analyst	1.000
Senior Accountant	1.000
Accounting Technician II	1.000

**PUBLIC WORKS**

Public Works Manager	1.000
Lead Maintenance Specialist	1.000
Maintenance Specialist I	1.000
Maintenance Specialist I	1.000
Maintenance Worker II	1.000
Maintenance Worker II	1.000
Maintenance Worker II	1.000

**COMMUNITY DEVELOPMENT**

Community Development Director	1.000
Code Compliance Officer	1.000
Code Compliance Officer	1.000
Code Compliance Officer	1.000
Code Compliance Officer - PT	0.475
Parking Enforcement Officer	0.475
Parking Enforcement Officer	0.475
Parking Enforcement Officer	0.475

**PLANNING**

Planning Manager	1.000
Assistant Planner	1.000

**HUMAN RESOURCES**

Human Resources Manager	1.000
Administrative Assistant	1.000
Administrative Assistant	1.000

**CITY CLERK**

City Clerk	1.000
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<b>Position Summary Total</b>	<b>39.300</b>
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RESOLUTION NO. 23-2943

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DETERMINING AND ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-24 FOR THE CITY OF ARTESIA IN ACCORDANCE WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA

WHEREAS, Article XIII B was added to the Constitution of the State of California at a General Election held on November 6, 1979;

WHEREAS, in accordance with Section 7910 of the Government Code of the State of California, an annual appropriations limit must be established for this City; and

WHEREAS, in accordance with Section 7910 of the Government Code of the State of California fifteen days prior to the date of adoption of this resolution, documentation used in the determination of appropriations limit has been made available to the public.

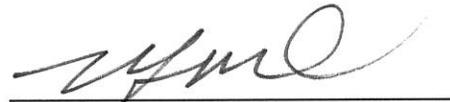
NOW, THEREFORE, the City Council of the City of Artesia does hereby find, order and resolve as follows:

SECTION 1. The City Council determines that in accordance with Article XIII B of the California Constitution and Section 7901 of the California Government Code, that the appropriations limit for the 2023-24 fiscal year shall be \$14,598,516, as set forth in detail in the attached "EXHIBIT A".

SECTION 2. The Council reserves the right to modify or adjust the limit if necessary.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 12<sup>th</sup> day of June, 2023.

  
\_\_\_\_\_  
MONICA MANALO, MAYOR

ATTEST:

  
\_\_\_\_\_  
JENNIFER ALDERETE, ACTING CITY CLERK

APPROVED TO FORM:

  
\_\_\_\_\_  
BEST BEST & KRIEGER, CITY ATTORNEY

I, Jennifer Alderete, Acting City Clerk of the City of Artesia, do hereby certify that the foregoing Resolution was adopted at the Regular City Council Meeting held on the 12<sup>th</sup> day of June 2023, by the following roll call vote:

AYES: COUNCILMEMBERS: RAMOSO, TREVINO, TAJ, LIMA, MANALO  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

  
\_\_\_\_\_  
JENNIFER ALDERETE, ACTING CITY CLERK

**Computation of Appropriation Limitation for Base Year (1978-79)  
and for the Fiscal Years 1980 thru 2024  
Beginning Data taken from 1978-79 Budget Report**

BUDGET APPROPRIATIONS:			TOTAL
Total of all appropriations			
(per page 4 of 1978-79 Budget report)	\$	3,046,195	
Less appropriation not subject to limit	\$	923,918	
Less Non-Proceeds of taxes	\$	416,615	
Less Debt Service Appropriations	\$	-	
Add Excess User Fees	\$	-	
APPROPRIATIONS SUBJECT TO LIMITATION - BASE YEAR (1978-79)		\$	1,705,662
1979-1980 Appropriation Limit	\$		1,843,236
1980-1981 Appropriation Limit	\$		2,066,659
1981-1982 Appropriation Limit	\$		2,238,450
1982-1983 Appropriation Limit	\$		2,404,067
1983-1984 Appropriation Limit	\$		2,468,436
1984-1985 Appropriation Limit	\$		2,610,260
1985-1986 Appropriation Limit	\$		2,737,400
1986-1987 Appropriation Limit	\$		2,832,844
1987-1988 Appropriation Limit	\$		2,921,882
1988-1989 Appropriation Limit	\$		3,026,994
1989-1990 Appropriation Limit	\$		3,199,982
1990-1991 Appropriation Limit	\$		3,342,372
1991-1992 Appropriation Limit	\$		3,782,282
1992-1993 Appropriation Limit	\$		3,814,446
1993-1994 Appropriation Limit	\$		3,955,817
1994-1995 Appropriation Limit	\$		4,032,108
1995-1996 Appropriation Limit	\$		4,251,980
1996-1997 Appropriation Limit	\$		4,471,910
1997-1998 Appropriation Limit	\$		4,738,789
1998-1999 Appropriation Limit	\$		5,004,052
1999-2000 Appropriation Limit	\$		5,323,843
2000-2001 Appropriation Limit	\$		5,682,985
2001-2002 Appropriation Limit	\$		6,229,109
2002-2003 Appropriation Limit	\$		6,258,854
2003-2004 Appropriation Limit	\$		6,509,730
2004-2005 Appropriation Limit	\$		6,816,029
2005-2006 Appropriation Limit	\$		7,259,211
2006-2007 Appropriation Limit	\$		7,605,539
2007-2008 Appropriation Limit	\$		7,998,884
2008-2009 Appropriation Limit	\$		8,413,777
2009-2010 Appropriation Limit	\$		8,542,135
2010-2011 Appropriation Limit	\$		8,394,263
2011-2012 Appropriation Limit	\$		8,637,657
2012-2013 Appropriation Limit	\$		8,997,357
2013-2014 Appropriation Limit	\$		9,523,282
2014-2015 Appropriation Limit	\$		9,575,489
2015-2016 Appropriation Limit	\$		10,022,791
2016-2017 Appropriation Limit	\$		10,650,784
2017-2018 Appropriation Limit	\$		11,106,747
2018-2019 Appropriation Limit	\$		11,573,088
2019-2020 Appropriation Limit	\$		12,017,450
2020-2021 Appropriation Limit	\$		12,451,989
2021-2022 Appropriation Limit	\$		13,048,315
2022-2023 Appropriation Limit	\$		14,083,524
Computation of 2023-2024 Limit:			
County Change in population	-0.75%	\$	(105,626.43)
California per Capita increase	4.44%	\$	620,618.65
<b>2023-2024 Appropriation Limit</b>		\$	<b>14,598,516</b>

RESOLUTION NO. 23-2945

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, APPROVING A STATEMENT OF INVESTMENT POLICY, AND REPEALING RESOLUTION NO. 10-2246

WHEREAS, Government Code Section 53601 provides that all local agencies are subject to the reporting, fund management and investment policy requirements; and

WHEREAS, on October 25, 2010, the City Council of the City of Artesia last updated the Statement of Investment Policy; and

WHEREAS, the City Council desires to revise and update the Statement of Investment Policy; and

WHEREAS, the City Council desires to establish the best practice of reviewing and adopting, annually, a Statement of Investment Policy.

NOW, THEREFORE, the City Council of the City of Artesia does hereby find, order and resolve as follows:

SECTION 1. The Statement of Investment Policy, attached hereto as Exhibit A and incorporated herein, is adopted as the Statement of Investment Policy of the City of Artesia, and the Statement of Investment Policy adopted via Resolution 10-2246 of 2010 is hereby repealed.

SECTION 2. The City Treasurer shall comply with the Statement of Investment Policy of the City of Artesia adopted by this Resolution.

SECTION 3. In accordance with the authority granted by Artesia Municipal Code – Title 2, Chapter 4, Article 7, the City Treasurer shall assume full responsibility for the decisions and transactions involving the investment and reinvestment of City funds, the sale or exchange of security so purchased and the management of City funds and securities until such time as this delegation of authority is revoked.

SECTION 4. The City Treasurer shall report to the City Council, the City Manager and the City's Auditor as required by the Statement of Investment Policy and all applicable laws.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution.

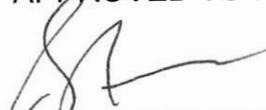
PASSED, APPROVED AND ADOPTED this 12<sup>th</sup> day of June, 2023.

  
\_\_\_\_\_  
MONICA MANALO, MAYOR

ATTEST:

  
\_\_\_\_\_  
JENNIFER ALDERETE, ACTING CITY CLERK

APPROVED TO FORM:

  
\_\_\_\_\_  
BEST BEST & KRIEGER, CITY ATTORNEY

I, Jennifer Alderete, Acting City Clerk of the City of Artesia, do hereby certify that the foregoing Resolution was adopted at the Regular City Council Meeting held on the 12<sup>th</sup> day of June 2023, by the following roll call vote:

AYES: COUNCILMEMBERS: RAMOSO, TREVINO, TAJ, LIMA, MANALO  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE



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JENNIFER ALDERETE, ACTING CITY CLERK

**CITY OF ARTESIA**  
**STATEMENT OF INVESTMENT POLICY**  
**Fiscal Year 2023-24**

**1. POLICY:**

This statement is intended to provide guidelines for the prudent investment of the temporarily idle cash of the City of Artesia (City) and outline the policies for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City, while protecting the investment corpus of pooled cash in accordance with applicable local, state, and federal laws.

**2. SCOPE:**

This investment policy applies to all financial assets and investment activities of the City, except for proceeds of debt issuance. Debt proceeds shall be invested in accordance with the "Permitted Investments" and/or investment provisions for each specific bond indenture and/or bond document.

The Policy applies to the following funds, and is accounted for in the City's annual audited financial statements.

- A. General Fund
- B. Special Revenue Funds
- C. Debt Service Funds
- D. Capital Improvement Funds
- E. Enterprise Funds
- F. Internal Service Funds
- G. Successor Agency Funds
- H. Any joint powers authority funds.

**3. STANDARDS OF PRUDENCE:**

The City Treasurer authorized to make investment decisions on behalf of the City of Artesia investing public funds pursuant to this policy is a trustee, and therefore a fiduciary subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, the City Treasurer shall act with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, the City Treasurer is authorized to acquire investments as authorized by law.

**4. INVESTMENT OBJECTIVES:**

When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, the primary objective of the City Treasurer shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the City. The third objective shall be to achieve a market average rate of return consistent with the primary objectives of safety and liquidity, throughout budgetary and economic cycles. At no time should safety or liquidity be

compromised in exchange for higher yields.

1. **Safety:** The preservation of invested capital (principal) is of primary importance. The City Treasurer shall only invest in investments that are considered safe. The safety and risk associated with an investment refers to the potential loss of principal, accrued interest, or a combination of these amounts. Each investment decision shall seek to ensure that capital losses are avoided.
2. **Liquidity:** The City's investment portfolio shall contain investments with a diversified mix of maturities in order to provide sufficient liquidity to meet projected operating cash requirements of the City.
3. **Return on Investments:** The City's investment portfolio shall be designed with the objective of obtaining a reasonable and competitive market rate of return taking into consideration risk constraints, prudent investment principles, and the cash flow characteristics of the portfolio.

5. **AUTHORITY:**

The authority to invest City funds is vested in the City Treasurer in accordance with Artesia Municipal Code 2-4.305. All investment decisions and investment of funds shall be made in full compliance with this policy, the California Government Code Sections 53600 *et seq.*, and all other relevant state and federal requirements as well as any amendments or additions to such requirements.

Management responsibility for the investment of City funds is vested in the City Treasurer who shall prepare written procedures for the operation of the investment program and safekeeping of investment instruments consistent with this investment policy.

6. **ETHICS AND CONFLICTS OF INTEREST:**

Elected officials and employees of the City involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions under the Political Reform Act and Government Code Section 1090 *et seq.* Elected officials and employees shall disclose to the City Manager any material interests in financial institutions that conduct business with the City, and they shall further disclose any personal investment position or financial asset that could be related to the performance of the City's investment program. Elected officials and employees shall subordinate their personal investment transactions to those of the City particularly with regard to the time of purchases and sales.

Any firm proposing to provide any type of investment service to the City shall acknowledge their familiarity with the provisions of the Political Reform Act, Government Code Section 81000 *et seq.* and CA Code of Regulations 18110 *et seq.* and the provisions limiting contractual conflicts of interest under Government Code Section 1090 *et seq.* Any firm proposing to provide any type of investment service to the City shall also acknowledge their familiarity with and agree to abide by any Federal or State law, regulation, rule or policy pertaining to or limiting campaign contributions by such firms, their employees, spouses or agents.

All persons, firms, broker/dealers, financial institutions and advisors providing investment services or bond issue assistance shall disclose to the City Manager and the Treasurer all fee sharing, fee-splitting and commission arrangements with other entities or persons prior to the City agreeing to buy an investment or issue bonds.

## **7. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS:**

The City Treasurer shall select all security dealers and depositories subject to City Council approval. The City shall conduct its investment transactions with several competing, reputable security broker/dealers. The selection process shall focus on financial viability, knowledge, experience, and ethics in the fixed-income securities industry. The City Treasurer will maintain a list and a written agreement with financial institutions authorized to provide investment services subject to City Council approval.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the City Treasurer with the following: audited financial statements, proof of National Association of Security Dealers certification, proof of state registration, completed broker/dealer questionnaire, and certification of having read the City's investment policy and depository contracts. The City Treasurer will conduct an annual review of the financial condition and registrations of qualified bidders.

## **8. AUTHORIZED AND SUITABLE INVESTMENTS:**

Authorized and suitable investments shall mean and include any of the following securities to the extent the same are permitted by applicable federal and state code:

**Direct Obligations of the United States of America**, specifically U.S. Treasury bills and notes. There are no portfolio percentage limits for Direct Obligations of the United States of America.

**Direct Obligations of the U.S. Government Agencies**, guaranteed directly or indirectly by the United States government and/or directly or indirectly by any of the following: Banks for Cooperatives, Federal Intermediate Credit Banks, Federal Home Loan Bank System, Export-Import Bank of the United States, Federal Financing Banks, Federal Land Banks, Federal Farm Credit Bank, Government National Mortgage Association, Farmers Home Administration, Federal Home Loan Mortgage Corporation, Federal National Mortgage Association, Federal Housing Administration, Student Loan Marketing Association, and the Resolution Funding Corporation. There are no portfolio percentage limits for Direct Obligations of the U.S. Government Agencies.

**Certificates of Deposit** which are federally insured or fully collateralized by permitted investments as defined herein; issued by institutions which are either a nationally or state chartered bank, or thrift, or savings and loan. No more than 30% of the City's portfolio may be invested in Certificates of Deposit.

**Guaranteed Investment Contracts** that meet the requirements of City / Successor Agency/joint powers authority bond documents may be utilized for the investment of those specific bond proceeds.

**Banker's Acceptances** which are issued by banks with a rating of "A" or higher by Standard and Poor's or Moody's at the time of investment, and do not exceed 180 days maturity. No more than 10% of the City's portfolio may be invested in Banker's Acceptances.

**Repurchase Agreements** with any federally insured state or national bank of primary government bond dealer on the Federal Reserve reporting dealer list. All repurchase agreements must be covered by a master repurchase agreement. The term of such repurchase agreement may not exceed two weeks. The repurchase agreement must be 102% collateralized by U.S. Treasury securities that are free and clear of any third- party lien or claim. The collateral must be delivered to the custodian or third party

acting as agent for the City. No more than 10% of the City's portfolio may be invested in Repurchase Agreements.

### **Government Pools**

Government sponsored investment pools (Pools) are permitted under California Government Code Section 53601 *et seq.* and an excellent short-term investment option for cash management facilities. These pools can provide safety, liquidity, and yield in a single diversified investment. However, thoughtful investigation and due diligence are required, both initially at time of purchase, and ongoing analysis to determine that the investment pool is being managed in a manner consistent with the objective of the Policy. The following guidelines include, but are not limited to:

- A) Shall have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations.
- B) The Pools mark to market weekly at a minimum.
- C) The Pool provides comprehensive, timely monthly reports which include detailed transaction listings, reports realized and unrealized gains and losses, provides accurate market values for each security, provides quality rating for individual securities, takes delivery DVP, provides third party safekeeping of all investments, and for whom an audit is conducted annually by an independent auditor with no relationship to the Pool.

There is no portfolio percentage limit for Government Pools.

### **State of California's Local Agency Investment Fund (LAIF)**

Investment in LAIF may not exceed the current LAIF limit and should be reviewed periodically.

### **Los Angeles County Pool**

Investment in the Los Angeles County Pool may not exceed the current pool limits and should be reviewed periodically.

### **California Asset Management Program (CAMP)**

Investment in CAMP may not exceed the current pool limits and should be reviewed periodically.

### **California Cooperative Liquid Assets Securities System (CLASS)**

Investment in California CLASS may not exceed the current pool limits and should be reviewed periodically.

**Government Securities Money Market Fund(s)** which invest only in U.S. Government Securities, and the net asset value is stabilized at one dollar. The fund shall have the highest ranking or the highest letter and numerical rating by not less than two of the three largest nationally recognized rating services. No more than 10% of the City's portfolio may be invested in Government Securities Money Market Fund(s).

**Sweep Accounts** in a banking institution at which the City currently does business may be utilized for the temporary placement of funds. Such placement of funds is intended to be for a temporary period, not to exceed seven days. It is acknowledged that the individual investment instruments which comprise said sweep accounts may or may not conform to the City's Statement of Investment Policy.

Specifically excluded as investments are: reverse repurchase agreements; longer-term U.S. Treasury, Agency, and corporate bonds with maturities exceeding five years; mortgage-backed securities; leveraged

investments; derivatives of any kind at any time; and other investments not permitted under applicable government codes.

**9. DIVERSIFICATION OF INVESTMENTS:**

It is the City's policy to minimize portfolio risk by diversifying maturity, sector, and class allocations. Default risk shall be minimized by investing in an assortment of permitted investments as mentioned above. To minimize overall portfolio risk, the following not-to-exceed diversification goals shall guide the City's operating fund portfolio, based upon the portfolio structure at the time of purchase. Percentage limitations stated below will be calculated and applied at the time of purchase of the investment instrument. Not-to-Exceed-Limits stated below apply to the par value of the investments not the market value. Such limits shall also be within any requirements of state law.

**10. MONEY MARKET MUTUAL FUNDS**

Money market mutual funds provide another safe, liquid and diversified investment option for the City's surplus capital: however, certain conditions need to be met both initially and on an ongoing basis. The money market may only invest in US Government securities permitted under this policy and under California Government Code Section 53601 *et seq.* with final stated maturities of one year or less "Government Money Market Funds."

In order to be an eligible money market investment under this section, the primary objective of the money market, as stated in the fund's prospectus, is to maintain a constant \$1.00 Net Asset Value (NAV). The following additional guidelines include, but are not limited to:

- A) Only invests in US Government securities, and the weighted average maturity of the portfolio is less than 180 days.
- B) The fund shall be registered with the SEC.
- C) The fund shall have a minimum of \$500 million in total asset size of portfolio at time of investment, and should not drop below this threshold.
- D) The money market shall have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations, and shall maintain these ratings for the duration of the investment.

**11. COLLATERALIZATION:**

All demand deposits, time deposits and repurchase agreements are to be fully collateralized with securities authorized by the California Government Code and the City. The eligible collateral for repurchase agreements must be those investments authorized by Section 53651 of the California Government Code. The Treasurer may specify the type of eligible collateral for use in repurchase agreements. Eligible collateral must be in book entry form. Collateral is valued at current market plus accrued interest through the date of valuation.

- A) The cost value (book value) of collateral pledged for demand deposits must at all times be equal to or greater than the amount on deposit, plus accrued interest, in accordance with the following ratio:

U.S. Treasury Securities	110%
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- B) The cost value (book value) of collateral pledged for repurchase agreements must at all

times be equal to or greater than the par amount, plus accrued interest, with the following ratios:

U.S. Treasury Securities	102%
U.S. Government Agencies	102%
Cash (in immediately available funds)	100%

It is the policy of the City to require reports at least on a quarterly basis from institutions with which the Treasurer has pledged security interest. The Treasurer shall monitor the adequacy of collateralization to ensure that balances are collateralized in accordance with the ratios approved herein.

With regard to repurchase agreements, it is the policy of the City to initiate a margin call in the event pledged collateral falls below the appropriate ratio.

Collateralized investments and deposits often require substitution of collateral. Any broker or financial institution requesting substitution must contact the City through the City Treasurer, for approval in the event the counterparty to the transaction is not authorized under agreement with the City to make substitutions.

#### **12. SAFEKEEPING AND CUSTODY:**

The City Treasurer shall take possession of all of the City's investment securities pursuant to Government Code Section 53601 which, in pertinent part, provides as follows:

"A local agency purchasing or obtaining any securities prescribed in this section, in a negotiable, bearer, registered, or nonregistered format, shall require delivery of the securities to the local agency, including those purchased for the agency by financial advisors, consultants, or managers using the agency's funds, by book entry, physical delivery, or by third party custodial agreement. The transfer of securities to the counterpart bank's customer book entry account may be used for book entry delivery. For purposes of this section "counterparty" means the other party to the transaction. A counterparty bank's trust department or separate safekeeping department may be used for the physical delivery of the security if the security is held in the name of the local agency."

#### **13. MAXIMUM MATURITIES:**

The average dollar weighted maturity of the total portfolio shall not exceed 2 years. No investment shall have a maturity date in excess of 5 years from date of purchase without the approval of the City Council prior to any such transactions. No more than 35% of the total portfolio shall be invested in instruments with maturities beyond 3 years at the time of purchase, and no more than 20% of the total portfolio shall be invested in instruments with maturities beyond 4 years at the time of purchase. Maturities shall be staggered to minimize liquidity risk and to enhance the stability of incoming cashflows. At least 10% of the portfolio shall be invested in instruments which can be liquidated on one day's notice.

#### **14. INTERNAL CONTROL:**

The City Treasurer shall establish procedures that separate the internal responsibility for management

and accounting of the investment portfolio. An analysis by an external independent auditor shall be conducted annually to review internal controls, account activity and compliance with policies and procedures.

#### **15. PERFORMANCE STANDARDS AND EVALUATION:**

Investment performance is continually monitored and evaluated by the City Treasurer. Investment portfolio reports are generated on a monthly basis and submitted to the City Manager and the City Council Finance Committee. The investment portfolio reports are to be submitted within 60 days of the end of the reporting period.

The portfolio shall be designed to attain a market average rate of return comparable to the average one year U.S. Constant Maturity Treasury (CMT).

An annual audit of the City's Investment Policy, practices, procedures and portfolio status will be conducted by an independent auditor. The auditor will provide the City Manager and City Council with written observations and recommendations regarding the adequacy of investment controls.

#### **16. REPORTING:**

The City Treasurer shall provide the City Council with monthly reports about the City's investments. These reports shall include, at a minimum, the following information for each type of investment held in the City's investment portfolio: the issuer; date of purchase; date of maturity; amount of investment; current market value; yield on investment; yield and total return on portfolio; income generated from investments; and a description of unusual investment activity or developments during the month for which the report is prepared.

The City Treasurer shall prepare such a report for each month. The City Treasurer shall deliver each monthly report to the Mayor and each City Council Member no later than sixty (60) calendar days after the close of the month for which each report is prepared.

In the event that an investment advisor is retained by the City Council, the investment advisor shall prepare and deliver a report for each month's investment activity as required herein to the City Treasurer in such time as to allow the City Treasurer to comply with the delivery times for each report required by this policy.

The City Treasurer may be relieved from that office in the event of any failure to comply with the reporting requirements of this policy.

#### **17. INVESTMENT POLICY ADOPTION:**

The City's investment policy shall be adopted annually by resolution by the City Council. The policy shall be reviewed annually by the City Treasurer and the City Council and any modifications made thereto shall be approved by the City Council.

RESOLUTION NO. 24-2969

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, APPROVING AND ADOPTING A CITY-WIDE SALARY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) FOR, RESPECTIVELY, UNREPRESENTED MANAGEMENT EMPLOYEES, EMPLOYEES OF THE MANAGERS AND SUPERVISORS UNIT, AND EMPLOYEES OF THE GENERAL UNIT

THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA DOES HEREBY RESOLVE:

WHEREAS, The California Public Employees' Retirement System requires by regulation, that the City Council approve and adopt a salary schedule for every employee position;

WHEREAS, Such salary schedule shall be available for public review; and

WHEREAS, Posting of the salary schedule may be satisfied by listing on the employer's website.

NOW, THEREFORE, the City Council of the City of Artesia does hereby resolve, determine and order as follows:

SECTION 1. The Salary Schedule for the Unrepresented Management, Managers and Supervisors Unit, and General Unit effective January 1, 2024 (Exhibit A) is hereby adopted and incorporated herein by reference and shall be posted on the City website.

SECTION 2. The Salary Schedule shall be retained and available for public inspection for not less than five years.

PASSED, APPROVED AND ADOPTED this 17<sup>th</sup> day of January 2024.

  
TONY LIMA, MAYOR

ATTEST:



JENNIFER ALDERETE, CITY CLERK

APPROVED TO FORM:



BEST BEST & KRIEGER, CITY ATTORNEY

I, Jennifer Alderete, Acting City Clerk of the City of Artesia, do hereby certify that the foregoing Resolution was adopted at the Special City Council Meeting held on the 17<sup>th</sup> day of January 2024, by the following roll call vote:

AYES: COUNCILMEMBERS: MANALO, RAMOSO, TREVINO, TAJ, LIMA

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE



JENNIFER ALDERETE, CITY CLERK



# City of Artesia Payroll Salary Schedule

## Management and Supervisors Unit

2023-2024 - Retroactive to January 1, 2024

Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Community Development Director	E	Yearly	\$ 97,293.89	\$ 102,158.59	\$ 107,266.52	\$ 112,629.84	\$ 118,261.33	\$ 124,174.40
		Monthly	\$ 8,107.82	\$ 8,513.22	\$ 8,938.88	\$ 9,385.82	\$ 9,855.11	\$ 10,347.87
		Bi/Weekly	\$ 3,742.0728	\$ 3,929.1764	\$ 4,125.6352	\$ 4,331.9170	\$ 4,548.5129	\$ 4,775.9385
		Hourly	\$ 46.7759	\$ 49.1147	\$ 51.5704	\$ 54.1490	\$ 56.8564	\$ 59.6992
Economic Development Manager	E	Yearly	\$ 107,290.39	\$ 112,654.91	\$ 118,287.65	\$ 124,202.04	\$ 130,412.14	\$ 136,932.75
		Monthly	\$ 8,940.87	\$ 9,387.91	\$ 9,857.30	\$ 10,350.17	\$ 10,867.68	\$ 11,411.06
		Bi/Weekly	\$ 4,126.5534	\$ 4,332.8811	\$ 4,549.5251	\$ 4,777.0014	\$ 5,015.8515	\$ 5,266.6440
		Hourly	\$ 51.5819	\$ 54.1610	\$ 56.8691	\$ 59.7125	\$ 62.6981	\$ 65.8331
Planning Manager	E	Yearly	\$ 86,342.29	\$ 90,659.40	\$ 95,192.37	\$ 99,951.99	\$ 104,949.59	\$ 110,197.07
		Monthly	\$ 7,195.19	\$ 7,554.95	\$ 7,932.70	\$ 8,329.33	\$ 8,745.80	\$ 9,183.09
		Bi/Weekly	\$ 3,320.8572	\$ 3,486.9000	\$ 3,661.2450	\$ 3,844.3073	\$ 4,036.5227	\$ 4,238.3488
		Hourly	\$ 41.5107	\$ 43.5863	\$ 45.7656	\$ 48.0538	\$ 50.4565	\$ 52.9794
Public Works Manager	E	Yearly	\$ 97,293.89	\$ 102,158.59	\$ 107,266.52	\$ 112,629.84	\$ 118,261.33	\$ 124,174.40
		Monthly	\$ 8,107.82	\$ 8,513.22	\$ 8,938.88	\$ 9,385.82	\$ 9,855.11	\$ 10,347.87
		Bi/Weekly	\$ 3,742.0728	\$ 3,929.1764	\$ 4,125.6352	\$ 4,331.9170	\$ 4,548.5129	\$ 4,775.9385
		Hourly	\$ 46.7759	\$ 49.1147	\$ 51.5704	\$ 54.1490	\$ 56.8564	\$ 59.6992
City Clerk	E	Yearly	\$ 91,212.98	\$ 95,773.63	\$ 100,562.31	\$ 105,590.42	\$ 110,869.94	\$ 116,413.44
		Monthly	\$ 7,601.08	\$ 7,981.14	\$ 8,380.19	\$ 8,799.20	\$ 9,239.16	\$ 9,701.12
		Bi/Weekly	\$ 3,508.1915	\$ 3,683.6010	\$ 3,867.7811	\$ 4,061.1701	\$ 4,264.2286	\$ 4,477.4401
		Hourly	\$ 43.8524	\$ 46.0450	\$ 48.3473	\$ 50.7646	\$ 53.3029	\$ 55.9680
Parks & Recreation Manager	E	Yearly	\$ 83,632.81	\$ 87,814.45	\$ 92,205.17	\$ 96,815.43	\$ 101,656.20	\$ 106,739.01
		Monthly	\$ 6,969.40	\$ 7,317.87	\$ 7,683.76	\$ 8,067.95	\$ 8,471.35	\$ 8,894.92
		Bi/Weekly	\$ 3,216.6465	\$ 3,377.4788	\$ 3,546.3527	\$ 3,723.6704	\$ 3,909.8539	\$ 4,105.3466
		Hourly	\$ 40.2081	\$ 42.2185	\$ 44.3294	\$ 46.5459	\$ 48.8732	\$ 51.3168
Accounting Manager	E	Yearly	\$ 83,632.81	\$ 87,814.45	\$ 92,205.17	\$ 96,815.43	\$ 101,656.20	\$ 106,739.01
		Monthly	\$ 6,969.40	\$ 7,317.87	\$ 7,683.76	\$ 8,067.95	\$ 8,471.35	\$ 8,894.92
		Bi/Weekly	\$ 3,216.6465	\$ 3,377.4788	\$ 3,546.3527	\$ 3,723.6704	\$ 3,909.8539	\$ 4,105.3466
		Hourly	\$ 40.2081	\$ 42.2185	\$ 44.3294	\$ 46.5459	\$ 48.8732	\$ 51.3168
Special Projects Manager	E	Yearly	\$ 86,342.29	\$ 90,659.40	\$ 95,192.37	\$ 99,951.99	\$ 104,949.59	\$ 110,197.07
		Monthly	\$ 7,195.19	\$ 7,554.95	\$ 7,932.70	\$ 8,329.33	\$ 8,745.80	\$ 9,183.09
		Bi/Weekly	\$ 3,320.8572	\$ 3,486.9000	\$ 3,661.2450	\$ 3,844.3073	\$ 4,036.5227	\$ 4,238.3488
		Hourly	\$ 41.5107	\$ 43.5863	\$ 45.7656	\$ 48.0538	\$ 50.4565	\$ 52.9794
Assistant Parks and Recreation Manager	E	Yearly	\$ 76,029.88	\$ 79,831.37	\$ 83,822.94	\$ 88,014.09	\$ 92,414.79	\$ 97,035.53
		Monthly	\$ 6,335.82	\$ 6,652.61	\$ 6,985.25	\$ 7,334.51	\$ 7,701.23	\$ 8,086.29
		Bi/Weekly	\$ 2,924.2261	\$ 3,070.4374	\$ 3,223.9593	\$ 3,385.1573	\$ 3,554.4151	\$ 3,732.1359
		Hourly	\$ 36.5528	\$ 38.3805	\$ 40.2995	\$ 42.3145	\$ 44.4302	\$ 46.6517
*Management Analyst	E	Yearly	\$ 81,039.64	\$ 85,091.62	\$ 89,346.21	\$ 93,813.52	\$ 98,504.19	\$ 103,429.40
		Monthly	\$ 6,753.30	\$ 7,090.97	\$ 7,445.52	\$ 7,817.79	\$ 8,208.68	\$ 8,619.12
		Bi/Weekly	\$ 3,116.9093	\$ 3,272.7548	\$ 3,436.3925	\$ 3,608.2122	\$ 3,788.6228	\$ 3,978.0539
		Hourly	\$ 38.9614	\$ 40.9094	\$ 42.9549	\$ 45.1027	\$ 47.3578	\$ 49.7257
*Business License Specialist/Revenue Officer	E	Yearly	\$ 66,560.00	\$ 69,888.00	\$ 73,382.40	\$ 77,051.52	\$ 80,904.10	\$ 84,949.30
		Monthly	\$ 5,546.67	\$ 5,824.00	\$ 6,115.20	\$ 6,420.96	\$ 6,742.01	\$ 7,079.11
		Bi/Weekly	\$ 2,560.0000	\$ 2,688.0000	\$ 2,822.4000	\$ 2,963.5200	\$ 3,111.6960	\$ 3,267.2808
		Hourly	\$ 32.0000	\$ 33.6000	\$ 35.2800	\$ 37.0440	\$ 38.8962	\$ 40.8410
*Parks and Recreation Supervisor	E	Yearly	\$ 67,225.60	\$ 70,586.88	\$ 74,116.22	\$ 77,822.04	\$ 81,713.14	\$ 85,798.79
		Monthly	\$ 5,602.13	\$ 5,882.24	\$ 6,176.35	\$ 6,485.17	\$ 6,809.43	\$ 7,149.90
		Bi/Weekly	\$ 2,585.6000	\$ 2,714.8800	\$ 2,850.6240	\$ 2,993.1552	\$ 3,142.8130	\$ 3,299.95
		Hourly	\$ 32.3200	\$ 33.9360	\$ 35.6328	\$ 37.4144	\$ 39.2852	\$ 41.25

# City of Artesia Payroll Salary Schedule

## General Unit

Adopted January 1, 2024

Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Accounting Technician II	NE	Yearly	\$ 57,680.09	\$ 60,564.09	\$ 63,592.29	\$ 66,771.91	\$ 70,110.51
		Monthly	\$ 4,806.67	\$ 5,047.01	\$ 5,299.36	\$ 5,564.33	\$ 5,842.54
		Bi/Weekly	\$ 2,218.4648	\$ 2,329.3881	\$ 2,445.8575	\$ 2,568.1504	\$ 2,696.5579
		Hourly	\$ 27.7308	\$ 29.1174	\$ 30.5732	\$ 32.1019	\$ 33.7070
Senior Accountant	NE	Yearly	\$ 73,035.46	\$ 76,687.24	\$ 80,521.60	\$ 84,547.68	\$ 88,775.06
		Monthly	\$ 6,086.29	\$ 6,390.60	\$ 6,710.13	\$ 7,045.64	\$ 7,397.92
		Bi/Weekly	\$ 2,809.0563	\$ 2,949.5091	\$ 3,096.9846	\$ 3,251.8338	\$ 3,414.4255
		Hourly	\$ 35.1132	\$ 36.8689	\$ 38.7123	\$ 40.6479	\$ 42.6803
Administrative Analyst	NE	Yearly	\$ 73,035.46	\$ 76,687.24	\$ 80,521.60	\$ 84,547.68	\$ 88,775.06
		Monthly	\$ 6,086.29	\$ 6,390.60	\$ 6,710.13	\$ 7,045.64	\$ 7,397.92
		Bi/Weekly	\$ 2,809.0563	\$ 2,949.5091	\$ 3,096.9846	\$ 3,251.8338	\$ 3,414.4255
		Hourly	\$ 35.1132	\$ 36.8689	\$ 38.7123	\$ 40.6479	\$ 42.6803
Administrative Assistant	NE	Yearly	\$ 44,531.83	\$ 46,758.43	\$ 49,096.35	\$ 51,551.16	\$ 54,128.72
		Monthly	\$ 3,710.99	\$ 3,896.54	\$ 4,091.36	\$ 4,295.93	\$ 4,510.73
		Bi/Weekly	\$ 1,712.7629	\$ 1,798.4010	\$ 1,888.3211	\$ 1,982.7371	\$ 2,081.8740
		Hourly	\$ 21.4095	\$ 22.4800	\$ 23.6040	\$ 24.7842	\$ 26.0234
Administrative Clerk	NE	Yearly	\$ 36,787.33	\$ 38,626.70	\$ 40,558.04	\$ 42,585.94	\$ 44,715.23
		Monthly	\$ 3,065.61	\$ 3,218.89	\$ 3,379.84	\$ 3,548.83	\$ 3,726.27
		Bi/Weekly	\$ 1,414.8974	\$ 1,485.6423	\$ 1,559.9244	\$ 1,637.9206	\$ 1,719.8167
		Hourly	\$ 17.6862	\$ 18.5705	\$ 19.4991	\$ 20.4740	\$ 21.4977
Assistant Planner	NE	Yearly	\$ 66,324.96	\$ 69,641.21	\$ 73,123.27	\$ 76,779.43	\$ 80,618.40
		Monthly	\$ 5,527.08	\$ 5,803.43	\$ 6,093.61	\$ 6,398.29	\$ 6,718.20
		Bi/Weekly	\$ 2,550.9600	\$ 2,678.5080	\$ 2,812.4334	\$ 2,953.0550	\$ 3,100.7078
		Hourly	\$ 31.8870	\$ 33.4813	\$ 35.1554	\$ 36.9132	\$ 38.7588
Code Compliance Officer	NE	Yearly	\$ 55,790.97	\$ 58,580.52	\$ 61,509.54	\$ 64,585.02	\$ 67,814.27
		Monthly	\$ 4,649.25	\$ 4,881.71	\$ 5,125.80	\$ 5,382.09	\$ 5,651.19
		Bi/Weekly	\$ 2,145.8065	\$ 2,253.0968	\$ 2,365.7517	\$ 2,484.0393	\$ 2,608.2412
		Hourly	\$ 26.8226	\$ 28.1637	\$ 29.5719	\$ 31.0505	\$ 32.6030
Code Compliance Officer - Part Time	NE	Yearly	\$ 24,250.06	\$ 25,462.57	\$ 26,735.69	\$ 28,072.48	\$ 29,476.10
		Monthly	\$ 2,020.84	\$ 2,121.88	\$ 2,227.97	\$ 2,339.37	\$ 2,456.34
		Bi/Weekly	\$ 932.6947	\$ 979.3294	\$ 1,028.2959	\$ 1,079.7107	\$ 1,133.6962
		Hourly	\$ 24.5446	\$ 25.7718	\$ 27.0604	\$ 28.4134	\$ 29.8341
Maintenance Specialist I	NE	Yearly	\$ 54,515.00	\$ 57,240.75	\$ 60,102.79	\$ 63,107.93	\$ 66,263.32
		Monthly	\$ 4,542.92	\$ 4,770.06	\$ 5,008.57	\$ 5,258.99	\$ 5,521.94
		Bi/Weekly	\$ 2,096.7307	\$ 2,201.5673	\$ 2,311.6456	\$ 2,427.2279	\$ 2,548.5893
		Hourly	\$ 26.2091	\$ 27.5196	\$ 28.8956	\$ 30.3403	\$ 31.8574
Lead Maintenance Specialist	NE	Yearly	\$ 65,916.15	\$ 69,211.96	\$ 72,672.55	\$ 76,306.18	\$ 80,121.49
		Monthly	\$ 5,493.01	\$ 5,767.66	\$ 6,056.05	\$ 6,358.85	\$ 6,676.79
		Bi/Weekly	\$ 2,535.2365	\$ 2,661.9983	\$ 2,795.0982	\$ 2,934.8531	\$ 3,081.5958
		Hourly	\$ 31.6905	\$ 33.2750	\$ 34.9387	\$ 36.6857	\$ 38.5199
Maintenance Worker II	NE	Yearly	\$ 51,752.93	\$ 54,340.57	\$ 57,057.60	\$ 59,910.48	\$ 62,906.01
		Monthly	\$ 4,312.74	\$ 4,528.38	\$ 4,754.80	\$ 4,992.54	\$ 5,242.17
		Bi/Weekly	\$ 1,990.4972	\$ 2,090.0220	\$ 2,194.5231	\$ 2,304.2493	\$ 2,419.4618
		Hourly	\$ 24.8812	\$ 26.1253	\$ 27.4315	\$ 28.8031	\$ 30.2433
Parking Enforcement Officer - Part Time	NE	Yearly	\$ 18,434.42	\$ 19,356.14	\$ 20,323.95	\$ 21,340.14	\$ 22,407.15
		Monthly	\$ 1,536.20	\$ 1,613.01	\$ 1,693.66	\$ 1,778.35	\$ 1,867.26
		Bi/Weekly	\$ 709.0161	\$ 744.4669	\$ 781.6903	\$ 820.7748	\$ 861.8135
		Hourly	\$ 18.6583	\$ 19.5912	\$ 20.5708	\$ 21.5993	\$ 22.6793
Planning Aide	NE	Yearly	\$ 54,515.00	\$ 57,240.75	\$ 60,102.79	\$ 63,107.93	\$ 66,263.32

		Monthly	\$ 4,542.92	\$ 4,770.06	\$ 5,008.57	\$ 5,258.99	\$ 5,521.94
		Bi/Weekly	\$ 2,096.7307	\$ 2,201.5673	\$ 2,311.6456	\$ 2,427.2279	\$ 2,548.5893
		Hourly	\$ 26.2091	\$ 27.5196	\$ 28.8956	\$ 30.3403	\$ 31.8574
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Parks and Recreation Leader I - Full Time	NE	Yearly	\$ 35,444.54	\$ 37,216.77	\$ 39,077.61	\$ 41,031.49	\$ 43,083.06
		Monthly	\$ 2,953.71	\$ 3,101.40	\$ 3,256.47	\$ 3,419.29	\$ 3,590.25
		Bi/Weekly	\$ 1,363.2515	\$ 1,431.4141	\$ 1,502.9848	\$ 1,578.1341	\$ 1,657.0408
		Hourly	\$ 17.0406	\$ 17.8927	\$ 18.7873	\$ 19.7267	\$ 20.7130
Classification Title	FLSA	Range	Step A				
Parks and Recreation Leader I	NE	Hourly	\$ 16.00				
Classification Title	FLSA	Range	Step A				
Parks and Recreation Leader II	NE	Hourly	\$ 17.25				
Classification Title	FLSA	Range	Step A				
Parks and Recreation Leader III	NE	Hourly	\$ 18.50				
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Recreation Program Coordinator	NE	Yearly	\$ 55,790.97	\$ 58,580.52	\$ 61,509.54	\$ 64,585.02	\$ 67,814.27
		Monthly	\$ 4,649.25	\$ 4,881.71	\$ 5,125.80	\$ 5,382.09	\$ 5,651.19
		Bi/Weekly	\$ 2,145.8065	\$ 2,253.0968	\$ 2,365.7517	\$ 2,484.0393	\$ 2,608.2412
		Hourly	\$ 26.8226	\$ 28.1637	\$ 29.5719	\$ 31.0505	\$ 32.6030