

**City of Artesia
NOTICE
REQUEST FOR PROPOSALS**

Notice is hereby given that sealed proposals will be received at the City Clerk's Office, until 2:00 p.m., January 31, 2012, local time, for furnishing all labor, materials and equipment, and performing all work necessary and incidental to:

REMOVAL AND DISPOSAL OF EXISTING BLEACHERS, PURCHASE AND INSTALLATION OF NEW BLEACHERS AT ARTESIA PARK

in accordance with the City Artesia, specifications and contract documents.

Proposals shall be delivered and addressed to the City Clerk, 18747 Clarkdale Avenue, Artesia, California, 90701, and shall be labeled "Removal and disposal of existing bleachers, purchase and installation of new bleachers at Artesia Park", by 2:00 p.m., January 31, 2012. Any Proposer who wishes his proposal to be considered is responsible for making certain that his proposal is received in the City Clerk's Office by the proper time. No oral, telegraphic, electronic, facsimile, or telephonic proposals or modifications will be considered unless specified. Proposals received after the scheduled Submittal Deadline will be returned unopened.

It is the responsibility of the Proposer to see that any Proposal submitted shall have sufficient time to be received by the City Clerk's Office before the Submittal Deadline. Late proposals will be returned to the Proposer unopened. Proposals will not be opened publicly.

The receiving time in the City Clerk's Office will be the governing time for acceptability of proposals. Proposals will not be accepted by telephone or facsimile machine. Proposals must bear original signatures and figures.

Specifications. The Contract Documents, which include the Scope of Work, may be inspected and obtained at the Artesia City Clerks office. There will be a non-refundable price of \$12.00 per set for the bidding documents. Bidders picking up contract documents are required to leave their firm name, address and telephone number with the City. In addition, there will be required for mailing, a non-refundable charge of \$10.00 per set for mailing costs. The Contract Documents may also be requested via e-mail by contacting the City Clerks office.

Proposal Security Bond. Each proposal shall be accompanied by a certified check, cashier's check, or bond duly completed on the form provided herewith by a guaranty company authorized to carry on business in the State of California, in an amount equal to at least ten percent (10%) of the sum of the total amount proposed, including any options.

Said bond is payable without condition to the City of Artesia as a guaranty that the Proposer, if awarded the contract, will promptly execute the contract in accordance with and in the manner and form required by these contract documents, will furnish the required performance bond, payment bond, and evidences of insurance, and enter into, execute, and deliver to the City the agreement on the form provided herewith, within ten (10) days after being notified in writing by the City that the award has been made and the agreement is ready for execution.

The Proposal Security shall be forfeited to the City of Artesia as liquidated damages if Proposer fails or neglect to furnish, execute, and deliver the contract in accordance with the specifications.

Performance Bond. Upon execution of the contract, the Successful Proposer will be required to furnish a Performance Bond in an amount equal to one hundred percent (100%) of the total amount of the contract.

Substitution of Securities. The Contractor shall be permitted to substitute securities for any monies withheld by the City of Artesia to ensure performance under this contract, such substitution to be subject to the limitations and requirements of Public Contract Code Section 22300.

Gloria Considine
City Clerk