

CITY OF ARTESIA
STATE OF CALIFORNIA
NOTICE TO CONTRACTORS INVITING BIDS

December 1, 2011

The City of ARTESIA, City, invites sealed bids for:

STREET SWEEPING SERVICES
RFB 2011-01

Sealed bids must be received at the Office of City Clerk, City of Artesia, 18747 Clarkdale Avenue, Artesia, California 90701, by 11:00 a.m. on Friday, December 30, 2011, at which time they will be publicly opened and read aloud.

Work To Be Done: The Contractor shall furnish 100% of all labor, materials, machinery, equipment, tools, water, and supplies necessary for complete street sweeping services on all public streets, medians, and designated intersections, center lanes, parking lots and alleys, as shown on ***Exhibit A Exhibit B and Exhibit C for once per week service***. These services shall include the cleaning of all curbs, gutters, median curbs, road shoulders, turning lanes and alleys.

“Use of Alternative Fuel Vehicles. Each Bidder will have the option of bidding to provide the required street sweeping services, using only qualified alternative fuel vehicles. A “qualified alternative fuel vehicle” is any low or zero emission truck or other commercial vehicle that would be deemed an “eligible vehicle” pursuant to the California “Hybrid Truck and Bus Voucher Incentive Project” created as a result of the *California Alternative and Renewable Fuel, Vehicle Technology, Clean Air, and Carbon Reduction Act of 2007*. For more information visit

http://www.arb.ca.gov/msprog/aqip/hvip_vehicle_eligibility.htm

The City shall have the right to select the lowest responsive Bidder whose bid proposes to use only qualified alternative fuel vehicles throughout the term of the contract; the lowest responsive Bidder whose bid does not include use of qualified alternative fuel vehicles throughout the term of the contract, or none of the Bidders.”

Contract Documents may be examined and/or obtained at the Office of the Management Analyst, 18747 Clarkdale Avenue, Artesia, California 90701. There is a charge of \$50.00 for the contract documents. If mailed, there will be an additional \$10.00 charge for mailing.

Each Bid Must be Submitted in a sealed envelope bearing on the outside the name of bidder, bidder’s address, the bid number, bid due date, and bid title. If submitted by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed to the City Clerk, 18747 Clarkdale Avenue, Artesia, California 90701.

Each Bidder Must Submit a bid to the City Clerk on the *Bid Proposal* form contained herein. These forms are also available in the Office of the Management Analyst. They must be prepared in ink or typewritten and signed by the bidder. Said bid is to be accompanied by a certified or cashier's check, or a bid bond made payable to the City of Artesia, in an amount not less than ten percent (10%) of the total annual contract bid submitted.

The Successful Bidder will be required to furnish a Faithful Performance Bond and a Material and Labor Bond, both in the amount of one hundred percent (100%) of the annual contract price.

Award of Contract: All terms and conditions contained in the *Contract Specifications* shall become part of the "Contract Documents". No bid may be withdrawn for a period of sixty (60) days after the time set for the opening thereof. The Contract shall be awarded within sixty (60) days after the opening of bids if it is in the best interest of City to do so. The City reserves the right, after opening bids, to waive any informality in any bid, to reject any or all bids, to make an award to the lowest responsive responsible bidder as determined by the City and reject all other bids as may be in the best interest of the City. A bidder to whom an award is made will be required to execute the *Agreement* and provide the required bonds, certificates of insurance, and endorsements within fifteen (15) days of the receipt by the bidder of the *Notice of Award*.

The Successful Bidder and his employees must possess State of California Department of Motor Vehicles Drivers License, Classifications A or B, as appropriate for the type of equipment that will be used to perform the Work, at the time of bid opening. A City of Artesia Business License will be required upon award of contract. Failure to possess the specified Department of Motor Vehicle license shall render the bid as non-responsive and shall act as a bar to award the Contract to any bidder not possessing said licenses as required. All subcontractors shall have and maintain, during the term of the contract, a current and valid Department of Motor Vehicles Drivers License of the required classification(s) from the State of California and a City of Artesia Business License.

Verification: The estimated quantities of Work to be done under this Contract are herein stated. Before undertaking the Work, the Contractor shall carefully study and compare the Contract Documents for any discrepancies, inconsistencies, ambiguities, conflicts, or other errors in them or between the Contract Documents and areas, and check and verify actual areas, and shall bear all costs for any error in the Work resulting from its failure to so compare and verify.

The Contractor shall satisfy himself or herself as to the character, quality, and quantities of work to be performed, materials to be furnished, and the requirements of the proposed Contract.

<u>Mandatory Pre-Bid Meeting:</u> None

Bid Administration: All questions or requests for interpretation relative to this bid must be submitted in writing, either by mail, facsimile, or email, and received by 11:00 AM on Friday, December 30, 2011, in City Clerk's Office at the address below:

City of Artesia
Attn: Gloria Considine
18747 Clarkdale Avenue
Artesia, California 90701

Fax: (562) 865-6262
Email: gconsidine@cityofartesia.us

Questions and requests received after that date and time will be reviewed at City's discretion and may not be considered.

Gloria Considine
City Clerk

The City of Artesia complies with the Americans with Disabilities Act. If you require reasonable accommodations for the pre-bid conference or bid opening, please contact the City Clerk's Office, (562) 865-6262, extension 230, at least forty-eight (48) hours prior to the meeting.