

**ARTESIA CITY COUNCIL REGULAR MEETING MINUTES  
MONDAY, JULY 10, 2023, 7:00 P.M.  
COUNCIL CHAMBERS, 18747 CLARKDALE AVENUE, ARTESIA, CALIFORNIA**

**CALL TO ORDER**

Mayor Manalo called the meeting to order at 7:20 p.m.

**ROLL CALL**

Present: Mayor Manalo, Mayor Pro Tem Lima, Councilmembers Taj, Trevino, and Ramoso

Staff Present: City Manager Schindler, City Attorney Nguyen, Acting City Clerk Alderete, Finance Manager Murguia, Parks and Recreation Manager Guerra, Community Development Director Dor, Acting Public Works Manager Sanchez, Special Projects Manager Lee, Management Analyst Nacionales-Tafoya, Management Analyst Weichbrodt, Management Analyst Fajardo, Assistant Planner Camarena

**INVOCATION**

Pastor Juno Smalley from New Life Community Church delivered the invocation.

**PLEDGE OF ALLEGIANCE**

Deputy Tepale led the pledge of allegiance.

**PUBLIC COMMENTS**

Public comments could be provided, in person or submitted by email to [publiccomments@cityofartesia.us](mailto:publiccomments@cityofartesia.us) by leaving a voicemail at (562) 865-6262, extension 200 before 12:00 p.m. on the date of the meeting and read until the time limit of three minutes was reached. Matthew Duncan, Dan Rocha, and Margaret Saito provided public comments for items not listed on the agenda.

**COUNCILMEMBER COMMENTS**

Mayor Manalo, Mayor Pro Tem Lima, Councilmembers Taj, Trevino, and Ramoso asked questions and/or provided comments.

**CEREMONIAL PRESENTATIONS**

A Proclamation for Parks Make Life Better Month was presented to the Reilly Family. A Proclamation for Americans with Disabilities Act Awareness Month was presented. Certificates of Recognition for the Artesia Scholarship Program Recipients were presented to Zeel Bhayani, Sophia Francisco, and Ashley Ramirez and Boys Scouts Troop and the Chamber of Commerce, two sponsors for the program were also present. Community Development Director Dor introduced Planning Assistant Carolyn Camareno and Mayor Manalo and Council welcomed her to the City.

**BUSINESS PRESENTATION**

Chamber of Commerce Updates – Frank Bellespirito and Larry Caballero provided updates to Council on the Chamber of Commerce.

**CONSENT CALENDAR (Items 1-14)**

<b>A MOTION</b> to approve the Consent Calendar Items 1-14, excluding items 9, 12, and 13 was:	
Moved: Trevino	Seconded: Lima
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

1. **WAIVING OF FULL READING OF RESOLUTIONS AND ORDINANCES**  
Motion: Waive further reading and introduction ordinance(s) and resolution(s), which appear on the agenda, shall be determined to have been read by title and further reading waived.

2. **ACCOUNTS PAYABLE CHECK REGISTER**  
Action: Receive and file this report.

3. CITY FINANCIAL REPORT – MAY 2023

Action: Receive and file this report.

4. CITY COUNCIL MEETING MINUTES

Motion: Approve City Council minutes for the June 5, 2023 Special Meeting, June 12, 2023 Regular Meeting, June 24, 2023 Special Meeting.

5. CONSIDERATION OF RESOLUTION No. 23-2948, APPROVING PARTICIPATION IN THE LOS ANGELES COUNTY CDBG PROGRAM

Motion: Adopt Resolution No. 23-2948, as read by title.

6. CONSIDERATION OF RESOLUTION NO. 23-2950, DESIGNATING A DELEGATE FOR THE 2023 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

Motion: Adopt Resolution 23-2950, as read by title.

7. AMENDMENT TO MAYOR'S 2023 APPOINTMENTS TO INTERNAL AND EXTERNAL COMMITTEES

Motion: Receive and file amendment to the Mayor's 2023 appointments to the internal committee appointments for the Industrial Commercial Development Committee.

8. CONSIDERATION OF FIRST AMENDMENT TO CONSTRUCTION CONTRACT BETWEEN THE CITY OF ARTESIA AND ROY ALLAN SLURRY SEAL, INC. FOR THE 2022 STREET SIGNING & STRIPING PLAN FOR PIONEER BOULEVARD BETWEEN 183RD AND 186TH STREETS TO AUTHORIZE PAYMENT FOR EXTRA WORK AND MAKING A DETERMINATION THAT THE PROJECT IS EXEMPT FROM ENVIRONMENTAL REVIEW PURSUANT TO CEQA GUIDELINES SECTION 21080.19 AND STATE CEQA GUIDELINES SECTION 15282(J), AS A RESTRIPING PROJECT, AND ALTERNATIVELY, UNDER SECTION 15301 AS A CLASS 1(C) PROJECT

Motion: Approve the first amendment authorizing the City Manager to approve payment for extra work for the project in the amount not-to-exceed 15 percent of the contract, \$84,540.40.

10. CONSIDERATION OF APPROVAL OF AMENDMENT NO. 2 TO THE CROSSING GUARD SERVICES AGREEMENT WITH ALL CITY MANAGEMENT SERVICES, INC. FOR SERVICES FOR THE 2023-24 SCHOOL YEAR IN THE AMOUNT OF \$208,368

Motion: Approve Amendment No. 2 for the agreement with All City Management Services Inc. in the amount of \$208,368.

11. TRANSMITTAL OF FISCAL YEAR 2020-21 ANNUAL AUDITED FINANCIAL STATEMENTS

Motion: Receive and file report.

14. CONSIDERATION OF STREET CLOSURE REQUESTED BY THE ARTESIA D.E.S. PORTUGUESE HALL AND RESOLUTION NO. 23-2951, APPROVING A HIGHWAY PERMIT FOR THE TEMPORARY CLOSURE OF A PORTION OF ASHWORTH AVENUE BETWEEN SEINE AVENUE AND CLARKDALE AVENUE PURSUANT TO VEHICLE CODE SECTION 21101(E) IN CONNECTION WITH THE APPROVAL OF THE ARTESIA D.E.S. PORTUGUESE HALL - FESTA DO ESPIRITO SANTO (HOLY SPIRIT CELEBRATION) TO BE HELD ON FRIDAY, JULY 21, 2023, AND MAKING A DETERMINATION OF EXEMPTION UNDER CEQA UNDER SECTION 15301 AS A CLASS 1(C) PROJECT

Motion: Adopt Resolution No. 23-2951, as read by title and require permittee to provide and maintain a commercial general liability policy with an aggregate of two million dollars.

**ITEMS PULLED FROM CONSENT CALENDAR (9, 12, 13)**

9. RECAP OF CITY COUNCIL STRATEGIC PLANNING SESSION HELD ON JUNE 24, 2023

City Manager Schindler provided a report. Councilmember Ramoso asked questions and/or provided comments.

<b>A MOTION</b> to receive and file was:	
Moved: Ramoso	Seconded: Taj
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

12. CONSIDERATION OF APPROVAL TO ENTER INTO PROFESSIONAL SERVICE AGREEMENTS WITH LEW EDWARDS GROUP IN THE AMOUNT NOT-TO-EXCEED \$100,000 AND FM3 RESEARCH IN THE AMOUNT NOT-TO-EXCEED \$29,500 TO PROVIDE POLLING AND COMMUNITY OUTREACH ANALYTIC SERVICES FOR A POTENTIAL SALES TAX MEASURE ON THE NOVEMBER 2024 BALLOT

City Manager Schindler provided the staff report. Margaret Saito and Dan Rocha provided public comments. Mayor Manalo, Councilmember Trevino, and Taj asked questions and/or provided comments.

<b>A MOTION</b> to authorize the City Manager to negotiate and execute contracts with FM3 Research for an amount not-to-exceed \$29,500 and Low Edwards Group to for an amount not-to-exceed \$100,000 was:	
Moved: Taj	Seconded: Ramoso
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

13. CONSIDERATION OF DONATION AGREEMENT FOR US SOCCER MINI-PITCH INSTALLATION AT ARTESIA PARK

Parks and Recreation Manager Guerra provided the staff report. Councilmember Ramoso asked questions and/or provided comments.

<b>A MOTION</b> to approve the donation agreement and authorize the City Manager to make amendments that do not change the compensation and execute was:	
Moved: Ramoso	Seconded: Trevino
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

**PUBLIC HEARING**

15. PUBLIC HEARING, REVIEW OF CDBG CV 1 AND CV 2-3 GRANT ACCOMPLISHMENTS AND EXPENDITURES

Management Analyst Tafoya-Nacionales provided the staff report. Mayor Pro Tem Lima and Councilmember Ramoso asked questions and/or provided comments. Mayor Manalo opened the public hearing. No public comments were provided. Mayor Manalo closed the public hearing.

<b>A MOTION</b> to receive and file report was:	
Moved: Ramoso	Seconded: Taj
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

16. CONSIDERATION AND FIRST READING OF ORDINANCE NO. 23-945, REPEALING AND REPLACING TITLE 9 (PLANNING AND ZONING), CHAPTER 2 (ZONING), ARTICLE 42 (DEVELOPMENT STANDARDS FOR THE INSTALLATION OR CONSTRUCTION OF WIRELESS TELECOMMUNICATION FACILITY SITES, ANTENNAS AND MONOPOLES); AND MAKING CONFORMING AMENDMENTS TO ARTICLE 20 (DESIGN REVIEW APPROVAL), SECTION 9-2.2002 (PROJECTS SUBJECT TO DESIGN REVIEW APPROVAL BY PLANNING COMMISSION OR STAFF), AND SECTION 9-2.2005 (CRITERIA FOR APPROVAL OF DESIGN REVIEW APPLICATIONS), AND ARTICLE 4 (DEFINITIONS); A DETERMINATION THAT THE PROJECT IS EXEMPT FROM ENVIRONMENTAL REVIEW PURSUANT TO STATE CEQA GUIDELINES SECTIONS 15378, 15061(b)(3), 15302, 15303 AND 15304

Management Analyst Weichbrodt provided the staff report. City Manager Schindler provided information. Mayor Manalo, Mayor Pro Tem Lima, Councilmembers Taj, Ramoso, and Trevino asked questions and/or provided comments. Mayor Manalo opened the public hearing. No public comments were provided. Mayor Manalo closed the public hearing.

<b>A MOTION</b> to introduce Ordinance No. 23-945, as read by title and affirm Planning Commission's approval of Case No. 2023-09 was:	
Moved: Taj	Seconded: Lima
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

**17. CONSIDERATION OF RESOLUTION NO. 23-2946, ADOPTING THE REPORT PROPOSING TO HAVE DELINQUENT SOLID WASTE SERVICE CHARGES COLLECTED ON THE TAX ROLL FOR FISCAL YEAR 2023-24 AND DIRECTING THE CITY CLERK OF THE CITY TO FILE SAID REPORT WITH THE LOS ANGELES COUNTY AUDITOR-CONTROLLER TO PLACE SAID CHARGES ON THE TAX ROLL**

Special Projects Manager Lee provided the staff report. Mayor Manalo and Mayor Pro Tem Lima asked questions and/or provided comments. Mayor Manalo opened the public hearing. No public comments were provided. Mayor Manalo closed the public hearing.

<b>A MOTION</b> to adopt Resolution No. 23-2946, as read by title and direct the City Clerk to request the Los Angeles County Auditor-Controller to place the delinquent charges on the property tax roll was:	
Moved: Taj	Seconded: Trevino
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

**CITY MANAGER INFORMATIONAL REPORTING**

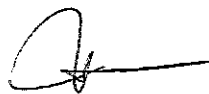
City Manager Schindler provided updates.

**COUNCILMEMBER COMMENTS**

Mayor Manalo, Mayor Pro Tem Lima, and Councilmembers Taj, Trevino, and Ramoso asked questions and/or provided comments. Mayor Manalo, Mayor Pro Tem Lima, Councilmembers Taj, Trevino, and Ramoso did not attend meetings at public expense.

**ADJOURNMENT**

The meeting was adjourned in memory of former Beautification & Maintenance Commissioner Miguel Navarro at 9:49 p.m.




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Jennifer Alderete, Acting City Clerk